



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions Bid
Receiving/Réception des Soumissions
126 Prince William Street/
126, rue Prince William
Suite 14B
Saint John
New Brunswick
E2L 2B6
Bid Fax: (506) 636-4376

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Saint John, NB (STJ)
126 Prince William Street/
126, rue Prince William
Suite 14B
Saint John
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|---|--|
| Title - Sujet Rehabilitation Services Rehabilitation Services and Vocational Assistance Program | |
| Solicitation No. - N° de l'invitation 51019-184018/C | Amendment No. - N° modif. 011 |
| Client Reference No. - N° de référence du client 51019-184018 | Date 2020-12-09 |
| GETS Reference No. - N° de référence de SEAG PW-\$STJ-002-4532 | |
| File No. - N° de dossier STJ-8-41048 (002) | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM Atlantic Standard Time AST on - le 2020-12-18 Heure Normale de l'Atlantique HNA | |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Donovan (STJ), Janine E. | Buyer Id - Id de l'acheteur stj002 |
| Telephone No. - N° de téléphone (506) 639-0215 () | FAX No. - N° de FAX (506) 636-4376 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|--|--|
| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Solicitation Amendment

Title Rehabilitation Services and Vocational Assistance Program

Solicitation Amendment No. **011**

This solicitation is hereby amended to provide the following questions and answers:

Q76: Can PSPC advise as to whether a Bidder, if submitting a response as a Joint Venture, is required to have a procurement business number (PBN) for the joint venture and submit that information along with individual PBN's at the time of bid submission? Please advise which PBN (individual of each JV member or a JV PBN) should be provided in Annex J? Information provided in the guidance for suppliers on Public Services and Procurement Canada indicates that a procurement business number for the joint venture itself is needed. However, the final RFP does not indicate that a Joint Venture PBN is required. Please clarify.

A76: Bidders who bid as a joint venture must indicate clearly in their bid that it is a joint venture and each members of the joint venture should have a Procurement Business Number (PBN). The PBN for joint venture is not needed prior to closing but will be required prior to award. To register for a joint venture account, it must be created by a Supplier Registration Information (SRI) system administration agent. For more information on Joint Venture PBN, Bidders must refer to the Supplier Registration Information of Buy and Sell <https://srisupplier.contractsCanada.gc.ca/index-eng.cfm?af=ZnVzZWJdGlVbj1yZWdpc3Rlci5pbmRybyZpZD03> website.

Q77: Reference Annex K Questions and Answers, Questions 6 and 7. The answers to questions 6 and 7 indicate that the Contractor must seek written approval for teleworking if its employees are to work from home with document / asset safeguarding. We request that the RFP be revised to identify the specific security safeguards and requirements that will need to be met for this approval to be granted. Having regard to the COVID pandemic, work from home will be a critical component of service delivery for all potential suppliers and the operational challenges and costs of meeting work from home safeguards and requirements will have a direct and material impact on the fees that will be included in a bidder's proposal. If the RFP is not revised to include the requested information, the success of the procurement will be in jeopardy. Bidders will lack critical information that they will need to ensure that they both can meet VAC's requirements and put forward pricing that reflects the cost of delivering services during the pandemic.

A77: CSP is not authorized to inspect home sites for the purpose of telework arrangements. For telework arrangements, businesses will have to make alternative arrangements when processing protected or classified information and assets related to government contracts. It remains the Company Security Officer's responsibility to respect the security requirements identified on the contract at all times and ensure that protected and classified information and assets related to government contracts are processed and stored at the business address registered in the Contract Security Program that is approved for Document Safeguarding Capability (DSC) by the Inspection Division. The CSO is also responsible for ensuring that all security measures implemented during the inspection at the business facility address are maintained during all stages of the DSC clearance. For more information on safeguarding government information or security requirements, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada <https://www.tpsgc-pwgsc.gc.ca/esc-src/msc-csm/index-eng.html> website.

VAC will be fully responsible to ensure that the security requirements listed on the contract and security measures are in place to appropriately safeguard the government information adequately in work from home situations. VAC will work collaboratively with the contractor to ensure the requirements are met.

Q78: Reference Annex A SOW, Appendix 2 Current VAC Systems. Can VAC please advise if data migration of participant files from VAC's current systems, specifically CSDN and GC Case, will be required to the contractor's system upon transferring of participant files as per section 5.6 requirements of the SOW? Additionally, can VAC provide a breakdown of the number of participant files that will transfer from each system?

A78: Yes, per section 5.6.7 of Annex A - Statement of Work, "The Contractor must ensure an efficient, seamless and timely transition, including all business processes, active files and data, from VAC's existing contracts and systems, to the Contractor's services and systems." The Contractor will be required to send and receive data to and from one VAC system. Real-time data transfers to and from VAC will be required to ensure Participant data, from multiple sources can be integrated, aggregated and disaggregated for the purposes of service delivery, program management, performance measurement, etc. Whereas VAC requires the Contractor to send and receive data to and from one system, VAC will not provide a breakdown of the number of participant files.

Q79: Reference Annex B Basis of Payment, article 4.2 RSS Travel. The Contractor will be reimbursed for travel incurred in the performance of the Work, when exceeding a fifty (50 km) radius from the Contractor's location. The Contractor will be reimbursed at cost, without any allowance for profit or administrative overhead, and only for the distance exceeding fifty (50 km), and in accordance with National Joint Council (NJC) Travel Directive and with the other provisions of the directive referring to "travelers", rather than those referring to "employees" See section 7.0 of the SOW.

Can VAC advise that the total travel costs (car rental, gas or KM rate) would be reimbursed at cost for all travel exceeding the 50 KM radius (i.e. travel that is even 1 km beyond the 50 KM radius)?

A79: Yes, VAC will reimburse all RSS travel exceeding a 50 KM radius.

Q80: Reference Annex A SOW, article 5.6. Existing Participant Transition Plan and Timeline. 5.6.4 states Participants receiving medical and psycho-social Rehabilitation Services nearing completion (within six months) at time of Implementation will not be transferred to the Contractor. Remaining Participants receiving medical and psycho-social Rehabilitation Services will be transferred to the Contractor by the end of the eighteen (18) month implementation period. Consideration being given to Participant's continuity of care and under exceptional circumstances where a coordinated service delivery with a treating health professionals and the Contractor's RSPs may be required.

Based on section 5.6 and Annex F, can VAC advise the total % of clients based on the statistics provide in Annex F that were nearing completion of their medical and psycho-social rehabilitation services (completion within 6 months) as of March 31, 2020?

A80: VAC cannot advise the total percent of Participants nearing completion of their medical and psycho-social rehabilitation services (i.e. completion within 6 months) as of March 31, 2020. VAC will be conducting file reviews and developing a transition plan for existing Participants leading to and during the Implementation Phase of the Contract. Over the next two years, there are several factors which will impact the number of Participants transitioning to the National Contractor.

All other terms and conditions of the solicitation document remain unchanged.
All enquiries concerning this amendment are to be forwarded to:

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