



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions Travaux publics et Services
gouvernementaux Canada
See herein for bid submission
instructions/
Voir la présente pour les
instructions sur la présentation
d'une soumission

NA
Ontario

**Request For a Standing Offer
Demande d'offre à commandes**

National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics
et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Tactical Training Facility	
Solicitation No. - N° de l'invitation W6399-21J404/A	Date 2020-11-30
Client Reference No. - N° de référence du client W6399-21-J404	GETS Ref. No. - N° de réf. de SEAG PW-\$KIN-940-8207
File No. - N° de dossier KIN-0-54135 (940)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2021-01-11 Heure Normale du l'Est HNE	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Davis, Renee	Buyer Id - Id de l'acheteur kin940
Telephone No. - N° de téléphone (343)550-7805 ()	FAX No. - N° de FAX (613)545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Department of National Defence	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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W6399-21-J404

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-0-54135

Buyer ID - Id de l'acheteur
kin940
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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Security Requirements Checklist, the Electronic Payment Instruments, the Standing Offer Reporting Requirements and the Non-Disclosure Agreement.

1.2 Summary

1.2.1 The Department of National Defence (DND) has an operational requirement for the provision of tactical and collective mobility training services, on an "as and when requested" basis. The Contractor must provide a training facility, including accommodations, long live fire ranges, and support staff, all specialised for tactical and collective mobility training capabilities to enable Canadian Armed Forces (CAF) members to practice and maintain the necessary skills and safely function on a day-to-day basis while deployed.

It is the intention of the Crown to issue one (1) Standing Offer to meet this requirement.

The period for placing call-ups against the Standing Offer will be from issuance of the Standing Offer to 2022-12-31, with the irrevocable option to extend the term of the Standing Offer by up to three (3) additional one-year periods.

1.2.2 The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.5 epost Connect service

This RFSO requires offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.6 Phased Offer Compliance Process

The Phased Offer Compliance Process (FOCP) applies to this requirement.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2020-05-28), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 150 days

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

PWGSC Ontario Region Bid Receiving Unit

Only offers submitted using epost Connect service will be accepted. The Offeror must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.orreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the Offeror is using its own licensing agreement for epost Connect.

It is the Offeror's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the Request for Standing Offers closing date.

Transmission of offers by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;

-
- f. period of lump sum payment including start date, end date and number of weeks;
 - g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

The Offeror must submit its offer electronically in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

Offers transmitted by facsimile or hardcopy will not be accepted.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B" "Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) Canada will use the Phased Offer Compliance Process described below.

4.1.1 Phased Offer Compliance Process

4.1.1.1 (2018-07-19) General

- (a) Canada is conducting the POCP described below for this requirement.
- (b) Notwithstanding any review by Canada at Phase I or II of the POCP, Offerors are and will remain solely responsible for the accuracy, consistency and completeness of their Offers and Canada does not undertake, by reason of this review, any obligations or responsibility for identifying any or all errors or omissions in Offers or in responses by a Offeror to any communication from Canada.

THE OFFEROR ACKNOWLEDGES THAT THE REVIEWS IN PHASE I AND II OF THIS POCP ARE PRELIMINARY AND DO NOT PRECLUDE A FINDING IN PHASE III THAT THE OFFER IS NON-RESPONSIVE, EVEN FOR MANDATORY

REQUIREMENTS WHICH WERE SUBJECT TO REVIEW IN PHASE I OR II AND NOTWITHSTANDING THAT THE OFFER HAD BEEN FOUND RESPONSIVE IN SUCH EARLIER PHASE. CANADA MAY DEEM AN OFFER TO BE NON-RESPONSIVE TO A MANDATORY REQUIREMENT AT ANY PHASE.

THE OFFEROR ALSO ACKNOWLEDGES THAT ITS RESPONSE TO A NOTICE OR A COMPLIANCE ASSESSMENT REPORT (CAR) (EACH DEFINED BELOW) IN PHASE I OR II MAY NOT BE SUCCESSFUL IN RENDERING ITS OFFER RESPONSIVE TO THE MANDATORY REQUIREMENTS THAT ARE THE SUBJECT OF THE NOTICE OR CAR, AND MAY RENDER ITS OFFER NON-RESPONSIVE TO OTHER MANDATORY REQUIREMENTS.

- (c) Canada may, in its discretion, request and accept at any time from a Offeror and consider as part of the Offer, any information to correct errors or deficiencies in the Offer that are clerical or administrative, such as, without limitation, failure to sign the Offer or any part or to checkmark a box in a form, or other failure of format or form or failure to acknowledge; failure to provide a procurement business number or contact information such as names, addresses and telephone numbers; inadvertent errors in numbers or calculations that do not change the amount the Offeror has specified as the price or of any component thereof that is subject to evaluation. This shall not limit Canada's right to request or accept any information after the offer solicitation closing in circumstances where the offer solicitation expressly provides for this right. The Offeror will have the time period specified in writing by Canada to provide the necessary documentation. Failure to meet this deadline will result in the Offer being declared non-responsive.
- (d) The POCP does not limit Canada's rights under Standard Acquisition Clauses and Conditions (SACC) 2006 (2020-05-28) Standard Instructions – Request for Standing Offers – Goods or Service - Competitive Requirements nor Canada's right to request or accept any information during the solicitation period or after offer solicitation closing in circumstances where the offer

solicitation expressly provides for this right, or in the circumstances described in subsection (c).

- (e) Canada will send any Notice or CAR by any method Canada chooses, in its absolute discretion. The Offeror must submit its response by the method stipulated in the Notice or CAR. Responses are deemed to be received by Canada at the date and time they are delivered to Canada by the method and at the address specified in the Notice or CAR. An email response permitted by the Notice or CAR is deemed received by Canada on the date and time it is received in Canada's email inbox at Canada's email address specified in the Notice or CAR. A Notice or CAR sent by Canada to the Offeror at any address provided by the Offeror in or pursuant to the Offer is deemed received by the Offeror on the date it is sent by Canada. Canada is not responsible for late receipt by Canada of a response, however caused.

4.1.1.2 (2018-03-13) Phase I: Financial Offer

- (a) After the closing date and time of this offer solicitation, Canada will examine the Offer to determine whether it includes a Financial Offer and whether any Financial Offer includes all information required by the solicitation. Canada's review in Phase I will be limited to identifying whether any information that is required under the offer solicitation to be included in the Financial Offer is missing from the Financial Offer. This review will not assess whether the Financial Offer meets any standard or is responsive to all solicitation requirements.
- (b) Canada's review in Phase I will be performed by officials of the Department of Public Works and Government Services.
- (c) If Canada determines, in its absolute discretion that there is no Financial Offer or that the Financial Offer is missing all of the information required by the offer solicitation to be included in the Financial Offer, then the Offer will be considered non-responsive and will be given no further consideration.
- (d) For Offers other than those described in c), Canada will send a written notice to the Offeror ("Notice") identifying where the Financial Offer is missing information. An Offeror, whose Financial Offer has been found responsive to the requirements that are reviewed at Phase I, will not receive a Notice. Such Offerors shall not be entitled to submit any additional information in respect of their Financial Offer.
- (e) The Offerors who have been sent a Notice shall have the time period specified in the Notice (the "Remedy Period") to remedy the matters identified in the Notice by providing to Canada, in writing, additional information or clarification in response to the Notice. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the Notice.
- (f) In its response to the Notice, the Offeror will be entitled to remedy only that part of its Financial Offer which is identified in the Notice. For instance, where the Notice states that a required line item has been left blank, only the missing information may be added to the Financial Offer, except that, in those instances where the addition of such information will necessarily result in a change to other calculations previously submitted in its Financial Offer, (for example, the calculation to determine a total price), such necessary adjustments shall be identified by the Offeror and only these adjustments shall be made. All submitted information must comply with the requirements of this solicitation.

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- (g) Any other changes to the Financial Offer submitted by the Offeror will be considered to be new information and will be disregarded. There will be no change permitted to any other Section of the Offeror's Offer. Information submitted in accordance with the requirements of this solicitation in response to the Notice will replace, in full, **only** that part of the original Financial Offer as is permitted above, and will be used for the remainder of the Offer evaluation process.
- (h) Canada will determine whether the Financial Offer is responsive to the requirements reviewed at Phase I, considering such additional information or clarification as may have been provided by the Offeror in accordance with this Section. If the Financial Offer is not found responsive for the requirements reviewed at Phase I to the satisfaction of Canada, then the Offer shall be considered non-responsive and will receive no further consideration.
- (i) Only Offers found responsive to the requirements reviewed in Phase I to the satisfaction of Canada, will receive a Phase II review.

4.1.1.3 (2018-03-13) Phase II: Technical Offer

- (a) Canada's review at Phase II will be limited to a review of the Technical Offer to identify any instances where the Offeror has failed to meet any Eligible Mandatory Criterion. This review will not assess whether the Technical Offer meets any standard or is responsive to all solicitation requirements. Eligible Mandatory Criteria are all mandatory technical criteria that are identified in this solicitation as being subject to the POCP. Mandatory technical criteria that are not identified in the solicitation as being subject to the POCP, will not be evaluated until Phase III.
- (b) Canada will send a written notice to the Offeror (Compliance Assessment Report or "CAR") identifying any Eligible Mandatory Criteria that the Offer has failed to meet. A Offeror whose Offer has been found responsive to the requirements that are reviewed at Phase II will receive a CAR that states that its Offer has been found responsive to the requirements reviewed at Phase II. Such Offeror shall not be entitled to submit any response to the CAR.
- (c) An Offeror shall have the period specified in the CAR (the "Remedy Period") to remedy the failure to meet any Eligible Mandatory Criterion identified in the CAR by providing to Canada in writing additional or different information or clarification in response to the CAR. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the CAR.
- (d) The Offeror's response must address only the Eligible Mandatory Criteria listed in the CAR as not having been achieved, and must include only such information as is necessary to achieve such compliance. Any additional information provided by the Offeror which is not necessary to achieve such compliance will not be considered by Canada, except that, in those instances where such a response to the Eligible Mandatory Criteria specified in the CAR will necessarily result in a consequential change to other parts of the Offer, the Offeror shall identify such additional changes, provided that its response must not include any change to the Financial Offer.

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- (e) The Offeror's response to the CAR should identify in each case the Eligible Mandatory Criterion in the CAR to which it is responding, including identifying in the corresponding section of the original Offer, the wording of the proposed change to that section, and the wording and location in the Offer of any other consequential changes that necessarily result from such change. In respect of any such consequential change, the Offeror must include a rationale explaining why such consequential change is a necessary result of the change proposed to meet the Eligible Mandatory Criterion. It is not up to Canada to revise the Offeror's Offer, and failure of the Offeror to do so in accordance with this subparagraph is at the Offeror's own risk. All submitted information must comply with the requirements of this solicitation.
- (f) Any changes to the Offer submitted by the Offeror other than as permitted in this solicitation, will be considered to be new information and will be disregarded. Information submitted in accordance with the requirements of this solicitation in response to the CAR will replace, in full, **only** that part of the original Offer as is permitted in this Section.
- (g) Additional or different information submitted during Phase II permitted by this section will be considered as included in the Offer, but will be considered by Canada in the evaluation of the Offer at Phase II only for the purpose of determining whether the Offer meets the Eligible Mandatory Criteria. It will not be used at any Phase of the evaluation to increase any score that the original Offer would achieve without the benefit of such additional or different information. For instance, an Eligible Mandatory Criterion that requires a mandatory minimum number of points to achieve compliance will be assessed at Phase II to determine whether such mandatory minimum score would be achieved with such additional or different information submitted by the Offeror in response to the CAR. If so, the Offer will be considered responsive in respect of such Eligible Mandatory Criterion, and the additional or different information submitted by the Offeror shall bind the Offeror as part of its Offer, but the Offeror's original score, which was less than the mandatory minimum for such Eligible Mandatory Criterion, will not change, and it will be that original score that is used to calculate any score for the Offer.
- (h) Canada will determine whether the Offer is responsive for the requirements reviewed at Phase II, considering such additional or different information or clarification as may have been provided by the Offeror in accordance with this Section. If the Offer is not found responsive for the requirements reviewed at Phase II to the satisfaction of Canada, then the Offer shall be considered non-responsive and will receive no further consideration.
- (i) Only Offer found responsive to the requirements reviewed in Phase II to the satisfaction of Canada, will receive a Phase III evaluation.

4.1.1.4 (2018-03-13) Phase III: Final Evaluation of the Offer

- (a) In Phase III, Canada will complete the evaluation of all Offer found responsive to the requirements reviewed at Phase II. Offer will be assessed in accordance with the entire requirement of the Offer solicitation including the technical and financial evaluation criteria.
- (b) A Offer is non-responsive and will receive no further consideration if it does not meet all mandatory evaluation criteria of the solicitation.

4.1.2 Technical Evaluation

4.1.2.1 Mandatory Technical Criteria

The offer must meet the mandatory technical criteria specified below. The Offeror must provide the necessary documentation to support and demonstrate compliance with the mandatory technical criteria.

Offers which fail to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately.

The Phased Offer Compliance Process will apply to all mandatory technical criteria.

MTC #	Mandatory Technical Criteria	Instructions to Offerors
MTC 1.	<p>Location Requirement (Annex A, para 2.1.1 b):</p> <p>The Offeror's training facility, or facilities, must be located no further than 200 kilometers, (125 miles), from an airport which can receive a Canadian Armed Forces transport aircraft, up to the size of a CC-177 Globemaster III.</p>	<p>The Offeror must clearly demonstrate compliance through the use of a legible map with a scale of distance that clearly shows the address of the airport intended for use at the location and the address of the training facility, and the driving distance in kilometers or miles between the two.</p> <p>If more than one (1) training facility is offered, compliance must be demonstrated for all facilities offered.</p>
MTC 2.	<p>Climate Requirement (Annex A, para 2.1.2):</p> <p>The Offeror's training facility, or facilities, must be located in North America in an arid or semi-arid climate zone. The lowest mean temperature for any month, within the past twelve (12) months, must not be lower than zero (0) degrees Celsius, or 32 degrees Fahrenheit;</p>	<p>The Offeror must clearly demonstrate compliance through a report, a pamphlet, or a printout from a Government Weather Service that states the Offeror's facility address, and indicates average daytime monthly low temperature for the previous 12 months from the date of solicitation closing, in the area of their training location(s).</p> <p>If more than one (1) training facility is offered, compliance must be demonstrated for all facilities offered.</p>
MTC 3.	<p>Long Distance Training Range (Annex A, para 3.1.1 a):</p> <p>The Offeror's facility must include a:</p> <p><u>Long Distance Training Range:</u> A training range, no less than 200 meters (656 ft) wide by 2400 meters (7,874 ft) long.</p>	<p>The Offeror must clearly demonstrate compliance through use of a map, schematic, detailed photographs, or a combination thereof, with a scale of distance that demonstrates the dimensions of the Long Distance Training Range.</p> <p>The Range used to demonstrate compliance with MTC 3 cannot be used to demonstrate compliance with any of the other MTC, each must be a separate range.</p>
MTC 4.	<p><u>Mount and Dismount Training Range (Annex A, para 3.1.1 b):</u></p> <p>The Offeror's facility must include a:</p> <p><u>Mount and Dismount Training Range:</u> A training range, no less than 500 meters (1640 ft) wide by 2400 meters (7,874 ft.) long.</p>	<p>The Offeror must clearly demonstrate compliance through use of a map, schematic, detailed photographs, or a combination thereof, with a scale of distance that demonstrates the dimensions of the Mount and Dismount Training Range.</p> <p>The Range used to demonstrate compliance with MTC 4 cannot be used to demonstrate</p>

		compliance with any of the other MTC, each must be a separate range.
MTC 5.	<p><u>Mission Task Training Compound:</u> (Annex A, para 3.1.1 c):</p> <p>The Offerors facility must include a:</p> <p><u>Mission Task Training Compound:</u> A training range that must meet the following requirements:</p> <ul style="list-style-type: none"> i. The training range must contain a designated portion of the training area that simulates a village environment; ii. The village environment must contain no less than two (2) static buildings/structures and no less than three (3) false fronts; and iii. The village environment must be surrounded by wall(s) between the heights of 2.5-3.5 meters (8 ft 2 inches – 11 ft 5 inches) that are to withstand 5.56 calibre live fire. 	<p>The Offeror must clearly demonstrate compliance through use of:</p> <ul style="list-style-type: none"> a) a map, schematic, detailed photographs, or a combination thereof, with a scale of distance, that demonstrates the Mission Task Training Compound with a minimum of two (2) multi-story buildings, the 3 false fronts and the height of the surrounding wall and the dimensions of the village environment and unpaved area (see Annex A, section 3.1.1 c); <p>AND</p> <ul style="list-style-type: none"> b) Provide written attestation that states the village requirement can withstand 5.56 calibre live fire. <p>The Range used to demonstrate compliance with MTC 5 cannot be used to demonstrate compliance with any of the other MTC, each must be a separate range.</p>
MTC 6.	<p><u>Team, Platoon, and Company Level Mounted Training Range (Annex A, para 3.1.1 d):</u></p> <p>The Offeror's facility must include a:</p> <p><u>Team, Platoon, and Company Level Mounted Training Range:</u> a training range to be utilized for live fire mounted training up to Company level maneuvers (up to 30 vehicles), must meet the following requirements:</p> <p>Must be an arid, open environment of minimum size 15 km (9.3 miles) wide by 30 kilometers (18.6 miles) long for training use. 15 x 30 km (9.3 x 18.6 miles) training area must have a 10 km (6.2 mile) safe area surrounding, therefore total ground requirement is 25 km (15.5 mile) wide by 40 km (24.8 mile), long for training use and safe zone.</p>	<p>The Offeror must clearly demonstrate compliance through use of a map, schematic, detailed photographs, or a combination thereof, with a scale of distance that demonstrates the dimensions of the training area and the safe area surrounding of the Team, Platoon, and Company Level Mounted Training Range.</p> <p>The Range used to demonstrate compliance with MTC 6 cannot be used to demonstrate compliance with any of the other MTC, each must be a separate range.</p>
MTC 7.	<p><u>Company Level Dry Training Area range</u> (Annex A, para 3.1.1 e)</p> <p>The Offeror's facility must include a:</p> <p><u>Company Level Dry Training Area range:</u> a training area, utilized for up to Company level dry training,</p>	<p>The Offeror must clearly demonstrate compliance through use of a map, schematic, detailed photographs, or a combination thereof, with a scale of distance that demonstrates the area of the Company Level Dry Training Area range.</p>

	which must meet the following requirements: i. Must be an area of no less than 20 kilometers (12.4 miles) square of open, arid terrain.	The Range used to demonstrate compliance with MTC 7 cannot be used to demonstrate compliance with any of the other MTC, each must be a separate range.
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4.1.3 Financial Evaluation

4.1.3.1 Mandatory Financial Criteria

Any offer which fails to meet the following mandatory requirements will be deemed nonresponsive and will receive no further consideration:

- a) Offers must not contain any alteration to the Pricing Basis other than the addition of the Offeror's unit prices, markup percentage, and currency.
- b) Pricing must be provided for all items and all pricing periods.
- c) Offers must not contain any condition or qualification placed upon the offer.
- d) Pricing must be firm, excluding applicable taxes, and must not be indexed or tied to an escalation factor. The currency of the pricing must be identified in the offer. If the currency is not identified in the offer, the pricing of the offer will be identified as Canadian dollars.

4.1.3.2 Financial Evaluation

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

Offers submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the offer solicitation closing date will be applied as a conversion factor to the offers submitted in foreign currency.

The Evaluated Price is calculated as follows:

For each Item, with the exception of Items 53, 54, & 55, the sum of the pricing for all Pricing Periods will be multiplied by the corresponding Estimated Yearly Usage amount to determine the Extended Price of the Item.

For Items 53, 54, & 55, the Markup Percentage for each Pricing Period will be applied to the corresponding Estimated Yearly Usage, to calculate the Estimated Yearly Price for that Pricing Period. The sum of all Estimated Yearly Prices for all Pricing Periods will be the Item's Extended Price.

The Evaluated Price will be the sum of all Extended Prices for all Items.

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex "C";
 - b) *Industrial Security Manual* (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must compile this data in accordance with the reporting requirements detailed in Annex "E". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from issuance of the Standing Offer to 2022-12-31.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for up to three (3) additional one-year periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority at least 2 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Renee Davis
Title: Supply Specialist

Public Works and Government Services Canada
Acquisitions Branch
Address: 86 Clarence St, 2nd Floor
Kingston, Ontario, K7L 1X3

Telephone: 343-550-7805
E-mail address: Renee.Davis@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

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File No. - N° du dossier
KIN-0-54135

Buyer ID - Id de l'acheteur
kin940
CCC No./N° CCC - FMS No./N° VME

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

[Note to Offerors: Please fill out required information]

Name: _____
Title: _____

Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

Procurement Business Number: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act \(PSSA\)](#) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: The Department of National Defence (DND).

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;

- total value of the call-up;
- point of delivery;
- confirmation that funds are available under section 32 of the Financial Administration Act;
- confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$400,000.00 (Applicable Taxes included).

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services;
- d) 2035 (2020-05-28), General Conditions – Higher Complexity - Services;
- e) Annex “A”, Statement of Work;
- f) Annex “B”, Basis of Payment;
- g) Annex “C”, Security Requirements Check List;
- h) the Offeror's offer dated _____ [*Note to Offerors: Canada will insert information at time of issuance of the Standing Offer*]

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

7.13 Non-Disclosure Agreement

The Contractor must obtain from its employee(s) or subcontract(s) the completed and signed non-disclosure agreement, attached at Annex “F”, and provide it to the Technical Authority before they are given access to information by or on behalf of Canada in connection with the Work.

7.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

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Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2035](#) (2020-05-28), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Call-up, the Contractor will be paid for the Work performed in accordance with the Basis of Payment at Annex "B", to a ceiling price stated in the Call-up document. Customs duties are included, and Applicable Taxes are extra.

7.5.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17), Limitation of Price

7.5.3 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

7.5.4 SACC Manual Clauses

SACC Manual clause C0705C (2010-01-11), Discretionary Audit

7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Wire Transfer (International Only);

[Note to Offerors: Canada will insert or delete text, as per the Offer (Annex D), at time of issuance]

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of time sheets to support the time claimed;
 - b. a copy of any other documents as specified in the Contract;
 - c. a copy of the invoices, receipts, vouchers for all direct expenses.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
 - c. One (1) copy must be forwarded to the consignee.

7.7 Insurance Requirements

SACC Manual clause [G1005C](#) (2016-01-28), Insurance – No Specific Requirement

7.8 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

7.9 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.

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- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

STATEMENT OF WORK

SPECIALIZED FACILITY FOR TACTICAL AND COLLECTIVE MOBILITY TRAINING

1.0 Scope

1.1 Objective

The Department of National Defence (DND) has an operational requirement for the provision of tactical and collective mobility training services, on an "as and when requested" basis. The Contractor must provide a training facility, including accommodations, long live fire ranges, and support staff, all specialised for tactical and collective mobility training capabilities to enable Canadian Armed Forces (CAF) members to practice and maintain the necessary skills and safely function on a day-to-day basis while deployed.

1.2 Abbreviations, Acronyms and Definitions

ATV	All-Terrain Vehicle
CAF	Canadian Armed Forces
CM	Centimeter
Ft.	Feet
DND	Department of National Defence
HE/TP	High Explosives or Training Practice
HEAT	High Explosive Antitank
High Risk Training	Training on any range with explosives and /or insertion by para or helicopter
HMMWV	High Mobility Multi-use Wheeled Vehicle
Hr	Hour
IED	Improvised Explosive Device
Low Risk Training	Training on a conventional small arms range
Kg	Kilograms
Km	Kilometer
Lb	Pound
Mm	Millimeter
MGRS	Military Grid Reference System
Mobile Target	A target on a pulley system located behind a berm
NEQ/NEW	Net Explosive Quantity/Net Explosive Weight
Open Range	Open country without any obstructions (such as trees and buildings)
PACE	Primary, Alternate, Contingency, Emergency (Redundant Communications Plan)
RSO	Range Safety Officer
SOW	Statement of Work
Static Target	Target that is not mobile and remains in one location
SUV	Sport Utility Vehicle
Undulating Terrain	Rising and falling wave-like terrain
UHF/VHF	Ultra High Frequency/Very High Frequency

2.0 REQUIREMENTS

2.1 General

The Contractor must provide a facility that meets the below requirements. The Contractor may provide up to three (3) separate training facilities to conduct parts of this training. The training facilities must be located, no further than, 300 km from each other.

2.1.1 Location:

- a) The accommodations must be located within the training facility, and must be no more than 300 kilometers (186 miles) from any of the training ranges, areas, or compounds;
- b) The training facility must be located no further than 200 kilometers (125 miles) from an airport which can receive a Canadian Armed Forces transport aircraft, up to the size of a CC-177 Globemaster III;
- c) The training facility must be within a two hour driving range of a civilian hospital with appropriate trauma response capabilities (minimum Level 3 Trauma Centre) to address injury types (i.e., gunshot, blast, fragmentation, etc.) as may be sustained through this type of training.

2.1.2 Climate:

In order for the CAF to train all year round, the facility must be located in North America in an arid or semi-arid Koppen climate zone. The lowest mean temperature at the location for any month, within the past twelve (12) months, must not be lower than zero (0) degrees Celsius, or 32 degrees Fahrenheit.

2.2 Training

2.2.1 The Contractor must provide the following:

- a) Access to live fire ranges, target equipment, training weapons and ammunition, training vehicles, and miscellaneous training equipment and services;
- b) Support staff to liaise and coordinate with the DND Liaison Officer (LO) and DND Range Safety Officer (RSO); and
- c) Access to the accommodations and services including lodgings, briefing rooms, kitchen and dining hall, storage rooms, meal services, and janitorial services.

3.0 DELIVERABLES

The Contractor must provide DND with the following goods and services on an "as and when requested" basis:

3.1 Live Fire Training Ranges

3.1.1 The Contractor must provide:

- a) Long Distance Training Range: A training range, no less than 200 meters (656 ft) wide by 2400 meters (7,874 ft.) long, must meet the following requirements:
 - i. Must provide the ability to shoot from 5.56mm to .338 calibre and .50 calibre long range firearms at a minimum distance of 2400 meters (7,874 ft.);
 - ii. Must provide the ability to install target equipment items (outlined in Section 3.3.1) at a shooting distance of 100 meters (328 ft.), and up to 2400 meters (7,874 ft.), at 100 meter (328 ft.) increments, in at least one (1) direction;

- iii. Must provide the ability to have up to 18 personnel using the range at any one time;
- iv. Must contain a minimum of nine (9) shooting lanes; and
- v. Must provide the ability to conduct training both day and night.

The Contractor must provide DND with exclusive use of the Long Distance Training Range on specific dates within the training serial provided by DND, as requested.

b) Mount and Dismount Training Range: A training range, no less than 500 meters (1640 ft.) wide by 2400 meters (7,874 ft.) long, must meet the following requirements:

- i. Must provide both open and undulating terrain surfaces;
- ii. Must provide the ability to shoot from 5.56mm to .338 calibre and .50 calibre long range firearms;
- iii. Must provide the ability to contain a minimum of five (5) target equipment groupings, containing equipment items identified in Section 3.3.1.
- iv. Must provide the ability to install multiple target equipment groupings along the axis of advance, between 80 meters (262 ft.) to 200 meters (656 ft.), from the center axis point.
- v. Must provide the ability to install target equipment groupings, a minimum of four (4) targets, in random and unknown distances ranging from 50 meters (164 ft.) to 2400 meters (7,874 ft.).
- vi. Must provide the ability to have up to 18 personnel using the range at any one time;
- vii. Must provide the ability to conduct live fire training with an arc of fire that is a minimum of 250 degrees; and
- viii. Must provide the ability to conduct training both day and night.

The Contractor must provide DND with exclusive use of the Mount and Dismount Training Range on specific dates within the training serial provided by DND, as requested.

c) Mission Task Training Compound: A compound to be utilized for mission task training and must meet the following requirements:

- i. The compound must contain a designated portion that simulates a village environment which must:
- ii. Be no less than 50 meters (164 ft.) wide by 50 meters (164 ft.) long;
- iii. Contain no less than two (2) static buildings/structures and be no less than three (3) false fronts.
- iv. Be surrounded by wall(s) between the heights of 2.5-3.5 meters (8 ft. 2.4 inches – 11 ft. 5.8 inches) that are to withstand 5.56 calibre live fire;
- v. Be located in a low ground area and/or contain elevated and unobstructed positions which provide observation and firing positions during training;
- vi. The compound must provide an open and semi-open unpaved area, no less than 7000 meters (22,966 ft.) in length outside the village environment, must facilitate the dismount of training personnel

using sport utility vehicles (SUVs) and a walking approach from minimum 300 meters (984 ft.), in all directions;

vii. The compound must provide a safety template for the use of 5.56 mm, 7.62 mm, .338 caliber and .50 caliber firearms that provides at minimum of four (4) firing positions;

viii. The compound must provide a safety template, and be suitable for the use or re-use of up to 100 grain explosive entry door charges and ammunition being fired into the compound;

ix. The compound must provide the ability to shoot an unobstructed target with a long range firearm, from a minimum target distance of 1800 meters (5906 ft.);

x. The compound must provide the ability to install target equipment items both inside and outside the village environment (equipment items outlined in Section 3.3.1);

The Contractor must provide DND with exclusive use of the Mission Task Training Compound on specified dates within the training serial provided by DND, as requested.

d) Team, Platoon, and Company Level Mounted Training Range: A training range, to be utilized for live fire mounted training up to Company level (up to 30 vehicles), which must meet the following requirements:

i. Must be an arid, open environment of minimum size 15 km (9.3 miles) wide by 30 kilometers (18.6 miles) long for training use. The 15 x 30 km (9.3 x 18.6 miles) training range must have a 10 km (6.2 mile) safe area surrounding, therefore total ground requirement is 25 km (15.5 mile) wide by 40 km (24.8 mile) long for training use and safe zone. Terrain for mounted/manoeuvre training must be clear of man-made obstacles (i.e. fencing) which may close the terrain. Terrain must be free of no-fire areas and livestock within a minimum of 15 x 30 km (15.5 x 24.8 mile) sized ground;

ii. Must support up to 30 vehicles firing and moving simultaneously;

iii. Must be suitable for the live-fire shooting of small arms (5.56mm, 7.62mm and .50 calibre), 40mm grenade launchers, light anti-tank (HEAT) weapons, 84mm recoilless rifle (HE/TP), and 60mm mortars (HE/TP);

iv. Must provide the ability to conduct live fire training with an arc of fire that is a minimum of 250 degrees;

v. Must provide the ability to install target equipment groupings (target equipment as per section 3.3.1) at random and unknown distances both along the direction of the axis of advance and perpendicular to it;

vi. Must accommodate the placement of a static target utilizing minimum 20 electronic pop-up targets, 10 plywood replica target vehicles, and two (2) destroyable target vehicles;

vii. Must accommodate the variable placement of a mobile target system utilizing minimum 20 electronic pop-up targets and eight (8) plywood replica target vehicles. The mobile target must be available for placement by the Contractor support staff, in coordination with DND personnel, within a maximum six (6) hour timeframe from commencement of mission.

The Contractor must provide DND with exclusive use of the Team, Platoon, and Company Level Mounted Training Range on specific dates within the training serial provided by DND, as requested.

e) Company Level Dry Training Area: A training area, utilized for up to Company level dry training, which must meet the following requirements:

- i. An area of no less than 20 kilometers (12.4 miles) square of open, arid terrain;
- ii. Must support the free manoeuvre of military pattern wheeled vehicles.

The Contractor must provide DND with exclusive use of the Company Level Dry Training Area on specific dates within the training serial provided by DND, as requested.

f) Built-up Urban Training Area: A training area, which must accommodate up to 28 personnel, and must support/include the following:

- i. Interior combat;
- ii. Close quarters combat;
- iii. Practice and confirm breaching and securing building techniques;
- iv. Contain one (1) or more building(s) that provide ballistic protection for the safety of personnel who are located in separate rooms;
- v. Provide infrastructure features such as doors, walls, and windows for breaching training, to be built, repaired, and/or replaced by the Contractor, as required;
- vi. Have a catwalk for instructors;
- vii. Allow the use of pyrotechnics and firearms designed for shoot houses of caliber up to 7.62mm frangible (disintegrating) ammunition;
- viii. Contain bullet traps for up to 0.50 caliber engagements;
- ix. Contain a close-quarters battle house capable of receiving exterior sniper shots from over 200 meters (656.128 ft.); and
- x. Contain an exterior compound for live breach capable of 4 lbs. or 1.814 kgs of explosive charge.

3.1.2 The Contractor must be responsible for clean-up of all ranges after use by DND, to include explosive range sweep services.

3.1.3 The Contractor must provide fire suppression equipment during all times when ranges are being utilized.

3.1.4 The Contractor must provide current electronic maps/imagery of all training facility terrain (1:50,000 MGRS) with obstacles and terrain features depicted to facilitate templating.

3.1.5 The Ranges/Training Areas, identified in 3.1.1 a) to f) above, must be unique areas, meaning the same area cannot be used to satisfy multiple areas under 3.1.1.

3.2 Contractor Support Staff

3.2.1 The Contractor must provide DND with the following support staff:

a) Range Safety Manager: DND will request the Range Safety Manager's support on an "as and when required" basis for an 8 hour shift. Range Safety Manager must liaise with DND RSO to ensure safe setup of targetry in accordance with required training. Range Safety Staff must possess the following experience:

- i. Must have a minimum of one (1) year experience supporting military or law enforcement training;
- ii. Must have managed precision shooting in a tactical environment for a minimum of one (1) year;

b) Program Manager: The Contractor must provide an individual to meet on a daily basis up to eight (8) hours a day with the DND LO and DND RSO to validate coordination of DND training requirements,

range coordination, coordination of role players as well as the target operators to support DND training requirements. The Program Manager must possess the following experience:

i. Must have supported military or law enforcement training for at least three (3) years as a Program Manager.

c) Logistic Coordinator: The Contractor must provide an individual to meet on a daily basis with the DND Liaison Officer (LO) to discuss accommodations and any other facility requirements and concerns. The Logistic Coordinator must possess the following experience:

i. Must have supported military or law enforcement training for at least three (3) years as a Logistic Coordinator.

d) Target Operators: The Contractor must provide and determine the number of sufficient target operators who must operate and repair all electronic and mechanical targetry, as well as operate any range pyrotechnics. Target operators must be onsite during identified DND training, which can occur during the day and / or night. The DND LO will confirm the specific date requirement for target operators after call-up submission.

e) Role Players: The Contractor must provide up to 10 role players at a time (English speaking, at a minimum) to be available for role play during training. The role players must be available on a 24-hour rotational basis to simulate various roles identified by DND. The exact numbers required will be confirmed to the Contractor by the DND LO prior to each training serial. The Contractor must coordinate the required roles and functions of the role players with the DND LO prior to the training serial, and be responsible to coordinate the role player activities and rotation during training.

- i. Role Players must hold a current and valid driver's license.
- ii. Rotation is based upon three (3) shift of eight (8) consecutive hours over the 24 hour period.
- iii. Execution of trainings can take place any day of the week, including Saturdays and Sundays, and during any time in a twenty four (24) hour period.

3.2.2 Upon arrival, the Contractor's support staff must be available to meet with the DND LO on site, in order to validate and coordinate the training and facility requirements.

3.2.3 During training, the Contractor's support staff list in 3.2.1 a), b), and c) above must be available as required by DND (up to 24 hours a day).

3.2.4 All personnel will be paid in 8 hour shifts but the position could be required over a 24 hour period, For example, at least 2 people to meet the resource requirement.

3.3 Target Equipment

3.3.1 The Contractor must provide DND with the following target equipment, on an "as and when requested" basis:

a) Portable Electronic Target System: Up to Quantity 25 Portable Electronic Target Systems that must:

i. Withstand fire power from 5.56 mm, 7.62 mm, .338 calibre and .50 calibre firearms;

ii. Include metal head targetry for 100-300 meter (328-984 ft.) shooting, small metal and head targetry for 300-600 meter (984-1968.5 ft.) shooting and large head and body targetry for 600-2400 meter (1968.5-7874 ft.) shooting;

- iii. Operate remotely by one (1) master control and provide the ability for the user to "pop up" inserted targets within the range arcs when desired.
- b) Stationary Infantry Targets (SIT): Up to Quantity 10 Stationary Infantry Targets and one (1) Stationary infantry Target System, that must withstand fire power from 5.56 mm, 7.62 mm, .338 calibre and .50 calibre firearms;
- c) Steel TYPE I – Swing Set: Up to Quantity 10 Steel TYPE I – Swing sets, withstanding fire from 5.56 mm, 7.62 mm, .338 calibre and .50 calibre firearms;
- d) Steel TYPE II – H Stand: Up to Quantity 10 Steel TYPE II – H stands, withstanding fire power from 5.56 mm, 7.62 mm, .338 calibre and .50 calibre firearms;
- e) Steel TYPE III – X Stand: Up to Quantity 10 Steel TYPE III – X stands, withstanding fire power from 5.56 mm and 7.62 mm calibre firearms;
- f) Large Metal 'Gong' Style Target: Up to Quantity five (5) large metal 'gong' style targets, withstanding fire power from 5.56 mm, 7.62 mm and .50 calibre firearms;
- g) Wooden Target Boards: Up to Quantity four (4) wooden target boards for use during training;
- h) Three-dimensional (3D) human torso targets: Up to Quantity 10 three-dimensional human torso targets on stands. Provided 3D torso targets can be made from wood, foam or harden plastic, and must withstand fire power from 7.62mm calibre weapon. The targets must be no less than 1.75m (5.7 ft.) tall;
- i) Replica Weapons: Up to Quantity 10 replica or plywood weapons (Soviet style weaponry) as coordinated by DND to be used with three-dimensional human torso targets.
- j) Steel Dueling Trees: Up to three (3) steel dueling trees, which must withstand fire from 5.56 mm, 7.62 mm and .338 caliber firearms;
- k) Destroyable Target Vehicles: Up to quantity 30 destroyable target vehicles, which must withstand fire from 5.56 mm, 7.62 mm, .338 caliber and .50 caliber firearms for use on the Long Distance Training Range and the Mounted Training Range;
- l) Plywood Replica Vehicle Targets: Up to Quantity 50 plywood replica vehicle targets;
- m) Breaching Walls: Up to quantity three (3) Breaching Walls that must be:
- i. Built by the Contractor in a requested location on training facility area, as coordinated with DND;
 - ii. 30.48 cm (12 inches) thick, 2.4384 meters (8 ft.) in height and 3.048 meters (10 ft.) in length.
 - iii. Built with mud bricks or cinder blocks and mortar.
 - iv. Built with wooden bracing on one side to prevent it from falling over during breaching activities.
- n) Village Breaching Buildings: Up to quantity one (1) Village Breaching Building that must be:
- i. Built on a specified location at one of the training range areas as coordinated with DND.

- ii. 6 meters by 6 meters, (20 ft. by 20 ft.) in dimension.
 - iii. Built to have quantity two (2) to four (4) rooms with external doors and two (2) windows each.
- o) Pyrotechnic Sets: The Contractor must provide up to quantity eight (8) Pyrotechnic Sets to include all necessary equipment for Pyrotechnic simulation, i.e. remote firing initiating system, pyro set. The pyrotechnic set(s) must:
- i. Simulating battle fire sounds such as rocket-propelled grenades (RPGs) and improvised explosive device (IEDs) during training.
 - ii. Used with other target equipment identified in Section 3.3.1 and must be installed and operated by the Contractor's personnel.

3.3.2 Lighting for Target Equipment: The Contractor must provide sources of ambient lighting for target equipment during periods from dusk to dawn. The Contractor must liaise with the DND LO to coordinate the placement and use of all target equipment during the training serial.

3.3.3 The Contractor must provide the transport, positioning and removal of all target equipment and vehicles requested and used during training serials.

3.3.4 Training dates requiring the use of the target equipment identified in Section 3.3.1 will be provided by DND LO after call-up submission.

3.3.5 Option to reuse expendable targets upon DND approval based on condition of target and training requirements.

3.4 Training Weapons & Ammunition

3.4.1 The Contractor must provide DND with the following weapons and their applicable ammunition:

- a) Up to quantity 10 AK-47 rifles per day, with the ability to shoot blank rounds;
- b) Up to quantity 1500 7.62 x 39 mm blank rounds per day;
- c) Up to quantity six (6) paint ball weapons per day;
- d) Up to quantity 1000 paint ball rounds per day.

3.4.2 DND will provide all other types of weapons and ammunition not listed above.

3.4.3 Training dates requiring the use of the training weapons and ammunition identified in Section 3.4.1 will be provided by DND through the call-up.

3.5 Training Vehicles

3.5.1 The Contractor must provide DND with up to quantity six (6) serviceable Suburban type sport utility vehicles (SUVs) and up to quantity two (2) serviceable Pick-Up style trucks, to be available for use exclusively by DND during the entire training serial, on an as and when requested basis.

3.5.2 The Contractor must provide DND with quantity one (1) serviceable support vehicle with integral 5-ton recovery capability for use exclusively by DND during the entire training serial.

3.5.3 Vehicles will be used by DND in the following manner:

- a) Transport training personnel and equipment to and from the various training and accommodations; and
- b) Conduct training serials which require the transport of DND personnel, weapons and equipment for mount and dismount contact drills.

3.5.4 Vehicles provided by the Contractor will be used by DND for transportation outside the training facility, therefore must be serviceable, safe to drive in accordance with the local State regulations and make /model be no older than ten years old.

3.5.5 The Contractor must provide:

- a) A re-fueling source which must be no more than 10 kilometers (6.21371 miles) from the accommodations. The re-fueling source should hold an estimated amount of 1000 litres (264 Gallons) per day each for regular unleaded and diesel fuel for passenger vehicles and ATVs. DND will accept the Contractor proposing a mobile source of re-fueling.

3.5.6 The Contractor must:

- a) Provide up to quantity four (4) serviceable military style HMMWV (commonly known as Humvee) type vehicles for the purpose of role player scenarios. May be driven by role players or CAF members;
- b) Coordinate the requirement of role player vehicles with the DND LO prior to applicable training;
- c) Provide coordination on an "as and if requested" basis for logistical requirements of each vehicle. Logistical requirements such as fueling, recovery and replacement of vehicle.

3.6 Miscellaneous Training Equipment and Services

3.6.1 The Contractor must provide DND with the following training equipment and services for the duration of the training serial, on an as and when requested basis:

- a) Fork Lift: When requested by DND, the Contractor must provide one (1) Fork Lift, with capacity of lifting a 10,000lb (4536 kg) Air Craft Pallet, must have adjustable 72 inch (1.82 meter) tines, or fork extensions to extend fork length to 72 inches (1.82 meter).
- b) Portable UHF/VHF radios: The Contractor must provide up to quantity 10 portable UHF/VHF radios with the following requirements:
 - i. These radios must be dedicated to maintain at all times, a single frequency net and safe communications with Range Control during training range operations.
 - ii. Each radio provided must include quantity one (1) spare battery and one (1) charging device unit.
 - iii. The Contractor must replace, at no extra cost to DND, any defective or inoperable radio within a four (4) hour time frame;
- c) Emergency Generator: The Contractor must provide quantity one (1) 5K emergency generator accompanied with one (1) 25-litre (6.6 Gallon) jerry can full of fuel, to be used in the event of a power outage. The emergency generator will be used to power radios, computers and printers in the briefing room in the event of power loss.
- d) Portable Toilets: The Contractor must provide up to quantity five (5) portable toilets at the site of each training range or compound or area in use by DND, within 100 meters from the range parking area. The Contractor must ensure that the provided portable toilets meet the following conditions:

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- i. Must be provided in a clean state and maintained as such throughout period of use;
 - ii. Must have a vent stack, self-closing door with interior lock and “occupied” indicator;
 - iii. Must have sufficient toilet paper capacity to coincide with standard schedule for replenishment;
and
 - iv. Must be compliant with all applicable local health and safety codes, regulations, and industry standards, including disposal.

3.7 Accommodations

3.7.1 The Contractor must provide accommodations and amenities to support up to 90 DND personnel during all training serials.

3.7.2 It must include a parking area that can accommodate up to quantities of 25 full-size vehicles, one (1) cube van and six (6) All-Terrain Vehicles (ATVs) with trailers (total of 32 parking spots).

3.7.3 The Contractor’s accommodations must include the following amenities and services, all to be available on an “as and when requested” basis:

a) Lodging: The lodging must support up to 90 CAF members and must meet the following requirements:

- i. Washroom amenities such as sinks, showers, and toilets. All washroom amenities must remain both clean and serviceable throughout every training serial.
- ii. Either bunkrooms (multiple beds) or semi-private (2 beds for 2 people), which must provide separate beds for each individual and allow for segregation of males and females.
- iii. At a minimum, quantity one bed, with two (2) clean linen sets per individual and towels.
- iv. A serviceable refrigerator(s) to hold 90 individual’s water bottles, lunch items, and perishable snacks.
- v. A laundry room to support 90 individual’s laundry requirements, If not available, the Contractor must provide a laundry service that operates on a two (2) day pick up cycle with a one (1) day turnaround time.

b) Briefing Room: The Contractor must provide access to a briefing room that can seat up to 65 DND personnel. The briefing room must meet the following requirements:

- i. Briefing room must be equipped with standard tables, chairs, whiteboards and be wired to support electronic projection of materials.
- ii. Briefing Room must provide access to a land line phone, which can be used for outgoing and incoming local calls.
- iii. Upon DND request, the Contractor must ensure restricted access control to briefing room for exclusive DND personnel use only.

c) Kitchen and Dining Hall: When requested, the Contractor must provide up to four (4) meals per day in a dining hall large enough to hold 90 DND personnel at once. The dining hall must meet the following requirements:

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- i. Be in a dedicated area, located no more than 10 kilometers (or 6.21371 miles) from the lodging.
- ii. Must include a microwave, coffee urn and kettle.
- iii. On occasion, DND may bring a field kitchen to provide some or all meals for the duration of the training. When requested, the Contractor must provide groceries to support the DND-supplied kitchen (refer to Appendix 1).
- iv. For any food order made in support of the field kitchen, the Contractor must provide price rates for this service prior to order.
- d) Storage Rooms: The Contractor must provide a minimum of four (4) storage rooms: one (1) room for the storage of equipment and personal kit, one (1) room for the storage of weapons, and one (1) room for the storage of ammunition. The storage rooms must meet the following requirements:
- i. All storage rooms must be located in the same area, preferably co-located with the briefing room, and storage room must be secured, watertight and lockable.
- ii. The storage room for equipment and personal kit for up to 90 individuals must be a minimum of 55.74 square meters (600 square ft.) and must include the ability to secure the room.
- iii. Ammunition must be stored separately in a room with a minimum of 37.16 square meters (400 square ft.) and must meet all applicable local codes and regulations for the storage of ammunition.
- iv. Weapons must be stored separately in a room with a minimum of 37.16 square meters (400 square ft.) and must meet all applicable local codes and regulations for the storage of weapons.
- v. Both storage for weapons and ammunition must not be co-located with the equipment and personal kit storage room. For any circumstance where weapons will not be stored at the facility, DND will provide their own weapon security.
- vi. DND will accept a storage room location that is co-located with the proposed briefing room if space can accommodate both storage and briefing simultaneously.
- vii. Explosive Storage: The Contractor must provide minimum one (1) secure explosive storage room or building. The explosive storage room must meet the following requirements:
- 1) The storage for explosives must be a minimum of 9.29 square meters (100 sq. instead and must meet all applicable local codes and regulations for the storage of up to 50Kg NEQ/NEW of explosives.
- 2) The storage for explosives cannot be co-located with the proposed weapon/ammunition storage room.
- e) Meal Services: The Contractor must provide meal services to support up to 90 DND personnel during training serials. The provided meal services must meet the following requirements:
- i. The Contractor must provide three (3) served meals per day (breakfast, lunch, dinner) plus late snack;
- ii. All meals services must be provided in accordance with the standard meal requirements (Appendix 1), the standard portion size per meal (Appendix 2), and delivery and invoicing in the event DND requires groceries for the field kitchen trailers (Appendix 3);
- iii. The Contractor must provide a proposed menu for the duration of the training serial to DND for review and subsequent approval, no less than 15 calendar days prior to the commencement;

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- iv. All meals must be served in the dining hall unless otherwise requested by DND; and
- v. When requested, the Contractor must provide lunch and/or dinner meals in individual disposable packages (boxed meals), that can be transported to the ranges by DND. When such a request is made, DND will provide the Contractor with no less than 48 hours advance notice, and advise the Contractor when the meal(s) need to be ready for pick-up.
- f) General Purpose Area: An enclosed area that can accommodate up to 45 people to conduct general tasks such as maintenance and cleaning of weapons and equipment.
- g) Janitorial Services: The Contractor must provide janitorial services for all of the accommodations. Janitorial services must be provided up to three (3) times per week, during week days, between the hours of 08h00 and 16h00 local time. Any requirement outside this parameter must be mutually agreed upon between the Contractor and the DND LO (i.e.; during the weekend or more than three (3) per week.
- h) Field Kitchen Staging Area. When requested, the contractor must provide a suitable location within 1 km (0.6214 miles) of the lodging. The size of area must be at least 609.6 square meters (2000 square feet), to enable DND to set up their own supplied field kitchen that has the capacity to feed up to 100 personnel. To support the Field Kitchen Staging Area the Contractor must provide, the following services and equipment:
- i. Septic system and pump-out as required, minimum 15 meters (49.21 feet) from the kitchen; within the Field Kitchen Staging Area;
 - ii. Sanitized portable toilets with pump-out service, when required. The toilets must be placed no less than 30 meters (98.43 feet) from kitchen trailers;
 - iii. Dumpsters (includes pick-up every two (2) days, minimum 30 meters (98.43 feet) from kitchen, within the Field Kitchen Staging Area;
 - iv. A generator (50 Kilo-Volt-Ampere), to be located minimum 23 maximum 30 meters (65.62-98.43 feet) from kitchen, for easy refueling;
 - v. Diesel fuel, refueled daily with the generator, with storage of jerry cans (4) four (to be kept at POL (Petroleum, Oil and Lubricants) point, minimum 15 meters (49.21 feet) from the kitchen;
 - vi. Propane tanks (100lbs) and refills, minimum 15 meters (49.21 feet) from the kitchen, at the POL point;
 - vii. Potable water supply maximum 5 meters (16.40 feet) from the pot wash tent, on in route for easy refill; and
 - viii. Continuous and exclusive use of one standard 16.15 meters (53 foot long) self –contained refrigeration trailer appropriate for food storage to be located 5 meters (16.4 feet) from the main kitchen area.

3.8 Medical Services/Emergency Response: The Contractor must have access to integral medical resources and its own emergency medical response plan in place for all activity referenced in this SOW in service of both Contractor employees and DND members. Medical evacuation plan must ensure ground evacuation to a medical facility (minimum Level 3 Trauma Center) within two (2) hours of the training facility. If ground evacuation exceeds two (2) hours, an Air Medical Evacuation method must be accessible and coordinated through the Contractor. Medical plan must include a communications plan with redundant methods of communication to enable communication from training locations to local medical facilities/evacuation services. The following levels for service coverage are required in accordance with activities.

3.8.1 Low Risk Training (as mutually determined by DND and the Contractor):

3.8.1.1 For all low risk training, the Contractor must provide the following resources on an “as and when required” basis for 8 hour shifts:

- a) One (1) certified first aid person;

b) One (1) dedicated vehicle on standby for emergency use only, during training and must be equipped with a first aid kit, litter and blankets.

3.8.1.2 Low Risk Training is training that takes place on a conventional small arms range.

3.8.2. High Risk Training (as mutually determined by DND and the Contractor):

3.8.2.1 For all risk training, the Contractor must provide the following resources on an "as and when required" basis for 8 hour shifts:

- a) One (1) Ambulance equipped with emergency medical equipment;
- b) One (1) dedicated ambulance driver; and
- c) One (1) qualified emergency medical provider who is trained to assist a physician or to give first aid or other health care in the absence of a physician, often as a part of a police, rescue, or firefighting squad (paramedic or equivalent),

3.8.2.2 High Risk Training is training that takes place on any range with explosives and / or insertion by para jumpers or helicopter.

3.8.2 At times, DND may deploy to the Contractor's location with its own internal medical resources which could include medical personnel, and equipment for training and/or support purposes. Any changes to medical coverage requirements will be communicated to the Contractor prior to each call-up. Regardless if DND has deployed medical resources, in the case of a medical emergency the Contractor must implement its integral emergency medical response and evacuation plan.

3.9 No fees will be paid for non-productive time due to sickness or quarantine of Contractor's or subcontractors' personnel. The Contractor will be responsible to disinfect surfaces in all venues and vehicles used as recommended by the Contractor's national Center for Disease Control.

APPENDIX 1 TO ANNEX "A"

STANDARD MEAL REQUIREMENTS

The following list outlines the standard meal requirements for all meal services provided by the Contractor:

BREAKFAST	Juice
	Fruit
	Breakfast entrée
	Breakfast meat or alternative
	Cheese or Yogurt
	Breakfast starch
	Breakfast vegetable
	Bread product
	Two beverages (See note 1)
	Condiments/Preserves
LUNCH	Soup
	Main Entrée
	Choice of freshly prepared protein dish, pasta, à la carte, or sandwich
	Starch
	Cooked vegetable
	Salad Bar
	Fruit
	Dessert
	Bread product
	Three beverages (See note 1)
	Condiments
DINNER	Soup
	Main Entrée dish
	Choice of freshly prepared protein dish, pasta or à la carte item
	Starch
	Cooked vegetable
	Salad Bar
	Fruit
	Dessert
	Bread product
	Three beverages (See note 1)
	Condiments
LATE SNACKS	Soup – either individual soup packages or as presented at dinner.
	Cookies/chips
	Juice Drinks
	Fruit

Note 1: Conditions Regarding Beverages

When required to provide more than one (1) type of beverage, the Contractor must ensure that at least one (1) of the beverages provided is milk.

Solicitation No. - N° de l'invitation
W6399-21J404/A
Client Ref. No. - N° de réf. du client
W6399-21-J404

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-0-54135

Buyer ID - Id de l'acheteur
kin940
CCC No./N° CCC - FMS No./N° VME

In situations where milk may not be appropriate for issue in a box lunch (hot weather conditions, diner allergies/requirements), either 2 x 250 ml juice/cold beverage or 1 x 400-500 ml container of juice/cold beverage must be substituted. The beverage is to be either placed inside the box lunch or stored in reusable coolers provided by the Contractor.

The following beverages are not considered to fulfill the standard meal requirements outlined in Appendix 1:

- Sports Drinks,
- Energy Drinks,
- Bottled water (flavoured, sparkling, fortified)
- If potable water is available in the Kitchen, bottled water is not required.

APPENDIX 2 TO ANNEX "A"

STANDARD PORTION SIZE PER MEAL

The following list outlines the standard requirements and portion sizes for all meals provided by the Contractor:

BREAKFAST	
Fruit	2x80g (raw)/person
Bacon	150 g cooked
Eggs	2/person
Sausage	150g cooked
Cheese	100g
Yogurt	175ml
Bread (white, brown, multi-grain)	2 slices/person
Breakfast vegetable (i.e. Beans, grits, etc.)	90g
Breakfast Starch (i.e. Potatoes, etc.)	100 g
Cereal (granola, corn flakes, bran flakes)	250g
Coffee	500 ml
LUNCH and DINNER	
Soup	250 ml
Steaks and chops (bone in)	250g (raw)
Chicken pieces (bone-in)	275g (raw)
Steak (boneless)	225 g (raw)
Boneless meat/poultry	210 g cooked (180 g raw)
Fish (steaks, fillet)	210 g (raw)
Fish (battered)	210 g (cooked)
Stews	300 g (cooked) (250 ml ladle)
Casserole dishes	300g (cooked) (250 ml ladle)
Pasta w/ sauce (main entrée)	210 g of pasta, 175 ml of sauce
Three decker sandwich	1 each (90 g of meat total)
Hamburger	1 each (167 g raw)
Hot dog	80 g (2 ea. @ 40 g or 1 ea. @ 80 g)
Pizza	1 each (1/6 of a 40 cm diameter pizza) 240 g
Tacos	2 each
Burritos	1 each (210g)
Submarine (21 cm long)	1 each (90 g sliced meat or 110 g mixed filling)
Sandwich	1 each
wich filling - salad	110 g
wich filling - sliced meat	90 g
Sliced meat – for cold plate	90 g
Starch Item - potatoes, rice, pasta	125 g (cooked) (2 ea. 125 ml spoon, 2 ea. #16 scoop)
Vegetables	90 g (125 ml spoon)
Salad Items	6" bowl or 8" plate
Canned fruit	175 ml
Fresh fruit (individual)	1 each

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Buyer ID - Id de l'acheteur
kin940
CCC No./N° CCC - FMS No./N° VME

Fresh grapes/berries/sliced fruits	125 ml or 90 g
Pudding	125 ml
Jell-O	125 ml
Ice cream	125 ml
Fruit yogurt	175 ml
Cake	1 piece (5 cm X 5 cm X 7 cm)
Pie	1 piece (1/8 of a 22 cm diameter pie)
Squares	1 piece (5 cm X 5 cm X 2.5 cm)
1 Cookies (7.5 cm diam.)	2 each
Cookies (12.5 cm diam.)	1 each
Doughnuts / Sweet Buns	1 each
Bread	1 slice
Dinner Roll	1 each
LATE SNACKS	
Soup – either individual soup packages or as presented at dinner.	250 ml
Cookies/chips	100 g
Juice Drinks	250 ml
Fruit	2x80g (raw)/person

BEVERAGES	
Juice	250 ml
Milk (2%, 1%, skim, choc, non-dairy)	250 ml
Fruit Drinks	250 ml
Pop	250 ml
Hot Beverages - various types of tea, coffee (regular and Decaffeinated)	250 ml

APPENDIX 3 TO ANNEX "A"

PROVISION OF FOOD

1.0 REQUIREMENT

The Contractor must provide grocery items on an 'if and when requested' basis to the DND-provided Kitchen trailers.

1.1 Ordering. The DND kitchen staff will place their orders with the Contractor through the Logistics Coordinator using the current price list that the Contractor's food supplier offers its best customer.

1.1.1 Order Receipt Acknowledgment. The Contractor must acknowledge each order no later than 24 hours from receipt of the order.

1.1.2 Back Orders. No back orders will be accepted unless arranged in advance with the DND Project Authority. The Contractor must notify the DND Project Authority within one (1) working day from receipt of order of any backordered items not available for delivery.

1.1.3 Stock Outs / Order Changes. DND reserves the right to amend an order 24 hours before the delivery is required. No substitutes will be made without written approval by the DND Project Authority.

1.2 Quality Control

1.2.1 All products supplied and transported must be in accordance with all relevant Acts and Regulations currently in effect at the Federal, State/Provincial, and Local levels.

1.2.2 The Contractor must ensure that the 'Best Before Date' (BBD) management strategy is in place to ensure that food items exceeding BBD are not supplied. All fresh items must arrive in good order, and those with a Best Before Date (i.e. milk, meat) must have a minimum of seven (7) days to expiry at time of delivery. Chilled goods must have a minimum BBD of seven (7) days after delivery date. Dry goods must have a minimum BBD of three (3) months after delivery date. Frozen goods must have a minimum BBD of two (2) months after delivery date. All meat products will be properly packaged and will be free of ice crystals, excess frost on packages and water staining on boxes.

1.2.3 Frozen products are to be individually quick frozen and delivered with an internal temperature of not greater than zero (0) degrees Fahrenheit (minus 18 degrees Celsius).

1.2.4 Chilled products are to be delivered with an internal temperature of not greater than 39 degrees Fahrenheit (four (4) degrees Celsius) and not less than 33 degrees Fahrenheit (1 degree Celsius). Please note that DND kitchen staff will monitor temperatures through a laser thermometer.

1.2.5 Products to be supplied must be of recent production and have the latest production date available. The shelf life or Best Before Date must be clearly marked in a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering.

1.3 Final Inspection & Product Acceptance / Rejection

1.3.1 Inspection and acceptance will rest with the DND Project Authority at the delivery destination. All

products supplied must be free of signs of deterioration, spoilage, filth or damage by rodents or insects.

- 1.3.2 Any products not meeting quality standards will be returned (opened or unopened). Delivery costs to replace all rejected and shorted items will be at the Contractor's expense.
- 1.3.3 The Contractor agrees, upon notification of rejected products and or shortage of food products, to replace all shortage and rejected items within 24 hours. Any additional expenses including delivery costs incurred to replace all shortage or rejected items rests fully at the Contractor's expense.

1.4 Preparation for Delivery

Each container must be packed in such a manner that the facing surface of all boxes/cartons must be clearly marked to show the grade, size, net weight and/or quantity, storage instructions and/or special instructions of the product contained in the package. All boxes/cartons must be clearly labeled with the Contractor's food supplier's name and address. The Contractor's food supplier must supply delivery slips for each delivery.

2.0 DELIVERY PARAMETERS

- 2.1 Deliveries must be made Monday to Friday between the hours of 08:00 to 14:00 only.
- 2.2 Delivery must be made within two (2) working days from receipt of a call-up document placed by the DND Project Authority for normal deliveries.
- 2.3 There will be no extra charge to DND if the Contractor's food supplier has to deliver on a Saturday or Sunday due to unforeseen circumstances.
- 2.4 Upon delivery, the Contractor's food supplier must check and record the Truck Cargo Bay's temperature and allow the receiving personnel to check the temperature of products.
- 2.5 The Contractor's food supplier must guarantee that all products prior to and during delivery transport are temperature monitored and recorded 24 hours a day, 7 days a week.

3.0 INVOICING

- 3.1 The Contractor must include a detailed list of food ordered and delivered when submitting an invoice to DND. The invoice must also state his fixed fee (%) as referenced in Annex B - Basis of Payment. Invoices for food may be submitted during the training session, but no more frequently than once every two (2) weeks.

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Buyer ID - Id de l'acheteur
kin940
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

Note to Offerors: All text in italics will be deleted from the resulting Standing Offer.

Pricing:

Note to Offerors: The Offeror must state in their Offer the currency of their pricing. If left blank, the currency will be considered to be CAD.

All pricing is firm, in _____ currency, Free On Board (FOB) destination, customs duties included, and does not include applicable taxes (which must be shown as a separate item on invoices).

Pricing Periods:

Year 1: Issuance of Standing Offer to December 31, 2021

Year 2: January 1, 2022 to December 31, 2022

Year 3 (Option): January 1, 2023 to December 31, 2023

Year 4 (Option): January 1, 2024 to December 31, 2024

Year 5 (Option): January 1, 2025 to December 31, 2025

Definition of a Day:

All references in the Pricing Basis to "Day" refer to 24 hour duration.

Estimated Usages:

The volumetric data included in this pricing schedule are provided for offer evaluated price determination purposes only. They are not to be considered as a contractual guarantee. Their inclusion in this Pricing Basis does not represent a commitment by Canada that Canada's future usage of the services/items described in the Request for Standing Offer will be consistent with this data.

Pricing Basis - W6399-21J404 - Tactical Training Facility										
Item	Reference	Description	Estimated Yearly Usage	Year 1	Year 2	Year 3 (Option)	Year 4 (Option)	Year 5 (Option)		
		Live Fire Training Range Facility								
1	(Annex A - para 3.1.1 a)	Long Distance Training Range (per day)	10 days	\$ /day	\$ /day	\$ /day	\$ /day	\$ /day	\$	/day
2	(Annex A para 3.1.1 b)	Mount /Dismount Training Range (per day)	5 days	\$ /day	\$ /day	\$ /day	\$ /day	\$ /day	\$	/day
3	(Annex A para 3.1.1 c)	Mission Task Training Compound (per day)	12 days	\$ /day	\$ /day	\$ /day	\$ /day	\$ /day	\$	/day
4	(Annex A, para 3.1.1. d)	Team, Platoon and Company Level Mounted Training Range (per day)	15 days	\$ /day	\$ /day	\$ /day	\$ /day	\$ /day	\$	/day
5	(Annex A, para 3.1.1 e)	Company Level Dry Training Area (per day)	25 days	\$ /day	\$ /day	\$ /day	\$ /day	\$ /day	\$	/day
6	(Annex A, para 3.1.1 f)	Built up Urban Training Area (per day)	8 days	\$ /day	\$ /day	\$ /day	\$ /day	\$ /day	\$	/day
		Offeror Support Staff								
7	(Annex A, para 3.2.1 a)	Range Coordinator (each per 8 hour shift)	45 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$	/shift
8	(Annex A, para 3.2.1 b)	Program Manager (each per 8 hour shift)	45 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$	/shift
9	(Annex A, para 3.2.1 c)	Logistics Coordinator (each per 8 hour shift)	45 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$	/shift
10	(Annex A, para 3.2.1 d)	Target Operators (each per 8 hour shift)	40 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$	/shift
11	(Annex A, para 3.2.1 e)	Role Players (each per 8 hour shift)	60 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$	/shift

Pricing Basis - W6399-21J404 - Tactical Training Facility							
Item	Reference	Description	Year 1	Year 2	Year 3 (Option)	Year 4 (Option)	Year 5 (Option)
	Target Equipment						
12	(Annex A, para 3.3.1 a)	Portable Electronic Target System (each per day)	\$ /each per day				
13	(Annex A, para 3.3.1 b)	Stationary Infantry Targets (SIT) (each per day)	\$ /each per day				
14	(Annex A, para 3.3.1 c)	Steel TYPE I – Swing Set (each per day)	\$ /each per day				
15	(Annex A, para 3.3.1 d)	Steel TYPE II – H Stand (each per day)	\$ /each per day				
16	(Annex A, para 3.3.1 e)	Steel TYPE III – X Stand (each per day)	\$ /each per day				
17	(Annex A, para 3.3.1 f)	Large Metal ‘Gong’ Style Target (each per day)	\$ /each per day				
18	(Annex A, para 3.3.1 g)	Wooden Target Boards (each)	\$ /each				
19	(Annex A, para 3.3.1 h)	Three-dimensional (3D) human torso targets (each)	\$ /each				
20	(Annex A, para 3.3.1 i)	Replica Weapons (each)	\$ /each				
21	(Annex A, para 3.3.1 j)	Steel Dueling Trees (each)	\$ /each				
22	(Annex A, para 3.3.1 k)	Destroyable Target Vehicles (each)	\$ /each				
23	(Annex A, para 3.3.1 l)	Plywood Replica Vehicle Targets (each)	\$ /each				

Pricing Basis - W6399-21J404 - Tactical Training Facility							
Item	Reference	Description	Year 1	Year 2	Year 3 (Option)	Year 4 (Option)	Year 5 (Option)
		Target Equipment					
24	(Annex A, para 3.3.1 m)	Breaching Walls (each)	\$ /each				
25	(Annex A, para 3.3.1 n)	Village Breaching Buildings (each)	\$ /each				
26	(Annex A, para 3.3.1 o)	Pyrotechnic Sets (each)	\$ /each				
27	(Annex A, para 3.3.2)	Lighting for Target Equipment (per 8 hour shift)	\$ /shift				
		Training Weapons & Ammunition					
28	(Annex A, para 3.4.1 a)	AK-47 rifles (each per day)	\$ /each per day				
29	(Annex A, para 3.4.1 b)	7.62 x 39 mm blank rounds (each)	\$ /each				
30	(Annex A, para 3.4.1 c)	Paint ball weapons (each per day)	\$ /each per day				
31	(Annex A, para 3.4.1 d)	Paint balls rounds (each)	\$ /each				
		Training Vehicles					
32	(Annex A, para 3.5.1)	Suburbans type SUV's (each per day)	\$ /each per day				
33	(Annex A, para 3.5.1)	Pick-up truck (each per day)	\$ /each per day				
34	(Annex A, para 3.5.2)	Support vehicle 5-ton recovery capability (each per day)	\$ /each per day				

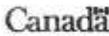
Pricing Basis - W6399-21J404 - Tactical Training Facility							
Item	Reference	Description	Year 1	Year 2	Year 3 (Option)	Year 4 (Option)	Year 5 (Option)
		Training Vehicles					
35	(Annex A, para 3.5.6)	HMMWW or Duce (each per day)	\$ /each per day				
		Miscellaneous Training Equipment and Services					
36	(Annex A, para 3.6.1 a)	Fork Lift (each per day)	\$ /each per day				
37	(Annex A, para 3.6.1 b)	Portable UHF/VHF radios (each per day)	\$ /each per day				
38	(Annex A, para 3.6.1 c)	Emergency Generator (each per day)	\$ /each per day				
39	(Annex A, para 3.6.1 d)	Portable Toilets (each per day)	\$ /each per day				
		Accommodation Facilities					
40	(Annex A, para 3.7.2)	Parking area (per day)	\$ /day				
41	(Annex A, para 3.7.3 a)	Lodging (per room / per day)	\$ /bed per day				
42	(Annex A, para 3.7.3 b)	Briefing Room (per day)	\$ /day				
43	(Annex A, para 3.7.3 c)	Kitchen Facility (per day)	\$ /day				
44	(Annex A, para 3.7.3 d)	Storage Rooms (per day)	\$ /day				
45	(Annex A, para 3.7.3 d.)	Explosive Storage (per day)	\$ /day				

Pricing Basis - W6399-21J404 - Tactical Training Facility							
Item	Reference	Description	Year 1	Year 2	Year 3 (Option)	Year 4 (Option)	Year 5 (Option)
Accommodation Facilities			\$ /person per day				
46	(Annex A, para 3.7.3 e)	Meal Services (per person / per day)	4050 days				
47	(Annex A, para 3.7.3 f)	General Purpose Area (per day)	45 days				
48	(Annex A, para 3.7.3 g)	Janitorial Services (per day)	45 days				
49	(Annex A, para 3.8.1.1)	Certified First Aid person (each per 8 hour shift)	45 shifts				
50	(Annex A, para 3.8)	Dedicated vehicle (emergency use only/ per day)	45 days				
51	(Annex A, Para 3.8.2.1.a, b)	Ambulance with Driver (each per 8 hour shift)	20 shifts				
52	(Annex A Para 3.8.2.1 c)	Emergency Medical provider (each per 8 hour shift)	20 shifts				
Cost Reimbursable with Percentage Markup Fee							
53	(Annex A, para 3.6.1 c, Annex A, para 3.7.3 v)	Diesel fuel for generator(s) (provided at cost plus % markup)	\$2,300.00	% markup	% markup	% markup	% markup
54	(Annex A, para 3.7.3 vi)	Propane tanks (100 lb) (provided at cost plus % markup)	\$6,600.00	% markup	% markup	% markup	% markup
55	(Annex A, Appendix 3)	Food Provision for DND Kitchen Trailers (provided at cost plus % markup)	\$30,000.00	% markup	% markup	% markup	% markup

ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

 Government of Canada Gouvernement du Canada	Contract Number / Numéro du contrat W6399-21-J404 Security Classification / Classification de sécurité UNCLAS	
SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)		
PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government, Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction CSOR
3. a) Subcontract Number / Numéro du contrat de sous-traitance CANSOPCOM		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description de travail Provision of Tactical facilities & instruction for the conduct of tactical training in a warm climate for use during the winter months.		
5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Out		
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Out		
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) / Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Out		
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Out		
6. c) Is this a commercial courier or delivery requirement with no overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Out		
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input checked="" type="checkbox"/> Not releasable / À ne pas diffuser <input type="checkbox"/> Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/> Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/> Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/> PROTECTED B / PROTÉGÉ B <input type="checkbox"/> PROTECTED C / PROTÉGÉ C <input type="checkbox"/> CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/> SECRET <input type="checkbox"/> TOP SECRET / TRÈS SECRET <input type="checkbox"/> TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/> NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/> NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/> NATO SECRET <input type="checkbox"/> COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/> PROTECTED B / PROTÉGÉ B <input type="checkbox"/> PROTECTED C / PROTÉGÉ C <input type="checkbox"/> CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/> SECRET <input type="checkbox"/> TOP SECRET / TRÈS SECRET <input type="checkbox"/> TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>
TBS/SCT 300-103(2004/12)		
Security Classification / Classification de sécurité UNCLAS		
		

 <p>Gouvernement du Canada</p>	<p>Contract Number / Numéro du contrat W6399-21-J404</p> <p>Security Classification / Classification de sécurité UNCLAS</p>												
<p>PART A (continued) / PARTIE A (suite)</p> <p>13. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>If Yes, indicate the level of sensitivity: Dans l'affirmative, indiquer le niveau de sensibilité:</p> <p>14. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>Short Title(s) of material / Titre(s) abrégé(s) du matériel: Document Number / Numéro du document:</p>													
<p>PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)</p> <p>10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis</p> <table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE</td> <td><input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL</td> <td><input type="checkbox"/> SECRET SECRET</td> <td><input type="checkbox"/> TOP SECRET TRÈS SECRET</td> </tr> <tr> <td><input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT</td> <td><input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL</td> <td><input type="checkbox"/> NATO SECRET NATO SECRET</td> <td><input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET</td> </tr> <tr> <td colspan="4"><input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS</td> </tr> </table> <p>Special comments: Commentaires spéciaux: _____</p> <p>NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.</p> <p>10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté? <input type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p>		<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET	<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET	<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET										
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET										
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS													
<p>PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)</p> <p>INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS</p> <p>11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>PRODUCTION</p> <p>11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur seront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)</p> <p>11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p> <p>11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non <input type="checkbox"/> Oui</p>													
<p>TB9/SCT 350-103(2004/12)</p>	<p>Security Classification / Classification de sécurité UNCLAS</p>												
													



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat W6399-21-J404
Security Classification / Classification de sécurité UNCLAS

PART C (continued) / PARTIE C-2 (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC				
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	INFO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COMSEC TOP SECRET	PROTECTED / PROTÉGÉ			SECRET	TOP SECRET
											A	B	C		
Information / Assets / Renseignements / Biens / Preuves															
IT Media / Support IT / Média / Support informatique															
IT Tools / Outils informatiques															

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Solicitation No. - N° de l'invitation
W6399-21J404/A
Client Ref. No. - N° de réf. du client
W6399-21-J404

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-0-54135

Buyer ID - Id de l'acheteur
kin940
CCC No./N° CCC - FMS No./N° VME

ANNEX "D" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only).

ANNEX "E"

STANDING OFFER REPORTING REQUIREMENTS

Send to the Standing Offer authority named herein.

Use the Standing Offer number in the Subject line and clearly indicate:

- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date);
- The Department with whom the standing offer was arranged;
- The start date and end date for the standing offer; and
- The total spend to date, by government department.

Standing Offer Title		Standing Offer #	Start Date of SO (DD/MM/YYYY)	End Date of SO (DD/MM/YYYY)	
Total Value to Date (\$)		Total Value for Reporting Period (\$)	Start Reporting Period (DD/MM/YYYY)	End Reporting Period (DD/MM/YYYY)	
Department Requesting	Order Number	Work Description (Item # ,Quantity)	Date of Order	Date of Delivery	Value of Order (not including HST)

ANNEX "F"

NON-DISCLOSURE AGREEMENT

I, _____, recognize that in the course of my work as an employee or subcontractor of _____, I may be given access to information by or on behalf of Canada in connection with the Work, pursuant to Contract Serial No. W6399-21J404 between Her Majesty the Queen in right of Canada, represented by the Minister of Public Works and Government Services and _____, including any information that is confidential or proprietary to third parties, and information conceived, developed or produced by the Contractor as part of the Work. For the purposes of this agreement, information includes but not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the performance of the Contract.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any person other than a person employed by Canada on a need to know basis. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Contractor by or on behalf of Canada must be used solely for the purpose of the Contract and must remain the property of Canada or a third party, as the case may be.

I agree that the obligation of this agreement will survive the completion of the Contract Serial No.: W6399-21J404.

Signature

Date