



**REQUEST FOR PROPOSAL /  
DEMANDE DE PROPOSITION**

**RETURN BIDS TO /  
RETOURNER LES SOUMISSIONS À:**

PDIV.BidReceivingUnit@forces.gc.ca

**Proposal To: National Defence Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition à : Défense nationale Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

<b>Title / Titre:</b> Re spooling/Coiling Machine	<b>Solicitation No / No de l'invitation:</b> W0100-211382
<b>Date of Solicitation / Date de l'invitation:</b> 2020.12.20	
<b>Address Enquiries to – Adresser toutes questions à:</b> GLORIA FRY BASE LOGISTICS, PROCUREMENT DIVISION  HALIFAX, N.S. B3K 5X5 Gloria.fry@forces.gc.ca	
<b>Telephone No. / N° de téléphone:</b> 902-402-2093	<b>FAX No / No de fax:</b>
<b>Destination:</b> MARITIME FORCES ATLANTIC BUILDING D-206 2519 PROVO WALLIS STREET HALIFAX, N.S. B3K 5X5	

**Instructions:**

Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

**Instructions:**

Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente

<b>Solicitation Closes / L'invitation prend fin:</b>  At / à : 2:00 PM          On / le : 2021.01.20
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<b>Delivery required / Livraison exigée:</b> 2020.03.31	<b>Delivery offered / Livraison proposée:</b>
<b>Vendor Name and Address / Raison sociale et adresse du fournisseur:</b>	
<b>Name and title of person authorized to sign on behalf of vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie):</b>	
<b>Name / Nom:</b> _____	<b>Title / Titre:</b> _____
<b>Signature:</b> _____	<b>Date:</b> _____

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## PART 1 - GENERAL INFORMATION

### 1.1 Security

There is no security requirement.

### 1.2 Statement of Requirement

The Department of National Defense (DND) has a requirement for various respooling/cabling equipment for delivery in CFB Halifax, N.S. List of required goods is located at Annex A.

### 1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.4 Canadian Content

The requirement is subject to a preference for Canadian goods.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 2.2 Submission of Bids

Bids must be submitted only to the Department of National Defence Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

*E-mail Address:* [PDIV.BidReceivingUnit@forces.gc.ca](mailto:PDIV.BidReceivingUnit@forces.gc.ca)

**This e-mail has a capacity to receive bids up to 2GB. Over that you may submit more than 1 e-mail for the same bid.**

All enquiries must be submitted in writing to the Contracting Authority no later than **5** calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

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Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## 2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
- Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Due to the nature of the bid solicitation, bids transmitted by epost Connect service and by facsimile will not be accepted.

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (\_\_\_1\_\_\_ hard copies)

Section II: Financial Bid (\_\_\_1\_\_\_ hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#)

#### Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

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## **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “D” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “D” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

[C3011T \(2013-11096\)](#), Exchange Rate Fluctuation

### **3.1.3 SACC Manual Clauses**

## **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1.1 Mandatory Technical Criteria**

Annex B

### **4.1.2 Financial Evaluation**

*SACC Manual Clause* [A0220T](#) (2014-06-26), Evaluation of Price-Bid

### **4.2 Basis of Selection**

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

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Bidders must submit the following duly completed certifications as part of their bid.

### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### 5.1.2 Additional Certifications Required with the Bid

#### 5.1.2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

### **The Bidder certifies that: (to be completed by Bidder)**

a minimum of 80 percent of the total bid price consist of Canadian goods as defined in paragraph 1 of clause [A3050T](#).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6, Example 2, of the Supply Manual.

5.1.2.1.1 *SACC Manual* clause [A3050T](#) (2020-07-01) Canadian Content Definition

### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/canada/esdc-labour) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

**6.1.1** There is no security requirement applicable to the Contract.

### **6.2 Statement of Requirement**

The Department of National Defense (DND) has a requirement for various respooling/cabling equipment for delivery in CFB Halifax, N.S. List of required goods is located at Annex A.

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Delivery Date**

All the deliverables are requested by **31March 2021**.

#### **6.4.2 Delivery Points**

As per cover page.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Gloria Fry  
Title: Senior Contract Officer  
Procurement Division  
Address: MARLANT  
PO Box 99000, Stn Forces  
Halifax, N.S. B3K 5X5

Telephone: 902-402-2093  
E-mail address: [Gloria.Fry@forces.gc.ca](mailto:Gloria.Fry@forces.gc.ca)

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority

The Project Authority for the Contract is:

Name: Mr, Brad Hutchinson  
Title: Material Control Officer  
Organization: CFB Halifax

Telephone: 902-427-1459  
E-mail address: [Brad.Hutchinson2@forces.g.ca](mailto:Brad.Hutchinson2@forces.g.ca)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

Name:  
Title:  
Telephone:  
E-mail:

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into.

### 6.6.2 Single Payment

[H1000C](#) (2008-05-12), Single Payment

### 6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)



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## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment

## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2020-05-28), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Statement of Requirement;
- (e) Annex B, Mandatory Technical Requirements;
- (f) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 6.11 SACC Manual Clauses

B7500C (2006-06-16), Excess Goods  
G1005C (2016-01-28), Insurance – No Specific Requirement

## 6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.

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1635296

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File No. - N° du dossier

Buyer ID - Id de l'acheteur

W0100C

CCC No./N° CCC - FMS No./N° VME

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- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

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W0100C  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX "A"**

### **STATEMENT OF REQUIREMENT**

# **Appropriate equipment to cut wire rope and cable to customer required lengths within CFB Halifax Base Logistics Warehouses**

Issue Date 23 Sept 2020

## 1.0 **Scope:**

- 1.1 **Background:** Currently Base Logistics Warehouse must send full lengths of cable to other unit (FMF) that have the capability to cut larger diameter (dia) wire rope and cable to meet Base Logistics (Blog) customer requirements. This current process is very labour intensive where Blog warehouses must pull stock, make transportation arrangements and confirm FMF has the time to complete the task of cutting oversized wire rope and cable. Once all has been confirmed the wire is sent (full length/reel approx. 5000foot in length) to FMF to cut the rope and return the cut length and the original length back to the warehouse. This can take up to 5 working days to complete this task leaving our customer base waiting for their requested equipment.
- 1.2 **Intent:** The intent is to purchase the correct equipment to cut all dia of wire rope and cable held within Blog.
- 1.3 **Objective:** The object of this requirement is to support all requirements from the customer base of MARLANT.

## 2.0 **Requirement:**

- 2.1 The requirement is to have correct equipment to spool, measure and cut large diameter wire rope and cable up to and including 2 ½ in dia wire rope and cable. All electrical equipment must be 208 Volt 3 Phase.

## 3.0 **Equipment:** The following are the requirements to support wire rope and cable cutting within Blog.

- 3.1 Shaft less respooling / coiling machine must be capable of the following
  - 3.1.1 To handle reels from 14" to 108" O.D. X 60 in and to hold a weight of 10,000 lbs,
- 3.2 To include a measuring meter that will accept up to 2 ½ in dia material,
- 3.3 To include a Hydra shear cutter with cutting head, pump, hose and base plate to handle material to 2 ½ in dia.
- 3.4 To include electrical equipment to install in warehouse to current power sources available.

## 4.0 **Deliverables:** All equipment and relevant documentation to the working of the equipment must be receipted by Blog Halifax NLT 31 Mar 2021.

**ANNEX "B"**

**MANDATORY TECHNICAL REQUIREMENTS**

**RESPOOLER**

**MANDATORY TECHNICAL REQUIREMENTS**

To qualify, bidders must meet all mandatory requirements.

	<b>All mandatory requirements</b>	<b>COMMENTS</b>
1	Must not exceed 208 Volt, 3 phase electrical.	
2	Spool large diameter wire rope and cable up to and including 2 ½ inch diameter.	
3	Hold reels from 16" to 108" diameter X 60 inch wide and to hold a weight of 10,000 lbs,	
4	Push button control panel.	
5	Remote speed control	
6	Operator safety footswitch.	
7	Minimum 20 HP	

**MEASURER**

**MANDATORY TECHNICAL REQUIREMENTS**

To qualify, bidders must meet all mandatory requirements.

	<b>All mandatory requirements</b>	
1	Must not exceed 208 Volt, 3 phase electrical.	
2	Measure large diameter wire rope and cable up to and including 2 ½ inch diameter.	
3	Measuring Meter complete with stand, swing arm and weighted base	
4	Must be compatible with spooler.	

**SHEARER**

**MANDATORY TECHNICAL REQUIREMENT**

**To qualify, bidders must meet all mandatory requirements.**

	<b>All mandatory requirements</b>	<b>COMMENTS</b>
1	Must not exceed 208 Volt, 3 phase electrical.	
2	Cut large diameter wire rope and cable up to and including 2 ½ inch diameter.	
3	Shear cutter includes cutting head, pump, hose and base plate to handle material to 2 ½ inch diameter.	

ANNEX "C"

**BASIS OF PAYMENT**

**BASIS OF PAYMENT**  
**Respooler / Cutting Machine and Accessories**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>Price per Each</b>
1.	Respooler / Coiling Machine	
2.	Material Measuring Machine	
3.	Shearer/cutter	
4.	Shipping	



## **ANNEX “D” to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)