



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 LaurierSt./ 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services

Division (FK)

L'Esplanade Laurier,

East Tower 4th Floor

L'Esplanade Laurier,

Tour est 4e étage

140 O'Connor, Street

Ottawa

Ontario

K1A 0R5

Title - Sujet Responsive Maintenance Services	
Solicitation No. - N° de l'invitation W3717-21MJ02/B	Date 2020-12-30
Client Reference No. - N° de référence du client HAVES01	Amendment No. - N° modif. 005
File No. - N° de dossier fk319.W3717-21MJ02	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-319-79367	
Date of Original Request for Standing Offer 2020-11-27	
Date de la demande de l'offre à commandes originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2021-01-15 Heure Normale du l'Est HNE	
Address Enquiries to: - Adresser toutes questions à: Bellefeuille, Stephanie	Buyer Id - Id de l'acheteur fk319
Telephone No. - N° de téléphone (613) 293-6032 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

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Amd. No. - N° de la modif.
005
File No. - N° du dossier
W3717-21MJ02/B

Buyer ID - Id de l'acheteur
FK319
CCC No./N° CCC - FMS No./N° VME

This Amendment 005 is raised to:

1. Modify the closing date of this Request For a Standing Offer;
2. Modify the Technical Criteria.

1. On the first page DELETE - Solicitation Close - in its entirety and replace with:

Solicitation Closes at 02:00 PM EST on 2021-01-15.

2. **DELETE - ATTACHMENT 1 TO PART 4, TECHNICAL CRITERIA- in its entirety and replace with ATTACHMENT 1 TO PART 4, TECHNICAL CRITERIA attached below:**

ALL REMAINING TERMS AND CONDITIONS ARE UNCHANGED

ATTACHMENT 1 TO PART 4 TECHNICAL CRITERIA

1- Mandatory Technical Criteria

Mandatory Technical Criterion #1

The Offeror must demonstrate organizational experience of a minimum of 24 months in managing contracts (Standing Offers, Supply Arrangements or Standing Offer Agreements) of **comparable duration***, **size**** and **scope***** by providing examples of such contracts.

* **Duration.** The total cumulative duration of all contracts must amount to a minimum duration of 2 years (24 months). Each contract must be of a minimum duration of 1 year and carried out within the last 10 years. If a contract is ongoing, only actual completed duration up to the solicitation closing date will be considered. A minimum of 1 and a maximum of 2 contracts will be considered for evaluation. In excess of two contracts, the first two contracts will be evaluated.

****Comparable size.** Each eligible contract must demonstrate experience in facilitating work conducted on a portfolio that is at least 50% of either the number of units (suites or addresses) OR area measurement listed in section 1.3 of Annex A Statement of Work (SOW).

*****Comparable scope.** Each contract must demonstrate experience in the facilitation the trade listed in section 3.1 of Annex A S, excluding Cleaning (CL), Landscaping (LA), Snow Removal (SN), Grass Cutting (GC).

Method of Compliance: The Bidder must provide a response by completing the table below. For each Contract listed, the Bidder must complete all fields in the respective column. The Bidder must provide a minimum of one (1) and a maximum of two (2) contract examples to demonstrate how they meet the minimum 24-months of experience. Only contracts that meet the definition of **comparable duration, size and scope** will be eligible for evaluation.

Evaluation Methodology: The Offeror must complete all fields in the table below. To be considered eligible for the evaluation, all contracts must meet the definition of duration, size and scope.

All fields must be completed.

Failure to complete any field in the table below will eliminate a contract from the evaluation.

DESCRIPTION		Contract #1	Contract #2
1.1	A. Contract Title/Number	Title: _____	Title: _____
	B. Description of the services provided		
	C. Name of client organization and contact information Client name and contact information may be used to verify the contract information provided and/or solicit references. Offeror is to ensure that the client contact is informed of the potential for the check. Where a check conflicts with the information provided, the corresponding contract will be eliminated from the evaluation.	Client Organization: _____ Client representative contact name and title: _____ Contact e-mail: _____ Contact telephone: _____	Client Organization: _____ Client representative contact name and title: _____ Contact e-mail: _____ Contact telephone: _____
1.2	Contract Duration: Start Date & End Date The total cumulative duration of all contracts must amount to a minimum of 2 years (24 months). All contracts must be of the duration of no less than one year (12 months).	Start Date (month and year): _____ End Date (month and year): _____ Duration (number of months): _____	Start Date (month and year): _____ End Date (month and year): _____ Duration (number of months): _____

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	<p>Contracts with duration of less than 1 year will not be considered in the total evaluation.</p> <p>A maximum of 2 contracts will be accepted for evaluation.</p> <p>A minimum of 1 contract may be considered if the total duration is 24 months or longer.</p> <p>If a contract is ongoing, only actual completed duration up to the solicitation closing date will be considered.</p> <p>All contracts must be carried out within the last ten years, before solicitation closing date.</p>		
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<p>1.3</p>	<p>Size:</p> <p>Only contracts that have been performed on a portfolio of the size of at least 50% of either the number of units (suites or addresses) OR area measurement listed in section 1.3 of Annex A Statement of Work (SOW) will be evaluated</p> <p>Only contracts that have been performed on a portfolio of the size of :</p> <p>a. A minimum of 97 units* (suites, houses, apartments)</p> <p style="text-align: center;">OR</p> <p>b. A minimum of 9,126** (sq.m.) area measurement</p> <p>will be evaluated.</p> <p>*50% of the number of units listed in section 1.3 of Annex A Statement of Work (SOW).</p> <p>** 50% of area measurement listed in section 1.3 of Annex A Statement of Work (SOW).</p>	<p>a. Number of units</p> <p>_____</p> <p>OR</p> <p>b. Assets size (sq.m)</p> <p>_____</p>	<p>a. Number of units</p> <p>_____</p> <p>OR</p> <p>b. Assets size (sq.m)</p> <p>_____</p>
<p>1.4</p>	<p>Scope:</p> <p>Trades delivered in performance of work</p> <p>Only contracts where the Offeror delivered services in the trade listed in section 3.1 of Annex A Statement of Work will be evaluated.</p>	<p>Select the trade delivered as part of this contract:</p> <p><input type="checkbox"/> Electrical (EL)</p>	<p>Select the trade delivered as part of this contract:</p> <p><input type="checkbox"/> Electrical (EL)</p>

Mandatory Technical Criterion #2 Reference Letter

The Offeror must provide a minimum of one client reference following the TEMPLATE FOR THE REFERENCE LETTER below.

The reference letter must be from one of the clients (end users) on the contracts that the Offeror provided as an example of their organizational experience in their response to MT1. References from other clients will not be accepted.

To be considered compliant, in the reference letter the Reference must indicate that the Offeror's performance was Satisfactory in (1) Quality Of Work, (2) Timeliness of Service Delivery, (3) Customer Service, and (4) Overall Satisfaction **AND** answer YES to the question (5) "Would you continue doing business with the Offeror?". It is also recommended that the Reference provide comments to support their rating.

TEMPLATE FOR THE REFERENCE LETTER:

1. Quality of Work	Satisfactory / Not Satisfactory (circle the applicable)
	Comments:
2. Timeliness of Service Delivery	Satisfactory / Not Satisfactory (circle the applicable)
	Comments:
3. Customer Service	Satisfactory / Not Satisfactory (circle the applicable)
	Comments:
4. Overall Satisfaction	Satisfactory / Not Satisfactory (circle the applicable)
	Comments:
5. Would you continue doing business with the Offeror	YES / NO (circle the applicable)
	Comments:

<p>6. Name of client organization providing the reference and their address</p>	<p>Company Name: _____ _____ Address: _____</p>
<p>7. Name, title and the contact information representing the client organization</p>	<p>Name: _____ _____ Title: _____ _____ Phone No.: _____ _____ Email Address: _____ _____</p>
<p>Reference's signature (MANDATORY) (ink signature or electronic signature is acceptable)</p> <p>If not signed, reference is invalid.</p>	

To be responsive the reference letter must:

- A. Be from one of the clients (end users) on one of the contracts that the Offeror provided as an example of their organization experience in their response to MT1 **AND**
- B. Rate the Offeror's (1) Quality Of Work, (2) Timeliness, (3) Customer Service and (4) Overall Satisfaction as satisfactory **AND**
- C. Answer "YES" to the question "Would you continue doing business with the Offeror?" **AND**
- D. Be signed

Mandatory Technical Criterion #3 Ability To Provide Qualified Workers

To be declared responsive to MT3, the Offeror must complete Table 3. The table 3 must be populated with the list of individuals AND/OR firms qualified and intended for the performance of the work for each trade specified in section 3.1 of Annex A Statement of Work.

The Offeror will be non-responsive if the table 3 is incomplete. The list may include Subcontractors. No Subcontractor who holds a restricted license under any provincial legislation can be included by the Offeror in its list.

Table 3
All fields must be completed.

Trades Specified in section 3.1 Annex A Statement of Work	Name of Individual and/or Name of Firm
1. Electrical (EL)	

2- Point Rated Technical Criteria

Offers which meet all the mandatory technical criteria will be evaluated and scored as specified in the tables inserted below.

Each point rated technical criterion must be addressed separately.

Offers that do not obtain the required minimum points specified for each criterion will be given no further consideration.

The Evaluation Board members will evaluate the strengths and weaknesses of the Offeror's response to the evaluation criteria and will rate each criterion with even numbers (1, 2, 3, or 4) using the generic evaluation table below:

Rating		
1	Unacceptable/ Non-responsive	Response is not provided or response is poor, missing key information and/or does not demonstrate the Offeror's approach on meeting the stated criteria.
2	Weak	Response partially demonstrates the Offeror's approach on meeting the stated criteria.
3	Acceptable	Response generally demonstrates the Offeror's approach on meeting the stated criteria.
4	Very Good or Excellent	Response clearly demonstrates the Offeror's approach on meeting the stated criteria.

Point Rated Technical Criteria #1 Ability To Meet The Response Times

The Offeror must demonstrate **the ability to meet the response times** identified in section 4.2 of Annex A Statement of Work by submitting a response to each criterion below.

Statement of Work, section 4.2. Response times

- *Priority 1. Urgent or emergency work undertaken during regular working hours. Respond within 1 hour.*
- *Priority 2. Respond within 24 consecutive hours.*
- *Priority 3. Respond within 7 calendar days.*
- *Priority 4. Respond within 14 calendar days*
- *Priority 5. Respond within 28 calendar days*
- *Priority 6. Respond as specified on the Call-up.*

- Emergency After Hours Response Service (EAHRS). There are 5 trades that require Emergency After Hours Response Service (EAHRS) work, which requires response 24 hours per day, 365 days per year. These 5 trades are: carpentry, roofing, heating and air conditioning, electrical, plumbing. Offerors that apply for any of these five trades do so under the understanding that they will be required to provide tradespersons, equipment and materials for emergency repairs at any hour of any day. Contractors in the nominated trade categories, identified above, shall maintain a continuous emergency service capable of 24/7 response for the full duration of the SO, including all statutory and/or provincial/territorial holidays and/or construction holiday periods.*

Point Rated Technical Criteria #RT1				Minimum Number of Points Required per Criteria	Maximum Number of Points
RT 1.1	In 500 words or less, explain how the Offeror will ensure access to tools and materials to meet the response times in HSC Moose Jaw.	1	2	3	4
Point Rated Technical Criteria #RT2				Minimum Number of Points Required per Criteria	Maximum Number of Points
RT 1.2	In 500 words or less, explain how the Offeror will ensure timely communication with the Technical Authority (i.e. technology and process).	1	2	3	4

Point Rated Technical Criteria #RT3				Minimum Number of Points Required per Criteria	Maximum Number of Points
RT 1.3	In 500 words or less, explain how the Offeror will respond to potential significant increases in workload, specifically during Active Posting Season (May through September).	1	2	3	4
Point Rated Technical Criteria #RT4				Minimum Number of Points Required per Criteria	Maximum Number of Points
RT 1.4	In 500 words or less, explain how the Offeror will provide Emergency After Hours services 365 days per year in Electric (EL) EAHRS trades.	1	2	3	4

Point Rated Technical Criteria #RT5				Minimum Number of Points Required per Criteria	Maximum Number of Points
RT 1.5	In 500 words or less, explain how the Offeror will ensure timely service delivery for the work priority 2 through 6.	1	2	3	4