



NOTICE OF PROPOSED PROCUREMENT (NPP)
PROFESSIONAL AUDIT SUPPORT SERVICES (PASS)
SUPPLY ARRANGEMENT

This RFP is only for pre-qualified Suppliers for Stream #6 Financial Accounting Services against Professional Audit Support Services (PASS) Supply Arrangement (E60ZQ-180001)

Solicitation No.: 84084-20-0048
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Closing date January 18, 2021 at 2:00 PM MST

DESCRIPTION OF REQUIREMENT:

Work Stream 6: Financial and Accounting Services

The Canada Energy Regulator (CER) requires financial professional staff to supplement CER staff involved in various financial projects and process improvement initiatives. The CER envisions a team of Financial Specialists to be available on an “as –and-when-requested” basis through an approved Task Authorization

The CER has three small units (Accounting, Financial Management and Financial Reporting) within the Financial Services Team responsible for the CER’s financial management as well as central agency compliance requirements. Each of the three groups are led by a Group Leader. The mixture of personnel on the team includes: clerical/data entry staff, financial analytical staff, and a technical specialist. Non-baseline workload requirements for the Accounting group has been and continues to be at a level where current resources cannot support the workload requirements. The transition to SAP is one project that currently requires additional resources to supplement the existing Accounting group. Other future specific project details/resources are not known at this time.

The services required are under Stream 6: Financial Accounting Services for Project Manager/Leader and Senior Auditor.

CER is seeking to establish one or two contract(s) under the Professional Audit Support Services (PASS) Supply Arrangement, under Streams 6 Financial and Accounting Services for Project Manager/Leader and Senior Auditor. The period of any resulting contract will be from date of contract award to March 31, 2022 inclusive. Any resulting contract will include an irrevocable option to extend the resulting contract term by up to [two] additional [one] year periods under the same conditions.

EVALUATION PROCESS AND SELECTION METHODOLOGY

Basis of Selection - Highest Combined Rating of Technical Merit (60%) and Price (40%)

To be declared responsive, a bid must:

- (a) comply with all the requirements of the bid solicitation;
- (b) meet all the mandatory evaluation criteria; and
- (c) obtain the required minimum number of points specified in Annex E to Part 4 of the Bid Solicitation –Evaluation Procedures and Basis of Selection for the point rated technical criteria.



The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract. In the event two or more responsive bids have the same highest combined rating of technical merit and price, the responsive bid that obtained the highest overall score for all the point rated technical criteria will be recommended for award of a contract.

SECURITY REQUIREMENTS

1. The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. The Contractor MUST NOT remove any PROTECTED information or assets from the identified work site(s), and the Contractor must ensure that its personnel are made aware of and comply with this restriction.
4. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
5. The Contractor must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b. *Industrial Security Manual* (Latest Edition).

The following SA Holders have been invited to submit a proposal.

1. A Hundred Answers Inc.
2. Alvarez & Marsal Canada Inc.
3. BDO Canada LLP
4. Collins Barrow Ottawa LLP
5. Deloitte LLP
6. Ernst & Young LLP
7. FMC Professionals Inc.
8. KPMG LLP
9. MNP LLP
10. Orbis Risk Consulting Inc.
11. Orbis Risk Consulting Inc., Okwaho Management Resources Inc., IN JOINT VENTURE
12. Otus Strategic Financial Business Planning Group
13. Pricewaterhouse Coopers LLP
14. QMR Staffing Solutions Incorporated
15. QMR Staffing Solutions Incorporated, Windreach Consulting Services Incorporated, In Joint Venture
16. Raymond Chabot Grant Thornton Consulting Inc.
17. Samson & Associés CPA/Consultation
18. The Right Door Consulting & Solutions Inc, Collins Barrow Ottawa Management Consultants Inc in Joint Venture

Applicable Trade Agreements:

- World Trade Organization Agreement on Government Procurement (WTO-AGP)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)
- Canadian Free Trade Agreement (CFTA)
- Canada-Korea Free Trade Agreement (CKFTA).].