



Public Services and Procurement Canada  
Finance and Administration Branch  
Departmental Materiel and Acquisitions Services  
BY EMAIL to the Contracting Authority:  
Marie-Anne.Clancy@tpsgc-pwgsc.gc.ca

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal to: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the supplies and services listed herein or on any attached sheets at the price(s) set out therefor.

Propositions aux : Travaux publics et Services gouvernementaux Canada

Nous offrons par la présente de vendre à sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les articles et les services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Solicitation No. - N° de l'invitation 10072050	Type - Genre Amendment	Update - Mise à jour 001
Solicitation closes - L'invitation prend fin at - à 2:00 PM (EST) - 14h00 (HNE) on - le 2021-01-26	PWGSC File No. - N° de référence de TPSGC 10072050	

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Date of Solicitation - Date de l'invitation 2021-01-06	
Address inquiries to - Adresser toute demande de renseignements à :  Marie-Anne.Clancy@tpsgc-pwgsc.gc.ca	
Area code and Telephone No. Code régional et N° de téléphone	Facsimile No. N° de télécopieur
Destination NCR	

**Instructions:**  
Municipal taxes are not applicable.

Unless otherwise specified herein by the Crown, all prices quoted are to be net prices in Canadian funds including Canadian customs duties, excise taxes, and are to be F.O.B, including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax is to be shown as a separate item.

**Instructions:**  
Les taxes municipales ne s'appliquent pas.

Sauf indication contraire, énoncée par la Couronne, dans les présentes, tous les prix indiqués sont des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être F.A.B, y compris tous frais de livraison à la (aux) destination(s) indiquée(s). La somme de la taxe sur les produits et services devra être un article particulier.

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Facsimile No. - N° de télécopieur	
Telephone No. - N° de téléphone	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)	
Signature	Date

Amendment 001 is issued to amend the RFP and provide answers to questions received from the industry.

### Amendments

1. At page 26 of 45, Part 6, article 6.2.2 Supplemental General Conditions, **delete**:  
4010 (2012-07-16), Services - Higher Complexity, apply to and form part of the Contract.

And **replace** with:

Supplemental general conditions 4003 (2010-08-16) Licensed Software; and  
Supplemental general conditions 4004 (2013-04-25) Maintenance and Support Services for Licensed Software

2. At page 29 of 45, Part 6, article 6.11 Priority of Documents, **delete**:  
the supplemental general conditions 4010 (2012-07-16), Services - Higher Complexity;

And **replace** with:

the supplemental general conditions 4003 (2010-08-16) Licensed Software;  
the supplemental general conditions 4004 (2013-04-25) Maintenance and Support Services for Licensed Software

### Questions and Answers

#### Question 1

##### Appendix B - Basis of Payment p. 44

Annual usage is described as "unlimited", however, the price charged must appear as "unit". We therefore understand that this is a "bulk" subscription covering a certain number of participants. How many potential learners would be affected by the use of the e-learning program?

#### Answer 1

We anticipate that unlimited licenses to the online platform will be offered to employees in our sectors (approximately 3,500 employees) to enhance their second official language learning, with or without tutoring. However, it is still difficult to determine how many employees will participate.

#### Question 2

##### Section 4.1 - Self-study without tutoring p. 36

You mention that learners who have chosen this type of training will be required to complete an "initial oral assessment" to evaluate their eligibility for the test preparation program. In the event that they do not have the required level, the provider is required to "submit a detailed learning plan". Since self-directed learners only (without tutoring) are not eligible for the oral aspect of the preparation, do you consider the online placement test to be sufficient or do you wish to assess their oral skills as well? We have an online placement test for learners who are doing self-study only (no tutoring).

#### Answer 2

An online placement test for this type of training without tutoring will be deemed sufficient.

**Question 3**

**Section 5.1 – Pedagogical Advisor and Teacher Resource Requirements p.38**

You mention that technical training on the use of the WebEx platform must be provided by the educational consultant. Would you agree to this training being conducted by a representative of the technical team?

**Answer 3**

Yes, this option is acceptable.

**Question 4**

**Section M5, Tenderer's Teaching Resources p.15**

It states "The contractor must provide a copy of the evaluation. Failure to provide this document will result in the bid being declared non-responsive and the evaluation will be rejected. "Do you wish to receive a copy of the language evaluation to be completed by the teacher resource(s), or the evaluation of each of the proposed teacher resource(s)?"

**Answer 4**

The evaluation of the proposed teaching resources.

**Question 5**

**Section R4.2, Teacher Resources p.22**

It states that "the bidder must provide written confirmation of the hours taught by each teacher resource...". Can this confirmation be provided by the pedagogical advisor or vice-president? If so, what authority can do so?

**Answer 5**

The Vice-President will be able to certify hours of teaching resources.

**All other terms and conditions remain the same.**