



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

**LETTER OF INTEREST  
LETTRE D'INTÉRÊT**

Comments - Commentaires

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Vehicles & Industrial Products Division  
140 O'Connor, Tower East  
4th Floor  
140 O'Connor, Tour Est  
4ème étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Electric Medium & Heavy Duty Trucks Availability of Electric Medium and Heavy Duty Vehicles	
<b>Solicitation No. - N° de l'invitation</b> E60HP-20ETRK/A	<b>Date</b> 2021-01-07
<b>Client Reference No. - N° de référence du client</b> E60HP-20ETRK	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$\$HP-512-79539
<b>File No. - N° de dossier</b> hp512.E60HP-20ETRK	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-02-10</b> Heure Normale de l'Est HNE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Serra, Donna	<b>Buyer Id - Id de l'acheteur</b> hp512
<b>Telephone No. - N° de téléphone</b> (613) 297-2635 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur ( taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**Request for Information (RFI) for the Acquisition of Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks for Public Services and Procurement Canada (PSPC)**

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## **PART 1 – BACKGROUND, PURPOSE AND NATURE OF THE RFI**

### **1. Background of the Request for Information**

The Government of Canada has committed to transition to low-carbon and climate-resilient operations while also reducing environmental impacts beyond carbon. The [Greening Government Strategy](#) articulates an ambitious set of goals and commitments to ensure that Canada is a global leader in government operations that are low-carbon, resilient and green.

This includes reducing greenhouse gas emissions from federal government facilities and fleets by 40% below 2005 levels by 2030 (with an aspiration to achieve this target by 2025) and 80% below 2005 levels by 2050 (with an aspiration to be carbon neutral).

To achieve this target, the government is adopting low-carbon mobility solutions, deploying supporting infrastructure in its facilities, and modernizing its fleet. The Strategy commits to ensuring 75% of new light-duty unmodified fleet vehicle purchases are zero-emission vehicles (ZEVs) or hybrids and ensuring that the government's light-duty administrative fleet comprises at least 80% ZEVs by 2030. ZEVs include battery electric, plug-in hybrid, and hydrogen fuel cell vehicles. The government has also established innovative programs – such as the [Greening Government Fund](#) and [Innovative Solutions Canada](#) – that can support the purchase, testing and use of innovative, low-carbon vehicle solutions.

The federal government is also working to reduce emissions from other parts of its fleet and is interested in exploring HEV and ZEV options for its commercial vehicles, such as medium and heavy duty trucks.

### **2. Purpose of the Request for Information**

Public Service and Procurement Services Canada (PSPC) is launching a Request for Information (RFI) in order to seek information and feedback from suppliers and the industry with regard to the availability of Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks, as described herein.

The purpose of this Request for Information (RFI) is to achieve the following:

- a) Provide industry with an early opportunity to assess, comment and suggest changes to the Department's Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks procurement strategy in order to procure Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks; (detailed in Annex 1 and 2)
- b) Determine the capability of suppliers to provide Electric and Alternative Fuel Powertrain Medium and Heavy Duty Trucks; (detailed in Annex 1 and 2)
- c) Obtain supplier feedback on any issues that would impact their ability to bid on any Solicitations and/or deliver on the department's requirements for Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks; (detailed in Annex 1 and 2)
- d) Gather industry knowledge, expertise and recommendations with regard to best practices that would increase the success of the acquisition of Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks and/or identify any risks that would impact the ability to acquire these Vehicles.

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- e) Enhance competition, access and fairness of the resulting solicitation, while reducing acquisitions costs by leveraging departmental business volumes, build stronger relationships with the supplier community, improve procurement delivery lead times and increase competition, openness and transparency.

### **3. Nature of the Request for Information**

This is not a bid solicitation. This RFI will not result in the award of any contract. As a result, potential suppliers of any goods or services described in this RFI should not reserve stock or facilities, nor allocate resources, as a result of any information contained in this RFI. Nor will this RFI result in the creation of any source list. Therefore, whether or not any potential supplier responds to this RFI, this will not preclude that supplier from participating in any future procurement. Also, the procurement of any of the goods and services described in this RFI will not necessarily follow this RFI. This RFI is simply intended to solicit information and feedback from industry with respect to the matters described in this RFI.

Nothing in this RFI will be construed as a commitment from PSPC to issue a solicitation for this project. PSPC may use non-proprietary information provided in this review and/or in the preparation of any formal solicitation document.

PSPC will not be bound by anything stated herein and reserves the right to change at any time, any or all parts of the requirement, as it deems necessary. PSPC also reserves the right to revise its procurement approach, as it considers appropriate, either based upon information submitted in response to this RFI or for any other reason it deems appropriate.

## **PART 2 – INSTRUCTIONS FOR RESPONDING TO RFI**

### **1. Nature and Format of Responses Requested**

The department is seeking input and responses to specific questions (refer to Annex 1 and 2) from the industry and suppliers covering important elements of the requirement prior to proceeding with finalizing its vehicle procurement strategy.

Respondents are invited to provide comments regarding the content of Annex 1 and 2 by completing and returning both Annexes. Respondents should explain any assumptions they make in their interpretation of the requirements.

### **2. Response Costs**

PSPC will not reimburse any respondent for expenses incurred in responding to this RFI.

### **3. Treatment of Responses**

#### **3.1 Use of Responses**

Responses will not be formally evaluated. However, the responses received may be used by PSPC to develop or modify procurement strategies or any draft documents contained in this RFI. PSPC will review all responses received by the RFI closing date. PSPC may, in its discretion, review responses received after the RFI closing date.

#### **3.2 Review Team**

A review team composed of representatives of PSPC will review the responses. PSPC reserves the right to hire any independent consultant, or use any Government resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.

#### **3.3 Confidentiality**

Respondents should indicate and mark any portions of their response that they consider proprietary or confidential. PSPC will handle these portions in a confidential manner in accordance with the Access to Information Act of Canada.

#### **3.4 Follow-up Activity**

PSPC may, at its discretion, contact any respondents to follow up with additional questions or for clarification of any aspect of a response. PSPC may, at its discretion agree to meet with respondents to provide respondents with the opportunity to present and/or demonstrate their capabilities in relation to this RFI. Respondents' presentations are at no obligation to PSPC and respondents will be responsible for all costs associated with PSPC's invitation to make a presentation.

#### **4. Contents of this RFI**

This RFI references a potential change of procurement strategy for Electric, hybrid and Alternative Fuel Powertrain Medium and Heavy Duty Trucks. It includes a Supplier Response Form which is not to be considered the final version. Comments regarding any aspect of this RFI are requested. This RFI also contains specific questions addressed to the industry.

##### **4.1 Historical & Volumetric Data**

The data contained within this RFI is being provided to respondents purely for information purposes. Although it represents the best information currently available to PSPC, there is no guarantee that the data is complete or free from error.

#### **5. Format of Responses**

##### **5.1 Cover Page**

If the response includes multiple volumes, respondents are requested to indicate on the front cover page of each volume the title of the response, the request for information number, the volume number and the full legal name of the respondent.

##### **5.2 Title Page**

The first page of each volume of the response, after the cover page, should be the title page, which should contain:

- a) The title of the respondent's response and the volume number;
- b) The name and address of the respondent;
- c) The name, address and telephone number of the respondent's contact;
- d) The date; and,
- e) The RFI number.

##### **5.3 Number of Copies**

PSPC requests that respondents submit their responses electronically in MS Word, PDF or compatible formats. Hardcopy responses will also be accepted.

#### **6. Enquiries**

This is not a bid solicitation. Accordingly, Canada will not respond to enquiries in writing or by circulating answers to all potential suppliers. However, Respondents who have questions should submit them by email to:

Donna Serra  
Public Services and Procurement Canada  
Industrial Products and Vehicles Procurement Directorate (IPVPD)  
E-mail: [donna.serra@pwgsc-tpsgc.gc.ca](mailto:donna.serra@pwgsc-tpsgc.gc.ca)

**The single point of contact for this RFI is:**

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Donna Serra

Public Services and Procurement Canada  
Industrial Products and Vehicles Procurement Directorate (IPVPD)

Telephone: 613-297-2635

E-mail: [donna.serra@pwgsc-tpsgc.gc.ca](mailto:donna.serra@pwgsc-tpsgc.gc.ca)

## 7. Submission of Responses

### 7.1 Submission of Bids – epost Connect ONLY

a) Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit **via e-post Connect** by the date and time indicated on page one of the bid solicitation.

**Note:** For bidders needing to register with epost Connect the email address is:  
[tpsgc.dgareceptiondessousmissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessousmissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca).

**Interested Bidders must register at least six days prior to solicitation closing date.**

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

b) Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to PWGSC will not be accepted.

### 7.2 Responsibility for Timely Delivery

Each respondent is solely responsible for ensuring its response is delivered on time to the correct location.

### 7.3 Identification of Response

Each respondent should ensure that its name and return address, the request for information number and the closing date appear legibly on the outside of the response.

## 8. Security Requirements

There is no security requirements associated with responding to this RFI. Any future procurement actions undertaken in support of this requirement will not require a government security clearance.

## 9. Official Languages

Responses to this RFI are requested to be presented in either of the Official Languages of Canada (English or French).