



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

800 Burrard Street, Room 219

800, rue Burrard, pièce 219

Vancouver

British Columbia

V6Z 0B9

Bid Fax: (604) 775-9381

REQUEST FOR PROPOSAL

DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region

800 Burrard Street, Room 219

800, rue Burrard, pièce 219

Vancouver

British C

V6Z 0B9

Title - Sujet CFB Comox FFTA Source Control Proje Projet de contrôle à la source dans l'AELI de la BFC Comox	
Solicitation No. - N° de l'invitation EZ113-210191/B	Date 2021-01-05
Client Reference No. - N° de référence du client	
GETS Reference No. - N° de référence de SEAG PW-\$PWY-031-8900	
File No. - N° de dossier PWY-0-43021 (031)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Pacific Standard Time PST on - le 2021-02-10 Heure Normale du Pacifique HNP	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Leung, Janie	Buyer Id - Id de l'acheteur pwy031
Telephone No. - N° de téléphone (778) 919-3273 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DND - CFB Comox, BC	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein – Voir ci-inclus	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

REQUEST FOR PROPOSAL

CFB Comox FFTA Source Control Project Comox, BC

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

Due to the impacts of the COVID-19 pandemic and to encourage physical distancing, the **bid receiving unit** in Vancouver will **remain open** but **with limited staff** and **limited hours: Monday to Friday, from 10:30 am to 2:30 pm** (Pacific Savings Time).

Please monitor Buyandsell.gc.ca closely as changes to bid closing dates may be necessary.

IMPORTANT NOTICE TO BIDDERS

SI08 Late submissions has been added

SI20 Rights of Canada has been added

GI08 of R2710T has changed, see SI06 Bid Security Requirements.

GI09 of R2710T has changed, see SI07 Submission of Proposal

GC9.2.2 of R2890D has changed, see SC03 Types and Amounts of Contract Security

TWO-ENVELOPE/SECTION BID

This Bid shall be submitted following a "two-envelope/section" procedure. Refer to SI07 of the Special Instructions to Bidders.

PROMPT PAYMENT IN THE CONSTRUCTION INDUSTRY

Prompt Payment Principles

Public Services and Procurement Canada advocates that construction-related payments should follow these three principles:

- Promptness: The department will review and process invoices promptly. If disputes arise, Public Services and Procurement Canada will pay for items not in dispute, while working to resolve the disputed amount quickly and fairly
- Transparency: The department will make construction payment information such as payment dates, company names, contract and project numbers, publicly available; likewise, contractors are expected to share this information with their lower tiers
- Shared responsibility: Payers and payees are responsible for fulfilling their contract terms including their obligations to make and receive payment, and to adhere to industry best practices.

For more information: <http://www.tpsgc-pwgsc.gc.ca/biens-property/divulgence-disclosure/psdic-ppci-eng.html>

THIS DOCUMENT CONTAINS AN INDUSTRIAL SECURITY REQUIREMENT

For further instructions please consult "Special Instruction to Bidders", SI21, "Industrial Security Related Requirements" and "Supplementary Conditions" SC01 "Industrial Security Related Requirements, Document Safeguarding Location".

PWGSC UPDATE ON ASBESTOS USE

Effective April 1, 2016, all Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at <https://www.tpsgc-pwgsc.gc.ca/biens-property/ami-asb/amiante-asbestos-eng.html>

ENQUIRIES:

Janie Leung, Supply Specialist

Phone: 778-919-3273

Email: Janie.Leung@pwgsc.gc.ca

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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 INTRODUCTION

1. Public Works and Government Services Canada (PWGSC) intends to retain a Contractor to provide construction services for the project as set out in this Request for Proposal (RFP). Bidders responding to this RFP are requested to submit a full and complete Bid. The Bid will cover not only the qualifications, experience and organization of the proposed Contractor, but also the pricing.
2. This is a single phase "two envelope/section" selection process.
3. This RFP Document sets out the project requirement, i.e., the particulars of the project itself and the broad scope of services required from the Contractor.
4. Based upon their analysis of the project requirements and the capability/capacity of the firm, the Bidders formulate proposals for the service, including their price.
5. The Bidders should describe their capabilities and proposed services in the "Technical Proposal" of the submission (Envelope / Section One). The "Price Proposal" includes the proposed price and bid security which is submitted in a sealed envelope (Envelope / Section Two).
6. The Technical Portion of proposal(s) received will be evaluated, without knowledge of the price, by the PWGSC Evaluation Board. Evaluation is based on a set of mandatory and pre-established criteria, components and weight factors. Numerical technical scores will be awarded at the completion of the technical evaluation.
7. Price envelopes / sections will then be opened for the technically qualified proposals. The responsive submission with the highest points combined will be recommended for award of the contract. Bidders who have not met the minimum technical pass score of one hundred and twenty (120) points or who have been deemed non-compliant will have their price proposals returned to them unopened with no further evaluation of their proposal.
8. This bid solicitation allows and encourages Bidders to use the epost Connect service provided by Canada Post Corporation to transmit their proposals electronically.

SI02 DEFINITIONS

In this Request for Proposal (RFP), the following words or phrases have the corresponding meaning.

- (a) "PSPC" or "PWGSC": HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the Minister of Public Works and Government Services.
- (b) "Bid/Proposal": means the submission provided by the Bidder in response to this Request for Proposal. Bid may also mean the same as Proposal.
- (c) "Bid and Acceptance Form" – means the same as the Price Proposal Form.
- (d) "Contractor/Bidder Team": means the team of Contractors and Subcontractors, including the Bidder, proposed by the bidder to perform the services required.
- (e) "Price Rating": means the rating assigned to the price component of a proposal/bid and subsequently used to establish a Price Score for inclusion as a percentage of the total score to be established following the evaluation and rating of technical proposals.

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- (f) "PSPC Evaluation Board": means the team established to evaluate and rate bids. An evaluation team composed of representatives of Canada will evaluate the proposals.
- (g) "Technical Rating": means the rating assigned to the technical component of a proposal in the selection procedure and subsequently used to establish a Technical Score for inclusion as a percentage of the total score.

SI03 PROPOSAL DOCUMENTS

1. The following are the Proposal Documents:

- a. Request for Proposal - Page 1;
- b. Special Instructions to Bidders;
- c. General Instructions - Construction Services - Bid Security Requirements R2710T (2020-05-28)
- d. Clauses & Conditions identified in "Contract Documents";
- e. Drawings and Specifications;
- f. Price Proposal/Bid and Acceptance Form and related Appendix(s); and
- g. Any amendment issued prior to solicitation closing.

Submission of a proposal constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

SI04 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this RFP must be submitted in writing to the Contracting Authority named on the RFP - Page 1 or at e-mail address Janie.Leung@tpsgc-pwgsc.gc.ca as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five 5 business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Authority will examine the content of the enquiry and shall decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1 above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI05 MANDATORY BIDDER'S MEETING

As part of the tender process, a MANDATORY online orientation is scheduled for Wednesday, January 20, 2021 at 10:00 am PST. We encourage all bidders to attend this online meeting.

You may attend either by phone (audio) or by computer (audio and/or video), though we recommend you take advantage of the video as we will present visuals.

The details for logging in to this meeting will be made available to all bidders who express an interest in attending by contacting the Contracting Authority before 3:00 pm PST on Tuesday, January 19, 2021.

If you wish to attend, please email Janie Leung at Janie.Leung@pwgsc.gc.ca.

SI06 BID SECURITY REQUIREMENTS

R2710T - General Instructions - Construction Services - Bid Security Requirements is modified as follow:

Delete GI08.2 and replace with the following:

2. A bid bond (form PWGSC-TPSGC 504) shall be in an approved form, properly completed, with valid and enforceable signatures and sealed by the approved bonding company whose bonds are acceptable to Canada either at the time of solicitation closing or as identified in Treasury Board Appendix L, Acceptable Bonding Companies.
- 2.1 A bid bond may be submitted in an electronic format (Electronic Bonding (E-Bond)) if it meets the following criteria:
 - a. The version submitted by the Bidder must be an electronic encrypted file with embedded digital certificate verifiable by Canada with respect to the totality and wholeness of the bond form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - b. The version submitted must be viewable, printable and storable in standard electronic file formats compatible with Canada, and in a single file, allowable format pdf.
 - c. The verification may be conducted by Canada immediately or at any time during the life of the Bond and at the discretion of Canada.
 - d. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 2.1.a.
 - e. Submitting copies (**non-original or non-verifiable**) of signed and sealed bid bond are not acceptable. Failure to submit an original or verifiable bond will render the bid non-compliant. Non-compliant bids will be given no further consideration. A scanned copy of a bond does not constitute a digital bond.
- 2.2 Bonds failing the verification process will NOT be considered to be valid.
- 2.3 Bonds passing the verification process will be treated as original and authentic.

SI07 SUBMISSION OF PROPOSAL

Section GI09 of R2710T is replaced by the following:

1. Canada requires that each proposal, at solicitation closing date and time or upon request from the Contracting Authority, be signed by the Bidder or by an authorized representative of the Bidder.
2. It is the Bidder's responsibility to:
 - a. submit a proposal, duly completed, in the format requested, on or before the solicitation closing date and time set;

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- b. In the case of submission by epost Connect, see instructions in SI07.2.ii below.
 - c. obtain clarification of the requirements contained in the RFP, if necessary, before submitting a bid;
 - d. ensure that the Bidder's name, return address, the solicitation number and description, and solicitation closing date and time are clearly visible on the submission containing the Bid; and
 - e. provide a comprehensive and sufficiently detailed proposal that will permit a complete evaluation in accordance with the criteria set out in this RFP.
 - f. send proposal only to the Bid Receiving Unit of Public Works and Government Services Canada (PWGSC) specified below, by the date and time indicated on page 1 of the bid solicitation, either by delivering a hard copy or electronic ePost Connect submission as follows:

i. HARD COPY Proposal Submission

In the case of submission of a hard copy proposal, send its proposal only to:

Bid Receiving Unit – Pacific Region

219-800 Burrard Street

Vancouver, BC, V6Z 0B9

ii. ELECTRONIC Proposal Submission by epost Connect service

- a. Unless specified otherwise in the solicitation, proposals may be submitted by using the [epost Connect service](#) provided by Canada Post Corporation.
- b. The only acceptable email address to use with epost Connect for responses to solicitation issued by PWGSC is:

Pacific: TPSGC.RPReceptiondessoumissions-PRBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Proposals emailed directly to this email address will be rejected and deemed non-compliant. This email address is to be used to open an epost Connect conversation, as detailed in c., or to send proposals through an epost Connect message if the Bidder is using its own licensing agreement for epost Connect.

- c. To submit a proposal using epost Connect service, the Bidder must either:
 - i. send directly its proposal only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- d. If the Bidder sends an email requesting epost Connect service to the specified Bid Receiving Unit in the solicitation, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the

message within the conversation. The Bidder will then be able to transmit its proposal afterward at any time prior to the solicitation closing date and time.

- e. If the Bidder is using its own licensing agreement to send its proposal, the Bidder must keep the epost Connect conversation open until at least thirty (30) business days after the solicitation closing date and time.
 - f. The solicitation number should be identified in the epost Connect message field of all electronic transfers.
 - g. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the epost Connect service.
 - h. For proposals transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the proposal including, but not limited to, the following:
 - i. receipt of a garbled, corrupted or incomplete proposal;
 - ii. availability or condition of the epost Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the proposal;
 - v. failure of the Bidder to properly identify the proposal;
 - vi. illegibility of the proposal;
 - vii. security of proposal data; or,
 - viii. inability to create an electronic conversation through the epost Connect service.
 - i. The Bid Receiving Unit will send an acknowledgement of the receipt of proposal document(s) via the epost Connect conversation, regardless of whether the conversation was initiated by the Bidder using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of proposal document(s) and will not confirm if the attachments may be opened nor if the content is readable.
 - j. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in epost Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the epost Connect system.
 - k. A proposal transmitted by epost Connect service constitutes the formal bid of the Bidder.
3. The technical and price components of the proposal must be submitted in separate sections as follows:
- a. The proposal should be submitted following a "two-section" procedure of which is to include a technical and price proposal.
 - b. The Technical proposal, and any associated document(s), should be provided in a separate section with the following information clearly provided:
 - Section One - Technical Proposal;
 - Solicitation Number; and
 - Name of Bidder.

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- c. The Price Proposal/Bid and Acceptance Form (BA), Bid Security and associated document(s), should be provided in a separate section with the following information clearly provided:
- Section Two – Price Proposal;
 - Solicitation Number; and
 - Name of Bidder.
4. Timely and correct delivery of bids to the office designated for receipt of bids is the sole responsibility of the Bidder. PWGSC will not assume or have transferred to it those responsibilities. All risks and consequences of incorrect delivery of bids are the responsibility of the Bidder.
5. Proposals and supporting information may be submitted in either English or French.
6. Unless otherwise specified in the Special Instructions to Bidders:
- a. the price proposal shall be in Canadian currency; and
 - b. the requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

SI08 LATE SUBMISSIONS

1. PWGSC will return or delete bids delivered after the stipulated solicitation closing date and time, unless they qualify as a delayed bid as described in SI08.2. For late bids submitted using means other than the Canada Post Corporation's epost Connect service, the physical bid will be returned. For bids submitted electronically, the late bid will be deleted. As an example, bids submitted using Canada Post Corporation's epost Connect service, conversations initiated by the Bid Receiving Unit via the epost Connect service pertaining to a late bid, will be deleted. Records will be kept documenting the transaction history of all late bids submitted using epost Connect.
2. A bid delivered to the specified bid receiving unit after the solicitation closing date and time but before the contract award date may be considered, provided the Bidder can prove the delay is due solely to a delay in delivery that can be attributed to the Canada Post Corporation (CPC) (or national equivalent of a foreign country). Private courier (Purolator Inc., Fedex Inc., etc.) is not considered to be part of CPC for the purposes of delayed bids.
- a. The only pieces of evidence relating to a delay in the CPC system that are acceptable to PWGSC are:
 - i. a CPC cancellation date stamp;
 - ii. a CPC Priority Courier bill of lading;
 - iii. a CPC Xpresspost label;that clearly indicates that the bid was sent the day before the solicitation closing date.
 - b. The only pieces of evidence relating to a delay in the epost Connect service provided by CPC system that are acceptable to PWGSC is a CPC epost Connect service date and time record indicated in the epost Connect conversation history that clearly indicates that the bid was sent before the solicitation closing date and time.
3. Misrouting, traffic volume, weather disturbances, labour disputes or any other causes for the late delivery of bids are not acceptable reasons for the bid to be accepted by PWGSC.
4. Postage meter imprints, whether imprinted by the Bidder, the CPC or the postal authority outside Canada, are not acceptable as proof of timely mailing.

SI09 REVISION OF PROPOSAL

Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following;

A proposal submitted in accordance with these instructions may be revised by letter or epost Connect provided the revision is received at the office designated for the receipt of bids, on or before the date and time set for the closing of the solicitation. The letter shall be on the Offeror's letterhead or bear a signature that identifies the Bidder.

A letter submitted to confirm an earlier revision should be clearly identified as a confirmation.

SI10 OVERVIEW OF SELECTION PROCESS

The following is an overview of the selection and evaluation procedures.

1. Proposal

a. Bidders submit the "technical" component of their proposal in one section and the proposed price of the services (price proposal) in a second section in accordance with the instructions contained in the proposal documents.

b. The information that Bidders are required to provide is set out in detail elsewhere in the RFP.

2. Proposal Evaluation and Rating

- a. Technical components of all responsive proposals are reviewed, evaluated and rated by a Public Works and Government Services Canada (PWGSC) Evaluation Board in accordance with the criteria, components and weight factors set out in the RFP. Upon completion of the evaluation, Technical Ratings are established
- b. Proposals achieving the minimum Technical Score specified in the Submission Requirements and Evaluation section of the RFP are further considered.
- c. The Technical Evaluation Rating score will be pro-rated to a maximum score of seventy (70). While the maximum weighted technical evaluation total points is 200, the Technical Evaluation Rating score will be relative to Contractor's highest weighted technical evaluation total points.

The Bidder's total points will receive a Technical Evaluation Rating score as follows:

$$\frac{\text{Bidder's Technical Evaluation Rating Total Points}}{200} \times 70$$

- d. The price proposals of all responsive proposals are considered upon completion of the technical evaluation. When there are three or more responsive proposals, an average price is determined by adding all the price proposals together and dividing the total by the number of price proposals opened. This calculation will not be conducted when one or two responsive proposals are received.
- e. All price proposals which are greater than 25 percent above the average price will cause their respective complete proposals to be set aside and receive no further consideration.
- f. The remaining price proposals are rated as follows:

The lowest price proposal receives a Price Rating Possible Range of 100.

The subsequent prices will receive a Price Rating as follows:

$$\frac{\text{Lowest Price}}{\text{Proposal Price}} \times 30$$

3. Total score

The total overall score (Total Score) assigned to each Bidder's complete proposal is calculated as the aggregate of:

- a. the Technical Score, and
- b. the Price Score.

The Bidder receiving the highest Total Score is the first entity that the PWGSC Evaluation Board will recommend for the provision of the required services.

SI11 LIMITATION OF SUBMISSIONS

1. A Bidder may not submit more than one proposal. This limitation also applies to the persons or entities in the case of a joint venture. If more than one proposal is received from a Bidder (or, in the case of a joint venture, from the persons or entities), all such proposals shall be rejected and no further consideration shall be given.
2. A joint venture is defined as an association of two or more parties which combine their money, property, knowledge, skills, time or other resources in a joint business enterprise agreeing to share the profits and the losses and each having some degree of control over the enterprise.
3. An arrangement whereby Canada contracts directly with a Contractor who may retain sub-contractors to perform portions of the services is not a joint venture arrangement. A sub-contractor may, therefore, be proposed as part of the bidder Team by more than one Bidder. The Bidder warrants that it has written permission from such sub-contractors to propose their services in relation to the services to be performed.
4. Notwithstanding paragraph 3. above, in order to avoid any conflict of interest, or any perception of conflict of interest, a Bidder shall not include in its submission another Bidder as a member of its team, as a sub-contractor.
5. Any joint venture entered into for the provision of professional services or other services must be in full compliance with the requirements of any provincial or territorial law pertaining thereto in the Province or Territory in which the project is located.

SI12 RESPONSIVE PROPOSALS

To be considered responsive, a proposal must meet all of the mandatory requirements set out in the RFP. No further consideration in the selection procedure will be given to a Bidder submitting a non-responsive proposal.

SI13 COMPLETION OF SUBMISSION

The Bidder shall base the proposal on the applicable proposal documents listed in the Special Instructions to Bidders.

SI14 ACCEPTANCE OF PROPOSAL

1. Canada may accept any proposal, or may reject any or all proposals.

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2. In the case of error in the extension or addition of unit prices, the unit price will govern.
 3. While Canada may enter into an agreement or contractual arrangement without prior negotiation, Canada reserves the right to negotiate with Bidders on any procurement.
 4. Canada reserves the right to cancel or amend the RFP at any time.

SI15 REJECTION OF PROPOSAL

DELETE Section GI11 of R2710T

and REPLACE with:

1. Canada may reject a proposal where any of the following circumstances is present:
 - (a) the Bidder has been declared ineligible for selection, following unsatisfactory performance in a previous project as determined in accordance with the department's performance review procedures;
 - (b) an employee, sub-contractor or specialist contractor included as part of the proposal has been declared ineligible, for selection for work with the department in accordance with the performance review procedure referred to in paragraph 1.(a), which would render the employee, sub-contractor or specialist contractor ineligible to bid on the requirement, or the portion of the requirement the employee, sub-contractor or specialist contractor is to perform;
 - (c) the Bidder is bankrupt or where, for whatever reason, its activities are rendered inoperable for an extended period;
 - (d) evidence, satisfactory to Canada, of fraud, bribery, fraudulent misrepresentation or failure to comply with any law protecting individuals against any manner of discrimination, has been received with respect to the Bidder, any of its employees, any sub-contractor or any specialist contractor included as part of the proposal;
 - (e) evidence satisfactory to Canada that based on past conduct or behavior, the Bidder, a sub-contractor, a specialist contractor or a person who is to perform the Services is unsuitable or has conducted himself/herself improperly;
 - (f) with respect to current or prior transactions with the Government of Canada,
 - (i) Canada has exercised its contractual remedies of taking the services out of the contractor's hands, suspension or termination for default with respect to a contract with the Bidder, any of its employees, any sub-contractor or any specialist contractor included as part of the proposal;
 - (ii) Canada determines that the Bidder's performance on other contracts, including the quality of the services provided and the quality and timeliness of the delivery of the project, is sufficiently poor to jeopardize the successful completion of the requirement being proposed.
2. Where Canada intends to reject a proposal pursuant to subsection 1.(f), the Contracting Authority will so inform the Bidder and provide the Bidder ten (10) days within which to make representations, before making a final decision on the proposal rejection.

SI16 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation; or
- b. obtain additional funding and award the Contract to the Bidder submitting the highest Total Score based on the Technical and price ratings.

SI17 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI18 JOINT VENTURE

1. A joint venture is an association of two or more parties who combine their money, property, knowledge, expertise or other resources in a single joint business enterprise, sometimes referred as a consortium, to bid together on a requirement. Bidders who bid as a joint venture must indicate clearly that it is a joint venture and provide the following information:
 - a. the name of each member of the joint venture;
 - b. the Procurement Business Number of each member of the joint venture;
 - c. the name of the representative of the joint venture, i.e. the member chosen by the other members to act on their behalf, if applicable;
 - d. the name of the joint venture, if applicable.
2. If the information is not clearly provided in the proposal, the Bidder must provide the information on request from the Contracting Authority.
3. The proposal and any resulting contract must be signed by all the members of the joint venture unless one member has been appointed to act on behalf of all members of the joint venture. The Contracting Authority may, at any time, require each member of the joint venture to confirm that the representative has been appointed with full authority to act as its representative for the purposes of the bid solicitation and any resulting contract. If a contract is awarded to a joint venture, all members of the joint venture will be jointly and severally or solidarily liable for the performance of any resulting contract.

SI19 BID (PROPOSAL) VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Price Proposal/Bid and Acceptance Form. Upon notification in writing from Canada, Bidders will have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1. above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1. above is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either

- a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the request for proposal.
4. The provisions expressed herein do not in any manner limit Canada's rights in law as amended by SI15.

SI20 RIGHTS OF CANADA

1. Canada reserves the right to:
 - a. Reject any or all proposals received in response to the RFP;
 - b. Enter into negotiations with bidders on any or all aspects of their proposal;
 - c. Accept any bid in whole or in part without negotiations;
 - d. Cancel the RFP at any time;
 - e. Reissue the RFP;
 - f. If no compliant proposals are received and the requirement is not substantially modified, reissue the RFP by inviting only the bidders who bid to resubmit proposals within a period designated by Canada; and
 - g. Negotiate with the sole compliant Bidder to ensure best value to Canada.

SI21 INDUSTRIAL SECURITY RELATED REQUIREMENTS

1. **At RFP closing, the Bidder must hold a valid Security Clearance** as indicated in section SC01 of the Supplementary Conditions. Failure to comply with this requirement will render the Bid non-compliant and no further consideration will be given to the Bid.
2. The successful Bidder's personnel, as well as any subcontractor and its personnel, who are required to perform any part of the work pursuant to the subsequent contract must meet the mandatory security requirement as indicated in section SC01 of the Supplementary Conditions. **Individuals who do not have the required level of security will not be allowed on site.** It is the responsibility of the successful Bidder to ensure that the security requirements are met throughout the performance of the contract. Canada will not be held liable or accountable for any delays or additional costs associated with the successful Bidder's non-compliance with the mandatory security requirement.
3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" on the Standard Procurement Documents Web site [Industrial Security Program](#)

SI22 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell
<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services

<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

SI23 BRITISH COLUMBIA PROVINCIAL SALES TAX ACT - REAL PROPERTY CONTRACTORS

Real property contractors in the Province of British Columbia who have contracts with the Federal Government may make purchases for use in real property contracts exempt of Provincial Sales Tax (PST) by providing their suppliers with a completed Certificate of Exemption – Contractors (FIN 491) and, if necessary a completed Certification of Exemption – Subcontractor (FIN 493).

Upon request, Canada will provide the General Contractor with a duly signed exemption form, FIN 491 and if applicable FIN 493. For additional information, please refer to the link noted below:

<http://www2.gov.bc.ca/assets/gov/taxes/sales-taxes/publications/pst-501-real-property-contractors.pdf>

R2710T GENERAL INSTRUCTIONS TO BIDDERS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2020-05-28)

The following sections of clause R2710T are set out in Web site;

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2710T/22>

- GI01 Integrity Provisions - Bid
- GI02 Completion of Bid
- GI03 Identity or Legal Capacity of the Bidder
- GI04 Applicable Taxes
- GI05 Capital Development and Redevelopment Charges
- GI06 Registry and Pre-qualification of Floating Plant
- GI07 Listing of Subcontractors and Suppliers
- GI08 Bid Security Requirements
- GI09 Submission of Bid
- GI10 Revision of Bid
- GI11 Rejection of Bid
- GI12 Bid Costs
- GI13 Procurement Business Number
- GI14 Compliance with Applicable Laws
- GI15 Approval of Alternative Materials
- GI16 Performance Evaluation
- GI17 Conflict of Interest-Unfair Advantage
- GI18 Code of Conduct for Procurement—bid

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:
 - a. Contract Page when signed by Canada;
 - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
 - c. Drawings and Specifications;
 - d. General Conditions and clauses

GC1 General Provisions	R2810D	(2017-11-28);
GC2 Administration of the Contract	R2820D	(2016-01-28);
GC3 Execution and Control of the Work	R2830D	(2019-11-28);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2019-11-28);
GC6 Delays and Changes in the Work	R2860D	(2019-05-20);
GC7 Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8 Dispute Resolution	R2882D	(2019-11-28);
GC9 Contract Security	R2890D	(2018-06-21);
GC10 Insurance	R2900D	(2008-05-12);
Allowable Costs for Contract Changes under GC6.4.1	R2950D	(2015-02-25);
Supplementary Conditions		
 - e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
 - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and acceptance of the bid; and
 - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>
3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 INDUSTRIAL SECURITY RELATED REQUIREMENTS, DOCUMENTS SAFEGUARDING

The following security requirement (SRCL and related clauses) applies and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by the CSP, PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex A;
 - b) *Industrial Security Manual* (Latest Edition).

SC02 INSURANCE TERMS

- 1) **Insurance Contracts**
 - (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
 - (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.
- 2) **Period of Insurance**
 - (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
 - (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.
- 3) **Proof of Insurance**
 - (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
 - (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) **Insurance Proceeds**

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) **Deductible**

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

SC03 TYPES AND AMOUNTS OF CONTRACT SECURITY

REMOVE AND REPLACE GC9.2.2 with the following

A performance bond (form PWGSC-TPSGC 505) and a labour and material payment bond (form PWGSC-TPSGC 506) referred to in subparagraph 1)(a) of GC9.2 shall be in a form and be issued by a bonding or surety company (see Treasury Board Appendix L, Acceptable Bonding Companies) that is approved by Canada. They can be in the form of Signed and Sealed paper version OR electronic digital version.

Electronic digital versions must meet the following;

1. A performance bond and a labour and material payment bond may be submitted in an electronic or digital format if it meets the following criteria:
 - 1.1. The versions submitted by the Contractor must be verifiable by Canada with respect to the totality and wholeness of the bonds form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - 1.2. The versions submitted must be viewable, printable and storable in standard electronic file formats compatible with Canada, and in a single file. Allowable formats include pdf.
 - 1.3. The verification may be conducted by Canada immediately or at any time during the life of the bonds and at the discretion of Canada with no requirement for passwords or fees.
 - 1.4. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 1.1.
2. Bonds failing the verification process will NOT be considered to be valid.

PRICE PROPOSAL / BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

CFB Comox FFTA Source Control Project
Comox, BC

BA02 LEGAL NAME AND ADDRESS OF BIDDER

Legal Name:					
Operating Name (if any):					
Address:					
Telephone:		Fax:		PBN:	
E-mail address:					
Industrial Security Program Organisation Number (ISP ORG#) (when required)					

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1.**

BA04 BID (PROPOSAL) VALIDITY PERIOD

The bid must not be withdrawn for a period of sixty (60) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in Contract Documents (CD) section.

BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work by 28 February 2022. Site Works are to be completed by 01 November 2021.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

--

Name and title of person authorized to sign on behalf of Bidder (Type or print)

--

Signature

--

Date

APPENDIX 1 - COMBINED PRICE FORM

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

(a) Work included in each item is as described in the referenced specification section.

(b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

The following are the Tender Items for work, including all labour, material, tools, equipment, overhead, and profit, required to complete the works as described in the attached Specifications and Drawings. The Unit Prices for these Tender Items may be used to adjust the Contract price as the scope of work increases or decreases as required by the Departmental Representative.

BASE WORK (A)						
Item	Class of Labour, Plant or Material	Specification Section	Unit of Measure	Estimated Quantity (EQ)	Price per Unit (PU) applicable taxes extra	Extended amount (EQ x PU) applicable taxes extra
1	Standby Time	01 11 55	Hours	40		
2	Pre-Mobilization Submittals	01 25 20	Lump Sum	1		
3	Mobilization	01 25 20	Lump Sum	1		
4	Site Preparation	01 25 20	Lump Sum	1		
5	Demobilization	01 25 20	Lump Sum	1		
6	Site Facilities – Provision	01 52 00	Lump Sum	1		
7	Site Facilities - Operation	01 52 00	Days	60		
8	Weigh Scale	01 52 00	Lump Sum	1		
9	Closeout Submittals	01 78 30	Lump Sum	1		
10	Shed Demolition and Disposal	02 41 13	Lump Sum	1		
11	Contaminated Water Management (Turbidity Reduction) – Provision	02 61 00.01	Lump Sum	1		
12	Contaminated Water Management (Turbidity Reduction) - Operation	02 61 00.01	Lump Sum	1		
13	Excavation	02 61 00.02	Cubic Meters	15,600		
14	Backfill Material - Crushed Granular Sub-Base	32 11 16	Tonnes	10,600		

15	Backfill Material - 100 mm Pit Run Gravel	32 11 16	Tonnes	17,800		
16	PFAS Contaminated Soil for Destruction	02 61 00.04	Tonnes	12,500		
17	PFAS Contaminated Soil for Stabilization	02 61 00.05	Tonnes	15,500		
18	PFAS Stabilization Amendment	02 61 00.05	Lump Sum	1		
19	Concrete Disposal	02 61 00.06	Lump Sum	1		
20	Site Restoration and Bioswale	01 25 20	Lump Sum	1		
21	New FFTA Design and Construction	01 25 20	Lump Sum	1		
BASE WORK (A) - TOTAL EXTENDED AMOUNT Excluding applicable tax(es)						

OPTIONAL WORK (B)

Pricing described in OPTIONAL WORK (B) must be provided by the bidder.

All bids must include the aforementioned lines. Any bid without the inclusion of these lines will be considered non-compliant and therefore disqualified.

The Contractor grants to Canada the irrevocable option to acquire Work identified below, and as described in Specifications and Drawings, under the same conditions and at the prices and/or rates stated. The Contracting Authority may exercise the option before the expiry of the Contract by sending a written notice to the Contractor.

OPTIONAL WORK (B)						
Item	Class of Labour, Plant or Material	Specification Division - Section	Unit of Measure	Estimated Quantity (EQ)	Price per Unit (PU) applicable taxes extra	Extended amount (EQ x PU) applicable taxes extra
1	Standby Time	01 11 55	Hours	10		
2	Site Preparation	01 25 20	Lump Sum	1		
3	Site Facilities - Operation	01 52 00	Days	25		
4	Weigh Scale	01 52 00	Lump Sum	1		
5	Contaminated Water Management (Turbidity Reduction) - Operation	02 61 00.01	Lump Sum	1		
6	Excavation	02 61 00.02	Cubic Meters	5,600		
7	PFAS Contaminated Soil for Destruction	02 61 00.04	Tonnes	6,500		

Solicitation No. - N° de l'invitation
EZ113-210191/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
PWY031

Client Ref. No. - N° de réf. du client

File No. - N° du dossier
PWY-0-043021

CCC No./N° CCC - FMS No./N° VME

8	PFAS Contaminated Soil for Stabilization	02 61 00.05	Tonnes	3,500		
9	PFAS Stabilization Amendment	02 61 00.05	Lump Sum	1		
10	Site Restoration	01 25 20	Lump Sum	1		
OPTIONAL WORK (B) - TOTAL EXTENDED AMOUNT Excluding applicable tax(es))						

TOTAL EVALUATED BID PRICE	
A Total Extended Amount – Base Work	
B Total Extended Amount – Optional Work	
TOTAL BID AMOUNT: Base Work (A) + Optional Work (B) Excluding applicable tax(es)	

APPENDIX 2 – INTEGRITY PROVISIONS

(Text copied from the Ineligibility and Suspension Policy <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html> dated 2016-04-04)

List of names: All Bidders, regardless of their status under the Policy, must submit the following information when participating in a procurement process or real property transaction:

- Bidders that are corporate entities, including those bidding as joint ventures, must provide a complete list of the names of all current directors or, for a privately owned corporation, the names of the owners of the corporation;
- Bidders bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
- Bidders that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of Bids or offers is completed, or has not been received in a procurement process or real property transaction where no Bid/Offer will be submitted, the Contracting Authority will inform the Bidder of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a Bid or Offer non-responsive, or the Bidder otherwise disqualified for award of a contract or real property agreement.

APPENDIX 3 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES

(page 1 of 2)

PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

1. To encourage employers to participate in apprenticeship training, Bidders bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. The Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. The Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: www.cra-arc.gc.ca. Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications on page 2 of 2 will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available on page 2 of 2.

If you accept fill out and sign page 2 of 2

** The journey person-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

Voluntary Certification

(To be filled out and returned with bid on a voluntary basis)

(page 2 of 2)

Note; The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at Annex B

Name:	
Signature:	
Company Name:	
Company Legal Name:	
Solicitation Number:	
Number of company employees:	
Number of apprentices planned to be working on this contract:	

Trades of those apprentices:

APPENDIX 4 – SUBMISSION REQUIREMENTS AND EVALUATION

SRE 1 TECHNICAL EVALUATION COMPONENT

1.0 MANDATORY CRITERIA

A response to the following sections is a mandatory bid requirement: Make-up of Bidder's Team (1.1), Bidder's Team Experience (1.2), PFAS Destruction Facilities (1.3), Disposal Facilities (1.4) CFB Comox FFTA Source Control Project Mandatory PFAS Destruction Facility Form(s) (1.5), and CFB Comox FFTA Source Control Project Mandatory Disposal Facility Form(s) (1.6).

Using the provided forms or using a reasonable copy of the provided forms on a separate page or pages, provide a response to each of the following mandatory requirements.

Failure by the Bidder to provide the required evidence shall result in the Bidder being considered non-responsive and no further consideration will be given to the Bidder.

1.1. Make-up of Bidder's Team

The Bidder shall be the Prime Contractor for this Contract. In Tables 1a and 1b below identify the parties that make up the Bidder's Team for the CFB Comox FFTA Source Control Project including all subcontractors and/or partners that will provide the primary services in completing the Contract.

At least one party MUST be identified for each of the primary services identified. Only one party may be identified as the Bidder-Prime Contractor. A party may be identified for more than one primary service.

ALL parties identified in Section 1.2 as meeting the experience/qualification requirements MUST be identified below as being part of the Bidder's Team. All PFAS Destruction AND Disposal Facilities identified below MUST also be the same Facilities that are identified in Section 1.3 and Section 1.4

If more than one party is identified for each Service or for each experience/qualification requirement, at least one of the identified parties is required to be the resource used; all additional parties identified must be available as alternates. Any alternates used MUST meet all experience/qualification requirements.

Table 1a Prime Contractor

Bidder – Prime Contractor	Name of Party (If a joint venture or partnership, identify in brackets the key members/partners)
Bidder – Prime Contractor	

Table 1b Primary Services

Primary Service	Name of Parties (Bidder's Team)
Excavation/Backfill	
On-site Stabilization	
PFAS Destruction Facility(ies)	
Disposal Facility(ies)	
New FFTA Design	

1.2. Bidder's Team Experience

Identify the party that directly carried out the work, predominantly with its own forces, whether they were the prime contractor, a subcontractor, or partner. ALL parties identified below MUST also be identified in Section 1.1 above – they must be part of the Bidder's Team for the CFB Comox FFTA Source Control Project. Note that a listed project can be used to demonstrate experience for multiple items, or multiple different projects can be listed to demonstrate experience for each item (if multiple projects are listed for a particular work item, submit on a separate copy of the page – only submit multiple projects if necessary).

- a) Identify in Table 2 projects demonstrating that the party that will carry out the excavation for the CFB Comox FFTA Source Control Project has excavated in a single consecutive 12 month period (either as part of a single project or multiple projects) within the last 5 years (between January 31st 2016 and January 31st, 2021) a total volume of at least 20,000 m³ of contaminated soil. Only one party may be identified. The party must have directly carried out the work, predominantly with its own forces.

Table 2

Name of party that directly carried out the excavation	
Start and end dates (month/day/year to month/day/year) for the excavation, for the year in which the party has excavated in a single consecutive 12-month period within the last 5 years (between January 31 st 2016 and January 31 st , 2021) at least 20,000m ³ of contaminated soil.	

Project name/description (one or two lines), location, and dates (start/end)	Owner/client name	Owner/client contact (email address and/or phone number)	Volume of excavation (m ³)
Total volume excavated within consecutive 12 month period; must sum to at least 20,000 m ³ :			

- b) Identify in Table 3 projects demonstrating that the party that will carry out the on-site material stabilization for the CFB Comox FFTA Source Control Project has performed material stabilization/amendment of at least 1,000 m³ contaminated soil

("contaminated" meaning soil/sediment where substances occur at concentrations that:

- (i) are above background levels and pose, or are likely to pose, an immediate or long-term hazard to human health or the environment, or
- (ii) exceed the levels specified in policies and regulations.),

including the requirement to achieve a leachate target value, verified by laboratory analysis, with the final stabilized/amended material OR a specified percentage amendment by weight as required by the project design and verified by a Qualified Professional.

The stabilization/amendment project(s) must have been performed in a single consecutive 12 month period (either as part of a single project or multiple projects) within the last 5 years (between January 31st 2016 and January 31st, 2021) and include a total volume of at least 1,000 m³:

Table 3

Name of party that directly carried out the stabilization/amendment of contaminated soil	
Start and end dates (month/day/year to month/day/year) for the stabilization/amendment, for the year in which the party has stabilized/amended in a single consecutive 12-month period within the last 5 years (between January 31 st 2016 and January 31 st , 2021) at least 1,000m ³ of contaminated soil	

Project name/description (one or two lines) , location, and dates (start/end)	Owner/client name	Owner/client contact (email address and/or phone number)	Type of contaminate and leachate target value achieved OR percentage verified	Volume of contaminated soil stabilized/amended (m ³)
Total volume stabilized/amended within consecutive 12 month period; must sum to at least 1,000 m ³ :				

1.3. PFAS Destruction Facilities

In the tables below, identify the PFAS Destruction Facility(ies) that is(are) proposed to carry out the work under the Contract. **At least one PFAS Destruction Facility MUST be identified.** More than one facility may be identified.

If multiple facilities are proposed, **at least one facility MUST meet mandatory requirements**, as defined in Specification Section 01 11 55 General Instructions Section 1.2.48. PFAS Destruction Facility. **At least one PFAS Destruction Facility must be identified. More than one PFAS Destruction Facility may be identified, but if multiple facilities are proposed, at least one facility identified MUST meet the mandatory requirements.**

Table 4

Name of PFAS Destruction Facility	Location (city/town, province/territory/state)	Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form Included for Each Facility Listed (Section 1.5)
		<input type="checkbox"/> YES
		<input type="checkbox"/> YES

1.4. Disposal Facilities

In the tables below, identify the Disposal Facility(ies) that is(are) proposed to carry out the work under the Contract. **At least one Disposal Facility MUST be identified for each waste stream.** A Disposal Facility may be listed for more than one waste stream if applicable. More than one facility may be identified.

If multiple facilities are proposed for a waste stream at least one facility must meet the mandatory requirements, as defined in Specification Section 01 11 55 General Instructions Section 1.2.23 Disposal Facility. **All waste streams MUST have at least one facility that meets mandatory requirements. If all waste streams do not have at least one proposed Disposal Facility that meets all requirements the bid will be considered non-responsive and no further consideration will be given to the Bidder.**

Table 5

Material To be Disposed at Facility	Name of Disposal Facility	Location (city/town, province/territory/state)	Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form Included for Each Facility Listed (Section 1.6)
Treated soil, post-destruction			<input type="checkbox"/> YES
Concrete			<input type="checkbox"/> YES
Debris			<input type="checkbox"/> YES

1.5. Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form

Each PFAS Destruction Facility, as defined in Specification Section 01 11 55 General Instructions Section 1.2.48. PFAS Destruction Facility and listed above in Table 4 must have a separate Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form (template below) completed and submitted as part of the Bid Package.

At least one PFAS Destruction Facility must be identified. More than one PFAS Destruction Facility may be identified, but if multiple facilities are proposed, at least one facility identified must meet the stated requirements in the Specifications and solicitation documents.

Bidder must provide a PFAS Destruction Facility for all PFAS Contaminated Soil for Destruction identified in the specifications and account for final destruction of a cumulative tonnage of 19,000 tonnes of soil (include Base and Optional work) prior to Final Completion. Failure to account for destruction of the total cumulative specified tonnage of material will result in the Bidder being considered non-responsive and no further consideration will be given to the Bidder.

For the purposes of this form, "operational" means "in or ready for use", and being authorized by a Facility Regulator under Laws and Regulations to complete the services required under the Contract. For PFAS Destruction Facilities this means the facility is in or ready for use to receive, process, and thermally treat PFAS Contaminated Material at the facility as identified in the permit(s) and/or authorization(s).

For PFAS Destruction Facilities the "valid and subsisting permit, license, certificate, approval, or any other form of authorization issued by a Facility Regulator" at the time of tender closing must authorize all activities required to complete PFAS Destruction as defined in Specification Section 01 11 55 General Instructions Section 1.2.47.

As part of their due diligence, Bidders MUST verify that the proposed facility(ies) meet all requirements. It is suggested that Bidders confirm directly with the facilities, and also with the Facility Regulator. Canada may undertake its own due diligence review to verify if the proposed facilities meet the stated requirements in the Specifications and solicitation documents; however **Canada will not follow up with Bidders for additional information during the solicitation process.** All information provided on the Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form is subject to verification by Canada, if at any time the information on this form is proven to be incorrect or false, the Bidder shall be disqualified and no further consideration will be given to the Bidder.

As a Mandatory part of the bid submission. Bidder's must provide for each proposed PFAS Destruction Facility(ies) the following:

A fully completed Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form authorized by a Qualified PFAS Professional [as defined in **Specification Section 01 11 55 General Instructions Section 1.2.58 Qualified PFAS Professional (QP-PFAS)**]. Note that this form is TWO pages. Provide one separate form, in its entirety, for each destruction facility proposed. Sections 1, 2, and 3 MUST be completed for each PFAS Destruction Facility proposed.

Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form**PROVIDE A SEPARATE FORM FOR EACH PFAS DESTRUCTION FACILITY PROPOSED****Section 1:** Provide the following information

Bidder:	
Name of Qualified PFAS Professional:	
Professional Designation and Jurisdiction of Registration for Qualified PFAS Professional:	
Name of PFAS Destruction Facility:	
Address of PFAS Destruction Facility:	
Number or Identifier of PFAS Destruction Facility permit(s) or other form(s) of authorization:	
Facility Regulator(s) that issued the permit(s) or other form(s) of authorization:	
Material Proposed to be disposed of at facility:	PFAS Contaminated Soil for Destruction <input type="checkbox"/> Please check to confirm
Volume of Material Proposed for destruction at this PFAS Destruction Facility:	

Section 2: Please review and confirm the PFAS Destruction Facility meets following Specification requirements:

At the time of solicitation closing the PFAS Destruction Facility is operational.	<input type="checkbox"/> Please check to confirm
At the time of tender closing the PFAS Destruction Facility has a permit or other form of authorization by the Facility Regulator that specifically authorizes destruction of PFAS. ALTERNATE REQUIREMENT - If the PFAS Destruction Facility permit does not include specific reference to the treatment of PFAS by the Facility Regulator, the PFAS Destruction Facility can meet the PFAS Destruction Effectiveness Target as per the Specification Section 01 11 55 General Instructions Section 1.2.49.	<input type="checkbox"/> Yes, if No go to Alternate Requirement <input type="checkbox"/> Yes <i>One of the two boxes above MUST be checked or the bid will be considered non-responsive and no further consideration will be given to the Bidder</i>

<p>The PFAS Destruction Facility has reviewed all the relevant solicitation documentation, including analytical data provided in Annex D, representing the composition and quality of material to be destroyed at the PFAS Destruction Facility, and prior to Final Completion, the PFAS Destruction Facility can destroy the volume and quality of material proposed, as described in Section 1 above.</p> <p>NOTE: As per Specifications and solicitation documents – the combination of proposed PFAS Destruction Facilities MUST be able to destroy a cumulative volume of 19,000 tonnes prior to Final Completion.</p>	<input type="checkbox"/> Please check to confirm
<p>The PFAS Destruction Facility can issue all associated Certificates of Destruction, as defined in Specification Section 01 11 55 General Instructions Section 1.2.7, prior to Final Completion.</p>	<input type="checkbox"/> Please check to confirm

Section 3: Required Signatures

By signing and sealing this form the Qualified PFAS Professional certifies that they have reviewed the permit for the proposed PFAS Destruction Facility and verifies that the PFAS Destruction Facility can destroy the volume and quality of material proposed, as described in Section 1 above, in concentrations as documented in analytical data provided in Annex D – Environmental Data.

Signature of Qualified PFAS Professional

Mandatory Qualified
PFAS Professional Seal
here:

I hereby certify that the information provided on this form has been verified and is correct:

Signature Destruction Facility Representative

Signature Bidder Representative

All information provided on this form is subject to verification by Canada. If at any time the information on this form is proven to be incorrect or false, the Bidder shall be disqualified and no further consideration will be given to the Bidder.

1.6. Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form

Each Disposal Facility, as defined in Specification Section 01 11 55 General Instructions Section 1.2.23 Disposal Facility and listed above in Table 5 must have a separate Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form (template below) completed and submitted as part of the Solicitation Package.

At least one Disposal Facility must be identified for each waste stream. More than one disposal facility may be identified; but if multiple facilities are proposed for a waste stream, at least one facility identified for each waste stream must meet the stated requirements in the Specifications and solicitation documents.

Bidder must provide a disposal facility(ies) for all soil, post-PFAS destruction, identified as PFAS Contaminated Soil for Destruction and account for final disposal of a cumulative volume of 19,000 tonnes of soil prior to Final Completion. Failure to account for disposal of the total cumulative specified volume of material will result in the Bidder being considered non-responsive and no further consideration will be given to the Bidder.

Bidder must provide a disposal facility(ies) for all concrete, identified as Concrete for Disposal.

Bidder must provide a disposal facility(ies) for all debris, including: Shed Demolition and Disposal; and incidental debris (e.g. piping, fire hydrant, etc.).

For the purposes of this form, "operational" means "in or ready for use", and being authorized by a Facility Regulator under Laws and Regulations to complete the services required under the Contract. For Disposal Facilities this means the facility is in or ready for use to receive, process, and place soil, sediment or other material in its final permanent disposal location at the facility as identified in the permit(s) and/or authorization(s).

For Disposal Facilities the "valid and subsisting permit, license, certificate, approval, or any other form of authorization issued by a Facility Regulator" at the time of tender closing must authorize all activities required to complete disposal, including the placement of soil, sediment or other material in its final disposal location at the facility.

As part of their due diligence, Bidders MUST verify that the proposed facilities meet all requirements. It is suggested that Bidders confirm directly with the facilities, and also with the Facility Regulator. Canada may undertake its own due diligence review to verify if the proposed facilities meet the stated requirements in the Specifications and solicitation documents; however **Canada will not follow up with Bidders for additional information during the tender process.** All information provided on the Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form is subject to verification by Canada, if at any time the information on this form is proven to be incorrect or false, the Bidder shall be disqualified and no further consideration will be given to the Bidder.

As a Mandatory part of the bid submission. Bidder's must provide for each proposed Disposal Facility(ies) the following:

A fully completed Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form authorized by a Qualified Professional [as defined in **Specification Section 01 11 55 General Instructions Section 1.2.57 Qualified Professional (QP)**]. Note that this form is THREE pages. Provide one separate form, in its entirety, for each disposal facility proposed. Sections 1, 2 and 4 MUST be completed for each Disposal Facility proposed. Section 3 must be provided for each Disposal Facility that is a permanent, pre-existing facility and operates on First Nations reserve land in Canada subject to the First Nation Land Management regime outside of the jurisdiction of a Federal, Provincial, Territory, or State government.

Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form

PROVIDE A SEPARATE FORM FOR EACH DISPOSAL FACILITY PROPOSED

Section 1: Provide the following information

Bidder:	
Name of Qualified Professional:	
Professional Designation and Jurisdiction of Registration for Qualified Professional:	
Name of Disposal Facility:	
Address of Disposal Facility:	
Number or Identifier of Disposal Facility permit(s) or other form(s) of authorization:	
Facility Regulator(s) that issued the permit(s) or other form(s) of authorization:	
Material Proposed to be disposed of at facility:	<input type="checkbox"/> Treated soil, post PFAS destruction <input type="checkbox"/> Concrete <input type="checkbox"/> Debris
Volume of Material Proposed for disposal at this Disposal Facility (Only required for Treated soil, post PFAS destruction):	

Section 2: Please review and confirm the Disposal Facility meets following Specification requirements:

At the time of solicitation closing the Disposal Facility is operational (as defined in Technical Evaluation section 1.6).	<input type="checkbox"/> Please check to confirm
<p>For Treated soil, post PFAS destruction, the Disposal Facility has reviewed all the relevant solicitation documentation, including analytical data provided, in Annex D, representing the pre-destruction composition and quality of material to be disposed at the Disposal Facility, and prior to Final Completion, the Disposal Facility can accept the volume and quality of material proposed to be disposed of at this Disposal Facility as described in Section 1 above and has a leachate containment liner(s) as per Specification Section 01 11 55 General Instructions Section 1.2.23.</p> <p>For Concrete, the Disposal Facility has reviewed all the relevant solicitation documentation, including analytical data provided, in Annex C and E, representing the composition and quality of material to be disposed at the Disposal Facility, and prior to Final Completion, the Disposal Facility can accept the volume and quality of material proposed to be disposed of at this Disposal Facility and has a leachate containment liner(s) as per Specification Section 01 11 55 General Instructions Section 1.2.23.</p> <p>For Debris the Disposal Facility has reviewed all the relevant solicitation documentation, including analytical data provided, in Annex C and E, representing the composition and quality of material to be disposed at the Disposal Facility, and prior to Final Completion, the Disposal Facility can accept the volume and quality of material proposed to be disposed of at this Disposal Facility.</p>	<p><input type="checkbox"/> Please check to confirm</p> <p><input type="checkbox"/> Please check to confirm</p> <p><input type="checkbox"/> Please check to confirm</p> <p>(at least one box above MUST be checked, as applicable)</p>
The Disposal Facility can issue all associated Certificates of Disposal, as defined in Specification Section 01 11 55 General Instructions Section 1.2.6, prior to Final Completion.	<input type="checkbox"/> Please check to confirm

Section 3 MUST be completed if the Disposal Facility is a permanent, pre-existing facility and operates on First Nations reserve land in Canada subject to the First Nation Land Management regime outside of the jurisdiction of a Federal, Provincial, or Territory government.

Section 3: Please review and certify the following information:

Confirmation from the Bidder that the Disposal Facility is unable to obtain a permit or license to operate from any applicable potential governing body or agency (i.e., federal, provincial, territorial, or state government).	
	Signature of Bidder Representative
Confirmation from the land owner that they authorize the Disposal Facility to operate, and that they accept liability for the operation of the Disposal Facility and the appropriate management of the resulting contamination.	
	Signature of Land Owner
Confirmation from Qualified Professional that the Disposal Facility is appropriately sited, designed, and managed (i.e. meets the definition of Disposal Facility as per Specification Section 01 11 55 General Instructions Section 1.2.23), and is suitable to accept and manage the disposal of material described in the Specifications and solicitation documents tender documents.	
	Signature of Qualified Professional
Confirmation Disposal Facility can obtain Environmental Liability Insurance covering operation of the facility	
	Signature Disposal Facility Representative

Section 4: Required Signatures

By signing and sealing this form the Qualified Professional certifies that they have reviewed the permit for the proposed Disposal Facility and verifies that the Disposal Facility can accept the material proposed to be disposed of at this Disposal Facility as described in Section 1 above, in concentrations as documented in analytical data provided in the Specification Annexes.

Signature of Qualified Professional

Mandatory Qualified
Professional Seal here:

I hereby certify that the information provided on this form has been verified and is correct:

Signature Disposal Facility Representative

Signature Bidder Representative

All information provided on this form is subject to verification by Canada. If at any time the information on this form is proven to be incorrect or false, the Bidder shall be disqualified and no further consideration will be given to the Bidder

2.0 POINT RATED CRITERIA

- (a) The Part 1 Technical Evaluation Component of the bid will be evaluated by the PWGSC Evaluation Board according to the technical evaluation criteria listed in the solicitation documents. Bidders should note that in areas where Canada considers the Technical Evaluation Component of the bid to be excessive, no additional rating points will be awarded.
- (b) The bid information will be rated from 0 to 10 for each technical criterion/element. The rating is then multiplied by the weight factors shown in the Technical Evaluation Criteria Table to produce a weighted rating.
- (c) In order for the bid to be considered responsive, the bidder must obtain a minimum sixty percent (60%) of the total available cumulative weighted points (minimum 120 points) for the Technical Evaluation Rating.
- (d) The Technical Evaluation Rating score will be pro-rated from the maximum of seventy (70) points. While the maximum weighted technical evaluation total points is 200, the Technical Evaluation Rating score will be relative to Bidders' highest weighted technical evaluation total points.

- (1) The Bidders' total points will receive a Technical Evaluation Rating score as follows:

$$\frac{\text{Bidder's Technical Evaluation Rating Total Points} \times 70}{200}$$

Table 6. Technical Evaluation Points Rated Criteria

Technical Evaluation Criterion	Weight Factor	Rating	Weighted Technical Points Rating
1. Experience of Key Personnel			
Superintendent	1.0	10	0-10
Project Manager	1.0	10	0-10
Qualified PFAS Professional	2.0	10	0-20
Qualified Professional (Civil Design Engineer)	2.0	10	0-20
Qualified Marine Surveyor	2.0	10	0-20
2. Means and Methods of Project Work			
Project Management	1.0	10	0-10
Construction sequence for completion of the work to meet the schedule requirements	1.0	10	0-10
Excavation and Backfilling	1.0	10	0-10
PFAS Contaminated Soil Stabilization	2.0	10	0-20
FFTA Design and Construction	2.0	10	0-20
Environmental Protection	1.0	10	0-10
PFAS Contaminated Material Transport	4.0	10	0-40
Total Points			0-200

2.1. Requirement for Bid Format

- a) The following bid format information should be implemented when preparing the Technical Evaluation Component of the bid:
- (1) Maximum number of pages (including text and graphics) to be submitted for the Point Rated Requirements is: **twenty-five (25) pages, all inclusive. Up to 10 of the 25 pages can be figures and drawings and must include the following:**
 - (a) Conceptual Gantt Chart including milestones, substantial completion and final completion dates as indicated in the specification
 - (2) Submit one (1) bound original hardcopy of the bid or one (1) electronic proposal through epost Connect
 - (3) Minimum font size – 11 point; font types Times New Roman or equal
 - (4) Minimum margins – 12 mm left, right, top, and bottom
 - (5) Double-sided submissions are preferred
 - (6) One (1) page – means one side of a 8.5 inch x 11 inch sheet of paper (i.e. an 11 inch x 14 inch page counts as two (2) pages)
 - (7) The order of the documents should follow the order presented in Section 2.2 and 2.3
 - (8) The following are not part of the page limitation mentioned above;
 - (a) Covering letter
 - (b) Table of Contents
 - (c) Front page of the Technical Evaluation Document
 - (d) Any amendments to the Technical Evaluation Document issued prior to date set for receipt of bid
 - (e) Transmittal Sheets
 - (f) Cover and backing of the document
 - (g) Blank tabs
 - (h) Mandatory Criteria Responses for Section 1.1, 1.2, 1.3, 1.4
 - (i) Mandatory CFB Comox FFTA Source Control Project PFAS Destruction Facility Form(s)
 - (j) Mandatory CFB Comox FFTA Source Control Project Disposal Facility Form(s)
 - (k) Key personnel resumes (maximum 2 pages each)
 - (l) Copies of permits, certificates, approvals, or other forms of authorization
 - (m) RFP Appendices, Annexes, and Attachments
- b) Consequence of non-compliance: any pages which extend beyond the maximum limits indicated, will be extracted from the bid and will not be forwarded to the PWGSC Evaluation Board for evaluation.

2.2. Technical Evaluation Component Criteria #1: Experience of Key Personnel

- a) Describe the Bidder's Key Personnel's experience, accomplishments (including details of their roles and responsibilities), and significant achievements for relevant projects (e.g., excavation of contaminated soil, transport of contaminated soil for treatment/destruction and final disposal, stabilization/amendment of contaminated soil to control leachate, clean material placement, construction of infrastructure and habitat features, contaminated water management, and environmental protection) for each of the following roles:
- (1) **Superintendent:** is in full charge of the on-site operations of the Contractor during the performance of the Work and shall be authorized to accept on behalf of the Contractor any notice, order or other communication given to the Superintendent or the Contractor relating to the Work.
 - (2) **Project Manager:** is in full charge of the administration of the Contract during the performance of the Work and shall manage on behalf of the Contractor the scope, schedule, budget, and risks relating to the Work
 - (3) **Qualified PFAS Professional:** is the Contractor's expert support for any/all PFAS related matters relating to the Work and meets the definition as per Specification Section 01 11 55 General Instructions Section 1.2.58
 - (4) **Qualified Professional (Civil Design Engineer):** is the Contractor's design engineer and Engineer of Record for the New FFTA Design and Construction, and related matters relating to the Work and meets the definition as per Specification Section 01 11 55 General Instructions Section 1.2.57
 - (5) **Qualified Marine Surveyor:** is the Contractor's expert for marine safety and marine transportation related matters relating to the Work and meets the definition as per Specification Section 01 11 55 General Instructions Section 1.2.56

- b) For each of the above roles note the following:
- (1) Only one person may be submitted for each of the roles, though each role may have a different person. If more than one person is submitted for a particular role, only the first person identified will be evaluated. All personnel identified must be available and must be the resource used for duration of project work.
 - (2) Each role should briefly describe how the submitted personnel are relevant to the proposed project (e.g. size, duration, cost, or other relevant details of the project).
 - (3) For each role, a resume of a maximum of two (2) pages **MUST** be provided. Resumes should include relevant experience to similar work associated with this Contract, including number or years of relevant experience. Point rated criteria will take into consideration years of relevant experience in the role proposed for the project.

2.3. Technical Evaluation Component Criteria #2: Means and Methods of Project Work

- a) In their description of means and methods for performing the Work, bidders should explain and demonstrate their understanding of the requirements contained in the Specifications and solicitation documents and explain how they will meet these requirements. Bidders should refer to the submittals information requested in the Specifications to inform the type of information that will help the PWGSC Evaluation Board rate the bidder's understanding of the work under the Contract. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the Work. The description of means and methods should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bids will be evaluated. Simply repeating the statements contained in the solicitation is not sufficient and will decrease the Bidder's rating. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same heading.
- b) Describe the Bidder's proposed sequence, means and methods during the "Project" to perform work in accordance with the Specifications for each of the following categories; representative information for each means and methods evaluation criteria are listed below:
- (1) **Project Management:** Describe Bidder's approach for scope management, schedule management, budget management (including monthly cash flow forecasting), change management, and health and safety.
 - (2) **Construction sequence for completion of the work to meet the schedule requirements:** Describe construction sequence for completion of the work to meet the schedule requirements. Provide both narrative description and conceptual Gantt chart identifying all critical work elements, interdependencies, concurrent work, work durations, milestone dates and substantial and final completion dates to meet the schedule requirements.
 - (3) **Excavation and Backfilling:** Describe types and number of equipment to be used, anticipated working hours per day and production rates, approach to maximize removal of soil per material type, backfill placement methods to achieve requirement thicknesses and compaction tolerances, onsite soil management, positioning/survey control (horizontal and vertical), and any other critical challenges.
 - (4) **PFAS Contaminated Soil Stabilization:** Describe means and methods for achieving the PFAS Stabilization Efficacy Target.
 - (5) **FFTA Design and Construction:** Describe means and methods for achieving the performance and design objectives as per the Specifications and Drawings, proposed materials and supplies for pre-fabricated components, construction plan, and any critical challenges.
 - (6) **Environmental Protection (Including Contaminated Water Management):** Describe means and methods to comply with the Environmental Management Plan, including equipment decontamination, fuel spill prevention and response, dust control, storm water management, and environmental controls. Describe means and methods to manage contaminated water at the Work Site to comply with the Environmental Management Plan, including storage, testing, transport, and other requirements per the Specifications.
 - (7) **PFAS Contaminated Material Transport:** Describe the route and proposed methods and means of transport for the PFAS Contaminated Material, including types and number of transports to be used, location(s) of trans-load facilities (if required), permit requirements, compliance with Environmental Management Plan and all Laws and Regulations that apply, measures of spill prevention, and transport accident risk reduction approaches. Describe methods to protect against loss of PFAS Contaminated Material along the transportation route.
- c) For each of the above categories note the following:
- (1) The proposed sequence, means and methods must be sufficiently complete to adequately describe the general project management processes that will be used on the proposed project.
 - (2) The proposed sequence, means and methods will become part of the Contract. The Bidder will be required to perform the Work using the proposed sequence, methods and means. This is subject to the constraint described below.

- (3) The proposed means and methods cannot contradict the Contract. Submission of proposed means and methods that contradicts the Contract will be deemed as a non-responsive bid and will not be evaluated further.

3.0 PWGSC Evaluation Board and Generic Evaluation Table

- 3.1. The PWGSC Evaluation Board will evaluate the strengths and weaknesses of the Bidder's response to the Technical Evaluation Component criteria and will rate each criterion with even numbers (0, 2, 4, 6, 8 or 10) using the generic evaluation Table 7. The final score will be a single score agreed to by the entire Board.

Table 7. Technical Evaluation Component Generic Evaluation Criteria

Non Responsive	Inadequate	Weak	Adequate	Fully Satisfactory	Strong
Did not submit information which could be evaluated	Lacks complete or almost complete understanding of the requirements.	Has some understanding of the requirements but lacks adequate understanding in some areas of the requirements.	Demonstrates a good understanding of the requirements.	Demonstrates a very good understanding of the requirements.	Demonstrates an excellent understanding of the requirements.
	Weaknesses cannot be corrected	Generally doubtful that weaknesses can be corrected	Weaknesses can be corrected	No significant weaknesses	No apparent weaknesses
	Bidder do not possess qualifications and experience	Bidder lacks qualifications and experience	Bidder has an acceptable level of qualifications and experience	Bidder is qualified and experienced	Bidder is highly qualified and experienced
	Team proposed is not likely able to meet requirements	Team does not cover all components or overall experience is weak	Team covers most components and will likely meet requirements	Team covers all components - some members have worked successfully together	Strong team - has worked successfully together on comparable projects
	Sample projects not related to this requirement	Sample projects generally not related to this requirement	Sample projects generally related to this requirement	Sample projects directly related to this requirement	Leads in sample projects directly related to this requirement
	Extremely poor, insufficient to meet performance requirements	Little capability to meet performance requirements	Acceptable capability, should ensure adequate results	Satisfactory capability, should ensure effective results	Superior capability, should ensure very effective results

SRE 2 PRICE EVALUATION

- (a) The Part 2 – Price Bid Component envelopes, corresponding to responsive bids which have achieved the minimum pass mark of **one-hundred and twenty (120) points AND** met the Mandatory Criteria from the Technical Evaluation Component are opened upon completion of the technical evaluation.
- (b) When there are three or more responsive bids, an average price is determined by adding all the price bids together and dividing the total by the number of price bids being opened. All price bids which are greater than twenty-five percent (25%) above the average price will be set aside and receive no further consideration. This calculation will not be conducted when only one or two responsive bids are received.
- (c) The remaining price bids are rated as follows:
- (1) The lowest priced bid receives a Price Rating Possible Range of 100 (Maximum Score 30)
 - (2) The subsequent prices will receive a Price Rating Score as follows:

$$\frac{\text{Lowest Price} \times 30}{\text{Bid Price}}$$

SRE 3 EVALUATION OF BIDS

1.0 Total Bid Score Evaluation

- (a) Canada will evaluate the Bidders' responses received and such evaluation will be based on the following factors:
- (1) compliance with the terms and conditions of this solicitation;
 - (2) the cost representing best value for a technically compliant bid to Canada for the work, having regard to qualifications, exceptions or alterations to the technical requirements;
 - (3) assessment of all technical documentation and information for technical compliance;
 - (4) delivery date compliance with the specified schedule;
- (b) Total Scores will be established in accordance with the following:

Table 8. Total Bid Score Evaluation

	Rating Possible Range	% of Total Score	Score (Points)
Technical Evaluation Rating	0-200	70	0-70
Price Rating	0-100	30	0-30
Combined Total Score		100	0-100

- (c) **The top ranked bid is the bid with the highest Total Score** (Technical Evaluation Rating Score plus Price Rating Score). In the case where the Total Score is a tie, the Bidder submitting the lower/lowest responsive bid price for the Work will be selected.
- (d) Canada reserves the right to reject any bid which does not comply with this solicitation. Any deviation is to be clearly identified and supported with full details.
- (e) Any Bidder may be required to demonstrate to Canada's satisfaction that it is capable of successfully completing the work in accordance with the Specifications and this solicitation.
- (f) Should the Bidder provide the requested information to Canada in confidence while indicating that the disclosed information is confidential, then Canada will treat the information in a confidential manner as provided in the *Access to Information Act*.

1.1 Basis of Selection – Highest Combined Rating of Technical Evaluation Rating Score and Price Rating Score

- (a) To be declared responsive, a bid must:
- (1) comply with all the requirements of the bid solicitation;
 - (2) meet all mandatory technical criteria;
 - (3) obtain the required minimum pass score of sixty (60%) percent cumulatively for the Technical Evaluation Criteria (Table 6);
- (b) Bids not meeting 1.1 (a) (1) or (2) or (3) above will be declared non-responsive.
- (c) The selection will be based on the highest responsive combined Technical Evaluation Rating Score and Price Rating Score. The ratio will be 70% for the technical evaluation rating and 30% for the price rating. The rating is performed on a scale of 100 Points.

The table below illustrates an example where five bids are received and the selection of the contractor is determined by an 70/30 ratio of Technical Evaluation Rating Score and Price Rating Score, respectively.

Table 9. Basis of Selection – Highest Combined Total Score: Technical Evaluation Rating Score (70%) and Price Rating Score (30%)

	Bidder				
	Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5
Mandatory Criteria	Yes	Yes	Yes	No	Yes
Technical Evaluation Rating	175/200	100/200	125/200	Did not meet Mandatory Criteria, Technical Not Scored	150/200
Evaluated Bid Price	\$120	Not Technically Compliant – Bid Price Not Opened	\$100	Bid Price Not Opened	\$110
Calculations					
Technical Evaluation Rating Score	$175/200 \times 70 = 61.25$	--	$125/200 \times 70 = 43.75$	--	$150/200 \times 70 = 52.5$
Price Rating Score	$100/120 \times 30 = 25$		$100/100 \times 30 = 30$		$100/110 \times 30 = 27.27$
Combined Total Score	$61.25 + 25 = 86.25$		$43.75 + 30 = 73.75$		$52.5 + 27.27 = 79.77$
Overall Rating	1 st		3 rd		2 nd

Solicitation No. - N° de l'invitation
EZ113-210191/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
PWY031

Client Ref. No. - N° de réf. du client

File No. - N° du dossier
PWY-0-043021

CCC No./N° CCC - FMS No./N° VME

ANNEX A - SECURITY REQUIREMENT CHECK LIST (SRCL)



SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		Public Works and Government Services Canada	2. Branch or Directorate / Direction générale ou Direction Pacific-RPS-PTS	
3. a) Subcontract Number / Numéro du contrat de sous-traitance			3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail CFB Comox FFTA Source Control				
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?			<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?			<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis				
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)			<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.			<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?			<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès				
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>		Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion				
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>		No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>				
Restricted to: / Limité à : <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays :		Restricted to: / Limité à : <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays :		Restricted to: / Limité à : <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays :
7. c) Level of information / Niveau d'information				
PROTECTED A PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>		PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>		PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>		PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>		NATO SECRET NATO SECRET <input type="checkbox"/>		CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>		COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>		SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>				TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>				TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET- SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:

Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☒ No ☐ Yes
Non Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui



PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
							NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?



No
Non



Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?



No
Non



Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Osguthorpe, Dave	Senior Environmental Specialist	

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
250-217-4767	250-363-0675	dave.osguthorpe@pwgsc.gc.ca	2020/05/15

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Fleury, Jean-Michel	SO	

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date
819-639-9758	--	jean-michel.fleury@tpsgc-pwgsc.gc.ca	

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☐ No / Non ☐ Yes / Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date

ANNEX B - CERTIFICATE OF INSURANCE

(Not required at solicitation closing)

CERTIFICATE OF INSURANCE**Page 1 of 2**Travaux publics et
Services gouvernementaux
CanadaPublic Works and
Government Services
Canada

Description and Location of Work CFB Comox FFTA Source Control Project Comox, BC					Contract No. EZ113-210191/001/PWY	
					Project No.	
Name of Insurer, Broker or Agent		Address (No., Street)		City	Province	Postal Code
Name of Insured (Contractor)		Address (No., Street)		City	Province	Postal Code
Additional Insured <i>Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services</i>						
Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
Commercial General Liability Umbrella/Excess Liability				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
				\$	\$	\$
Builder's Risk / Installation Floater				\$		
Pollution Liability				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		Aggregate \$
Marine Liability				\$		
I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.						
<div></div>				<div></div>		
Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)				Telephone number		
<div></div>				<div></div>		
Signature				Date D / M / Y		

CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The Policy shall be endorsed to provide the Owner with not less than 30 day notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Contractors Pollution Liability

The policy must have a limit usual for a contract of this nature, but not less than **\$1,000,000** per incident or occurrence and in the aggregate.

Marine Liability

The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability.

The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the *Marine Liability Act*, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.

The policy must waive all rights of subrogation against Canada as represented by Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.

**ANNEX C - VOLUNTARY REPORT FOR APPRENTICES EMPLOYED DURING THE CONTRACT
(SAMPLE)**

(This report is not required at bid deposit)

The Contractor should compile and maintain records on the number of apprentices and their trade that were hired to work on the contract.

The Contractor should provide this data in accordance with the format below. If no apprentices were hired during the contract period, the Contractor should still provide a "nil" report.

The data should be submitted six months after the Contract award or at the end of the Contract, whichever comes first to the Contracting Authority.

Number of apprentices hired	Trade