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**Drawings :**

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2	101	LOCATION PLAN & INDEX
3	201	BRUSHING PLAN - LAKE MINNEWANKA SCENIC DRIVE AND JOHNSON LAKE ROAD
4	202	BRUSHING PLAN - TUNNEL MOUNTAIN ROAD AND TUNNEL MOUNTAIN DRIVE
5	203	BRUSHING PLAN - VERMILION LAKES ROAD

**Appendices:**

- A. Parks Canada National Best Management Practices Roadway, Highway, Parkway and Related Infrastructure - May 2015
- B. Cascade Pit Plan – January 2019
- C. Detailed Restoration Plan Year 2 - January 2018
- D. Standard CMS Translations Rev 2 - July 2018
- E. Construction Signage Translation Rev 5 - Nov 2019
- F. Direction for Permitted Users conducting water-related activities in BNP 2017
- G. BFU/ LLYK Woody / Vegetative Debris Management Guidelines
- H. Best Management Practices - Additional Mitigations 2019

**01 11 00 SUMMARY OF WORK****Part 1 General****1.1 PRECEDENCE**

- .1 For Federal Government projects, Division 1 Sections take precedence over technical specification sections in other Divisions of this Project Manual.

**1.2 DEFINITIONS**

- .1 British Columbia Ministry of Transportation and Infrastructure is referred to as "MoTI".
  - .1 BC MoTI specifications specified for the work can be found at the following website address:  
<http://www2.gov.bc.ca/gov/content/transportation/transportation-infrastructure/engineering-standards-guidelines/standard-specifications-for-highway-construction>
- .2 Alberta Transportation is referred to as "AT".
  - .1 AT specifications specified for the work can be found at the following AT website address:  
[http://www.transportation.alberta.ca/images/Standard\\_Specifications\\_for\\_Highway\\_Construction\\_2013.pdf](http://www.transportation.alberta.ca/images/Standard_Specifications_for_Highway_Construction_2013.pdf)
- .3 Changes in Definition, - The following changes in definitions have been made to the "BC MoTI Specifications":
  - .1 Ministry Representative – The word "Ministry Representative" shall mean Parks Canada Departmental Representative or their duly appointed representative.
  - .2 Ministry – The word "Ministry" shall mean Parks Canada Agency.
- .4 Changes in Definition, - The following changes in definitions have been made to the "AT Specifications":
  - .1 Consultant – The word "Consultant" shall mean Departmental Representative or their duly appointed representative.
  - .2 Department – The word "Department" shall mean Parks Canada Agency.
- .5 Banff National Park of Canada is referred to as "BNP".
- .6 TCH means Trans-Canada Highway
- .7 Parks Canada Agency is referred to as "PCA".
- .8 Canadian Pacific Railway is referred to as "CP Rail", and/or "CPR".
- .9 Environmental Surveillance Officer is referred to as "ESO".
- .10 Site means the areas
  - .1 On or within the limits of Construction as referenced on the Drawings or described in the Contract.
  - .2 Outside the limits of Construction, all roads, highways, pits, or quarries, used to complete the Work.
- .11 Work means the provision of all labour, services, material, and equipment as necessary, for the Contractor to complete and perform its obligations in accordance with the Contract.

### 1.3 PROJECT LOCATION

- .1 The project is in Banff National Park, Alberta. Construction work is located on Minnewanka Lake Scenic Drive, Johnson Lake Road, Tunnel Mountain Road, Tunnel Mountain Drive and Vermillion Lakes Road. The following are key locations relative to the project:
  - .1 TCH km 0 – BNP East Gate
  - .2 TCH km 13.0 - Minnewanka / Banff Ave. Interchange
  - .3 TCH km 22.7 - Bow Valley Parkway Interchange

### 1.4 WORK COVERED BY CONTRACT DOCUMENTS

- .1 The project work consists of approximately 55km of secondary road shoulder brushing on Minnewanka Lake Scenic Drive, Johnson Lake Road, Tunnel Mountain Road, Tunnel Mountain Drive and Vermillion Lakes Road. All requirements noted within the Contract Documents shall be completed by the Contractor unless specifically stated otherwise.
- .2 Without limiting the scope of work, the work of this Contract generally comprises the following, as directed by the Departmental Representative:
  - .1 Brushing and clearing of areas designated in the Contract documents and in accordance with Section 31 10 00 – Brushing and Clearing.
  - .2 Ditch cleanout, including grubbing and disposal offsite in accordance with Section 31 24 13 – Roadway and Drainage Excavation.
  - .3 Broadcast seeding and mulching in accordance with Section 32 92 22 - Broadcast Seeding and Mulching.
  - .4 Installation and maintenance of temporary barriers and supply and installation of temporary traffic control and other temporary construction facilities required for completion of the Work of the Project.
  - .5 Traffic signage, control and other traffic accommodations in accordance with Section 01 35 31 – Special Procedures for Traffic Control.
  - .6 Miscellaneous Additional Work as directed by the Departmental Representative.
- .3 The Contractor is responsible for sourcing water required for the Works that may require them to obtain it from outside of the National Parks. Accessing local water sources in nearby pits or from other Parks facilities can be coordinated through the Departmental Representative and the ESO but will require the Contractor to obtain a Restricted Access Permit and to adhere to all conditions contained therein.
- .4 In preparation for and during construction of this project, an “Environmental Protection Plan” (EPP) is to be prepared by the Contractor to meet the requirements of Section 01 35 43 – Environmental Procedures to ensure the desired minimal adverse effects are achieved. The Contractor’s EPP must be approved by Parks Canada Agency prior to the commencement of construction. The Departmental Representative and Parks Canada’s environmental surveillance officer (ESO) will refer to the approved EPP in determining compliance with the plan and Contract specifications. The EPP will form part of the Contract.
- .5 Where material and construction specifications for work covered under the Contract, including any Change Orders are not available, **AT - Standard Specifications for Highway Construction (latest edition)** shall apply unless directed otherwise by the Departmental Representative.

## 1.5 CONTRACT METHOD

- .1 Construct Work under combined price Contract.

## 1.6 WORK BY OTHERS

- .1 The Contractor is advised that the following Work and anticipated completion in the vicinity has been or may be contracted by Parks Canada:
  - .1 TCH Wildlife Exclusion Fencing Rehab Ph 4 (km 0–49). Summer 2020
  - .2 Other projects and maintenance work may occur near the Contract Work in 2020.
- .2 Where it is necessary that work is to proceed in areas of this project common to both the Contractor and forces of others, the Contractor shall cooperate with the other Contractors and the PCA Departmental Representative in reviewing their construction schedules and sharing their work space, and shall coordinate their operations with the other Contractors, including traffic management and construction staging.
- .3 The Contractors shall coordinate all work on this project with other Contractors including Site Safety and Traffic Control.
- .4 The pits mentioned in the Contract Documents are operational pits and are used by many contractors and Parks Canada. The Contractor shall cooperate with the other users of the pits.

## 1.7 WORK SEQUENCE

- .1 Schedule work progress to allow Owner / Departmental Representative unrestricted access to inspect all phases of the Work.
- .2 Maintain fire and emergency access on the roadways at all times.
- .3 Co-ordinate Work with other Contractors / Departmental Representatives doing maintenance, survey / testing work.
- .4 The Contractor shall prepare a meaningful bar chart or network diagram showing the proposed schedules of major work, which shall be submitted to the Departmental Representative in accordance with 01 32 16 Construction Progress Schedules.
- .5 The Contractor shall not commence Works in a Work area until approved to do so by the Departmental Representative. The Departmental Representative is not obliged to allow Works to commence if there is a reasonable risk that the Contractor will not be able to complete the Work area in the required timelines.
- .6 The Contractor shall:
  - .3 Schedule for and **provide the Departmental Representative with a minimum of 7 days' notice prior to the start of any work in the Vermilion Lakes Area** as described in the Contract Documents.
  - .4 Obtain the Interim Certificate (Substantial Performance) by **June 7, 2021**.
  - .5 Complete all the Work by **June 15, 2021** (Contract Completion Date).

## 1.8 CONTRACTOR USE OF PREMISES

- .1 Contractor has unrestricted use of site subject to Section 01 14 00 –Work Restrictions and Section 01 29 01 – Site Occupancy, until Contract Completion date. The Contractor's use of the site is not exclusive of other contractors or work zones within the limits of this Contract.
- .2 Contractor shall limit use of premises for Work, for storage, and for access, to allow:

- .1 Owner occupancy.
- .2 Work by other Contractors.
- .3 Coordinate use of premises under direction of the Departmental Representative.
- .4 Obtain and pay for use of additional storage or work areas needed for operations under this Contract.
- .5 The Contractor and any subcontractors shall obtain a business license and vehicle work passes in accordance with Section 01 35 43 - Environmental Procedures.

## **1.9 OWNER OCCUPANCY**

- .1 Owner will occupy premises during entire construction period for execution of normal operations.
- .2 Cooperate with Owner in scheduling operations to minimize conflict and to facilitate Owner usage.
- .3 Contractor must allow access to the Work Site for other Contractors and PCA. It is up to the Contractor to plan their work accordingly.

## **1.10 OWNER FURNISHED ITEMS**

- .1 None.

## **1.11 CONSTRUCTION SIGNAGE**

- .1 To be in accordance with Section 01 35 31 - Special Procedures for Traffic Control.
- .2 Signage shall be coordinated with other Contractors.
- .3 No signs or advertisements, other than warning signs, are permitted on site.

## **1.12 SETTING OUT OF WORK**

- .1 Departmental Representative will establish control points and provide:
  - .1 Complete set of construction Drawings.
  - .2 Alignment notes showing curve data and control point coordinates.
  - .3 Provide a list of control monuments including coordinates and elevations on request.
- .2 Contractor shall:
  - .1 Not permanently mark any infrastructure or feature during their setting out of the work. They shall fully remove any set out marks, markers, or other identifiers that they installed, prior to demobilizing from the Work Sites.
  - .2 Set additional control points as necessary.
  - .3 Set all work stakes necessary to complete work.
  - .4 Not damage geodetic benchmarks or control monuments unless authorized by Departmental Representative.
  - .5 Provide measurements for Payment (Quantity Surveys), volumes by the surface to surface prismatic method, and provide all data to the Departmental Representative in DWG format.
  - .6 Allow the Departmental Representative access to the Works to undertake Quality Assurance of Quantity Surveys.

- .7 Refrain from covering up Works that have been identified by the Departmental Representative as requiring a Quantity Survey Quality Assurance review and allow reasonable time for the completion of said review.
- .3 No separate payment for setting out work, unless changes are made and approved by the Departmental Representative and additional survey costs are incurred. Payment for additional survey required due to changes by Departmental Representative to be paid for as part under **“Lump Sum Price Item 3 – Prime Cost Sum”**

**Part 2 Products**

- .1 To be in accordance with AT - Standard Specifications for Highway Construction (latest edition).

**Part 3 Execution**

- .1 To be in accordance with AT - Standard Specifications for Highway Construction (latest edition).

**END OF SECTION**

**01 14 00 WORK RESTRICTIONS****Part 1 General****1.1 ACCESS AND EGRESS**

- .1 All existing CP Rail accesses are to be maintained or relocated as required. Location and details of any proposed relocation to be approved by both CP Rail and PCA prior to relocation.
- .2 Provide for pedestrian, cyclist, and vehicular traffic for the duration of the construction.
- .3 Construction operations shall be conducted to cause minimal inconvenience to the public and to owners of adjoining property. Existing access to property shall be maintained where possible and if new access must be provided, every effort shall be taken to provide the new access before the existing access is removed. Contractor will be responsible for repairing any damage incurred, at the Contractor's cost.
- .4 The Contractor is responsible for the development and supply of construction access to the Work as approved by the Departmental Representative.

**1.2 USE OF THE SITE AND FACILITIES**

- .1 The Work Sites specified in the Contract shall only be used for the purposes of the Work.
- .2 The Work Site (limits shown on the Drawings) will be specified by Parks Canada and shall only be used for the purposes of the Work. The Work Site will be made available by Parks Canada to the Contractor for its non-exclusive use for the duration of the Work, unless otherwise provided in the Contract Documents.
- .3 The Contractor will not be permitted to set up a camp in the National Parks. PCA regulations prohibit anyone working within the Park from using public campground facilities.
- .4 Office-tool trailer may also be set up in Cascade Pit. See Section 01 35 43 – Environmental Procedures and Section .01 14 00 - Work Restrictions.
- .5 The Contractor shall not store material or park equipment along the Right of Way within the clear zone.
- .6 Contractor shall maintain adequate drainage at the Work Site.
- .7 The Contractor shall keep the Work Site clean and free from accumulation of waste materials and rubbish regardless of source. Snow shall be removed by the Contractor as necessary and at their cost for the performance and inspection of the Work.
- .8 The Contractor shall provide sanitary facilities for work force in accordance with governing regulations and 01 35 43 Environmental Procedures. The Contractor shall post notices and take such precautions as required by local health authorities and keep area and premises in sanitary condition.
- .9 Any damage to the Work Site caused by the Contractor shall be repaired by the Contractor at their expense.
- .10 Pets shall not be brought to or maintained at the construction site.
- .11 The Contractor shall contact CP Rail two (2) weeks in advance to any works around any railroad crossing.

- .12 The Contractor shall obtain a Street and Public Place Permit from the Town of Banff and any other applicable Town of Banff permits required to complete the Contract Works. Any costs associated with obtaining the permits will be considered incidental to the contract and no additional payment will be made. Any claims for delays due to obtaining these permits will not be entertained.

### 1.3 WORKING TIMES

- .1 Work in BNP is permitted during daylight hours as provided in the table below based on the Month in which the work is occurring.

Month	Work Start	Work Finish
<b>January</b>	9:00 am	4:30 pm
<b>February</b>	8:30 am	5:00 pm
<b>March</b>	8:30 am	6:00 pm
<b>April</b>	7:30 am	8:00 pm
<b>May</b>	7:30 am	8:30 pm
<b>June</b>	7:30 am	9:00 pm
<b>July</b>	7:30 am	9:00 pm
<b>August</b>	7:30 am	8:00 pm
<b>September</b>	8:00 am	7:00 pm
<b>October</b>	9:00 am	5:30 pm
<b>November</b>	9:00 am	4:00 pm
<b>December</b>	9:00 am	4:00 pm

- .2 Work will be permitted Monday through Friday only, unless stipulated otherwise in the Contract documents.
- .3 If requested by the Contractor, work may be permitted on Saturdays and/or Sundays subject to the review and approval of the Departmental Representative.
- .4 The Contractor will not be permitted to work during the period of any Alberta or British Columbia statutory holiday long weekend, including one day prior to and one day following. The Contractor will not be permitted to work during the following Holidays or long weekends unless prior written approval is granted by the Departmental Representative:
- .1 Statutory and Civic Holidays (2020)
- .1 Labour Day long weekend: From 19:00. Thursday, September 3, 2020 to 12:00 (Noon) Tuesday, September 8, 2020.
- .2 Thanksgiving Day weekend: From 17:30 Thursday, October 8, 2020 to 12:00 (Noon) Tuesday, October 13, 2020.
- .5 If the Work is expected to impact special events within the project limits, the Contractor will not be permitted to work unless prior written approval is granted by the Departmental Representative:

- .1 The Contractor will be notified of details of the special events during the Pre-construction Meeting.
- .6 Variance of the Working Times and any others are provided on the strict condition of satisfactory performance in all requirements as determined at the Departmental Representative's discretion and may be revoked at any time for any reason. It is provided on the presumption that no additional costs or any delay will be attributed to Parks Canada in relation to conducting Works in accordance with the Variance and if that is not the case, the Contractor shall not commence work under the Variance. No claims for additional costs, delays, schedule impacts, loss of productivity or other extra Works resulting from a Variance will be entertained.

#### **1.4 WORK CONDUCTED OVER OR ADJACENT TO WATERWAYS**

- .1 All components of the Work shall be conducted in accordance with Section 01 35 43 – Environmental Procedures and the Environmental Protection Plan prepared for the project.
- .2 All components of the Work shall be conducted without equipment entering wetlands, water bodies, or streams.
- .3 All waste materials from the Work shall be contained and collected in a manner to prevent any contact with the water bodies and wetlands. All collected waste materials shall be disposed of in accordance with Section 01 35 43 – Environmental Procedures and the Environmental Protection Plan prepared for the project.

#### **1.5 UTILITIES**

- .1 The Contractor shall become familiar with all utilities and services adjacent to the Work and shall be responsible for cost of repair of any damage resulting from their operations.
- .2 The Contractor shall establish and maintain direct and continuous contact with the owners or operators of any Utilities which may interfere with the Work. The Contractor shall co-operate with them at all times and in all places of Work. The Contractor shall keep the Departmental Representative informed of all communications with the Utility companies and authorities.
- .3 The Contractor shall notify the Departmental Representative and the Utility companies at least seven (7) days in advance of any activities which may interfere with the operation of such Utilities.
- .4 Whenever working near Utilities, the Contractor shall locate such Utilities and expose those that may be affected by the Work, using hand labour as required.
- .5 The Contractor shall assess the possible impact of its operations on all Utilities that may be affected by its operations, and shall, in consultation with Utility owner(s), protect, divert, temporarily support or relocate, or otherwise appropriately treat such Utilities to ensure that they are preserved.
- .6 The Contractor shall immediately report any damage to Utilities to the Departmental Representative and to the Utility company or authority affected, and shall promptly undertake such remedial measures as are necessary at no additional cost to the Owner.

#### **1.6 SURVEY OF EXISTING CONDITIONS**

- .1 Submission of tender is deemed to be confirmation that the Contractor has inspected the Site and is conversant with all conditions affecting execution and completion of work.

- .2 The Contractor shall regularly monitor the condition of the Work Site and of property on and adjoining the Work Site throughout the construction period, and shall immediately notify the Owner if any deterioration in condition is detected. Such monitoring shall cover all pertinent features and property including, but not limited to, buildings, structures, roads, walls, fences, slopes, sewers, culverts and landscaped areas.
- .3 Whenever supplied with survey records, the Contractor shall satisfy itself as to the accuracy and completeness of the survey records provided by the Departmental Representative for any area before commencing construction in that area.
- .4 Commencement of construction in any area shall be interpreted to signify that the Contractor has accepted such survey records as being a true record of the existing conditions prior to construction.
- .5 The provision of the records of a survey of existing conditions by the Departmental Representative shall in no way limit or restrict the Contractor's responsibility to exercise proper care to prevent damage to all property within or adjacent to the Work Site, whether all such property is covered by the survey or not.

## **1.7 ARCHAEOLOGICAL RESOURCES**

- .1 The Contractor shall undertake the Works in accordance with the Best Management Practices as described in Section 01 35 43 Environmental Procedures.
- .2 If cultural and/or archaeological resources are encountered, the Contractor shall cease Work in the immediate area and notify the Departmental Representative and ESO without delay.
- .3 The ESO will provide guidance as to what constitutes cultural and/or archaeological resources in the context of the Works.

## **1.8 FISH HABITAT ASSESSMENTS**

- .1 Work within a 30m buffer of water bodies and wetlands, as well as work in wet ditches, requires the close oversight of a Qualified Environmental Professional (QEP) supplied by the Contractor.

## **1.9 PROTECTION OF PERSONS AND PROPERTY**

- .1 The Contractor shall comply with all applicable safety regulations of the Workers Compensation Act of Alberta and the Canadian Labour Code Part 2 (CLC) including, but not limited to, Occupational Health and Safety Regulations and General Safety Regulations. Within the Site, the Contractor has all the responsibilities of an "employer" under the *Workers Compensation Act* and the *Occupational Health and Safety Regulation* and is designated as the "Prime Contractor". Other contractors will be working within the limits of construction of this project.
- .2 Prime Contractor must comply with Workers Compensation Act and Occupational Health and Safety Regulation Section 20.3 Coordination of multiple employer workplaces.
- .3 Comply with all applicable safety regulations of the Workers' Compensation Board of Alberta (WCB) including, but not limited to, WCB's Industrial Health and Safety Regulations, Industrial First Aid Regulations, and Workplace Hazardous Materials Information System Regulations, when working in that province.
- .4 Comply with Canada Labour Code, Canada Occupational Safety and Health Regulations.

- .5 The Contractor shall take all necessary precautions and measures to prevent injury or damage to persons and property on or near the Work Site.
- .6 The Contractor shall promptly take such measures as are required to repair, replace or compensate for any loss or damage caused by the Contractor to any property or, if Parks Canada so directs, shall promptly reimburse to Parks Canada the costs resulting from such loss or damage.

#### **1.10 USE OF PUBLIC AREAS**

- .1 Off-road construction equipment will not be allowed on the existing highway except at designated areas where the existing highway is scheduled for re-construction in this Contract, material loading areas, or alternate sites as designated and approved by the Departmental Representative. Steel tracked equipment with cleats will not be allowed on pavement designated for future use. If or when crossing asphalt designated for future use, rubber mats must be used under the tracks to protect the asphalt. Asphalt, granular, embankment and excavation materials may be hauled on existing highway but this shall be by standard highway trucks not exceeding legal highway load limits unless accepted in writing by the Departmental Representative.
- .2 Flag persons shall be provided when vehicles are entering or exiting Work Site access points and when vehicles are entering or exiting gravel pits in the park. Pit access gates must remain closed at all times or have a gate person monitoring the opening for wildlife.
- .3 The Contractor shall ensure that its vehicles and equipment do not cause nuisance in public areas. All vehicles and equipment leaving the Work Site and entering public roadways shall be cleaned of mud and dirt clinging to the body and wheels of the vehicle. All vehicles arriving at or leaving the Work Site and transporting materials shall be loaded in a manner that will prevent dropping of materials or debris on the roadways and, where contents may otherwise be blown off during transit, such loads shall be covered by tarpaulins or other suitable covers. Spills of materials in public areas shall be removed or cleaned immediately by the Contractor at no cost to the Owner. All activities shall be in accordance with Section 01 35 43 – Environmental Procedures and the Environmental Protection Plan prepared for the project.
- .4 Construction areas and construction crossings shall be flood-lit for night operations.

#### **1.11 USE OF PITS AND QUARRIES**

- .1 The Contractor will be allowed an area of 20m by 40m within Cascade Pit as determined by the Departmental Representative for the purposes of staging, vehicle and equipment parking, office trailers and meetings, but shall not be allowed to stockpile construction or waste materials of any kind unless otherwise specified in the Contract Documents or approved by the Departmental Representative.
- .2 When the Contractor is operating in a PCA pit or quarry, the Contractor shall utilize the pit or quarry in accordance with the Departmental Representative's authorization.
- .3 Expansion of working pits is not authorized. The Contractor shall confine all work in the pit within the limits of the existing cleared area.
- .4 The Contractor shall be responsible for managing their working space within the pit(s) and quarries and coordination with Parks Canada contractors, personnel or others, to maintain access.
- .5 Any claims by the Contractor or its subcontractors arising from the access and working space within the available pits and quarries will not be entertained, even if those claims

are associated with the activities of Contractors or works conducted for Parks Canada Agency.

- .6 No separate payment will be made for clearing, grubbing, disposal or relocation of stockpiles, debris or contaminated materials, or for any other costs of site preparation, pit development, or access, or for any delay or other cost arising from, the suitability of the referenced PCA pit, or the use of referenced PCA pits by others, and all costs thereof shall be covered in the prices for the Items under which payment is provided for the applicable materials.
- .7 The Contractor is advised that the conditions depicted on the Pit Plan are very likely to have changed since the time of the survey and that they are wholly responsible for familiarizing themselves with the Pit.
- .8 The Contractor is deemed to be fully knowledgeable with the conditions of the shown Pit at the time of Tender closing and to have made full allowance for these conditions in their price regardless of whether they match the provided Pit Plan or not.

#### **1.12 USE OF PITS, QUARRIES, AND DISPOSAL SITES, OUTSIDE OF THE NATIONAL PARKS**

- .1 When the Contractor is supplying material from a pit or quarry outside of the National Parks the Contractor is responsible for all permits and approvals. Pit or quarry development and reclamation must be in accordance with local and Provincial regulatory agency requirements.
- .2 When the Contractor is disposing of; stripping, unsuitable, or surplus material in a pit or other disposal sites outside of the National Parks the Contractor is responsible for all permits and approvals. Disposal site or pit development and reclamation must be in accordance with local and Provincial regulatory agency requirements.
- .3 The Contractor shall bear and pay all costs, fees, and royalties for pits, quarries, or disposal sites, outside of the National Parks.
- .4 Material supplied from pits and quarries outside of the National Parks must be clean of all, seeds, organics, top soil, or contaminants. No additional payment will be made for cleaning or washing material supplied from pits and quarries outside of the National Parks.
- .5 Material supplied from pits and quarries outside of the National Parks must meet the Contract Specifications.

#### **1.13 SUBMITTALS**

- .1 Submittals in accordance with Section 01 33 00.

#### **1.14 SUPERVISORY PERSONNEL**

- .1 When requesting a Preconstruction Meeting, in accordance with Section 01 31 00 Project Management and Coordination, the Contractor shall submit to the Departmental Representative confirmation of the names of the supervisory personnel and other key staff designated for assignment on the Contract.
- .2 At a minimum, the following personnel shall be included in the list:
  - .1 Contractor Manager
  - .2 Project Superintendent;
  - .3 Safety Representative;

- .4 Quality Control Manager;
- .5 Environmental Representative;
- .6 Traffic Control Representative;
- .3 The above personnel shall perform the following duties:
  - .1 Contractor Manager with full authority, as agent of the Contractor, to act on behalf of and legally bind the Contractor in connection with the Work and the Contract. The Contractor may, at its discretion, appoint one person as both Contractor Manager and Project Superintendent.
  - .2 The Project Superintendent shall be employed full time with full authority to supervise the Work, who shall be directly available to the Department Representative during all active periods of Work. Either they or their designated deputy shall be present on the Work Site each and every workday that Work is being performed, from the commencement of Work to Total Performance of the Work.
  - .3 The Project Superintendent shall nominate a Deputy Project Superintendent who shall have the authority of the Project Superintendent during the latter's absence.
  - .4 The Safety Representative shall possess a minimum of 2 years' construction safety supervisory experience. Their duties shall encompass all matters of safety activities from commencement of Work until the Total Performance of the Work.
  - .5 The Quality Control Representative shall be responsible for the development, implementation and execution of the Quality Management Plan and shall be the single point of contact for all quality related queries. This role may be fulfilled another Contractor Representative.
  - .6 The Traffic Control Representative shall be responsible for the development, implementation and execution of the Traffic Management Plan and shall be the single point of contact for all traffic control related queries.
  - .7 The Environmental Representative shall be responsible for the development, implementation and execution of the Environmental Protection Plan and shall be the single point of contact for all environmental related queries.

#### **1.15 WASTE DISPOSAL**

- .1 All surplus, unsuitable and waste materials shall be removed from the Work Sites to approved sites outside the National Parks. Refer to Section 01 35 43 - Environmental Procedures.
- .2 Deposit of any construction debris into any waterway is strictly forbidden.
- .3 Cost for Waste Disposal described above shall be considered incidental to the Unit Price items and no additional payment will be made.
- .4 One "Bear Proof" garbage container shall be provided by the Contractor in accordance with Section 01 74 11 Cleaning.

#### **1.16 WORK STOPPAGE**

- .1 Give precedence to safety and health of public and site personnel and protection of the environment over cost and schedule considerations for Work.

#### **Part 2 Products**

- .1 Not Used.

**Part 3 Execution**

.1 Not Used.

**END OF SECTION**

**01 21 00 ALLOWANCES****Part 1 General****1.1 REFERENCES**

- .1 General Conditions.

**1.2 PRIME COST SUM**

- .1 Included in Contract Price a total Prime Cost Sum of: **\$30,000.00**
- .2 Do not include in the Contract Price, additional contingency allowances for products, installation, overhead or profit.
- .3 Prime Cost Sum provided for in the Lump Sum Arrangement Table is not a sum due to the Contractor. Rather, payment will be made against it for miscellaneous work not included in the unit price table under the General Conditions of the Contract.
- .4 No interpretation of the items listed under Prime Cost Sum Allowances shall indicate that work will be included under the Prime Cost Sum. Items, tasks, and activities included in the Works elsewhere in the Contract, including Unit Price and Lump Sum Items, shall be paid as indicated in those sections and not under the Prime Cost Sum.
- .5 Any and all additional work must be approved in writing by the Departmental Representative prior to commencement.
- .6 All expenditures must be substantiated with verified invoices and/or accepted daily extra work reports as noted in Measurement and Payment Procedures below.
- .7 Such work may include, is not be limited to:
  - .1 Additional Grubbing
  - .2 Additional Brushing;
  - .3 Load, haul and sale of merchantable timber to a mill or equivalent as directed by the Departmental Representative. Revenue generated from this sale will be credited back to this Contract;
  - .4 Additional excavation and disposal of waste materials as directed by the Departmental Representative;
  - .5 Danger tree assessment and removal;
  - .6 Additional relocation or removal and disposal of existing signs, guardrail, guide posts and other miscellaneous items;
  - .7 Additional supply and installation of permanent signs (not construction signs);
  - .8 Removal and disposal or plugging of existing culverts;
  - .9 Additional survey resulting from changes made by the Departmental Representative;
  - .10 Additional relocation / protection of existing utilities, including payment of utility service provider costs;
  - .11 Utility Pole Relocation;
  - .12 Remediation or removal and replacement of unsuitable or contaminated soils not described in the Contract documents;
  - .13 Supply and installation of wildlife fencing;
  - .14 Additional supply and installation of seeding;

- .15 Supply and installation of additional landscaping;
  - .16 Additional drainage improvements; ditching; culvert repairs; and cleaning;
  - .17 Sub-drainage not specified in the tender documents;
  - .18 Rehabilitation work in gravel pits;
  - .19 Additional supply and installation of pipe culverts;
  - .20 Traffic control equipment additional to is required by the applicable regulations and standards.
  - .21 Relocation of existing structures;
  - .22 Supply and maintenance of Departmental Representative's office trailer; and
  - .23 Miscellaneous work as directed by the Departmental Representative.
- .8 The Contract Price, and not Prime Cost Sum, includes Contractor's overhead and profit in connection with the Work.

### 1.3 MEASUREMENT AND PAYMENT PROCEDURES

- .1 Payment for Work under the **“Lump Sum Price Item 3 – Prime Cost Sum”** made using negotiated rates or by material, labour and equipment rates as per the following:
- .1 Rental rates will be in accordance with the current Alberta Roadbuilders & Heavy Construction Association's rate schedule, and will be all inclusive and fully operated.
  - .2 Vehicles (ie. Pickup trucks) will be paid either at daily rates as per the Alberta Roadbuilders & Heavy Construction Association's or by mileage using National Joint Council (NJC) rates. The Contractor will not be permitted to claim both daily rental and mileage rates.
  - .3 Hourly rental of equipment will be measured in actual working time and necessary travel time within project limits. Transportation time to and from site to be reimbursed only if equipment is used exclusively for additional work.
  - .4 Equipment paid on standby will be paid on 50% of the relevant Less Operator rates to a maximum of 10hrs per day.
  - .5 When based upon actual costs for additional works under Prime Cost Sum, payment will be based upon supplied invoices and other work records.
  - .6 The Prime Contractor may apply a 10% mark-up to subcontractor or supplier invoices only, as accepted by the Departmental Representative. No mark-up will be allowed on relevant equipment and labour rates.
  - .7 A claim for additional payment will be considered submitted when all required documentation has been received by the Departmental Representative.
  - .8 The Departmental Representative's signature on extra work reports is an agreement to the hours worked that day. Labour and equipment rates are to be reviewed by the Departmental Representative against the appropriate accepted rates when submitted for payment.

### Part 2 Products

- .1 Products shall be in accordance with AT - Standard Specifications for Highway Construction (latest edition) or as directed by the Departmental Representative.

**Part 3 Execution**

- .1 Work shall be in accordance with AT - Standard Specifications for Highway Construction (latest edition) or as directed by the Departmental Representative.

**END OF SECTION**

**01 25 20 MOBILIZATION AND DEMOBILIZATIONS****Part 1 General****1.1 DESCRIPTION**

- .1 Mobilization and Demobilization consists of preparatory work and operations including but not limited to, those necessary for the movement of personnel, equipment, buildings, shops, offices, supplies and incidentals to and from the project sites.
- .2 Any protective measures or movement of Contractor trailers necessitated by animal interactions and required by Parks Canada will be paid by the Departmental Representative, and are not to be anticipated in the Lump Sum Contract Price for Mobilization and Demobilization.

**1.2 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 Mobilization and Demobilization:
  - .1 Payment will be made under **“Lump Sum Price Item 1 – Mobilization / Demobilization”**.
  - .2 50% of Lump Sum Contract Price for Mobilization and Demobilization to be paid when mobilization to site is complete.
  - .3 The remainder of the Lump Sum Price for Mobilization and Demobilization to be paid when work is complete and all materials, equipment, buildings, shops, offices, and other facilities have been removed from site and site cleaned and left in condition to the satisfaction of the Departmental Representative and all other Agencies having Jurisdiction.
  - .4 Payment of only **5%** of the total price tendered will be scheduled as outlined above. If the amount bid for mobilization and demobilization is greater than **5%** of the total price tendered, payment of the remainder of the amount will be authorized when the Contract has been completed.

**Part 2 Products**

- .1 Not Used.

**Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

## **01 29 01 SITE OCCUPANCY**

### **Part 1 General**

#### **1.1 DEFINITION OF OCCUPANCY**

- .1 The Contractor shall be permitted to occupy sites where they will be working in the National Parks, free of charge from the date of award of the Contract up to and including the specified completion date. The sites to be occupied by the Contractor include all the roads and areas specified in the Contract documents and as directed by the Departmental Representative.
- .2 The Contractor's occupancy of the sites identified in Contract will be deemed to have ended, when the following conditions are met to the satisfaction of Parks Canada:
  - .1 All the work identified under this Contract, has been completed.
  - .2 All sites' have been cleaned up and any outstanding deficiencies for the work identified under this Contract have been addressed to the satisfaction of the Departmental Representative.
  - .3 Contractor has removed from the park all trailers and equipment and sites have been cleaned-up to the satisfaction of the Departmental Representative.

### **Part 2 Products**

- .1 Not Used.

### **Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**01 31 00 PROJECT MANAGEMENT AND COORDINATION****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This Work shall be incidental to the Contract and will not be measured for payment.

**1.2 COORDINATION**

- .1 Perform coordination of progress schedules, submittals, use of site, temporary utilities, construction facilities, and construction Work, with progress of Work of other Contractors, and Work by Owner, under instructions of the Departmental Representative.

**1.3 PROJECT MEETINGS**

- .1 During the Work, the Contractor shall attend weekly construction meetings as scheduled, chaired, and documented by the Departmental Representative.
- .2 The agenda will include among other things, general construction, payment, scheduling, risk, quality, environmental, and safety management items as well as any other reasonably requested by the parties.
- .3 The Contractor shall provide physical space and arrange for meetings at or near the Work Sites for all meetings that take place in relation to the Contract from their mobilization until their demobilization.
- .4 Meetings held outside of the time noted above (before mobilization or after demobilization) will either be held in the local PCA Field Unit offices or as notified by the Departmental Representative.
- .5 The Contractor will attend or otherwise ensure the attendance of their staff, subcontractors, consultants, suppliers, or other key parties all other meetings identified in the Contract or reasonably requested by the Departmental Representative in an effort to resolve specific issues as they may arise.
- .6 Meetings will be called and chaired by the Departmental Representative as required. The Contractor shall be represented at such meetings to the satisfaction of the Departmental Representative.
- .7 As described in Section 01 35 43 – Environmental Procedures, an environmental briefing for all staff will take place before beginning work at the site.

**1.4 CONSTRUCTION ORGANIZATION AND START-UP**

- .1 Within seven (7) days after award of Contract, request a Preconstruction meeting of Contract Representatives to discuss and resolve administrative procedures and responsibilities. Meeting shall be chaired by the Departmental representative who will prepare the minutes of the meeting.
- .2 Senior representatives of the Owner, Departmental Representative, Contractor, major subcontractors, field inspectors and supervisors are to be in attendance.
- .3 Agenda to include following:
  - .1 Appointment of official representative of participants in Work.
  - .2 Schedule of Work, progress scheduling in accordance with Section 01 32 16.

- .3 Schedule of submittals in accordance with Section 01 33 00.
- .4 Requirements for temporary facilities, offices, storage sheds, utilities, fences in accordance with Section 01 52 00.
- .5 Site safety and security in accordance with Sections 01 14 00, 01 35 29, 01 52 00 and 01 35 43.
- .6 Quality Control in accordance with Section 01 45 00.
- .7 Proposed changes, change orders, procedures, approvals required, mark-up percentages permitted, time extensions, overtime, and administrative requirements.
- .8 Environmental requirements and expectations
- .9 Owner-furnished materials, if applicable.
- .10 Monthly progress claims, administrative procedures, photographs, and holdbacks.
- .11 Closeout procedures and submittals in accordance with Sections 01 77 00 and 01 78 00.
- .12 Insurances and transcript of policies.
- .13 Other business.
- .4 Comply with Departmental Representative's allocation of mobilization areas of site, for field offices and sheds, and for access, traffic, and parking facilities.
- .5 During construction, coordinate use of site and facilities through Departmental Representative's procedures for intra-project communications: submittals, reports and records, schedules, coordination of Drawings, recommendations, and resolution of ambiguities and conflicts.
- .6 Comply with instructions of the Departmental Representative for use of temporary utilities and construction facilities.
- .7 Coordinate field engineering and layout work with the Departmental Representative.

## 1.5 ON-SITE DOCUMENTS

- .1 Maintain at job site, one copy each of the following:
  - .1 Contract Drawings if part of tender
  - .2 Specifications
  - .3 Addenda
  - .4 Reviewed Shop Drawings and mix designs
  - .5 Change Orders
  - .6 Other modifications to Contract
  - .7 Traffic Management Plan
  - .8 Safety Plan
  - .9 WHMIS
  - .10 Environmental Protection Plan
  - .11 Quality Control Plan and field test reports
  - .12 Copy of accepted Work schedule and most recent updated schedule
  - .13 Labour conditions and wage schedules
  - .14 Equipment rate schedule and applicable versions of the relevant rate guides

- .15 Applicable current editions of municipal regulations and by-laws

## **1.6 SUBMITTAL SCHEDULE**

- .1 In accordance with 01 33 00 – Submittal Procedures.
- .2 Prepare a schedule of the required submissions and the date the submissions will be made. Include columns for Actual Date of Submission, Review Comments Received, Final Submission and Final Acceptance Received. Provide this schedule to the Departmental Representative in Excel format.
- .3 The Owner will not be responsible for any construction delays resulting from delays in submission acceptance if the submittal dates shown in the Submittal Schedule are not achieved.

## **1.7 PROJECT SCHEDULES**

- .1 In accordance with Section 01 32 16 Construction Progress Schedules.

## **1.8 SUBMITTALS**

- .1 Submittals in accordance with Section 01 33 00.
- .2 Submit requests for payment for review, and for transmittal to Departmental Representative. Payment request on last day of the month.
- .3 Submit requests for interpretation of Contract Documents, and obtain instructions through Departmental Representative.
- .4 Process substitutions through Departmental Representative.
- .5 Process change orders through Departmental Representative.

## **1.9 CLOSEOUT PROCEDURES**

- .1 In accordance with 01 77 00 - Closeout Procedures.

## **Part 2 Products**

- .1 Not Used.

## **Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**01 32 16 CONSTRUCTION PROGRESS SCHEDULES****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This Work shall be incidental to Contract and will not be measured for payment.

**1.2 DEFINITIONS**

- .1 Activity: An element of Work performed during course of Project. An activity normally has an expected duration, and expected cost and expected resource requirements. Activities can be subdivided into tasks.
- .2 Bar Chart (Gantt Chart): A graphic display of schedule-related information. In a typical bar chart, activities or other Project elements are listed down left side of chart, dates are shown across top, and activity durations are shown as date-placed horizontal bars. Generally, Bar Chart should be derived from commercially available computerized project management system.
- .3 Baseline: Original accepted plan for Project, plus or minus accepted scope changes.
- .4 Construction Work Week: Will provide a work week as indicated in these Contract documents and define schedule calendar working days as part of Bar (GANTT) Chart submission.
- .5 Duration: Number of work periods (not including holidays or other nonworking periods required to complete an activity or other Project element. Usually expressed as workdays or work weeks.
- .6 Master Plan: A summary-level schedule that identifies major activities and key milestones.
- .7 Milestone: A significant event in Project, usually completion of a major deliverable.
- .8 Project Schedule: The planned dates for performing activities and the planned dates for meeting milestones. A dynamic, detailed record of tasks or activities that must be accomplished to satisfy Project objectives. Monitoring and control process involves using Project Schedule in executing and controlling activities and is used as basis for decision making throughout project life cycle.
- .9 Project Planning, Monitoring and Control System: Overall system operated by Departmental Representative to enable monitoring of project work in relation to established milestones.

**1.3 REQUIREMENTS**

- .1 Ensure the Project Schedule is practical and remains within specified Contract duration.
- .2 Ensure all the Work required for the Contract is identified in the Project Schedule. Refer to Section 01 11 00 – Summary of Work for a potential list of activities.
- .3 Include an allowance in the schedule for Work performed and paid for as Prime Cost Sum. Refer to Section 01 21 00 – Allowances for a list of activities.
- .4 Plan to complete Work in accordance with prescribed Project Schedule.
- .5 Ensure that it is understood that Award of Contract or time of beginning, rate of progress, Interim Certificate and Final Certificate as defined times of completion are of essence of this Contract.

- .6 After review, revise and resubmit schedule to comply with the Departmental Representative revised project schedule.
- .7 During progress of Work revise and resubmit as directed by the Departmental Representative.
- .8 The Departmental Representative may hold back progress payment until schedule is provided in acceptable format.
- .9 Include the requirements of Section 01 14 00 – Work Restrictions and Section 01 35 43 – Environmental Procedures.

#### **1.4 SUBMITTALS**

- .1 Submittals in accordance with Section 01 33 00 – Submittal Procedures.
- .2 Submit to Departmental Representative within 10 working days of Award of Contract a Bar (GANTT) Chart as Master Plan for planning, monitoring and reporting of project progress.

#### **1.5 PROJECT MILESTONES**

- .1 Project milestones form interim targets for Project Schedule.
- .2 Include in Project Schedule the Contractual dates under Section 01 11 00 Summary of Work – Work Sequence.

#### **1.6 MASTER PLAN**

- .1 Structure schedule to allow orderly planning, organizing and execution of Work as Bar Chart (GANTT).
- .2 Revise impractical schedule and resubmit within 5 working days.
- .3 Accepted revised schedule will become Master Plan and be used as baseline for updates.

#### **1.7 PROJECT SCHEDULE**

- .1 Develop detailed Project Schedule derived from Master Plan.
- .2 Ensure detailed Project Schedule separately identifies the Work by area and station.
- .3 Ensure detailed Project Schedule includes as minimum milestone and activity types as follows:
  - .1 Contract Award
  - .2 Obtaining Permits
  - .3 Pre-mobilization Submittals
  - .4 Mobilization
  - .5 Brushing and clearing
  - .6 Ditching
  - .7 Cleanup and waste disposal
  - .8 Interim Inspection
  - .9 Remediation of any noted deficiencies
  - .10 Site Clean-up / Demobilization
  - .11 Final Completion

**1.8 PROJECT SCHEDULE REPORTING**

- .1 Update Project Schedule on monthly basis or as and when requested by the Departmental Representative, reflecting activity changes and completions, as well as activities in progress.
- .2 Provide Weekly Progress Reports that identify completed work and Work planned for the following week in accordance with 01 33 00 Submittal Procedures.
- .3 Include as part of Project Schedule Update, a narrative report identifying Work status to date, comparing current progress to baseline, presenting current forecasts, defining problem areas, anticipated delays and impact with possible mitigation.

**1.9 PROJECT MEETINGS**

- .1 Discuss Project Schedule at regular site meetings, identify activities that are behind schedule and provide measures to regain slippage. Activities considered behind schedule are those with projected start or completion dates later than current accepted dates shown on baseline schedule.
- .2 Meetings in accordance with 01 31 00 Project Management and Coordination.

**Part 2 Products**

- .1 Not Used.

**Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**01 33 00 SUBMITTAL PROCEDURES****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This work shall be incidental to Contract and will not be measured for payment.

**1.2 ADMINISTRATIVE**

- .1 Submit to Departmental Representative submittals listed for review. Submit with reasonable promptness and in orderly sequence so as to not cause delay in Work. Failure to submit in ample time is not considered sufficient reason for an extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Do not proceed with Work affected by submittal until review is complete, and written acceptance of the submittal has been issued by the Departmental Representative.
- .3 Present shop drawings, product data, samples and mock-ups in SI Metric units.
- .4 Where items or information is not produced in SI Metric units converted values are acceptable.
- .5 Submittals must be accompanied by a completed Quality Control Checksheet in accordance with 01 45 00 prior to submission to Departmental Representative. This completed Quality Control Checksheet represents that all the necessary requirements have been met and that the submittal has been checked and co-ordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and shall be considered rejected.
- .6 Notify Departmental Representative in writing at time of submission, identifying any deviations from requirements of Contract Documents stating reasons for deviations.
- .7 Verify field measurements and affected adjacent Work is consistent.
- .8 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.
- .9 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative review.
- .10 Keep one accepted copy of each submission on site.

**1.3 "DESIGN AND BUILD", SHOP DRAWINGS, PRODUCT DATA AND MIX DESIGNS**

- .1 Not used.

**1.4 SAMPLES**

- .1 Not used.

**1.5 MOCK-UPS**

- .1 Not used.

**1.6 CERTIFICATES AND TRANSCRIPTS**

- .1 Immediately after award of Contract, submit Workers' Compensation Board status.
- .2 Submit transcription of insurance immediately after award of Contract.

**1.7 REQUIRED CONTRACTOR SUBMITTALS****.1 General**

- .1 This Clause identifies the plans, programs, and documentation required prior to mobilization on site and during the construction phase.

**.2 Pre-Mobilization Submittals**

The Contractor shall not begin any site Work until the Departmental Representative has authorized acceptance of submittals in writing. Submit the following plans and programs to the Departmental Representative for review a minimum of five (5) business days prior to mobilization to the project site:

- .1 Project schedule, detailing the schedule of the workdays required from Contractor, subcontractors, suppliers and consultants to complete each activity of the project by road segment or location in order to meet stages specified in Section 01 32 16. In addition, for each activity critical elements that could impact on the schedule are to be identified. Submission shall include both a paper copy of the schedule and an electronic copy in Microsoft Projects format
- .2 Contractor to confirm how much space and for what duration they intend on utilization any available pits, including markup, sketches, and/or additional information requested by the Departmental Representative to illustrate and justify their request.
- .3 List of subcontractors, suppliers and consultants, their role and their key personnel, including names and positions, addresses, telephone and cellular telephone.
- .4 Contractor Chain of Command, listing key Contractor personnel, including for each name, position, qualification, experience, telephone and cellular telephone. The list shall include the names and telephone/cellular telephone for contact persons who are available on a 24-hour basis in the event of emergencies.
- .5 Work Plan, describing in detail for each activity by road segment and location, the Contractor's intended methods of construction, and materials, equipment and manpower that will be used to meet stages specified in Section 01 32 16. The Work Plan has to be linked to the Project Schedule.
- .6 Quality Control Plan in accordance with Section 01 45 00 – Quality Control, including Quality Control checklist examples.
- .7 Traffic Management Plan, in accordance with the requirements of Section 01 35 31 – Special Procedures for Traffic Control.
- .8 Environmental Protection Plan (EPP) that meets the requirements of Section 01 35 43 – Environmental Procedures. Submission of EPP must allow 2 weeks for review by the Parks ESO, in accordance with Section 01 35 43 – Environmental Procedures.
- .9 Contractor shall develop an “Emergency Procedures Protocol” in consultation with Parks Canada. On site Contingency and Emergency Response Plan to address standard operating procedures to be implemented during emergency situations.
- .10 Contractor and any subcontractors to submit a copy of their valid Parks Canada Business License.
- .11 Health and Safety Plan - The Contractor shall have a Certificate of Recognition (COR) or Registered Safety Plan (RSP) including a site specific Health and Safety Plan acceptable to the Departmental Representative. The Contractor shall

implement and maintain the Health and Safety Plan during the Work. Health and Safety Plan must include in accordance with Section 01 35 29.

- .12 The Contractor shall not begin any Work on the Site until the Departmental Representative has provided a Notice to Proceed.

**.3 Construction Phase Submittals**

- .1 Monthly Progress Reports in accordance with Section 01 32 16.
- .2 Weekly Progress Reports that outline the detailed Work (Contractor, subcontractors, suppliers, consultants) completed to date as well as the anticipated Work to be performed for the following week on a day-by-day basis. Work to be linked to activities by road segment or location identified in project schedule and to provide information on materials, equipment and manpower. Also, alternate Work to be identified if Work or a portion of, proposed cannot be done due to weather, equipment breakdown, delays in delivery, etc. Weekly Progress Reports shall be submitted at the end of each week.
- .3 Quality Control Inspection Reports - The Contractor shall maintain a daily inspection report that itemizes the results of all Quality Control inspections conducted by the Contractor. The reports shall be submitted to the Departmental Representative with the Weekly Progress Report. A summary of all Quality Control inspections conducted to date shall be submitted by the Contractor with each Weekly Progress Report.
- .4 Submit an electronic copy of Contractor's authorized representative's work site health and safety inspection reports to Departmental Representative and authority having jurisdiction, weekly.
- .5 Submit copies of reports or directions issued by Federal and Provincial health and safety inspectors immediately.
- .6 Submit copies of incident and accident reports immediately.

**.4 Project Completion Submittals**

- .1 Record Drawings -The Contractor shall submit copies of all Contractor's Drawings revised as necessary to record all as-built changes to the Work and the Contractor shall submit a set of Contract Drawings clearly marked to record as-built changes to the Work.
  - .2 Quality Control Records – The Contractor shall submit a .pdf electronic file containing an itemized set of project quality control documentation.
  - .3 All other documents noted with the Specifications, and under Section 01 78 00.
- .5 The Contractor shall not construe the Departmental Representative's authorization of the submittals to imply approval of any particular method or sequence for conducting the Work, or for addressing health and safety concerns. Authorization of the programs shall not relieve the Contractor from the responsibility to conduct the Work in strict accordance with the requirements of Federal or Provincial regulations and this specification, or to adequately protect the health and safety of all workers involved in the project and any members of the public who may be affected by the project. The Contractor shall remain solely responsible for the adequacy and completeness of the programs and work practices, and adherence to them.
- .6 The Departmental Representative may, at their sole discretion, withhold payment from the Contractor for Work completed until acceptable submittal documents have been provided by the Contractor to the Departmental Representative.

**Part 2 Products**

.1 Not Used.

**Part 3 Execution**

.1 Not Used.

**END OF SECTION**

**01 35 29 HEALTH AND SAFETY REQUIREMENTS****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This work shall be incidental to Contract and will not be measured for payment.

**1.2 REFERENCES**

- .1 Canada Labour Code, Part 2, Canada Occupational Safety and Health Regulations.
- .2 Health Canada/Workplace Hazardous Materials Information System
  - .1 (WHMIS) Material Safety Data Sheets (MSDS).
- .3 Province of Alberta - Occupational Health and Safety Act.

**1.3 SUBMITTALS**

- .1 Make submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Submit site-specific Health and Safety Plan in accordance with this section and 01 33 00 – Submittal Procedures.

**1.4 SAFETY ASSESSMENT**

- .1 Perform site specific safety hazard assessment related to project.

**1.5 MEETINGS**

- .1 Schedule and administer Health and Safety meeting with Departmental Representative prior to commencement of Work. This meeting may be combined with the Organization and Start-Up meeting identified elsewhere.
  - .1 At this meeting the Contractor is required to complete and sign an Attestation to certify the Contractor will comply with the requirements set out in the Attestation and the terms and conditions of the Contract
  - .2 A copy of the “Attestation and Proof of Compliance with Occupational Health and Safety (OHS)” form is part of the Invitation to Tender package.
- .2 Parks Canada recognizes that federal Occupational Health and Safety legislation places specific responsibilities upon Parks Canada as owner of the work place. In order to meet those requirements, Parks Canada has implemented a contractor safety regime to ensure roles and responsibilities assigned under Part II of the Canada Labour Code and the Canada Occupational Health and Safety Regulations are implemented and observed when involving contractor(s) to undertake work in Parks Canada work places, including on Parks Canada property.

**1.6 REGULATORY REQUIREMENTS**

- .1 Do Work in accordance with National Parks Act.

**1.7 PROJECT / SITE CONDITIONS**

- .1 Work at site will involve contact with Alberta Occupational Health and Safety.

**1.8 GENERAL REQUIREMENTS**

- .1 Develop written site-specific Health and Safety Plan based on hazard assessment prior to beginning site Work and continue to implement, maintain, and enforce plan until final demobilization from site. Health and Safety Plan must address project specifications.
- .2 Departmental Representative may respond in writing, where deficiencies or concerns are noted and may request re-submission with correction of deficiencies or concerns.

**1.9 RESPONSIBILITY**

- .1 The Contractor shall act as the Prime Contractor in all matters relating to Occupational Health and Safety. They shall conduct their work and make all such arrangements necessary to allow them to be accepted as such by the relevant Provincial Authorities.
- .2 Be responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
- .3 Comply with and enforce compliance by employees with safety requirements of Contract Documents, applicable federal, provincial, territorial and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.

**1.10 COMPLIANCE REQUIREMENTS**

- .1 Comply with Occupational Health and Safety Act, General Safety Regulation Alberta.
- .2 Comply with Canada Labour Code, Canada Occupational Safety and Health Regulations.

**1.11 UNFORESEEN HAZARDS**

- .1 When unforeseen or peculiar safety-related factor, hazard, or conditions occur during performance of Work, follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Province having jurisdiction and advise Departmental Representative verbally and in writing.

**1.12 HEALTH AND SAFETY REPRESENTATIVE**

- .1 Employ and assign to Work, competent and authorized representative as Health and Safety Coordinator. Health and Safety Co-ordinator must:
  - .1 Have minimum 2 years' site-related working experience specific to activities associated with roadway construction.
  - .2 Have working knowledge of occupational safety and health regulations.
  - .3 Be responsible for completing Contractor's Health and Safety Training Sessions and ensuring that personnel not successfully completing required training are not permitted to enter site to perform Work.
  - .4 Be responsible for implementing, enforcing daily and monitoring site-specific Contractor's Health and Safety Plan.
  - .5 Be on site during execution of Work and report directly to and be under direction of site supervisor.

**1.13 POSTING OF DOCUMENTS**

- .1 Ensure applicable items, articles, notices and orders are posted in conspicuous location on site in accordance with Acts and Regulations of Province having jurisdiction and in consultation with Departmental Representative.

**1.14 CORRECTION OF NON-COMPLIANCE**

- .1 Immediately address health and safety non-compliance issues identified by authority having jurisdiction or by Departmental Representative.
- .2 Provide Departmental Representative with written report of action taken to correct non-compliance of health and safety issues identified.
- .3 Departmental Representative may stop Work if non-compliance of health and safety regulations is not corrected.

**1.15 BLASTING**

- .1 Blasting or other use of explosives is not permitted without prior receipt of written approval by the Departmental Representative.
- .2 Production of blasting powder must be done in accordance with Section 01 35 43 – Environmental Procedures.
- .3 Do blasting operations in accordance with Section 31 24 13 – Roadway and Drainage Excavation.

**1.16 POWDER ACTUATED DEVICES**

- .1 Use powder actuated devices only after receipt of written permission from the Departmental Representative.

**1.17 WORK STOPPAGE**

- .1 Give precedence to safety and health of public and site personnel and protection of environment over cost and schedule considerations for Work.

**Part 2 Products**

- .1 Not used.

**Part 3 Execution**

- .1 Not used.

**END OF SECTION**

**01 35 31 SPECIAL PROCEDURES FOR TRAFFIC CONTROL****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 Cost of Traffic Control, described in this Section, shall be considered incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”**, and no additional payment will be made for the duration of the Contract.
- .2 The Contractor shall receive payment for traffic management on a monthly basis prorated by the number of months working on site divided by the number of months on site identified on Contractor schedule, not to exceed the total lump sum bid price for Traffic Management.
- .3 Payment for traffic control will commence once the Contractor has implemented their accepted Traffic Management Plan and setup is accepted by the Departmental Representative.
- .4 Cost of keeping the existing roadway within the Work limits, clean, free of pot holes while Contractor is on site shall be considered incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”**, and no additional payment will be made for the duration of the Contract.
- .5 The cost of snow removal required by the Contractor to complete the work identified in the Contract shall be considered incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”**, and no additional payment will be made for the duration of the Contract.
- .6 The Contractor shall not be responsible for the snow removal required for general highway road maintenance operations within the limit of construction so long as the roadway has been left in a condition deemed suitable, by Departmental Representative, for maintenance crews to safely complete the work.
- .7 Incidental to the Works, the Contractor shall remove, and dispose of existing vehicle detection loops and provide temporary pneumatic tubes as identified on the Drawings and within these Specifications.

**1.2 REFERENCES**

- .1 British Columbia - Traffic Control Manual for Work on Roadways (1999)
- .2 AT – Traffic Accommodation in Work Zones (latest edition)
- .3 AT – Traffic Control Standards (latest edition)
- .4 Manual of Uniform Traffic Control Devices for Canada, (MUTCD) distributed by Transportation Association of Canada. (latest edition)

**1.3 QUALITY CONTROL**

- .1 All Quality Control by the Contractor.

**1.4 GENERAL**

- .1 The Contractor shall develop and implement a Traffic Management Plan in accordance with AT – Traffic Accommodation in Work Zones (latest edition), except where specified otherwise in these specifications. The Traffic Management Plan will include plans specific to each roadway for this project.

- .2 The Traffic Management Plan must duly consider the traffic volumes associated with the direction volume increases typically experienced on the lead up to weekends and/or special events. Adjustments to the TMP may be required at the request of the Departmental Representative to mitigate delays in excess of the stipulated maximum 20 minutes.
- .3 The Contractor shall design, supply, erect, move and maintain all traffic control devices, signs, temporary pavement marking, other safety measures and provide staff to ensure safe passage of all traffic from commencement of site work to date of acceptance by the Departmental Representative.
- .4 The Contractor shall supply, install and maintain Portable Changeable Message Signs (CMS) to inform the traffic of construction delays. All CMS shall be as per MUTCD (latest edition) and shall be in both English and French with equal space allotted to each. Exact installation locations of the CMS to be agreed on site with the Departmental Representative. All cost associated with the supply, installation, maintenance and removal of the CMS will be incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”**. Removal of the CMS will only be permitted upon completion of the Works.
- .5 All traffic and warning signs shall be either bilingual or of a symbolic or pictorial type. All signs are to be selected from the Construction Signage Translation Database provided in the Reference Documents.
- .6 All Changeable Message Sign (CMS) messages are to be selected from the preapproved database provided and are to be bilingual as shown.
- .1 Any signage requiring translation that is not shown in the standard translation reference documents must be approved by Parks Canada prior to fabrication.
- .7 All speed limits, traffic control and warning signs shall have an “NPC” adhesive sticker added to bottom right-hand corner. These stickers will be supplied by Parks Canada following the acceptance by the Departmental Representative of the Contractor’s traffic management plan.
- .8 The Contractor shall coordinate traffic management procedures with other Contractors working in the immediate vicinity as well as collaborate with the Departmental Representative in respect to Traffic Management restrictions on the Highway Network. In consideration of the number of grading, paving and bridge construction projects in the corridor the Contractor must make a concerted effort to coordinate their traffic management strategies with other stakeholders. The Contractor must also be prepared to attend traffic management and construction staging coordination meetings as requested by the Departmental Representative.
- .9 The Contractor is responsible for keeping the roadway, within the Construction Limits, clean at all times. Sweeping, grading and/or dust control to the acceptance of the Departmental Representative is considered incidental to the Contract and no additional payment will be made.

## 1.5 PROTECTION OF PUBLIC TRAFFIC

- .1 Comply with requirements of Acts, Regulations and By-Laws in force for regulation of traffic or use of roadways upon or over which it is necessary to carry out Work or haul materials or equipment.
- .2 Carry out traffic regulation in accordance with AT – Traffic Accommodation in Work Zones (latest edition), except where specified otherwise.
- .3 When working on existing travelled way:

- .1 Place equipment in a position presenting a minimum of interference and hazard to traveling public.
- .2 Keep equipment units as close together as working conditions permit and preferably on same side of travelled way.
- .3 Do not leave equipment on travelled way overnight.
- .4 The Contractor shall develop and have in place a completed Traffic Management Plan taking into account all hazards associated with construction operations on a busy highway and minimize risks to motorists prior to beginning Work. This plan shall be updated regularly in response to any incidents or changes in conditions, be they weather, work, traffic, or otherwise.
- .5 The Contractor shall submit a Traffic Management Plan prior to commencement of work.
- .6 Traffic shall not be stopped in either direction for more than **5 minutes** without the prior written approval of the Departmental Representative.
- .7 Traffic shall not be stopped in both directions at the same time without prior written approval from the Departmental Representative.
- .8 The delay due to single lane alternating traffic shall not exceed **5 minutes**.
- .9 Do not close any lanes of road without approval of Departmental Representative. Before re-routing traffic, erect suitable signs and devices in accordance with the requirements of the AT – Traffic Accommodation in Work Zones (latest edition), except where specified otherwise.
- .10 .
- .11 Emergency vehicles (i.e., ambulance, RCMP, Park Warden) must be granted immediate passage at all times. The Departmental Representative reserves the right to reduce delay time for public traffic at times when specified delay results in excessive backup of public traffic.
- .12 The Contractor shall provide competent supervision and/or contact personnel as required during non-working hours to ensure that safety flares, flashing beacons, signs, lights, etc., are in proper working order.
- .13 Traffic control measures will be monitored by the Departmental Representative, who may require modifications of these measures from time to time to achieve satisfactory traffic flow, safety of traveling public and coordination with adjacent contracts.
- .14 The Contractor shall maintain a dust free construction zone by means of cleaning and watering when required.

## 1.6 INFORMATIONAL AND WARNING DEVICES

- .1 Provide and maintain signs, flashing warning lights and other devices required to indicate construction activities or other temporary and unusual conditions resulting from Project Work that requires road user response.
- .2 Supply and erect signs, delineators, barricades and miscellaneous warning devices as specified in the Traffic Management Plan submitted by the Contractor and approved by the Departmental Representative. **All temporary signs that are used for longer than one day shall be mounted on wood or steel posts installed in the shoulder areas at locations accepted by the Departmental Representative.**
- .3 The Contractor shall supply, install and maintain two portable Changeable Message Signs (CMS) per active Work area to inform the public traffic of construction delays.

All CMS shall be in both English and French with equal space allotted to each. Exact installation locations of the CMS to be agreed on site with the Departmental Representative. All cost associated with the supply, installation, maintenance and removal of the two CMS will be incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”**. Removal of the CMS boards will only be permitted upon completion of the Works.

- .4 Place signs and other devices to standards and in locations recommended in AT – Traffic Accommodation in Work Zones (latest edition). Provide intermittent signage if work zones exceed 2.0 km in length.
- .5 All construction signs shall be installed to prevent incidental blow down or displacement and must remain in service throughout the construction period. Construction signage heights to be minimum 1.5m from ground to the bottom of the sign, or as per AT – Traffic Accommodation in Work Zones (latest edition), whichever is higher.
- .6 As situation on site changes, Contractor to update their Traffic Management Plan outlining signs and other devices required for the project and submit for the acceptance of the Departmental Representative.
- .7 Continually inspect and maintain traffic control devices in use by:
  - .1 Checking signs daily for legibility, damage, suitability, location and height.
  - .2 Cleaning, repairing or replacing signs as required ensuring clarity and reflectance.
  - .3 Removing or covering signs that do not apply to conditions existing from day to day or time to time.

## 1.7 CONTROL OF PUBLIC TRAFFIC

- .1 Contractor shall provide competent flag persons, trained in accordance with, and properly dressed and equipped as specified AT – Traffic Accommodation in Work Zones (latest edition).
  - .1 When public traffic is required to pass working vehicles or equipment, that block all or part of travelled roadway.
  - .2 When vehicles are entering or exiting Work Site access points.
  - .3 When vehicles are entering or exiting gravel pits in the park.
  - .4 When it is necessary to institute one-way traffic system through construction area or other blockage where traffic volumes are heavy, approach speeds are high and traffic signal system is not in use.
  - .5 When workmen or equipment are employed on travelled way over brow of hills, around sharp curves or at other locations where oncoming traffic would not otherwise have adequate warning.
  - .6 Where temporary protection is required while other traffic control devices are being erected or taken down.
  - .7 For emergency protection when other traffic control devices are not readily available.
  - .8 In situations where complete protection for workers, working equipment and public traffic is not provided by other traffic control devices.
  - .9 At each end of restricted sections where pilot cars are required.

- .2 During hours of darkness, Contractor shall determine requirements but as a minimum, flag persons shall be additionally equipped with a red signal hand-light of sufficient brightness to be clearly visible to approaching traffic and flagging stations shall be illuminated by overhead lighting. Signs indicating hazardous conditions and signs requiring increased attention shall be marked with flashers.
- .3 No stoppage of traffic will be allowed for the periods specified in Section 01 14 00, Work Restrictions, pertaining to Statutory Holiday or long weekend.
- .4 If night shift operations are implemented on 2-lane undivided sections, the public traffic must be escorted through the work zone by pilot cars in both directions.

## 1.8 OPERATIONAL REQUIREMENTS

- .1 Maintain existing conditions for traffic throughout period of Contract except that, when required for construction under Contract and when measures have been taken as specified herein and approved by Departmental Representative to protect and control public traffic, existing conditions for traffic to be restricted as follows:
  - .1 Speed limit reduced to 50 km/h or to the posted speed limit if the posted speed limit is less than 50 km/h in work zones in non-work periods.
  - .2 Speed limit reduced to 30 km/h in work zones in work periods.
  - .3 Speed limit reduced to 30 km/h on detours at all times.
  - .4 Traffic shall not be stopped in either direction for more than **5 minutes** without the prior written approval of the Departmental Representative.
  - .5 Traffic shall not be stopped in both directions at the same time without prior written approval from the Departmental Representative.
  - .6 The delay due to single lane alternating traffic shall not exceed **5 minutes**.
  - .7 A schedule for all full work zone closures required longer than 5 minutes must be provided to the Departmental Representative at least one (1) week in advance of the planned closure.
  - .8 There may be restrictions to accommodate special events within the National Parks. PCA will provide one (1) weeks' notice of any upcoming restrictions.
  - .9 The Departmental Representative reserves the right to stop work in the case of excessive traffic delays.
  - .10 Maintain existing conditions for traffic crossing right-of-way.
  - .11 Provide the Departmental Representative with construction advisories a minimum of four (4) days notice is required for changes to the accepted TMP.
  - .12 Emergency vehicles are to be directed through the Work Site immediately once conditions are safe.
- .2 Maintain existing conditions for traffic crossing right-of-way.
- .3 No stoppage of traffic shall be allowed during inclement weather conditions.

## 1.9 VEHICLE DETECTION LOOPS

- .1 The Contractor shall not damage any vehicle detection loops.
- .2 Any cost associated with fixing any vehicle detection loop damaged by the Contractor will be at the Contractors own expense.
- .3 The Contractor is to notify the Departmental Representative immediately of any damage.

Parks Canada Agency

**Part 2 Products**

.1 Not used.

**Part 3 Execution**

.1 Not used.

**END OF SECTION**

**01 35 43 ENVIRONMENTAL PROCEDURES****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 Preparation and implementation of an Environmental Protection Plan (EPP) in accordance with this Section 01 35 43 – Environmental Procedures, including certification by a registered Qualified Environmental Professional (QEP), will not be measured separately for payment and will be considered incidental to the Work.
- .2 All requirements outlined in the Detailed Restoration Plan will be considered incidental to the Contract and no additional payment will be made.
- .3 The cost of environmental and aesthetic protection in accordance with this Section 01 35 43 – Environmental Procedures will not be measured separately for payment and will be considered incidental to the Work.

**1.2 REFERENCES**

- .1 Parks Canada National Best Management Practices Roadway, Highway, Parkway and Related Infrastructure
- .2 Detailed Restoration Plan Year 2 January 2018
- .3 Direction for Permitted Users conducting water-related activities in BNP 2017
- .4 BFU/ LLYK Woody / Vegetative Debris Management Guidelines
- .5 Best Management Practices - Additional Mitigations 2019

**1.3 SUBMITTALS**

- .1 The Contractor is required to prepare an Environmental Protection Plan (EPP) in accordance with this Section 01 35 43 – Environmental Procedures and 01 33 00 – Submittal Procedures. The EPP document will be reviewed and accepted for use on the project by the Departmental Representative in collaboration with the Parks Canada designated ESO.

**1.4 NATIONAL PARK REGULATIONS**

- .1 The Contractor shall ensure that all work is performed in accordance with the ordinances, laws, rules and regulations set out in the Canada National Parks Act and Regulations.
- .2 The Contractor and any sub-contractors shall obtain a business license from a Parks Canada Administration Office, prior to commencement of the Contract. The business license must be valid for the Park in which the Work is occurring.
- .3 All Contractor's vehicles are required to display a vehicle work pass from PCA. These permits may be obtained free of charge from the PCA Administration Office once a business permit has been obtained.

**1.5 CANADIAN ENVIRONMENTAL ASSESSMENT ACT (CEAA)**

- .1 Execution of the work is subject to the provisions within the *Canadian Environmental Assessment Act* (CEAA 2012) and subsequent amendments.

- .2 Refer to the PCA Best Management Practices (BMPs) for the Work included with this tender. The Contractor is required to implement all recommendations and mitigations, and follow all procedures and processes whether supply, construction, administration or otherwise as described in the BMPs.
- .3 The Contractor shall prepare their Environmental Protection Plan (EPP) to implement the mitigations identified in the BMPs as a minimum but shall ensure that all environmental requirements under the Contract and associated with the Works are appropriately managed through their EPP processes.
- .4 Where there is a discrepancy or inconsistency between the reference documents listed under Clause 1.2 above and other documents, the reference documents under Clause 1.2 above takes precedence over other documents. Within the reference documents under Clause 1.2 above, the more stringent conditions shall apply.
- .5 Failure to comply with or observe environmental protection measures as identified in these specifications may result in the work being suspended pending rectification of the problems. The Contractor shall do as requested at their cost and no claim for time or additional costs will be accepted.

## 1.6 START-UP AND ENVIRONMENTAL BRIEFING

- .1 **All staff employed at the construction site will be required to attend an approximate one (1) hour environmental briefing presented by PCA prior to their commencement of work on site.** It is recognized that new employees may join the Contractors' work force after the initial round of "environmental briefing". In that case and as required, subsequent "environmental briefings" can be presented as numbers warrant, by arrangement with the ESO through the Departmental Representative. Also, some sub-trades may be present at the site for a short time, to perform once-only duties. In these cases, the "environmental briefing" will be replaced by the Contractor explaining the environmental sensitivity of the work location to the sub-trade worker(s), and reviewing highlights of personal conduct expected, with reference to a one-page briefing summary to be provided to the Contractor by the ESO. A copy of this summary will be provided to each sub-trade worker joining the work force at the site.
- .2 Parks Canada will have an ESO attending the site to inspect the construction activity for conformance with the EPP. The ESO or alternate designated Parks Canada staff member will present the "environmental briefing". The ESO's main duties are to inspect the progress of the construction on an on-going basis to ensure compliance with environmental protection measures, and to provide guidance through the Departmental Representative, in the event of unanticipated environmental problems. Although the ESO has authority to enforce National Parks Act violations, direction to the Contractor will be the duty of the Departmental Representative.
- .3 The ESO is not to act as daily environmental monitor, but shall check activities with the approved EPP to ensure compliance, at their discretion. The Contractor's QEP shall be responsible for ensuring all activities are conducted in accordance with the approved environmental documents.

## 1.7 ENVIRONMENTAL PROTECTION PLAN

- .1 The EPP is to be prepared and certified by a Qualified Environmental Professional. Certification by a QEP is considered incidental to the Works and no additional payment will be made.

- .2 Changes and/or revisions to the EPP may be required by the ESO as the Work progresses and more information becomes available. No additional payment will be made for changes and/or revisions to the EPP.
- .3 The Contractor's EPP will detail how the work limits shall be marked and what procedures will be employed to ensure trespass outside these limits does not occur, to the satisfaction of the Departmental Representative and the ESO.
- .4 The EPP will include how the Contractor will manage all environmental risks and specify site-specific details for implementing mitigation or achieving mitigation outcomes identified in the BMPs.
  - .1 The Contractor's EPP shall include a map of the site with brushing areas that are within 30m of any wetland or waterbody.
- .5 Spill Response and Erosion and Sedimentation Management Plans (ESMP) are to be included in the EPP, in accordance with this Section.
  - .1 The ESMP shall include a requirement for the Contractor's QEP to flag all 30m buffer zones to water bodies, and wetlands, as well as flagging of all work in wet ditches.
- .6 QEP resumes are to be included in the EPP for Departmental Representative and ESO review.
- .7 The Contractor shall submit the EPP in accordance with 01 33 00 – Submittal Procedures, yet **allow no less than two (2) weeks for the review of their EPP** and shall address and respond to all comments raised during the review within a maximum of 2 weeks.

## 1.8 RESTRICTED ACTIVITY PERMITS

- .1 Prior to commencing any activity, the Contractor will be required to first obtain a Restricted Activity Permit (RAP) in consultation with PCA and Departmental Representative.
- .2 Prior to mobilization, Contractor is to request the list of activities from the Works that require a RAP for the duration of the project from the ESO. The Contractor shall sign and submit the RAP applications for the specified activities by the ESO, allowing no less than two (2) weeks for review and acceptance by the ESO.
- .3 Contractor shall list the RAPs required by the ESO in the EPP.
- .4 RAP application details include, but are not limited to: Name of activity, start and end date of activity, location of Work, Contractor company name and address, Contractor contact name, phone number and email address and vehicle information.
- .5 Following the application submission, the Contractor may be required to provide further details regarding the Work to PCA via e-mail to the Departmental Representative and ESO.
- .6 Submission of a RAP application to the Departmental Representative does not permit the Contractor to commence the restricted activity.

## 1.9 CONSTRUCTION SITE ACCESS AND PARKING

- .1 Points of access from the existing roadway to the various construction sites will be required. The Contractor shall review both short and long term construction access requirements with the Departmental Representative, both at start-up and on an ongoing basis. In consultation with the Departmental Representative, the Contractor shall

formulate an agreement for worker transportation to and from the work sites and where workers shall park their private vehicles.

- .2 The Contractor shall ensure that the environment beyond the work limits is not negatively impacted or damaged by workers' vehicles or construction machinery and shall instruct workers so that the "footprint" of the project is kept within defined boundaries.

#### **1.10 MISCELLANEOUS SITE MANAGEMENT CONTINGENCIES**

- .1 A RAP application will be required for any off-highway operation of a motor vehicle.
- .2 A Contractor's office and work headquarters material laydown, equipment parking and storage area will be permitted in accordance with this Section and Section 01 14 00 - Work Restrictions.
- .3 Removal and storage of snow shall be in accordance with 01 35 31 Special Procedures for Traffic Control. If coordination is required, the Contractor shall coordinate through the Departmental Representative.
- .4 The Contractor shall control blowing dust and debris generated from the construction site by means such as covering or wetting down dry materials and rubbish. Dust generated during the grade construction and or utilization of any temporary access roads must be kept at a reasonable level so as not to impart any hazard to the public traffic. Control measures must be initiated as and when required and may require increased vigilance at the discretion of the Departmental Representative.

#### **1.11 SPECIFIC CONCERNS RELATIVE TO EROSION CONTROL AND SEDIMENTATION**

- .1 The Contractor's QEP shall prepare an Erosion and Sedimentation Management Plan (ESMP) for the components of the Contract that are undertaken in proximity to watercourses, wetlands or riparian environments. The plan shall be included in the EPP and prepared to the satisfaction of the Departmental Representative and ESO.
- .2 The ESMP shall be prepared so as to ensure that there is no release into watercourses of sediments in levels that are deleterious to fish or that would harmfully alter, disrupt, or destroy fish habitat. Similarly, there is to be no sediment release into areas of vegetation growth or sensitive areas of sediments in levels that would adversely alter growing or hydraulic conditions. The target is 0 mg/L of TSS over background levels. The threshold is a maximum instantaneous increase of 25 mg/L over background levels when background levels are <250 mg/L, or a maximum instantaneous increase of 10% over background levels when background levels are >250 mg/L. This threshold shall not be exceeded.
- .3 The Contractor shall not operate equipment within the 30m buffer zone to waterbodies, wetlands, and wet ditches. Only hand equipment is permitted in these areas and no work may proceed until the ESO has accepted the Contractor's flagging as placed by their QEP.
- .4 If necessary, on-site sediment control measures shall be constructed and functional prior to initiating construction activities.
- .5 The regular monitoring and maintenance of all erosion control measures shall be the responsibility of the Contractor. If the design of the control measures is not functioning effectively they are to be repaired. The Departmental Representative and ESO also will monitor erosion control performance.

- .6 The site will be secured against erosion during any periods of construction inactivity or shutdown.

## 1.12 POLLUTION CONTROL

- .1 The Contractor shall prevent any deleterious and objectionable materials from entering streams, rivers, wetlands, water bodies or watercourses that would result in damage to aquatic and riparian habitat. Hazardous or toxic products shall be stored no closer than 100 metres from watercourses.
- .2 A Spill Response Plan will be prepared by the Contractor's QEP as part of the EPP and shall detail the containment and storage, security, handling, use and disposal of empty containers, surplus product or waste generated in the application of these products, to the satisfaction of the Departmental Representative and PCA and in accordance with all applicable federal and provincial legislation. The EPP shall include a list of products and materials to be used or brought to the construction site that are considered or defined as hazardous or toxic to the environment. Such products include, but are not limited to, waterproofing agents, grout, cement, concrete finishing agents, hot poured rubber membrane materials, asphalt cement and sand blasting agents.
- .3 The containment, storage, security, handling, use, unique spill response requirements and disposal of empty containers, surplus product or waste generated in the use of any hazardous or toxic products shall be in accordance with all applicable federal and provincial legislation. Hazardous products shall be stored no closer than 100 metres from watercourses.
- .4 An impervious berm shall be constructed around fuel tanks and any other potential spill area. The berms shall be capable of holding 110% of tank storage volumes and shall be to the satisfaction of the Departmental Representative and the ESO before start-up. Measures such as collection / drip trays and berms lined with occlusive material such as plastic and a layer of sand, and double-lined fuel tanks can prevent spills into the environment.
- .5 The Contractor shall prevent blowing dust and debris by covering and/or providing dust control for temporary roads and on-site work by methods that are approved by the Departmental Representative or ESO.
- .6 The Contractor shall provide spill kits at re-fuelling, lubrication, and repair locations that will be capable of dealing with 110% of the largest potential spill and shall be maintained in good working order on the construction site. The ESO and Departmental Representative prior to project start-up must approve these spill kits. The Contractor and site staff shall be informed of the location of the spill response kit(s) and be trained in its use.
- .7 Timely and effective action shall be taken to stop, contain and clean-up all spills as long as the site is safe to enter. Parks Canada Dispatch shall be notified immediately of any spill and can be contacted at a phone number provided in the Preconstruction Meeting. Following notification of Parks Canada Dispatch, the Departmental Representative and the ESO shall be notified. Spill response cards will be distributed during the initial Environmental Briefing with basic instructions and phone numbers.
- .8 In the event of a major spill, all other work shall be stopped and all personnel devoted to spill containment and clean-up.
- .9 The costs involved in a spill incident (the control, clean up, disposal of contaminants and site remediation to pre-spill conditions), shall be the responsibility of the

Contractor. The site will be inspected to ensure completion to the expected standard and to the satisfaction of the Departmental Representative and ESO.

### **1.13 EQUIPMENT MAINTENANCE, FUELLING AND OPERATION**

- .1 The Contractor shall ensure that all soil, seeds and any debris attached to construction equipment to be used on the project site shall be removed (e.g. power washing) outside the National Parks before delivery to the work site.
- .2 The Contractor shall ensure that all soil, seeds and any debris attached to construction equipment be removed (e.g. power washing) before moving between locations within in the Project limits.
- .3 Equipment fuelling sites will be identified by the Contractor and approved by the Departmental Representative and the ESO. Except for chain saws, any fuelling closer than 100 metres any streams, wetlands, water bodies or waterways shall require the authorization and oversight of the Departmental Representative.
- .4 Diesel and gasoline delivery vehicles, including bulk tankers shall be parked more than 100 metres from any streams, wetlands, water bodies or watercourses. Gravity fed fuel systems are not allowed. Manual or electric pump delivery systems shall be used. Fuelling personnel shall maintain presence at and immediate attention to the fuelling operation.
- .5 Mobile fuel containers (e.g. slip tanks, small fuel carboys) shall remain in the service vehicle at all times. Protection and containment of approved fuel storage sites is addressed in # 4 of Pollution Control above.
- .6 Equipment used on the project shall be fuelled with E10, and low sulfur diesel fuels and shall conform to local emission requirements. The Contractor is to ensure that unnecessary idling of vehicles is avoided.
- .7 Oil changes, lubricant changes, greasing and machinery repairs shall be performed at locations approved by the ESO or the Departmental Representative. Waste lubrication products (e.g. oil filters, used containers, used oil, etc.) shall be secured in spill-proof containers and properly recycled or disposed of at an approved facility. No waste petroleum, lubricant products or related materials are to be discarded, buried or disposed of in borrow pits, turnouts, picnic areas, viewpoints, etc., anywhere within the National Parks.
- .8 The Contractor shall ensure that all equipment is inspected daily for fluid/fuel leaks and maintained in good working order.
- .9 Fuel containers and lubricant products shall be stored only in secure locations specified by the Departmental Representative. Fuel tanks or other potentially deleterious substance containers shall be secured to ensure they are tamperproof and cannot be drained by vandals when left overnight the National Parks. Alternatively, the Contractor may hire a security person employed to prevent vandalism in accordance with 01 52 00 Construction Facilities.

### **1.14 OPERATION OF EQUIPMENT**

- .1 Equipment movements shall be restricted to the 'footprint' of the construction area. The work limits shall be identified by stake and ribbon or other methods approved by the Departmental Representative. Unless authorized by the Departmental Representative, activities beyond the work limits are not permitted. No machinery will enter, work in or cross over streams, rivers, wetlands, water bodies or watercourses, nor damage aquatic

and riparian habitat or trees and plant communities. Some of the construction shall require working close to watercourses or water bodies. In these instances, the Contractor is to describe measures to be employed to ensure fugitive materials (e.g. rocks, soil, branches) and especially deleterious substances (e.g. chemicals) do not enter any watercourses, to the satisfaction of the Departmental Representative and ESO.

- .2 Equipment must be operated in accordance with the ESMP and Clause 1.11 above.
- .3 The Contractor shall instruct workers to prevent pushing, placement, raveling, storage or stockpiling of any materials (e.g. slash, rock, fill or topsoil) in the trees bordering the right-of-way or into watercourses or water bodies.
- .4 When, in the opinion of Parks Canada, negligence on the part of the Contractor results in damage or destruction of vegetation, or other environmental or aesthetic features beyond the designated work area, the Contractor shall be responsible, at his or her expense, for complete restoration including the replacement of trees, shrubs, topsoil, grass, etc., to the satisfaction of the Departmental Representative and ESO.
- .5 Vehicles shall remain on hardened surfaces or use approved access and egress routes and remain within approved staging, laydown, and parking areas.

#### **1.15 FIRE PREVENTION AND CONTROL**

- .1 A fire extinguisher shall be carried and available for use on each machine and at locations within the plant in the event of fire. Basic firefighting equipment recommended (e.g. a water truck; minimum 500 Imperial gallons with 500 feet of fire hose and a pump capable of producing 45 psi water pressure at the nozzle, three shovels, two pulaskis, and two five gallon backpack pumps) shall be maintained at the construction site at a location known and easily accessible to all the Contractors' staff.
- .2 A water truck may be necessary and will depend on the timing of the Contract (e.g. not required during winter or snow covered conditions).
- .3 Construction equipment shall be operated in a manner and with all original manufacturers' safety devices to prevent ignition of flammable materials in the area.
- .4 Smoking will be conducted in locations designated by the Departmental Representative.
- .5 Fires or burning of waste materials is not permitted.
- .6 In case of fire, the Contractor or worker shall take immediate action to extinguish the fire provided it is safe to do so. Parks Canada Dispatch shall be notified immediately of any fire immediately and can be contacted at a phone number provided in the Preconstruction Meeting. Following notification of Parks Canada Dispatch, the Departmental Representative and the ESO shall be notified.
- .7 Fires or burning of waste materials is not permitted.

#### **1.16 WILDLIFE**

- .1 During the Environmental Briefing all personnel shall be instructed by the ESO on procedures to follow in the event of wildlife appearance near or within the work site and any other wildlife concerns.
- .2 Avoid or terminate activities on site that attract or disturb wildlife and vacate the area and stay away from the immediate location if bears, cougars, wolves, elk or moose display aggressive behaviour or persistent intrusion. Extra care to control materials that might attract wildlife (e.g. lunches and food scraps) must be exercised at all times.

- .3 Notify the ESO and Departmental Representative immediately about dens, litters, nests, carcasses (road kills), bear activity or encounters on or around the site or crew accommodation. Other wildlife-related encounters are to be reported within 24 hours. If the ESO or Departmental Representative is not available, Parks Canada Dispatch will be contacted at a phone number provided in the Preconstruction Meeting.

#### **1.17 RELICS AND ANTIQUITIES**

- .1 Artifacts, relics, antiquities and items of historical interest such as cornerstones, commemorative plaques, inscribed tablets and similar objects found on the work site shall be reported to the ESO or the Departmental Representative immediately. The Contractor and workers shall wait for instructions before proceeding with their work.
- .2 All historical or archaeological objects found in the National Parks are protected under the National Parks Act and Regulations and are the property of Parks Canada. The Contractor and workers shall protect any articles found and request direction from the ESO or the Departmental Representative.

#### **1.18 WASTE MATERIALS STORAGE AND REMOVAL**

- .1 The Contractor and workers shall dispose of hazardous wastes in conformance with the Environmental Contaminants Act and applicable provincial regulations while observing the Code of Good Practice for Management of Hazardous and Toxic Wastes at Federal Establishments.
- .2 All wastes originating from construction, trade, hazardous and domestic sources, shall not be mixed, but will be kept separate.
- .3 Construction, trade, hazardous waste and domestic waste materials shall not be burned, buried or discarded at the construction site or elsewhere in the National Parks. These wastes shall be contained and removed in a timely and approved manner by the Contractor and workers, and disposed of at an appropriate waste landfill site located outside the park. Construction waste storage containers, provided by the Contractor, shall be emptied by the Contractor when 90% full. Waste containers will have lids, and waste loads shall be covered while being transported.
- .4 A concerted effort shall be made by the Contractor and workers to reduce, reuse and recycle materials.
- .5 All efforts to prevent wildlife from obtaining food, garbage or other domestic wastes shall be made by the Contractor and Contract staff while undertaking their work in the National Parks. Such wildlife attractants shall not be stored at the work site overnight. Lunches, coolers and food products, including waste food products, shall be securely stored away from access by animals. Daily removal of food scraps, food wrappers, pop cans or other attractive products to bear proof containers is mandatory. It is incumbent on the Contractor to notify Parks Canada and make specific arrangements to have garbage collected by Parks Canada when using existing Parks Canada receptacles.
- .6 The Contractor and workers shall immediately report any circumstances related to food/garbage (e.g. overflowing container or strong smell) and wildlife to the ESO or the Departmental Representative. If neither can be reached, the Contractor/worker shall immediately contact Parks Canada Dispatch at the phone number provided in the Preconstruction Meeting and report the details.
- .7 Sanitary facilities, such as a portable container toilet, shall be provided by the Contractor and maintained in a clean condition.

**1.19 PRODUCTS**

- .1 Not Used.

**Part 2 Execution****2.1 WATER EXTRACTION AND DISTRIBUTORS**

- .1 All water related activities are to be conducted in accordance with *Direction for Permitted Users conducting water-related activities in BNP*.
- .2 Backflow prevention is required on all water trucks.
- .3 All water trucks and water extraction equipment must be thoroughly cleaned prior to entering any Park. Proof of cleaning must be provided to the Departmental Representative and ESO for verification.
- .4 Extraction of water within any National Park requires a RAP.
- .5 Care must be taken by the Contractor to ensure extracted water does not enter another water body, other than the initial source of extraction.
- .6 ESO may require water trucks to be cleaned prior to moving between sites within the Parks to mitigate the risk of cross- contamination of water bodies.

**2.2 CLEARING, GRUBBING, AND/OR BRUSHING**

- .1 Clearing, grubbing and/or vegetation removal is not permitted during the migratory bird window, which is from **April 15 to August 31** in Banff National Park.
- .2 A RAP must be obtained before any vegetation removal regardless of the season.
- .3 If the Contractor wants to conduct clearing, grubbing and/or vegetation removal within the migratory bird window then they must conduct a bird nest sweep:
  - .1 The bird nest sweep must be conducted by the Contractor's QEP.
  - .2 The Contractor shall submit a resume of the QEP 5 days before any bird nest sweep is conducted.
  - .3 The bird nest sweep must be conducted 1 week prior to any clearing, grubbing and/or vegetation removal.
  - .4 The completion of a bird nest sweep does not guarantee that the Contractor will be allowed to perform any clearing, grubbing and/or vegetation removal during the migratory bird window, the acceptance of any clearing, grubbing and/or vegetation removal will reside with the ESO.
  - .5 All cost associated with the bird nest sweep will be considered incidental to the Contract

**2.3 SPECIFIC CONCERNS RELATIVE TO SENSITIVE SITES AND ACTIVITIES**

- .1 Clearing, Brushing, Mowing, and ditch cleanout activities near streams, rivers, wetlands, water bodies or watercourses must be undertaken with care to prevent damage to aquatic and riparian habitat or associated tree and plant communities. A large and mobile spill kit shall be kept at hand during construction at these sensitive sites in proximity to watercourses.

**END OF SECTION**

**SECONDARY ROAD AND PARKING LOT REHABILITATION YEAR IV  
BNP-1427  
BEST MANAGEMENT PRACTICES – ADDITIONAL MITIGATIONS  
2020**

Prior to implementation of various stages of work, an Environmental Protection Plan (EPP) will be submitted by the Contractor to address specific environmental concerns applicable to those stages. The EPP must be approved by the Banff Field Unit (FU) Environmental Assessment Specialist, through the Departmental Representative, prior to work commencing. The EPP will, at a minimum, include:

- An access plan including access routes, type of equipment used for various construction phases, and lay down areas in order to prevent/minimize disturbance to vegetation and soils. Any new laydown areas will require approval from the assigned PCA Environmental Surveillance Officer (ESO) and Departmental Representative.
- Details on how the work limits will be marked and what procedures will be employed to ensure trespass outside these limits does not occur and to ensure that the environment is not impacted or damaged by workers or construction equipment beyond the work limits.
- A Spill Response Plan will be prepared by the Contractor and will detail the containment and storage, security, handling, use and disposal of empty containers, surplus product or waste generated in the application of these products, to the satisfaction of the ESO and the Departmental Representative and in accordance with all applicable Federal and Provincial legislation. The Plan will include a list of products and materials to be used or brought to the work site that are considered or defined as hazardous or toxic to the environment. Such products may include, but are not limited to fuels, lubricants, cement and/or resin based grouts, and asphalt cement. The Safety Data Sheets (SDS) for all chemicals used will be made available on site.
- An Emergency Response Plan that outlines procedures to follow in the case of an emergency (e.g. wildlife encounter, equipment malfunction/failure, fire).

**Water courses/Wetlands**

- All locations where water courses or wetlands are present must be surveyed and flagged with a 30m buffer on each side. No equipment is permitted within a 30m buffer of any water course/wetland.

**Vegetation Removal & Debris Management**

- Restricted Activity Permit for vegetation removal will be required prior commencement of work.
- All vegetative debris generated by the project will be disposed of outside of the park, except logs greater than 15cm in diameter. No other debris management options (ex. piling and burning, mulching etc.) have been approved for this project; any change from removing debris will require approval from PCA Vegetation Specialist on a site-by-site basis.
- No removal of Douglas fir or Limber pine is permitted without review and approval by PCA ESO and/or PCA Vegetation Specialist. All trees to be protected are to be flagged by the Departmental Representative or PCA ESO.
- Removal of proposed vegetation on Vermillion Lakes Road to be reviewed and approved by PCA Wildlife, Aquatics and Visitor Experience representatives, with the assistance of PCA ESO once

all work areas have been flagged. Following review, required adjustments are to be made prior to approval.

- If tree removal is to occur within the Migratory Bird Nesting Period (April 15-August 31), a migratory bird nest survey must be completed within 5 days prior to tree removal by a qualified biologist, unless otherwise stated by PCA ESO. If active nests are found, they must not be disturbed and/or harassed as per Regulation 12(h) of the Migratory Birds Convention Act (1994). Tree removal cannot occur surrounding active nests until the young have fledged (to be determined and confirmed by a qualified biologist).

## **Reclamation**

- General reclamation guidance from a Parks Canada Vegetation Specialist will apply to all sites; site specific prescriptions are detailed for relevant areas (see attached Detailed Restoration Plan).
- All work sites within this project requiring ground disturbance are to be pre-controlled or post-controlled for non-native vegetation.
- The contractor is responsible for sourcing and purchasing prescribed seed mixes. Seed certificates **MUST** be verified and approved by a PCA Vegetation Specialist prior to seed being purchased; do not purchase seed mix without written approval.
- Fertilizer and/or seed coating (including ultra-coating) is **NOT** permitted for use on this project.

## **Archaeology**

The Archaeological Overview Assessment by Parks Canada Archaeologist will be completed. All mitigation measures as a result of the assessment are to be followed by the contractor and **will be considered incidental to the work.**

### *Accidental Finds Protocol*

In the event that items are found when archaeologists or cultural resource managers are not present on site during construction activities.

There may be cultural resources present in the project area that have not yet been discovered (even after an archaeological assessment has been carried out or no assessment was deemed necessary for the project). **If staff observe any significant cultural resources while working, they should stop work in the immediate area and contact the project manager who will contact a PCA archaeologist or cultural resource advisor to discuss any protective measures that might be needed.**

Significant resources that could be considered grounds for work stoppage include, but are not limited to, human remains, unique or diagnostic artifacts directly associated with known sites and/or unidentified sites in the area. In all cases, cultural managers must be made aware of the finds, and these finds must be communicated back to PCA archaeologists.

**01 45 00      QUALITY CONTROL****Part 1    General****1.1      MEASUREMENT AND PAYMENT PROCEDURES**

- .1      This work shall be incidental to Contract and will not be measured for payment.

**1.2      REFERENCES**

- .1      AT - Standard Specifications for Highway Construction (latest edition)

**1.3      QUALITY CONTROL PLAN**

- .1      Contractor's quality control plan shall be in accordance with AT - Standard Specifications for Highway Construction (latest edition).
- .2      Submittals in accordance with 01 33 00 – Submittals Procedures.

**1.4      TESTING BY THE CONTRACTOR**

- .1      Not used.

**1.5      CONTRACTOR'S QUALITY CONTROL PROGRAM**

- .1      The Contractor shall prepare a Quality Control Program. The purpose of the program shall be to ensure the performance of the Work in accordance with Contract requirements.
- .2      The Quality Control Program shall be described in a Quality Control Plan. The Contractor shall submit the Manual to the Departmental Representative for review in accordance with Section 01 33 00 - Submittal Procedures. The Manual shall develop a logical system for tracking and documenting the Quality Control of the Work. A systematic format and a set of procedures patterned on a recognized Quality Control Standard will be acceptable, subject to review by the Departmental Representative.
- .3      The Quality Control Plan shall include the following information:
  - .1      Distribution list, providing a list of names to whom the Manual shall be distributed;
  - .2      Title page, identifying the Contract, Contractor and copy number;
  - .3      Revision page, identifying the revision number and date of the Manual;
  - .4      Table of contents;
  - .5      Revision control, tabulating the revision number, date of revision, description of revisions and authorized signature;
  - .6      Details of measuring and testing equipment including methods and frequency of calibration;
  - .7      Purchasing details of all materials and equipment including procurement documents and vendor's Quality Control Program standards;
  - .8      Procedures for inspection of incoming items, in-process inspection and final inspection and tagging of all supply items;

- .9 Details of special processes as identified by the Departmental Representative, including qualifications of personnel and certification;
  - .10 Procedures for shipping, packaging and storage of materials;
  - .11 Procedures for maintaining quality records and Statements of Compliance, including filing and storage of documents for a period of one year after Completion of the Works;
  - .12 Details of any non-conformance, including identification and recording of deficiencies, tagging procedures for "HOLD" or "REJECT" items, and final disposition of non-conformance forms by the Quality Control Manager;
  - .13 Inspection and test checklists, including tabulated checklists describing all manufacturing and delivery activities such as Inspection or Test, frequency of tests, description of tests, acceptance criteria of tests, such as verification, witnessing or holding tests and sign-off by the Quality Control Manager and the Departmental Representative, if the Departmental Representative witnesses the tests; and
  - .14 Forms used to ensure the application of the inspection and test checklist requirements. These forms shall be identified in the checklists and describe all testing requirements for Specification compliance.
- .4 The Contractor shall appoint a full time qualified and experienced Quality Control Manager, 100% of their time dedicated to quality matters and who will report regularly to the Contractor's management at a level that shall ensure that Quality Control requirements are not subordinated to manufacturing, construction or delivery. The Quality Control Manager shall be empowered by the Contractor to resolve quality matter and shall be onsite for the duration of the Contract.
- .5 The Quality Control Plan shall include samples of all forms to be filled in by the Quality Control Inspectors. All forms shall be signed by the Quality Control Manager and submitted promptly to the Departmental Representative who will add its review signature.
- .6 An independent check of all Work shall be performed by the Contractor. The Contractor shall appoint Quality Control Inspectors to ensure compliance of workmanship with Contract requirements. The same personnel may not be used to perform a given task and to check the quality and accuracy of the task.
- .7 At completion of the Work a bound and itemized copy of all Quality Control documents and reports shall be prepared by the Contractor's Quality Manager and submitted to the Departmental Representative.

## **1.6 INSPECTION**

- .1 Allow Departmental Representative access to Work. If part of Work is in preparation at locations other than Place of Work, allow access to such Work whenever it is in progress.
- .2 Give timely notice requesting inspection if Work is designated for special tests, inspections or approvals by Departmental Representative instructions, or law of Place of Work.
- .3 If Contractor covers or permits to be covered Work that has been designated for special tests, inspections or approvals before such is made, uncover such Work, have inspections or tests satisfactorily completed and make good such Work.

- .4 Departmental Representative will order any part of Work to be examined if Work is suspected to be not in accordance with Contract Documents. If, upon examination such work is found not in accordance with Contract Documents, correct such Work and pay cost of examination and correction.
- .5 The Departmental Representative will provide the Contractor with an Approval to Proceed document, after performing an audit and confirming all requirements are met, as stated in 01 71 00 Examination and Preparation. The Approval to Proceed must be signed by the Departmental Representative and the Contractor's representative before proceeding to the next layer.
  - .1 The Contractor shall provide a minimum of 48 hours notice to the Departmental Representative to arrange for an audit and Approval to Proceed.

## **1.7 INDEPENDENT INSPECTION AGENCIES**

- .1 Independent Inspection/Testing Agencies will be engaged by the Departmental Representative for purpose of inspecting and/or testing portions of Work. Cost of such services will be borne by Departmental Representative.
- .2 Employment of inspection/testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.
- .3 If defects are revealed during inspection and/or testing, appointed agency will request additional inspection and/or testing to ascertain full degree of defect. Correct defect and irregularities as advised by the Departmental Representative at no cost to the Departmental Representative.

## **1.8 ACCESS TO WORK**

- .1 Allow inspection / testing agencies access to Work, including but not limited to: off site manufacturing and fabrication plants, QC testing facilities and asphalt plants.
- .2 Co-operate to provide reasonable facilities for such access.

## **1.9 PROCEDURES**

- .1 Notify appropriate agency and Departmental Representative in advance of requirement for tests, in order that attendance arrangements can be made.
- .2 Provide labour and facilities to obtain and handle samples and materials on site.

## **1.10 NON-CONFORMANCES**

- .1 Contractor's Internal Non-Conformance Report (NCR):
  - .1 Should the Contractor's QC reporting indicate that the Work is not in conformance, the Contractor's QC Manager shall issue an internal Non-Conformance Report (NCR) to the Contractor, with a copy to the Departmental Representative, including a response time.
  - .2 The Contractor shall then respond to the QC Manager, with a copy to the Departmental Representative, with respect to the NCR, within the specified time, with proposed resolutions and corrective actions. The Contractor and/or the QC Manager shall consult with the Departmental Representative on the resolutions.
  - .3 The Departmental Representative will accept or reject the proposed resolution and corrective action proposal.

- .4 Payment for the Work itself may be withheld until the NCR issue is resolved.
- .2 Owner Issued NCR:
  - .1 Should the Quality Assurance reporting indicate that the Work is not in conformance, the Departmental Representative will issue to the Contractor a NCR, including a response time.
  - .2 The Contractor shall then respond to that NCR, within the specified time, with proposed resolutions and corrective actions.
  - .3 The Departmental Representative will accept or reject the proposed resolution and corrective action proposal.
  - .4 Assurance testing and inspection will be performed to determine if the corrective action has provided an acceptable product. Acceptance and rejection will continue until the Departmental Representative determines that a quality product has been achieved.
  - .5 Payment for the Work itself may be withheld until the NCR issue is resolved.
- .3 The Completion Certificate will not be issued if there are any unresolved Non-Conformance Reports.
- .4 Appealing an NCR:
  - .1 If the Contractor disputes the validity of a finding in an NCR, the Contractor may file an appeal with the Departmental Representative. The Departmental Representative and the Contractor Representative will use all reasonable efforts to refine the area of dispute and to resolve the determination of conformance with the Contract.
  - .2 If the Departmental Representative and the Contractor Representative cannot come to a mutually agreeable resolution, the Work that is the subject of the Non-Conformance Report shall be re-evaluated by an independent third-party, selected by the Departmental Representative in consultation with the Contractor, at a test frequency equivalent to twice that specified in the Contract or to such other frequency as may be mutually agreed between the Departmental Representative and the Contractor.
  - .3 If the appeal testing confirms the non-conformance determination, all appeal testing costs will be borne by the Contractor. If the appeal testing shows that the Work did in fact meet the requirements of the Contract, all appeal testing costs will be borne by the Owner.

#### **1.11 OPPORTUNITIES FOR IMPROVEMENT**

- .1 Should the QA review indicate that the Work is not in conformance, but the variance is deemed minor by the Departmental Representative, the Departmental Representative may issue an Opportunity for Improvement (OFI) report.
- .2 The Contractor is encouraged to review the findings and undertake such modifications to the QC Plan and the work procedures as necessary to address the issue.

#### **1.12 REJECTED WORK**

- .1 Remove defective Work, whether as a result of poor workmanship, use of defective products or damage and whether incorporated in Work or not, that has been rejected by Departmental Representative as failing to conform to Contract Documents, including these Specifications. Replace or re-execute in accordance with Contract Documents.

- .2 Make good other Contractor's work damaged by such removals or replacements promptly.
- .3 If in the opinion of the Departmental Representative, it is not expedient to the greater benefit of the Project to remedy defective Work or Work not performed in accordance with Contract Documents, the Owner may deduct from the Contract Price the difference in value between the Work performed and that called for by Contract Documents, the amount of which shall be determined by Departmental Representative.

**1.13 REPORTS**

- .1 Submit one (1) electronic copy of all inspection and test reports to Departmental Representative in accordance with Section 01 33 00 Submittals Procedures.

**1.14 TESTS AND MIX DESIGNS**

- .1 Furnish test results and designs as may be requested.

**1.15 MILL TESTS**

- .1 None.

**Part 2 Products**

- .1 Not Used.

**Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**01 52 00 CONSTRUCTION FACILITIES****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 All work of this section shall be incidental to Contract and will not be measured for payment.

**1.2 INSTALLATION AND REMOVAL**

- .1 Provide construction facilities in order to execute work expeditiously.
- .2 Remove from site all such work after use.

**1.3 SITE STORAGE / LOADING**

- .1 Confine work and operations of employees by Contract Documents. Do not unreasonably encumber premises with products.
- .2 Do not load or permit to load any part of Work with a weight or force that will endanger the Work.

**1.4 CONSTRUCTION PARKING**

- .1 Provide and maintain adequate access and parking at the project site in areas approved by the Departmental Representative.
- .2 Build and maintain temporary roads and provide snow removal during period of Work.
- .3 If authorized to use existing roads for access to project site, maintain such roads for duration of Contract and make good damage resulting from Contractors' use of roads.

**1.5 SECURITY**

- .1 If required by the Contractor, provide and pay for responsible security personnel to guard site and contents of site after working hours and during holidays. For extended shut-downs, the Contractor shall provide the level of security as required to protect the Work. The Contractor is advised that some random acts of vandalism to equipment have occurred within the Park. Cost of security personnel is incidental to the Work and no additional payment will be made.
- .2 It is strongly advised that the Contractor consider the provision of security personnel.

**1.6 EQUIPMENT, TOOL AND MATERIALS STORAGE**

- .1 Provide and maintain, in a clean and orderly condition, lockable weatherproof sheds for storage of tools, equipment and materials.
- .2 Locate materials not required to be stored in weatherproof sheds on site in a manner to cause least interference with work activities.

**1.7 SANITARY FACILITIES**

- .1 Provide sanitary facilities for work force in accordance with governing regulations, ordinances and the EPP.

- .2 Post notices and take such precautions as required by local health authorities. Keep area and premises in sanitary condition.

## **1.8 CONSTRUCTION SIGNAGE**

- .1 To be in accordance with Section 01 35 31 - Special Procedures for Traffic Control.

### **Part 2 Products**

- .1 Not Used.

### **Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

## **01 56 00      TEMPORARY BARRIERS AND ENCLOSURES**

### **Part 1    General**

#### **1.1      MEASUREMENT AND PAYMENT PROCEDURES**

- .1      This work shall be incidental to Contract and will not be measured for payment.

#### **1.2      INSTALLATION AND REMOVAL**

- .1      Provide temporary controls in order to execute Work expeditiously.
- .2      Remove from site all such work after use.

#### **1.3      HOARDING**

- .1      Provide barriers around trees and plants designated to remain. Protect from damage by equipment and construction procedures.

#### **1.4      GUARDRAILS AND BARRICADES**

- .1      Provide secure, rigid guard rails and barricades around deep excavations.

#### **1.5      WEATHER ENCLOSURES**

- .1      Not used.

#### **1.6      DUST TIGHT SCREENS**

- .1      Not used.

#### **1.7      ACCESS TO SITE**

- .1      Provide and maintain access roads, as may be required for access to Work.

#### **1.8      PUBLIC TRAFFIC FLOW**

- .1      Provide and maintain competent signal flag operators, traffic signals, barricades and flares, lights, or lanterns as required to perform Work and protect the public in accordance with 01 35 31 Special Procedures for Traffic Control.

#### **1.9      PROTECTION FOR OFF-SITE AND PUBLIC PROPERTY**

- .1      In accordance with 01 14 00 Work Restrictions.

### **Part 2    Products**

- .1      Not Used.

### **Part 3    Execution**

- .1      Not Used.

**END OF SECTION**

**01 61 00 COMMON PRODUCT REQUIREMENTS****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This work shall be incidental to Contract and will not be measured for payment.

**1.2 REFERENCE STANDARDS**

- .1 Within text of each specifications section, reference may be made to reference standards.
- .2 Conform to these reference standards, in whole or in part as specifically requested in specifications.
- .3 If there is question as to whether any product or system is in conformance with applicable standards, Departmental Representative reserves right to have such products or systems tested to prove or disprove conformance.
- .4 Cost for such testing will be borne by Departmental Representative in event of conformance with Contract Documents or by Contractor in event of non-conformance.
- .5 Conform to latest date of issue of referenced standards in effect on date of submission of Tenders, except where specific date or issue is specifically noted.

**1.3 QUALITY**

- .1 Products, materials, equipment and articles (referred to as products throughout specifications) incorporated in Work shall be new, not damaged or defective, and of best quality (compatible with specifications) for purpose intended. If requested, furnish evidence as to type, source and quality of products provided.
- .2 Defective products, whenever identified prior to completion of Work, will be rejected, regardless of previous inspections. Inspection does not relieve responsibility, but is precaution against oversight or error. Remove and replace defective products at own expense and be responsible for delays and expenses caused by rejection.
- .3 Should any dispute arise as to quality or fitness of products, decision rests strictly with Departmental Representative based upon requirements of Contract Documents.
- .4 Unless otherwise indicated in specifications, maintain uniformity of manufacture for any particular or like item throughout building.

**1.4 AVAILABILITY**

- .1 Immediately after signing the Contract, review product delivery requirements and anticipate foreseeable supply delays for any items. If delays in supply of products are foreseeable, notify Departmental Representative of such, in order that substitutions or other remedial action may be authorized in ample time to prevent delay in performance of Work
- .2 In the event of failure to notify Departmental Representative at commencement of Work and should it subsequently appear that Work may be delayed for such reason, Departmental Representative reserves right to substitute more readily available products of similar character, at no increase in Contract Price or Contract Time.

**1.5 STORAGE, HANDLING AND PROTECTION**

- .1 Handle and store products in manner to prevent damage, adulteration, deterioration and soiling and in accordance with manufacturer's instructions when applicable.
- .2 Store packaged or bundled products in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work.
- .3 Store products subject to damage from weather in weatherproof enclosures.
- .4 Store cementitious products clear of earth or concrete floors, and away from walls.
- .5 Keep sand, when used for grout or mortar materials, clean and dry. Store sand on wooden platforms and cover with waterproof tarpaulins during inclement weather.
- .6 Store sheet materials, lumber and miscellaneous metals on flat, solid supports and keep clear of ground. Slope to shed moisture.
- .7 Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
- .8 Remove and replace damaged products at own expense and to satisfaction of Departmental Representative.
- .9 Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

**1.6 TRANSPORTATION**

- .1 Pay costs of transportation of products required in performance of Work.

**1.7 MANUFACTURER'S INSTRUCTIONS**

- .1 Unless otherwise indicated in specifications, install or erect products in accordance with manufacturer's instructions. Do not rely on labels or enclosures provided with products. Obtain written instructions directly from manufacturers.
- .2 Notify Departmental Representative in writing, of conflicts between specifications and manufacturer's instructions, so that Departmental Representative may establish course of action.
- .3 Improper installation or erection of products, due to failure in complying with these requirements, authorizes Departmental Representative to require removal and re-installation at no increase in Contract Price or Contract Time.

**1.8 QUALITY OF WORK**

- .1 In accordance with Section 01 45 00 – Quality Control.
- .2 Ensure Quality of Work is of highest standard, executed by workers experienced and skilled in respective duties for which they are employed. Immediately notify Departmental Representative if required Work is such as to make it impractical to produce required results.
- .3 Do not employ anyone unskilled in their required duties. Departmental Representative reserves right to require dismissal from site, workers deemed incompetent or careless.
- .4 Decisions as to standard or fitness of Quality of Work in cases of dispute rest solely with Departmental Representative whose decision is final.

**1.9 CO-ORDINATION**

- .1 Ensure cooperation of workers in laying out Work. Maintain efficient and continuous supervision.
- .2 Be responsible for coordination and placement of openings, sleeves and accessories.

**1.10 CONCEALMENT**

- .1 The Departmental Representative will inspect all work prior to any concrete pours. The Contractor shall notify the Departmental Representative 24 hours before any pour for inspection.

**1.11 REMEDIAL WORK**

- .1 Perform remedial work required to repair or replace parts or portions of Work identified as defective or unacceptable. Coordinate adjacent affected Work as required.
- .2 Perform remedial work by specialists familiar with materials affected. Perform in a manner to neither damage nor put at risk any portion of Work.

**1.12 FASTENINGS**

- .1 Not used.

**1.13 PROTECTION OF WORK IN PROGRESS**

- .1 None.

**Part 2 Products**

- .1 Materials shall be in accordance with AT - Standard Specifications for Highway Construction (latest edition), or as directed by the Departmental Representative.

**Part 3 Execution**

- .1 Work shall be completed in accordance with AT - Standard Specifications for Highway Construction (latest edition), or as directed by the Departmental Representative.

**END OF SECTION**

**01 71 00 EXAMINATION AND PREPARATION****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This work shall be incidental to Contract and will not be measured for payment.

**1.2 REFERENCES**

- .1 Owner's identification of existing survey control points and property limits.

**1.3 QUALIFICATIONS OF SURVEYOR**

- .1 Qualified surveyor, licensed to practise in Place of Work, acceptable to Departmental Representative.

**1.4 SURVEY REQUIREMENTS**

- .1 The Departmental Representative shall identify the location of all work sites.
- .2 The Contractor shall be responsible for all other survey and layout work identified in the Contract documents and as required to complete the works including but not limited to:
  - .1 Establishing lines and levels, locate and layout, by instrumentation.
  - .2 Staking for start, stop, and transitions of brushing treatments by station.
  - .3 Flagging of brushing extents at 10m intervals with distinct colours for each brushing width.
  - .4 Flagging of ditch clean out work at locations identified by the Departmental representative.
  - .5 Re-establishing Reference Survey Control Points that are in danger of being damaged or destroyed.
- .3 Survey Accuracy:
  - .1 All survey work shall be tied into the existing Control Monument Network with grid coordinates in UTM Zone 11 NAD 83. Departmental Representative will provide information on Control Points.
  - .2 All traverses will be closed and balanced. All level loops and traverses will be tied into the Control Monument Network.
  - .3 Secondary Control Points will be tied into and relative to Control Monument Network. Accuracy for Control Point surveys shall be to second order:
  - .4 Horizontal shall be less than  $r = 5(d+0.2)$  where "r" is in cm and "d" is in km
  - .5 Vertical shall be less than  $0.008 \times \sqrt{k}$  where k is distance in kilometers.
- .4 Staking accuracy shall be:
  - .1 In bush areas, all elevations shall be within 100 mm of correct elevation. In open ground, all elevations shall be within 50 mm of correct elevation.
  - .2 In bush areas, all horizontal locations shall be within 100 mm of Design. In open ground, all horizontal locations shall be within 50 mm of Design.
- .5 The Departmental Representative will complete quality assurance construction survey measurements to verify grades and alignment, interim survey re-measurements for

excavation limits and final neat line measurements to verify payment quantities for completed works.

- .6 Contractor to provide a stake out report as requested by the Departmental Representative.

## 1.5 RECORDS

- .1 Maintain a complete, accurate log of control and survey work as it progresses.  
.2 Record locations of maintained, re-routed and abandoned service lines.

## 1.6 SUBMITTALS

- .1 Submit name and address of Surveyor to Departmental Representative.  
.2 On request of Departmental Representative, submit documentation to verify accuracy of field engineering work.  
.3 On request of Departmental Representative, submit survey data.  
.4 Submit certificate signed by surveyor certifying those elevations and locations of completed Work that conform to the Contract Documents.

## Part 2 Products

- .1 Not Used.

## Part 3 Execution

### 3.1 CROSS SECTIONS

- .1 Cross sections will be taken at a maximum of 20 metre intervals. Additional cross sections will be taken where variations occur, including but not limited to: drainage channels, structures and/or other obstructions.  
.1 Cross section intervals will be established on OG and are to be used for the duration of the project.

### 3.2 LAYOUT REQUIREMENTS

<u>Survey Layout</u>	<u>Maximum Interval</u>	<u>Product</u>
Right-of-way	At each point of deflection and at sufficient points between as to be continuously visible.	Stake showing station and offset, or flagging.
Clearing	Same as Right-of-way.	Same as Right-of-way.
Grubbing within ditching extents	Same as Right-of-way.	Same as Right-of-way.
Grading – Slope Stakes	10 m in rock cuts; 20 m in all other cases. (100 m for machine-controlled grading)	One slope stake each side, at top of cut or bottom of fill, showing station, offset, vertical dimension to subgrade, and slope, plus cut/fill transition stake. Non-standard ditches will be staked separately. An additional slope stake, where applicable, at the top of a rock cut after the removal of overburden.

**END OF SECTION**

**01 74 11      CLEANING****Part 1    General****1.1      MEASUREMENT AND PAYMENT PROCEDURES**

- .1      This work shall be incidental to Contract and will not be measured for payment.

**1.2      PROJECT CLEANLINESS**

- .1      Maintain Work in tidy condition, free from accumulation of waste products and debris, including that caused by Owner or other Contractors.
- .2      Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site.
- .3      Clear snow and ice in accordance with Section 01 35 31 – Special Procedures for Traffic Control
- .4      Keep roadway clean in accordance with Section 01 35 31 – Special Procedures for Traffic Control
- .5      Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .6      All containers used for collection of waste materials and debris are to be bear proof.
- .7      Remove waste material and debris from site at end of each working day.
- .8      Dispose of waste materials and debris off site.
- .9      Store volatile waste in covered metal containers, and remove from premises at end of each working day.
- .10     Provide adequate ventilation during use of volatile or noxious substances.
- .11     Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.
- .12     The Departmental Representative and Environmental Surveillance Officer may, at their total discretion, require the Contractor to suspend work activities until such a time as the Work Site is cleaned and debris, waste, and animal attractants are satisfactorily managed. The Contractor shall do as requested at their cost and no claim for time or additional costs will be accepted.

**1.3      FINAL CLEANING**

- .1      When Work is Substantially Performed, remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
- .2      Prior to final review, remove surplus products, tools, construction machinery and equipment.
- .3      Remove waste products and debris including that caused by Owner or other Contractors.
- .4      Remove waste materials from site at regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site.
- .5      Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.

- .6 Inspect finishes, and ensure specified workmanship and operation.
- .7 Remove dirt and other disfiguration from exterior surfaces.
- .8 Sweep and wash clean paved areas.
- .9 Remove all construction debris and accumulated dirt from completed drainage systems; manholes; catch basins; and all piping.

**Part 2 Products**

- .1 Not Used.

**Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**01 77 00 CLOSEOUT PROCEDURES****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This work shall be incidental to Contract and will not be measured for payment.

**1.2 INSPECTION AND DECLARATION**

- .1 Contractor's Inspection: Once the Contractor believes they have substantially completed the Contract Works the Contractor and all subcontractors shall conduct an inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
  - .1 Notify Departmental Representative in writing of satisfactory completion of Contractor's Inspection and that corrections have been made.
  - .2 Request Departmental Representative's Inspection.
- .2 Departmental Representative's Inspection: Once the Contractor has completed their initial inspection the Departmental Representative and Contractor will perform inspection of Work to identify obvious defects or deficiencies. Contractor shall correct Work accordingly.
- .3 Completion: submit written certificate that following have been performed:
  - .1 Work has been completed and inspected for compliance with Contract Documents.
  - .2 Defects have been corrected and deficiencies have been completed.
  - .3 Work is complete and ready for Final Inspection.
  - .4 Final Inspection: when items noted above are completed, request final inspection of Work by Departmental Representative, and Contractor. If Work is deemed incomplete by Departmental Representative, complete outstanding items and request re-inspection.

**Part 2 Products**

- .1 Not Used.

**Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**01 78 00 CLOSEOUT SUBMITTALS****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 This work shall be incidental to Contract and will not be measured for payment.

**1.2 CLOSEOUT SUBMITTALS**

- .1 The Contractor shall provide the following documents and information to the Departmental Representative prior to them being eligible for Final Completion as detailed in Section 01 77 00.

**1.3 AS-BUILTS AND SAMPLES**

- .1 In addition to requirements in General Conditions, maintain at the site for Departmental Representative one record copy of:
  - .1 Contract Drawings.
  - .2 Specifications.
  - .3 Addenda.
  - .4 Change Orders and other modifications to the Contract.
  - .5 Reviewed shop drawings, product data, and samples.
  - .6 Field test records.
  - .7 Inspection certificates.
  - .8 Manufacturer's certificates.
- .2 Store record documents and samples in field office apart from documents used for construction.
- .3 Label record documents and file in accordance with Section number listings in List of Contents of this Project Manual. Label each document "PROJECT RECORD" in neat, large, printed letters.
- .4 Maintain record documents in clean, dry and legible condition. Do not use record documents for construction purposes.
- .5 Keep record documents and samples available for inspection by Departmental Representative.

**1.4 RECORDING ACTUAL SITE CONDITIONS**

- .1 Record information on set of black line opaque Drawings and in copy of the Project Manual.
- .2 Record information concurrently with construction progress. Do not conceal Work until required information is recorded.
- .3 Contract Drawings and shop drawings: legibly mark each item to record actual construction, including:
  - .1 Field changes of dimension and detail.
  - .2 Changes made by change orders.
  - .3 Details not on original Contract Drawings.

- .4 References to related shop drawings and modifications.
- .4 Specifications: legibly mark each item to record actual construction, including:
  - .1 Changes made by Addenda and change orders.

## **1.5 FINAL SURVEY**

- .1 Submit final site survey certificate in accordance with Section 01 71 00 - Examination and Preparation, certifying that elevations and locations of completed Work are in conformance, or non-conformance with Contract Documents.

## **1.6 WARRANTIES AND BONDS**

- .1 Separate each warranty or bond with index tab sheets keyed to Table of Contents listing.
- .2 List subcontractor, supplier, and manufacturer, with name, address, and telephone number of responsible principal.
- .3 Obtain warranties and bonds, executed in duplicate by subcontractors, suppliers, and manufacturers, within ten days after completion of the applicable item of work.
- .4 Except for items put into use with Owner's permission, leave date of beginning of time of warranty until the Date of Substantial Performance is determined.
- .5 Verify that documents are in proper form, contain full information, and are notarized.
- .6 Co-execute submittals when required.
- .7 Retain warranties and bonds until time specified for submittal.

## **Part 2 Products**

- .1 Not Used.

## **Part 3 Execution**

- .1 Not Used.

**END OF SECTION**

**02 81 01      HAZARDOUS MATERIAL****Part 1    General****1.1      MEASUREMENT AND PAYMENT PROCEDURES**

- .1      This work shall be incidental to Contract and will not be measured for payment.

**1.2      REFERENCES**

- .1      Export and Import of Hazardous Waste Regulations (EIHWR Regulations), SOR/92-637.
- .2      National Fire Code of Canada 1995.
- .3      Transportation of Dangerous Goods Act, 1992 (TDG Act) [1992], (c. 34).
- .4      Transportation of Dangerous Goods Regulations (T-19.01-SOR/2001-286).

**1.3      DEFINITIONS**

- .1      Dangerous Goods: Product, substance, or organism that is specifically listed or meets the hazard criteria established in Transportation of Dangerous Goods Regulations.
- .2      Hazardous Material: Product, substance, or organism that is used for its original purpose; and that is either dangerous goods or a material that may cause adverse impact to the environment or adversely affect health of persons, animals, or plant life when released into the environment.
- .3      Hazardous Waste: Any hazardous material that is no longer used for its original purpose and that is intended for recycling, treatment or disposal.
- .4      Workplace Hazardous Materials Information System (WHMIS): A Canada-wide system designed to give employers and workers information about hazardous materials used in the workplace. Under WHMIS, information on hazardous materials is to be provided on container labels, material safety data sheets (MSDS), and worker education programs. WHMIS is put into effect by a combination of federal and provincial laws.

**1.4      SUBMITTALS**

- .1      Submit product data in accordance with Section 01 33 00 - Submittal Procedures.
- .2      Retain current Material Safety Data Sheet (MSDS) for each hazardous material required on site. Submit MSDS to Departmental Representative upon request.

**1.5      STORAGE AND HANDLING**

- .1      Coordinate storage of hazardous materials with Departmental Representative and abide by internal requirements for labelling and storage of materials and wastes.
- .2      Store and handle hazardous materials and wastes in accordance with applicable federal and provincial laws, regulations, codes, and guidelines.
- .3      Store and handle flammable and combustible materials in accordance with current National Fire Code of Canada requirements.
- .4      All explosives must be mixed outside of the Park and delivered to the site. No storage of explosives shall be allowed within the National Parks.
- .5      Observe smoking regulations at all times. Smoking is prohibited in any area where hazardous materials are stored, used, or handled.

- .6 Abide by the following storage requirements for quantities of hazardous materials and wastes in excess of 5 kg for solids, and 5 litres for liquids:
  - .1 Store hazardous materials and wastes in closed and sealed containers which are in good condition.
  - .2 Label containers of hazardous materials and wastes in accordance with WHMIS.
  - .3 Store hazardous materials and wastes in containers compatible with that material or waste.
  - .4 Segregate incompatible materials and wastes.
  - .5 Ensure that different hazardous materials or hazardous wastes are not mixed.
  - .6 Store hazardous materials and wastes in a secure storage area with controlled access.
  - .7 Maintain a clear egress from storage area.
  - .8 Store hazardous materials and wastes in a manner and location which will prevent them from spilling into the environment.
  - .9 Have appropriate emergency spill response equipment available near the storage area, including personal protective equipment.
  - .10 Maintain an inventory of hazardous materials and wastes, including product name, quantity, and date when storage began.
- .7 Ensure personnel have been trained in accordance with Workplace Hazardous Materials Information System (WHMIS) requirements.
- .8 Report spills or accidents immediately to Departmental Representative. Submit a written spill report to Departmental Representative within 24 hours of incident.

## **1.6 TRANSPORTATION**

- .1 Transport hazardous materials and wastes in accordance with federal Transportation of Dangerous Goods Act, Transportation of Dangerous Goods Regulations, and applicable provincial regulations.
- .2 If exporting hazardous waste to another country, ensure compliance with federal Export and Import of Hazardous Waste Regulations.
- .3 If hazardous waste is generated on site:
  - .1 Coordinate transportation and disposal with Departmental Representative.
  - .2 Ensure compliance with applicable provincial laws and regulations for generators of hazardous waste.
  - .3 Use only a licensed carrier authorized by provincial authorities to accept subject material.
  - .4 Prior to shipping material, obtain written notice from intended hazardous waste treatment or disposal facility that it will accept material and that it is licensed to accept the material.
  - .5 Label containers with legible, visible safety marks as prescribed by federal and provincial regulations.
  - .6 Ensure that only trained personnel handle, offer for transport, or transport dangerous goods.
  - .7 Provide a photocopy of all shipping documents and waste manifests to Departmental Representative.

- .8 Track receipt of completed manifest from consignee after shipping dangerous goods. Provide a photocopy of completed manifest to Departmental Representative.
- .9 Report any discharge, emission, or escape of hazardous materials immediately to Departmental Representative and appropriate provincial authority. Take reasonable measures to control release.

## **Part 2 Products**

### **2.1 MATERIALS**

- .1 Only bring on site the quantity of hazardous materials required to perform Work.
- .2 Maintain MSDSs in proximity to where the materials are being used. Communicate this location to personnel who may have contact with hazardous materials.

## **Part 3 Execution**

### **3.1 DISPOSAL**

- .1 Dispose of hazardous waste materials in accordance with applicable federal and provincial acts, regulations, and guidelines.
- .2 Recycle hazardous wastes for which there is an approved, cost effective recycling process available.
- .3 Send hazardous wastes only to authorized hazardous waste disposal or treatment facilities.
- .4 Burning, diluting, or mixing hazardous wastes for purpose of disposal is prohibited.
- .5 Disposal of hazardous materials in waterways, storm or sanitary sewers, or in municipal solid waste landfills is prohibited.

**END OF SECTION**

**31 10 00 BRUSHING AND CLEARING****Part 1 General****1.1 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 Payment under **“Unit Price Item 1 - Brushing c/w Flush Cutting, Cleaning, Mowing Chipping, Removal”** shall be the total compensation for all operations involving Brushing including Flush Cutting, Mowing, Chipping, loading, hauling and Removal of chippings from the Parks and all labour, equipment and material to satisfactorily complete this item of work. No grubbing work is included under this item. Payment shall be made as follow:
- .2 **“Unit Price Item 1a – Brushing – 1.0m Width”** will be measured for payment in linear metre of brushing measured along the road alignment completed from edge of pavement to a horizontal offset of 1.0m and includes cleaning, chipping, and disposal of materials and waste Outside of the Park.
- .3 **“Unit Price Item 1b – Brushing – 2.0m Width”** will be measured for payment in linear metre of brushing measured along the road alignment completed from edge of pavement to a horizontal offset of 2.0m and includes cleaning, chipping, and disposal of materials and waste Outside of the Park.
- .4 **“Unit Price Item 1c – Brushing – 3.0m Width”** will be measured for payment in linear metre of brushing measured along the road alignment completed from edge of pavement to a horizontal offset of 3.0m and includes cleaning, chipping, and disposal of materials and waste Outside of the Park.
- .5 **“Unit Price Item 1d – Brushing – 4.0m Width”** will be measured for payment in linear metre of brushing measured along the road alignment completed from edge of pavement to a horizontal offset of 4.0m and includes cleaning, chipping, and disposal of materials and waste Outside of the Park.
- .6 **“Unit Price Item 1e – Brushing – 5.0m Width”** will be measured for payment in linear metre of brushing measured along the road alignment completed from edge of pavement to a horizontal offset of 5.0m and includes cleaning, chipping, and disposal of materials and waste Outside of the Park.
- .7 Mobilization and demobilization required for this Work shall be incidental to **“Lump Sum Price Item 1 – Mobilization / Demobilization”**, and no additional payment will be made.
- .8 Traffic Control required for this Work shall be incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”** and no separate payment will be made to the Contractor.
- .9 Environmental mitigations required in accordance with Section 01 35 43 – Environmental Procedures, for the Work in this Section shall be incidental to the Contract and no separate payment will be made to the Contractor.
- .10 Contractor to sort, load, haul and remove all merchantable timber to final stockpile at Peyto Pit. All merchantable timber work to be incidental to Works. PCA retains final ownership of all Merchantable timber.
- .11 Contractor shall have the work area assessed for dangerous trees by a certified assessor. Payment for danger tree assessment will be made under **“Lump Sum Price Item 3 – Prime Cost Sum”**.
- .12 Removal of dangerous trees identified in the assessment and authorized for removal by the Departmental Representative shall be safely removed by a qualified faller prior to other

work. Payment for the removal of danger trees will be made under “**Lump Sum Price Item 3 – Prime Cost Sum**”. Payment will be in accordance with Section 200.05 Payment for Danger Trees of the BC Ministry of Transportation Standard Specifications for Highway Construction (latest edition).

## 1.2 DEFINITIONS

- .1 Brushing means removing trees and brush vegetative growth and disposing of felled trees, previously uprooted trees, stumps, and clearing wood debris as specified.
- .2 Flush Cutting means cutting trees, stumps or vegetative growth to within 75 mm of the ground, leaving the root structure undisturbed.
- .3 Cleaning means gathering of cut vegetation from the area brushed for chipping. The surface must be cleaned of all loose and fine fuel debris.
- .4 Mowing means cutting of all grass taller than 300mm within brushing limits.
- .5 Chipping consists of mechanically chipping wood debris, except merchantable timber, into wood chips. Finished wood chip material shall be able to pass through a 75 mm by 75 mm screen.
- .6 Removal means loading, hauling, and removal of debris from the Parks by trucking. Interim stockpile size and locations shall only be allowed within the brushing limits. No final or extended stockpile in the Parks is allowed. Interim stockpile locations shall not be permitted in any capacity outside of the brushing limits.
- .7 Removal, in relation to Merchantable timber, is the loading, hauling, and stockpiling of Merchantable timber to Peyto Pit as Directed by the Departmental Representative.
- .8 Merchantable timber is all timber with butt diameter in excess of 150 mm and top down to 100 mm.

## 1.3 QUALITY CONTROL

- .1 All Quality Control testing by the Contractor in accordance with Section 01 45 00 - Quality Control.

## 1.4 PROTECTION

- .1 Prevent damage to trees, natural features, soils, bench marks, existing pavement, water courses and root systems of trees that are to remain.
- .2 Repair any damaged items to approval of Departmental Representative.
- .3 Replace any trees designated to remain, if damaged, as directed by Departmental Representative. Replacement of trees damaged by the Contractor will be at the Contractor's cost.

## Part 2 Products

- .1 Not used.

## Part 3 Execution

### 3.1 PREPARATION

- .1 Inspect site and verify, with Departmental Representative, items designated to remain including Douglas Fir Trees and Limber Pine Trees that are not dead.

- .2 Prior to any tree-falling, the Contractor shall have the area assessed for dangerous trees by a certified assessor. Dangerous trees identified in the assessment shall be safely removed prior to work.
- .3 Environmentally sensitive areas designated for hand work, including but not limited to the lakeside locations along Vermilion Lakes Road as noted in the Contract Drawings, are to be flagged/laid-out by the Contractor and reviewed by the ESO and appropriate PCA Representatives as determined by the Departmental Representative prior to the work occurring.
- .4 The Contractor must provide the Departmental Representative with a minimum of 7 days' notice prior to the start of any work in the Vermilion Lakes area and as work limit flagging is completed as described in the Contract Documents.

### **3.2 BRUSHING**

- .1 Brushing locations are as shown on the Drawings or as directed by the Departmental Representative.
- .2 Brush as directed by Departmental Representative by removing trees and vegetative growth.
- .3 All trees are to be felled by hand.
- .4 Brush can be removed by mechanical means if brushing area is not within 30m of a waterbody or on wet soils.
- .5 Disturbance footprint of equipment shall be contained within project limits and any required trespass outside of limits shall be minimized.
- .6 Wildlife can sustain injuries from long, splintered stumps left after brushing secondary growth vegetation. Contractor shall brush in a manner that cleanly cuts vegetation near to or at ground level without creating splintered stubs that may cause injury to wildlife.
- .7 Cut off branches and cut down trees overhanging area brushed as directed by Departmental Representative.
- .8 Cut off unsound branches on trees designated to remain as directed by Departmental Representative.
- .9 All brushing shall be removed in such a manner that surrounding vegetation is preserved along the construction limits. Stumps remaining within the perimeter are to be Flush Cut with ground and vegetative mat left undisturbed.
- .10 Mow all grass taller than 300mm within brushing limits.
- .11 If a stream crossing, culvert or any waterbody is to be cleared or cleaned, or if brushing or clearing is required within 30 meters of the crossing, culvert or waterbody, it shall be identified by the Contractor's QEP in the EPP. The extents of work shall be staked in the field and the ESO and the Departmental Representative shall be consulted prior to work commencing in the area.
- .12 Existing fencing shall not be disturbed during any and all activity.

### **3.3 REMOVAL AND DISPOSAL**

- .1 Clean the area brushed of all debris generated by the project as per the BFU/ LLYK Woody / Vegetative Debris Management Guidelines reference document. There shall be no accumulation of fine fuels onsite.
- .2 Disposal of Timber:

- .1 Cut Merchantable timber greater than 150 mm diameter at the base to 3m lengths and stockpile at Peyto Pit. Stockpiled timber becomes property of PCA.
- .2 Removal and disposal of vegetative material and debris will be by chipping, mulching, spreading, and hauling all excess vegetative debris outside the National Park, other than Merchantable timber.
- .3 Chipping/Mulching/Spreading Debris On-Site:
  - .1 Mulch shall not be spread to a depth greater than 3cm in any instance.
  - .2 Any areas where mulch was inadvertently placed at depths greater than 3 cm shall be remedied by the Contractor.
  - .3 Rough mulching (removing branches but leaving logs intact) is preferable to fine mulching in areas with larger stems (where small trees are being mulched).
  - .4 Distribution of mulch chips shall be non-uniform to provide growing opportunities for native vegetation.
  - .5 No vegetative debris of any sort may be mulched and no Aspen vegetative debris may be left in place within 30m of a riparian area, bog, lake, streams, wetlands, or other ephemeral water feature.
  - .6 No vegetative debris of any sort may be mulched within Zone 1, Special Preservation areas, as per the Park Management Plan.
  - .7 Aspen chips, mulch, and other vegetative debris shall be entirely removed from site and disposed of outside of the Park.
  - .8 Any areas where mulch was inadvertently placed at depths greater than 3 cm shall be remedied by the Contractor.
  - .9 All large Douglas-fir (trunk diameter greater than 20cm) that is designated to be removed shall be chipped, mulched, or destroyed outside of the migratory bird window.
  - .10 All areas identified by the ESO to be impacted by non-native vegetation infestation shall be assessed by the ESO to determine specific debris management and/or reclamation activities to promote native plant growth and discourage further spread of establishment of non-native vegetation.
- .4 Coarse Woody Debris (CWD) may be spread on-site at the following specifications:
  - .1 CWD may not be distributed in areas where it would not naturally present (eg shrub and grassland meadows and wetlands where there are no trees being removed).
  - .2 CWD may not be re-distributed where this would result in damage to sensitive soils/vegetation and/or where extensive mitigation work would be required for the sole purpose of CWD re-distribution. The Contractor shall assume no CWD distribution outside of the brushing limits.
  - .3 CWD should be distributed at an abundance that is in line with the table below, with abundance and distribution reflective of the surrounding habitat.

Cover Type	CWD Abundance per Hectare
Hardwood	40
Mixedwood	60
Softwood	110

- .4 CWD shall comprise a wide range of sizes (average diameter 10cm and average length at least 2m), and tree species reflective of natural surroundings.
- .5 CWD shall be scattered at the earliest opportunity progressively following completion of segments and areas of work.
- .5 Debris Pile Burning: No burning of vegetative debris will be allowed.

### **3.4 FINISHED SURFACE**

- .1 In areas of Flush Cutting, leave stumps cut flush with ground elevation and root structure undisturbed unless otherwise directed by the Departmental Representative.
- .2 Refer to Best Management Practices “Vegetation Removal Mitigations Module”.
- .3 Vegetative debris more than what is allowed under Clause 3.3 above, including chips, fine, and medium debris, shall not be left to accumulate on site and shall be hauled outside the National Park at the Contractors cost.
- .4 Disturbed areas must be scarified to a depth of 200mm and seeded according to the Detailed Restoration Plan. Timing of scarification and seeding should coincide with recommended planting windows outlined in the detailed restoration plan (no seeding July through mid-September)
- .5 Ground disturbance must be kept to a minimum. Off-road mechanical equipment must have tire pressure of 7 psi or lower.

### **END OF SECTION**

## 31 24 13 ROADWAY AND DRAINAGE EXCAVATION

### Part 1 General

#### 1.1 REFERENCES

- .1 AT - Standard Specifications for Highway Construction (latest edition).
- .2 American Society for Testing and Materials International, (ASTM)
- .3 ASTM D698-00a, Test Method for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,000 ft-lbf/ft<sup>3</sup>) (600 kN-m/m<sup>3</sup>).

#### 1.2 DESCRIPTION

- .1 This item consists of the excavation and disposal of all materials in conformity with the lines, grades and dimension indicated on the Drawings and as directed by the Departmental Representative and includes:
  - .1 Reestablishment of roadway ditches.
  - .2 Removal and disposal of unsuitable / surplus materials from ditch excavation areas.
  - .3 Transportation and disposal of excavated materials.
  - .4 Finishing of top surfaces and slopes to suit ditch grades.
  - .5 Maintenance of the work set forth under this section in a finished condition until any portion thereof has been accepted as completed by the Departmental Representative.

#### 1.3 MEASUREMENT AND PAYMENT PROCEDURES

- .1 Ditch Cleanout:
  - .1 The quantity of ditch excavation that payment will be made for is the linear metre measured along the roadway alignment in areas of excavation as shown on the IFC drawings or as agreed upon by the Departmental Representative. Payment will be made under **“Unit Price Item 2a – Roadway and Drainage Excavation – Ditch Cleanout c/w offsite disposal and Grubbing”** and shall include cost of excavating, grubbing, hauling, temporary stockpiling of material and disposing of material outside of the Parks. Any Brushing and clearing within ditch limits is paid under **“Unit Price Item 1 - Brushing c/w Flush Cutting, Cleaning, Chipping, Removal.”**
  - .2 No ditch cleanout shall occur where the ditch is within 30m of a waterbody or in wet ditches unless directed by the Departmental Representative. If ditching is required in these areas, additional Erosion Sediment Controls may be required.
  - .3 Obtaining, maintaining, reclamation of a disposal site outside of the Parks and all incidentals associated with the removal and disposal of waste material is incidental to this item and no separate payment will be made.
  - .4 Average depth of ditch excavation is estimated at 250mm, but not uniform and no additional payment will be made where a deeper excavation depth is required.
  - .5 Limits of ditch excavation to be as directed by the Departmental Representative and to be reviewed by ESO prior to commencement of this work.

- .6 All the Works associated with the brushing of the ditches that are identified to be cleaned out is to be undertaken in accordance with Section 31 10 100.
- .7 No overhaul will be paid for this Work.
- .2 Mobilization and demobilization required for this Work shall be incidental to **“Lump Sum Price Item 1 – Mobilization / Demobilization”**, and no additional payment will be made.
- .3 Traffic Control required for this Work shall be incidental to **“Lump Sum Price Item 2 – Traffic Accommodation”** and no separate payment will be made to the Contractor.
- .4 Environmental mitigations required in accordance with Section 01 35 43 – Environmental Procedures, for the Work in this Section shall be incidental to the Contract and no separate payment will be made to the Contractor
- .5 No measurement payment will be made for:
  - .1 Excavating unnecessarily beyond design lines established by Departmental Representative, with exception of unavoidable slide material. Do not measure slide material, when such slides are attributable to negligence.
  - .2 Loading hauling, placing and compaction of boulders less than 1.5 cubic metres into large embankments.
  - .3 Scarifying or benching existing slopes or existing road surfaces.
  - .4 Removing unsuitable material from embankment attributable to negligence.
  - .5 Overhaul.
  - .6 Watering, drying or compacting soils to achieve specified densities inclusive of all compaction efforts.
  - .7 Placing material in stockpiles, grading, or maintaining the stockpile site.
  - .8 Finishing.

## 1.4 DEFINITIONS

- .1 Rock Excavation: excavation of:
  - .1 Material from solid masses of igneous, sedimentary or metamorphic rock that, prior to removal, was integral with parent mass. Material that cannot be ripped with reasonable effort from Caterpillar D9L or equivalent to be considered integral with parent mass.
  - .2 Boulder or rock fragments measuring 2.0 cubic metres or more in volume.
- .2 Common Excavation: excavation of materials that are not Rock Excavation or Stripping.
- .3 Drainage Excavation: Drainage excavation that is not considered ditch cleaning.
- .4 Borrow:
  - .1 Suitable material obtained from locations outside the limits of the roadway cut and placed as embankment material.
  - .2 Suitable material obtained from culvert foundation excavations used for the onsite production of granular material.
- .5 Stripping: excavation of organic material covering original ground.
- .6 Embankment: material derived from usable excavation and placed above original ground or stripped surface.

- .7 Waste Material: material unsuitable for embankment, embankment foundation, and material surplus to requirements.
- .8 Topsoil: capable of supporting good vegetative growth and suitable for use in top dressing, landscaping and seeding.

## **1.5 QUALITY CONTROL**

- .1 Regulatory Requirements:
  - .1 Adhere to regulations of authority having jurisdiction when blasting is required.
  - .2 Adhere to Provincial and National Environmental requirements when potentially toxic materials are involved.
- .2 All Quality Control testing by the Contractor in accordance with 01 45 00 – Quality Control.

## **1.6 WASTE MANAGEMENT AND DISPOSAL**

- .1 Separate and recycle waste materials in accordance with Section 01 35 43 - Environmental Procedures.
- .2 Waste shall be disposed of at a suitable disposal facility outside of the National Parks at the Contractor's expense.

## **Part 2 Products**

- .1 Not used.

## **Part 3 Execution**

### **3.1 UTILITY COORDINATION**

- .1 In accordance with 01 14 00 - Work Restrictions.
- .2 Coordinate relocations or protection of utilities (manholes, ducts, conduits or other associated infrastructure) with utility service providers and perform works required to complete relocation or protection. Work to be in accordance with utility service provider instruction or as directed by the Departmental Representative.
- .3 Where the utilities may be damaged by the Work, the Contractor shall use low impact excavation such as a hydrovac or a similar method which will not damage buried utilities.
- .4 Payment for locating utilities to be incidental to the Works and no additional payment will be made.
- .5 Payment for utility relocations or protection to include all coordination efforts, labour, equipment and materials to be made under “**Lump Sum Item 3 – Prime Cost Sum**” in accordance with section 01 21 00 Allowances and 01 14 00 Work Restrictions.

### **3.2 WATER DISTRIBUTORS**

- .1 Apply water with equipment capable of uniform distribution and in accordance with 01 35 43 – Environmental Procedures.

### 3.3 EXCAVATING

- .1 General:
  - .1 No excavation to occur where the ditch is within 30m of a waterbody unless directed by the Departmental Representative.
  - .2 Notify the Departmental Representative when waste materials are encountered and remove to depth and extent as approved by the Departmental Representative. This material shall be hauled outside the National Parks or as directed by the Departmental Representative.
  - .3 The dimensions of the excavations shall be, in accordance with the typical sections accompanying these specifications, but the dimensions of any or all excavations may be increased or decreased at any time by the Departmental Representative as conditions and circumstances may determine.
- .2 Drainage:
  - .1 Maintain profiles, crowns and cross slopes to provide good surface drainage at all times.
  - .2 Provide ditches as work progresses to provide drainage.
- .3 Rock excavation:
  - .1 Notify the Departmental Representative if material appearing to conform to classification for rock is encountered, to enable measurements to be made to determine volume of rock. Sufficient time, approximately 24 hours, for Departmental Representative's site review of excavation will be required.
  - .2 The Contractor shall submit statement of qualifications and experience of all personnel assigned to drilling and blasting duties. The driller and the blaster shall have a minimum of 5 consecutive years demonstrated experience in drilling and controlled blasting work on projects involving rock cuts over 8 m height on transportation corridors.
  - .3 The Contractor shall retain a blasting consultant, acceptable to the Departmental Representative, to provide a blast design and quality control. The blast consultant shall not be an employee of the Contractor, explosive manufacturer or explosive distributor. Prior to the pre-construction meeting, the Contractor shall provide the name and qualifications of the blasting consultant. The consultant shall have a minimum of 5 consecutive years demonstrated experience in preparation of successful blast designs along transportation corridors.
  - .4 Submit a Rock Blast Design in accordance with Section 01 33 00 – Submittal Procedures and Section 204.04.07 of the AT Standard Specification for Highway Construction (latest edition).
  - .5 Shatter rock to 300 mm below subgrade elevation.
  - .6 Contractor shall be responsible for safety of all blasting. Particular attention should be paid to control of rock falls from excavation slopes so there is no hazard to Park users and wildlife during construction. Contractor shall advise Departmental Representative 24 hours prior to blasting operations. Contractor shall control blasting so there is no flyrock damaging existing trees and vegetation.
  - .7 All rock on cut face that is loose, hanging or that creates a potentially dangerous situation shall be removed or stabilized during or upon completion of excavation of each lift. Drilling of next lift will not be allowed until this work has been

completed. Other methods such as machine scaling, hydraulic splitters or light blasting may be used in lieu of, or to supplement hand scaling.

- .8 Controlled Blasting:
  - .3 The purpose of controlled blasting is to minimize damage to rock back slope and to help ensure long-term stability.
  - .4 Controlled blasting will involve controlled use of explosives and blasting accessories in carefully spaced and aligned drill holes to produce a free surface or shear plane in rock along specific excavation backs slope. Controlled blasting techniques will be used for this project.
  - .5 The slopes of the cut shall be scaled of all loose material and ditches shall be formed and cleaned.

### **3.4 FINISHING**

- .1 Shape entire roadbed to within  $\pm 15$  mm of design elevations but not to be uniformly high or low.
- .2 Round top of back slope as shown on the Drawings.
- .3 Remove rocks over 150 mm in dimension from slopes and ditch bottoms.
- .4 Trim between constructed slopes and edge of clearing to provide drainage.

### **3.5 PROTECTION**

- .1 Maintain finished surfaces in condition conforming to this section until acceptance by the Departmental Representative.

**END OF SECTION**

**32 92 22 BROADCAST SEEDING AND MULCHING****Part 1 General****1.1 DESCRIPTION OF WORK**

- .1 The work covered by this specification shall consist of: Hand-Opened Rotary Seeding and mulching in areas within the limits of construction, or as designated by the Departmental Representative.
- .2 Seeding will only be by Hand-Opened Rotary Seeders.

**1.2 MEASUREMENT AND PAYMENT PROCEDURES**

- .1 Broadcast seeding and mulching will be measured by the square metre acceptably installed resulting in full grass growth, 80% germination and growth of specified seed mixture, within the dimensions indicated on the Drawings or as approved by the Departmental Representative. Payment for broadcast seeding and mulching shall be full compensation for all labour, equipment, materials and incidentals required to place the materials in accordance with the requirements of the Specifications, IFC Drawings and direction of the Departmental Representative. Payment shall be paid under “**Unit Price Item 4 – Broadcast Seeding and Mulching**”. The final quantity is to be surveyed by the Contractor and verified by the Departmental Representative.
- .2 Areas of blending into existing landscape will not be measured for payment.
- .3 Maintenance is incidental and will not be paid for separately.
- .4 Mobilization and demobilization required for this Work shall be incidental to “**Lump Sum Price Item 1 – Mobilization / Demobilization**”, and no additional payment will be made.
- .5 Traffic Control required for this Work shall be incidental to “**Lump Sum Price Item 2 – Traffic Accommodation**” and no separate payment will be made to the Contractor.
- .6 Environmental mitigations required in accordance with Section 01 35 43 – Environmental Procedures, for the Work in this Section shall be incidental to the Contract and no separate payment will be made to the Contractor.

**1.3 SUBMITTALS**

- .1 In accordance with 01 33 00 – Submittal Procedures.
- .2 Product Data
  - .1 Provide product data for:
    - .1 Seed
    - .2 Mulch
    - .3 Tackifier/Soil Stabilizer
  - .2 Submit in writing to Departmental Representative prior to commencing work:
    - .1 Volume capacity of mulcher in litres.
    - .2 Amount of material to be used per tank based on volume.
    - .3 Number of tank loads required per hectare to apply specified slurry mixture per hectare.

**1.4 QUALITY CONTROL**

- .1 In accordance with 01 45 00 – Quality Control.
- .2 Test Reports: certified test reports showing compliance with specified performance characteristics and physical properties to be provided to the Departmental Representative.

**1.5 MATERIAL DELIVERY, HANDLING AND STORAGE**

- .1 Use all means necessary to protect all materials before, during and after installation. Provide adequate protection to materials that may deteriorate if exposed to weather.
- .2 Seed to be stored in dry weatherproof place and shall be protected from damage by heat, rodents and other causes. Deliver and store grass seed in original packages with label indicating:
  - .1 Analysis of seed mixture;
  - .2 Percentage of pure seed by weight;
  - .3 Year of production;
  - .4 Net mass, and
  - .5 Date tagged and location.

**Part 2 Products****2.1 SEED**

- .1 Seed shall be Certified Canada No. 1 Grade quality seed varieties, in accordance with the Canadian Seeds Act and Regulations, and having a minimum purity of 97% and germination of 80%. Seed shall be free of impurities and disease.
- .2 Seed mix and application rate to be in accordance with the Detailed Restoration Plan.
- .3 **Seed certificate to be approved by the PCA ESO prior to ordering seed mixture.**
- .4 Seed mix shall be free of invasive species.
- .5 No seed coatings are permitted.

**2.2 WATER**

- .1 In accordance Section 01 35 43 – Environmental Procedures

**2.3 SOIL STABILIZER/TACKIFIER**

- .1 Soil stabilizer/tackifier shall be a nontoxic, colourless copolymer emulsion with no less than 52.6% solids.

**2.4 MULCH**

- .1 Wood fibre mulch shall be manufactured from virgin wood fibres and contain not less than 3% of an organic tackifier by volume. Cellulose type products are not acceptable.

**Part 3 Execution****3.1 GENERAL**

- .1 Contractor shall advise Departmental Representative prior to the start of seeding operations.
- .2 Contractor shall mechanically remove any weeds prior to seeding. Weed removal method to be approved by Departmental Representative prior to commencement. This will be incidental to the work.
- .3 Contractor shall ensure that equipment is steam cleaned, free of soil and seed from previous project to prevent site contamination.
- .4 Seeding shall be done upon completion of stripped soil material/chip compost placement.
- .5 Contractor shall not perform work under adverse field conditions such as frozen soil, excessively wet or dry soil, or soil covered with snow, ice or standing water.
- .6 Contractor shall seed only during dry weather conditions with no rain forecasted for the next 24 hours and ensuring a seasonably dry seedbed to provide for proper curing of soil stabilizers/tackifier. Contractor shall check weather conditions to ensure soil stabilizer has sufficient time to cure prior to heavy rainfall.
- .7 Seeding shall be done to ensure a catch satisfactory to the Departmental Representative's approval. In areas where seed fails to germinate for whatever reason, the Contractor shall re-cultivate and reseed until acceptable germination takes place.
- .8 Contractor shall carry out seeding in locations as shown on Drawings or, as directed by Departmental Representative.

**3.2 BROADCAST SEEDING AND HYDROMULCHING**

- .1 The application rates shall be in accordance with the Detailed Restoration Plan.
- .2 Broadcast seeding must be done by Hand-Opened Rotary Seeders.
- .3 The Contractor shall measure quantities of materials by weight, or weight calibrated Contractor to calculate and submit applicable area of coverage per tank load of slurry in accordance with Section 01 33 00 – Submittal Procedures
- .4 Contractor shall physically stake and identify limits of tank coverage prior to seeding to the satisfaction of Departmental Representative.
- .5 Each tank load of slurry shall be fully applied within the designated boundaries for each load as staked volume measurement, to the satisfaction of the Departmental Representative.
- .6 The Contractor shall charge soil stabilizer/tackifier into mulcher after all other material is well mixed in mulcher. Contractor shall mix slowly to avoid foaming but thoroughly to complete slurry.
- .7 The Contractor shall use mulching equipment with a minimum slurry tank capacity of 4500 litres.
- .8 The Contractor's equipment shall have an agitation system for slurry capable of operating during charging of tank and during seeding, consisting of recirculation of slurry and mechanical method:
  - .1 Pumps shall be capable of maintaining a continuous non-fluctuating flow of solution.

- .2 Equipment shall be capable of mulching up to 150m distance from mulcher using hand operated hoses and appropriate nozzles.
- .9 The Contractor shall apply slurry when wind velocities will not affect the application and cause the mixture to be blown.
- .10 The Contractor shall apply slurry uniformly, at optimum angle of application for adherence to surfaces and germination of seed. Ensure good contact of slurry with soil with minimal air pockets.
- .11 The Contractor shall use the correct nozzle(s) for application and use hoses to access difficult to reach surfaces and to control application.
- .12 The Contractor shall ensure that the application is uniform and the surface is evenly covered. Contractor shall blend into retained landscape for approximately 1 metre.
- .13 The Contractor shall clean all structures, appurtenances and natural features not designated to be seeded of any overspray, to the satisfaction of the Departmental Representative.
- .14 The Contractor shall ensure that at all times during the seeding, that no vehicles are parked within the path of public travel and the Contractor shall provide warning devices as directed by the Departmental Representative to ensure safe operations.
- .15 Traffic Control to be in accordance with Section 01 35 31 – Special Procedures for Traffic Control

### **3.3 MAINTENANCE DURING ESTABLISHMENT PERIOD**

- .1 Establishment period is a minimum of four months of continuous growing season. Growing season shall not to be divided by winter.
- .2 The Contractor shall repair and reseed dead or bare spots, as directed in these specifications to Departmental Representative's satisfaction, to allow establishment of seed prior to acceptance. In the case of erosion, the Contractor shall be compensated at the specified unit rates for reseeding.
- .3 For areas of poor seed germination and growth, as determined by the Departmental Representative, the soil shall be scarified or re-cultivated as directed by the Departmental Representative, and seeding and fertilizing undertaken as specified. This work is incidental to the Contract.

### **3.4 CONSTRUCTION COMPLETION ACCEPTANCE**

- .1 Seeded areas will be accepted by the Departmental Representative provided that all areas are uniformly established and turf is not eroded or rutted and relatively free of weeds. Seeded areas to be growing for a minimum of four continuous months prior to construction completion acceptance inspection.
- .2 Areas seeded in fall will be accepted in following spring, a minimum of four months after start of growing season, provided acceptance conditions are fulfilled.
- .3 Minimum 80% growth by area of coverage of specified seed mixture must be present in order to be acceptable.

### **3.5 MAINTENANCE DURING WARRANTY PERIOD**

- .1 Maintenance shall occur for one full year from Construction Completion Acceptance. The estimated period of maintenance within one calendar year shall be from approximately **June 16 to October 31, 2020** and **April 1 to June 14, 2021**. The

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BROADCAST SEEDING AND MULCHING

Contractor will be required to employ all of the necessary measures to establish and maintain all seeding in an acceptable, vigorous and healthy growing condition.

- .2 The Contractor shall repair and reseed dead or bare spots, as directed in these specifications to Departmental Representative's satisfaction, to allow establishment of seed prior to acceptance. In the case of erosion, the Contractor shall be compensated at the specified unit rates for reseeding.
- .3 For areas of poor seed germination, or as determined by the Departmental Representative, the soil shall be scarified or re-cultivated as directed by the Departmental Representative, and seeding and fertilizing undertaken as specified. This work is incidental to the Contract.
- .4 For small areas of poor seed germination or as determined by the Departmental Representative, the soil shall be scarified to a depth of 25 mm and seeding and fertilizing shall be undertaken as specified. This work is incidental to the Contract.
- .5 Weed control shall be undertaken as determined by the Departmental Representative. Hand pulling of weeds may be required. This work is incidental to the Contract.

### **3.6 CLEANING**

- .1 Upon completion of installation, remove surplus materials, rubbish, tools and equipment barriers in accordance with Section 01 74 11 – Cleaning.

**END OF SECTION**