

- 1) The RFP indicates that “NRC expects that two (2) Standing Offer Agreements will be established”. Could you please indicate the method used to allocate work among the two successful bidders?

Selection of a bidder is subject to NRC’s discretion. See Section 2.3 b) which states: “a Standing Offer does not oblige the Designated User to authorize or order any goods/services whatsoever or to spend the estimated expenditure or any monies whatsoever”

- 2) Could you please specify the expected typical and maximum value of each call-up as well as the maximum financial expenditure per year under the SOA?

See response to question 1) above. NRC may issue work up to a value of \$1,500,000 over the period of the standing offer.

- 3) The RFP states that “The method of selection will be highest combined Technical Rating (70%) and Price (30%)”. Could you please indicate the formula used to convert the “Total classification score for consultant team honorarium” to the points allocated for the financial evaluation for a maximum of 30 points?

*The selection of the responsive Proposal will be made on the basis of the **HIGHEST COMBINED SCORE** for both the technical and financial proposals. The combined scores will be determined by adding the technical and financial points obtained. The Bidders’ Technical and Financial proposals will be scored separately. An Overall Proposal Score will be determined by combining a Bidder’s Technical Proposal Score and Financial Proposal Score in accordance with the following weights:*

*Technical Proposal = 70%
Financial Proposal = 30%*

Formula:

Overall Score =

$$\frac{\text{Bidder Technical Score} \times \text{Ratio (70)}}{\text{Maximum Points}} + \frac{\text{Lowest Total Fixed Price Offer} \times \text{Ratio (30)}}{\text{Bidder's Total Fixed Price Offer}}$$

Example:

Combined Rating of Technical Merit (70%) and Price (30%)			
Calculation	Technical Points	Price Points	Total Points
Proposal 1 -Tech = 87/100 -Price = \$650	$\frac{87 \times 70}{100} = 60.90$	$\frac{600^{\wedge} \times 30}{650} = 27.69$	88.59
Proposal 2 -Tech = 86/100 -Price = \$625	$\frac{86 \times 70}{100} = 60.20$	$\frac{600^{\wedge} \times 30}{625} = 28.80$	89.00
Proposal 3 -Tech = 76/100 -Price = \$600 [^]	$\frac{76 \times 70}{100} = 53.20$	$\frac{600^{\wedge} \times 30}{600} = 30.00$	83.20
<i>[^]Represents the lowest priced proposal Proposal 2 is successful with the highest combined rating of 89.00</i>			

- 4) Section 2.2 of the scope of work on the second page of the RFP indicates that two SOAs will be awarded. Can you indicate NRCs intent on how the work will be distributed between the two consultants (i.e. Bulk of work going to first consultant and second consultant only getting work that first consultant cannot complete, evenly divided based on best fit, etc.)?

Selection of a bidder is subject to NRC's discretion. See Section 2.3 b) which states: "a Standing Offer does not oblige the Designated User to authorize or order any goods/services whatsoever or to spend the estimated expenditure or any monies whatsoever".

- 5) The table in Appendix B of the RFP requests that the home office of each team member be identified. Can you advise if and how this information will be evaluated from a points perspective (i.e. Will more points be given for local staff or higher qualifications)?

Section 1.0 of Appendix B (Mandatory Requirements) indicates personnel (and backups) which are required to be located in the National Capital Area. Proposals which do not meet mandatory criteria will be considered non-responsive.

- 6) The mandatory requirement 1.4 states the following:

1.4 The following proposed personnel are located in the National Capital Area:

- *SOA Manager*
- *Project Manager (and backup)*
- *Intermediate Engineer/Scientist (and backup)*
- *Senior Field Technician (and backup)*

Would NRC consider revising this requirement to allow backup personnel to be located in other offices if the consultant commits to hiring Ottawa based backup personnel if awarded a contract?

No.