

**Title:** Summative evaluation of the Digital Livelihoods: Youth and the Future of Work at Scale

**A. AMENDMENTS**

- In the RFP, under section 2 Technical Proposal – Standard Forms, Delete in its entirety **FORM TECH-6A Curriculum Vitae for Proposed** and REPLACE with the following **FORM TECH-6A Curriculum Vitae for Proposed Personnel and Description of Years of Experience**

**FORM TECH-6A  
Curriculum Vitae for Proposed Personnel and Description of Years of Experience**

<i>Proposed position</i>	
<i>Name</i>	
<i>Education (degrees received and pertinent dates)</i>	
<i>Present employer and position (if applicable)</i>	
<i>Length of service with current employer and status (permanent, temporary, contract employee, associate, etc.)</i>	
<i>Is/ Will the proposed candidate be a Former Canadian Public Servant in receipt of a government pension and/ or the beneficiary of a buy-out lump sum payment? If yes, provide details. Does/ will the proposed candidate comply with the provisions of the Conflict of Interest provisions contained in TECH-2</i>	
<i>Pertinent experience: A summary of the skills and experience in accordance with the rated criteria detailed under Proposed Personnel, in Section 5</i>	
<i>A history of employment and assignments, including dates and duration (in reverse chronological order, fill the form below)</i>	

For the Evaluation Team Leader

<b>From:</b> yy-mm	<b>To:</b> yy-mm	<b>Level of Effort (days)</b>	<b>Short description of assignment – international development project evaluation services</b>	<b>Client</b>
<b>Total Level of Effort</b>				

For Specialists

<b>From:</b> yy-mm	<b>To:</b> yy-mm	<b>Duration months</b>	<b>Short description of project or assignment (specify if international development project)</b>	<b>Client</b>
<b>Total months of experience</b>				

<i>Working experience in developing countries, including countries, formerly known as countries in transition</i>	
<i>List of publications/ presentations, if applicable</i>	
<i>Membership in Associations</i>	
<i>References (name, title, phone and email)</i>	

2. In the RFP, under section 2 Technical Proposal – Standard Forms, **DELETE** in its entirety **FORM TECH- 6C, Description of Years of Experience.**

3. In the entire RFP, **DELETE** the words “**TECH-6A Curriculum Vitae for Proposed**” and **REPLACE** with the following words “**FORM TECH-6A Curriculum Vitae for Proposed Personnel and Description of Years of Experience**”

4. In the French version of the RFP in section 5, **Rated Technical Criteria**, in Article R5 **Team Composition** under No 2. **DELETE** in its entirety and **REPLACE** with the following :

“2. La composition proposée de l’équipe entière du Consultant, dont l’évaluateur principale, les spécialistes sectoriels, le personnel chargé de l'assurance qualité et le personnel supplémentaire spécialisé et non spécialisé. Pour chaque membre de l’équipe du Consultant, l’information suivante doit être fournie :

- Nom de la personne;
- Postes (rôle/fonction);
- Responsabilités et tâches (y compris la supervision) qui seraient assignées à chaque individu, y compris le lieu de travail sur le terrain pour les coordonnateurs-spécialistes locaux. ”

5. In the RFP, section 5, Evaluation Criteria, under definitions **ADD** the following definition

“**Evaluand(s)**”: The object(s) of an evaluation. This can be either a single project/program or a group of projects within a program.

**B. QUESTIONS AND ANSWERS**

<b>Question 1</b>	How is the relevant assignment information presented in FORM TECH 6A different than the presentation of relevant assignment information presented on TECH 6C?			
	TECH 6A			
	<i><u>A history of employment and assignments, including dates and duration (in reverse chronological order)</u></i>			
	TECH 6C			
	<b>DATE</b>		<b>FIELD OF EXPERIENCE:</b> _____	
	<b>From:</b> yy-mm	<b>To:</b> yy-mm	<b>Nature of Project/assignment with short description</b>	<b>Client</b>
<b>Answer 1</b>	We have updated the Tech Form 6A.			
	Please refer to amendment 1 above			

<b>Question 2</b>	<b>TECH 6A</b> How is the <b>duration</b> to be presented? In months? In days? Is duration to be totaled on TECH 6A? Years? Months Days?		
<b>Answer 2</b>	Please refer to amendment 1 above.		
<b>Question 3</b>	TECH 6C? How is the Total: numbers of Years to be calculated? Example: how are Total number of Years to be calculated for these assignments. a) 2015-02 to 2016-11 (The assignment started 2015-02-09 and finished 2016-11-25) b) 2019-02 to 2019-02 (presenting a 3-week assignment 2019-02-04 to 2019-02-22)		
<b>Answer 3</b>	TECH 6C is no longer required and replaced by Tech 6A. The experience will be calculated in months. If the experience is valid, it would be calculate for 21 months for example a) and 1 month for example b). Please see amendment 1 and 2.		
<b>Question 4</b>	TECH 4 Form uses the term Evaluand (4x). Please define this word. This word does not appear elsewhere in the TORs. See example <b>C. DESCRIPTION OF THE EVALUATION ASSIGNMENT AND EVALUAND</b> <b>Evaluand Name:</b>  <table border="1" data-bbox="358 978 1445 1083"> <tr> <td data-bbox="358 978 899 1083"><b>Evaluand Time Period covered by the Evaluation Assignment (number of years):</b></td> <td data-bbox="899 978 1445 1083"><b>Evaluand value [funds spent over the time period covered by the Evaluation Assignment] (In CAD):</b></td> </tr> </table>	<b>Evaluand Time Period covered by the Evaluation Assignment (number of years):</b>	<b>Evaluand value [funds spent over the time period covered by the Evaluation Assignment] (In CAD):</b>
<b>Evaluand Time Period covered by the Evaluation Assignment (number of years):</b>	<b>Evaluand value [funds spent over the time period covered by the Evaluation Assignment] (In CAD):</b>		
<b>Answer 4</b>	Please refer to amendment 4		
<b>Question 5</b>	TECH 5A Table: Resource Allocation Please define or provide an example of the content to be presented under the column Personnel Category. Under the Position column, would it be the positions described in <b>6.1, Team Composition?</b>		
<b>Answer 5</b>	Personnel Category includes professional, technical and/or administrative services. Yes, it would be position described in 6.1. Team Composition.		

<b>Question 6</b>	<p>Are all proposed personnel to present completed TECH 6 (A-B-C)</p> <p>The TOR are clear, these 3 proposed personnel require TECH 6 A-B-C</p> <ol style="list-style-type: none"> <li>1 Education of Evaluation Team Leader</li> <li>2 Specialist in Entrepreneurship/Business development</li> <li>3 Specialist experience in evaluating Gender Equality integration in International Development Project</li> </ol> <p>Do the other proposed personnel mentioned in the TOR 6.1 and R5 require TECH 6 A-B-C? <u>TOR 6.1</u></p> <ul style="list-style-type: none"> <li>• Local member- (Specialist)</li> <li>• Add-hoc Team Member(s)</li> </ul> <p><u>R5 Team Composition</u></p> <ul style="list-style-type: none"> <li>• Quality Assurance Personnel</li> <li>• Additional specialists</li> <li>• Non-specialists</li> </ul>
<b>Answer 6</b>	<p>No only the position of the Team Leader, specialist in <b>Entrepreneurship/Business development and Gender Equality integration in International Development Project</b> that are evaluated need to complete Tech 6-A-B</p>
<b>Question 7</b>	<p>What marks are assigned to TECH 6 (A-B-C) forms for Team Composition (R5)? That is those other than the ETL, and the two named sector specialists defined in R3).</p>
<b>Answer 7</b>	<p>No marks are assigned specifically for all TECH 6, the information contain in the TECH Forms will be assessed throughout the evaluation criteria (mandatory and Rated).</p>
<b>Question 8</b>	<p>In the SOW it states that the Consultant must assess the results achieved by the expansion model. Does this mean that GAC expects data to be collected in Ghana, Zambia and Malawi as well as the core countries (Jordan, Kenya, Rwanda and Tanzania)?</p>
<b>Answer 8</b>	<p>The SOW states that the “Purposes of this evaluation are: to inform end users on results achieved by the Digital Livelihoods: Youth and the Future of Work at scale project; [...]”.</p> <p>The SOW also states that “The scope of the evaluation covers the entire development intervention described in section 2.1”</p>
<b>Question 9</b>	<p>Given the ongoing COVID pandemic, does GAC expect in person field missions to the four core countries, or is remote data collection with the assistance of local consultants acceptable? Obviously, our financial bid will be very different depending on whether there is international travel or not.</p>
<b>Answer 9</b>	<p>Travel restrictions in response to the COVID-19 pandemic remain in place worldwide, and the Government of Canada continues to advise Canadians to avoid non-essential travel outside Canada until further notice. Remote data collection with the assistance of local consultants is acceptable.</p>

<b>Question 10</b>	We are interested in submitting a small team to apply for the opportunity: Summative evaluation of the Digital Livelihoods: Youth and the Future of Work at Scale. I was just wondering if you could please confirm DFATD would accept an application from an international organisation rather than just an individual consultant.
<b>Answer 10</b>	<p>In RFP in Section 1 instruction to Bidders under article 4 Bidders-</p> <p>4.3 Bidders must be eligible to participate in this RFP process.</p> <p>4.4 Subject to paragraph 4.5, a Bidder is eligible to participate in this RFP process if it, including each Member if a Proposal is submitted by a consortium or joint venture, has the legal capacity to contract. If the Bidder is a sole proprietorship, a partnership or a corporate body, the Bidder, including each Member, if a proposal is submitted by a consortium or joint venture, must provide, if requested by DFATD, a certified copy and translation of the original documentation, and any other requested supporting documentation, indicating the laws under which it is registered or incorporated together with the registered or corporate name and Place of Business. Any cost related to any such certification or translation is the sole responsibility of the Bidder. DFATD reserves the right to verify the certified copy of translation and to reject the Proposal in the event that the documents are found to be inaccurate or insufficient.</p> <p>4.5 A Bidder, including each Member if a Proposal is submitted by a consortium or joint venture, is not eligible to participate in this RFP process if it is a government entity or a government-owned enterprise in the Recipient Country.</p>

**C. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**