



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
11 Laurier St./11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des ameublements  
L'Esplanade Laurier,  
East Tower 7th Floor  
Tour est 7<sup>e</sup> étage,  
140 O'Connor, Street,  
140 O'Connor, rue O'Connor,  
Ottawa  
Ontario  
K1A 0R5

<b>Title - Sujet</b> CAT 2-5 Furniture 405 Terminal Ave	
<b>Solicitation No. - N° de l'invitation</b> H1020-203828/A	<b>Date</b> 2020-12-07
<b>Client Reference No. - N° de référence du client</b> H1020-203828	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$\$PQ-998-79418	
<b>File No. - N° de dossier</b> pq998.H1020-203828	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2020-12-22</b> Heure Normale du l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Bouvier, Patrick	<b>Buyer Id - Id de l'acheteur</b> pq998
<b>Telephone No. - N° de téléphone</b> (819) 360-2596 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See Herein	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

#### **Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement? **No**

#### **Step 2. ☒ Competitive**

For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### **Step 3. ☒ General**

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**Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

**Security Requirement:**

1. Conditions
  - a. the Bidder must hold a designated organization security (DOS) clearance as indicated in Annex B;
  - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
  - a. ☐ by the closing date of the bid;
  - b. ☒ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
  - a. The Bidder's valid DOS clearance number issued by CISD;
  - b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

**Bid Evaluation**

An evaluation team composed of representatives of Canada who will evaluate the bids.

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<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b>	
Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	See cover page
<b>Format of Bid Submission</b>	<p>Preferred method</p> <p><input checked="" type="checkbox"/> Electronic epost submission (epost Connect) or <input checked="" type="checkbox"/> Fax or <input checked="" type="checkbox"/> Hard copy</p> <p>Given that many people are currently working from home due to COVID-19, bidders are highly encouraged to transmit their bid electronically using the epost Connect service. Information on the epost Connect service can be found on Buyandsell.gc.ca SACC manual clause 2003 (2020-05-28) Standard Instructions – Goods or Services - Competitive Requirements, Section 08 Transmission by facsimile or by epost Connect.</p>
<b>To physical location (if applicable)</b>	<p>Bid Receiving Unit – PWGSC 11 Laurier Street Place du Portage, Phase III Core 0B2 Gatineau, Quebec K1A 0S5 Telephone: 819-420-7201</p>
<b>Additional Bid Submission option epost Connect service:</b>	<p>Request an epost Connect session to submit bid. For NCR address ONLY: <a href="mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca">tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca</a></p>
<b>Additional Bid Submission option Facsimile (Fax):</b>	For NCR address ONLY: 819-997-9776
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

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## SECTION 2 - RESULTING CONTRACT CLAUSES

<b>1.</b>	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
<b>2.</b>	<b>Security Requirement</b> (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.		<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.		<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausling in Annex B herein.
c.	<b>X</b>	<b>There is no security requirement associated with this contract.</b>
<b>3.</b>	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
<b>4.</b>	<b>Authorities</b>	
4.1	<b>Contracting Authority (IU)</b>	
	<b>Name:</b>	Patrick Bouvier
	<b>Title:</b>	Supply Officer
	<b>Department/Agency/Crown Corporation:</b>	Public Services and Procurement Canada (PSPC)
	<b>Address:</b>	L'Esplanade Laurier, East Tower, 7FL, 7113 140 O'Connor Street Ottawa, ON K1A 0S5
	<b>Telephone No.:</b>	819-360-2596
	<b>E-mail address:</b>	Patrick.Bouvier@tpsgc-pwgsc.gc.ca
4.2	<b>Project Authority [To be completed at contract award]</b> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i>  <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	<b>Name:</b>	
	<b>Title:</b>	
	<b>Department/Agency/Crown Corporation:</b>	
	<b>Address:</b>	
	<b>Telephone No.:</b>	
	<b>E-mail address:</b>	
4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 9 below.	
<b>5.</b>	<b>Method of Payment</b>	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
		Single Payment
	<b>X</b>	Multiple Payment

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6.	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	<b>Name of the organization and contact:</b> <i>[To be completed at contract award]</i>	
	<b>Address:</b>	
7.	<b>SACC Manual Clauses</b>	
		<i>There may be additional clauses that are relevant to the requirement but are not already included in this template.</i>

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**ANNEX A**  
**REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

**Combined Categories Rule:**

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

- ☐ Category 1
- ☒ Category 2
- ☒ Category 5

**\* Exception: when using the Cat 1, 2, 5 combined categories rule, IU's may calculate the percentage of NSA product allowed (as defined in their solicitation document) against the total quantity of the combined categories.**

**Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

**NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

☐ Category 1a – Interconnecting Panels (Refer to Annex C)

☐ Category 1b – Supporting components and freestanding furniture

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

c. ☒ Category 3 – Metal Filing and Storage Cabinets

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA **(table 1 Additional product details)**

d. ☐ Category 4 – Wood Veneer – Freestanding Products

e. ☒ Category 5 – Ancillary and Lighting Products

f. ☐ Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g. ☐ NSA Product(s) – Category(ies): \_\_\_\_\_

## 2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***

In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.



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**Product Categories: 1, 2 and 5**

**Table 1 – Product Table CAT 1, 2 and 5**

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
<b>Category 1a – No products required</b>							
Refer to Annex C and Floor Plans. – N/A							N/A
<b>Category 1b – No products required</b>							
						N/A	N/A
<b>Category 2</b>							
<b>Ground Floor- Phase 1</b>							
1	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	51	Yes		\$	\$
2	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	54	Yes		\$	\$
3	2WSSREXXL30L72BELXX Tag/Code: 2C	Wire Management Required	22	Yes		\$	\$
4	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	1	Yes		\$	\$
5	2WSSREXXL30L48BELXX Tag/Code: 2H	Wire Management Required	1	Yes		\$	\$
<b>2nd Floor- Phase 1</b>							
6	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	63	Yes		\$	\$
7	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	79	Yes		\$	\$
8	2WSSREXXL30L72BELXX Tag/Code: 2C	Wire Management Required	51	Yes		\$	\$
9	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	3	Yes		\$	\$
10	2WSSREXXL30L48BELXX Tag/Code: 2H	Wire Management Required	2	Yes		\$	\$
<b>3rd Floor- Phase 1</b>							
11	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	66	Yes		\$	\$
12	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	81	Yes		\$	\$
13	2WSSREXXL30L72BELXX Tag/Code: 2C	Wire Management Required	55	Yes		\$	\$
14	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	3	Yes		\$	\$
15	2WSSREXXL30L48BELXX Tag/Code: 2H	Wire Management Required	2	Yes		\$	\$

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	<b>3rd Floor- Phase 2</b>						
16	2B3LREXXL30L60BELFR Tag/Code: 2E	Wire Management Required	1	Yes		\$	\$
	<b>4th Floor- Phase 1</b>						
17	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	66	Yes		\$	\$
18	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	81	Yes		\$	\$
19	2WSSREXXL30L72BELXX Tag/Code: 2C	Wire Management Required	55	Yes		\$	\$
20	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	3	Yes		\$	\$
21	2WSSREXXL30L48BELXX Tag/Code: 2H	Wire Management Required	2	Yes		\$	\$
	<b>4th Floor- Phase 2</b>						
22	2B3LREXXL30L60BELFR Tag/Code: 2E	Wire Management Required	1	Yes			
	<b>5th Floor- Phase 1</b>						
23	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	66	Yes		\$	\$
24	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	81	Yes		\$	\$
25	2WSSREXXL30L72BELXX Tag/Code: 2C	Wire Management Required	55	Yes		\$	\$
26	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	3	Yes		\$	\$
27	2WSSREXXL30L48BELXX Tag/Code: 2H	Wire Management Required	2	Yes		\$	\$
	<b>5th Floor- Phase 2</b>						
28	2B3LREXXL30L60BELFR Tag/Code: 2E	Wire Management Required	1	Yes		\$	\$
	<b>6th Floor- Phase 1</b>						
29	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	18	Yes		\$	\$
30	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	22	Yes		\$	\$
31	2WSSREXXL30L72BELXX Tag/Code: 2C	Wire Management Required	1	Yes		\$	\$
32	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	1	Yes		\$	\$
33	2WSSREXXL30L48BELXX Tag/Code: 2H	Wire Management Required	1	Yes		\$	\$
	<b>Break Fix Product – Phase 1</b>						
34	2WSSREXXL24L60BELXX Tag/Code: 2A	Wire Management Required	11	Yes		\$	\$
35	2WSSREXXL30L60BELXX Tag/Code: 2B	Wire Management Required	15	Yes		\$	\$
36	2WSSREXXL24L60BCKXX Tag/Code: 2G	Wire Management Required	4	Yes		\$	\$

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	<b>Category 5</b>						
	<b>Ground Floor – Phase 2</b>						
37	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		75	No		\$	\$
	<b>2nd Floor- Phase 2</b>						
38	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		128	No		\$	\$
	<b>3rd Floor- Phase 2</b>						
39	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		141	No		\$	\$
	<b>4th Floor- Phase 2</b>						
40	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		141	No		\$	\$
	<b>5th Floor- Phase 2</b>						
41	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		141	No		\$	\$
	<b>6th Floor- Phase 2</b>						
42	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		23	No		\$	\$
	<b>Break Fix Product - Phase 2</b>						
43	5PMOWKSMTACUSBXXXXX Tag/Code: 5C		15	No		\$	\$
<b>**Provide additional information:</b> Canada is requesting bidders: to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
<b>NSA products (must not exceed 30% of the firm quantity by category)</b> The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.							
	<b>Section A - IU REQUIREMENT</b>			<b>Section B – SUPPLIER'S BID</b>			
#	NSA Product(s) Description	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$	
	None				\$ N/A	\$ N/A	
				Product Total		\$	

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**Table 2 – Delivery CAT 1, 2 and 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1-15, 17-21, 23-28, 29-36	Health Canada 150 Chardon Driveway, Ottawa, Ontario K1Y 1G9	Phase 1  <b>Must be delivered no later than 2021/03/31</b>	Normal Business Hours	____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
16,22,26, 37-43	Health Canada 405 Terminal Avenue, Ottawa, Ontario K1G 0Z3	Phase 2 2021/08/01	Normal Business Hours	____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation CAT 1, 2 and 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
16,22,26, 37-43	Health Canada 405 Terminal Avenue Ottawa, Ontario K1G 0Z3	Phase 2  Phased Install Start 2021/08/01 End 2021/11/30	Normal Business Hours	____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

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**Table 4 – Optional Product CAT 1, 2 and 5**

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
1	2WSSREXXL24L60BELXX	Wire Management Required	600	Yes		\$	\$
2	2WSSREXXL30L60BELXX	Wire Management Required	600	Yes		\$	\$
					Product Total		\$

**Table 5 – Optional Delivery CAT 1, 2 and 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1,2	Health Canada 150 Chardon Driveway, Ottawa, Ontario K1Y1G9	Phase 1  <b>Must be delivered no later than 2021/03/31</b>	Normal Business Hours	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5  **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 6 – Optional Installation CAT 1, 2 and 5**

☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1a	<b>Loading Dock/Location</b>	
A	Location	150 Chardon Driveway Ottawa, Ontario K1Y 1G9
B	Dock	Dock can accommodate up to a full size tractor-trailer (53 ft trailer plus the tractor unit)
C	Lift	Ground level loading – no Lift
D	Door	Door opening 1219W x 2134H mm
E	Freight Elevator	N/A
F	Other (specify, if any)	
2.1b	<b>Loading Dock/Location</b>	
A	Location	405 Terminal Avenue Ottawa, Ontario K1G 0Z3
B	Dock	Docks can accommodate up to a full size tractor-trailer (53 ft trailer plus the tractor unit)
C	Lift	Both level loading and dock level loading are available Standard dock height  Dock leveler – 1830 x 2430 mm platform size with lip; load capacity 30,000 lbs
D	Door	Freight Elevator Door: 2 doors (front and rear)  Door opening 1219 W x 2134 H mm
E	Freight Elevator	North West side of building- Refer to floorplans Clear inside dimension (shell) - 1718 x 2067 mm
F	Other (specify, if any)	Delivery workers will need to include an elevator operator and security guards for all deliveries. Under Ministry of Labour guidelines, delivery workers will need to become sub-contractors to the general contractor or construction manager, including any safety plan, Workplace Safety Insurance Board and insurance coverage and other related regulation.

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<b>3.</b>	<b>Continuance of Certifications</b>
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.  Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

**Table 8 - Bid Evaluation and Contract Total CAT 1, 2 and 5**  
**(Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	<b>Optional Product Total (Table 4)</b>	\$
5	<b>Optional Delivery Total (Table 5)</b>	\$
6	<b>Optional Installation Total (Table 6)</b>	N/A
7	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b>	\$
9	<b>Contract Price(1+2+3+7):</b>	\$
10	<b>Applicable Tax(es):</b>	\$
11	<b>Total Estimated Cost (9+10):</b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	<b>Bidder's Authorized Representative for the Bid and the Contract</b>	
	Name:	Telephone:
		E-Mail:
		PBN:

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### Product Category 3

**Table 1 – Product Table CAT 3**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
Ground Floor - Phase 2							
1	3TDWCSXXLM24D2456XK Tag/Code: 3A		58	No		\$	\$
2	3TDWCSXXLM24D2454XK Tag/Code: 3B		16	No		\$	\$
2nd Floor - Phase 2							
3	3TDWCSXXLM24D2456XK Tag/Code: 3A		143	No		\$	\$
3rd Floor - Phase 2							
4	3TDWCSXXLM24D2456XK Tag/Code: 3A		143	No		\$	\$
4th Floor - Phase 2							
5	3TDWCSXXLM24D2456XK Tag/Code: 3A		143	No		\$	\$
5th Floor - Phase 2							
6	3TDWCSXXLM24D2456XK Tag/Code: 3A		143	No		\$	\$
6th Floor - Phase 2							
7	3TDWCSXXLM24D2456XK Tag/Code: 3A		22	No		\$	\$
**Provide additional information:							
Canada is requesting bidders to provide drawings and/or pictures including descriptive literature for these products with your bid submission.							
NSA products (must not exceed 30% of the firm quantity by category)							
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.							
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID			
#	NON-SA Product(s)	QTY	** Provide additional Information Yes/No	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$	
	None		N/A		\$ N/A	\$ N/A	
				Product Total	\$	\$	



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**Table 2 – Delivery CAT 3**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1-7	Health Canada 405 Terminal Avenue Ottawa, Ontario K1G 0Z3	Phase 2 2021/08/01	Normal Business Hours	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5  **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation CAT 3**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1-7	Health Canada 405 Terminal Avenue Ottawa, Ontario K1G 0Z3	Phase 2  Phased Install Start 2021/08/01 End 2021/11/30	Normal Business Hours	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5  **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 4 – Optional Product**  
**Table 5 – Optional Delivery**  
**Table 6 – Optional Installation**

☒ Not Applicable  
☒ Not Applicable  
☒ Not Applicable

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**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
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D	Door	Freight Elevator Door: 2 doors (front and rear)  Door opening 1219 W x 2134 H mm
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F	Other (specify, if any)	Delivery workers will need to include an elevator operator and security guards for all deliveries. Under Ministry of Labour guidelines, delivery workers will need to become sub-contractors to the general contractor or construction manager, including any safety plan, Workplace Safety Insurance Board and insurance coverage and other related regulation.
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
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3.5	Price Certification (In accordance with the SA, Part 6B)	

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7	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
8	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6 + 7)</b>	\$
9	<b>Contract Price(1+2+3+7):</b>	\$
10	<b>Applicable Tax(es):</b>	\$
11	<b>Total Estimated Cost (9+10):</b>	\$

\* Applicable taxes extra.

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**ANNEX B**  
**SECURITY REQUIREMENTS**

There is no security requirement associated with this contract.