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REVISION 001 TO A REQUEST FOR PROPOSAL

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions remain the same.

Issuing Office - Bureau de distribution :
Parks Canada Agency
National Contracting Services
30 Victoria Street
Gatineau, QC J8X 0B3

Title - Sujet : Pay Equity Consultant	
Solicitation No. - N° de l'invitation : 5P047-20-0168/A	Date : January 07, 2021
Amendment No. - N° de modification : 001	
Client Reference No. - N° de référence du client : N/A	
GETS Reference No. N° de référence de SEAG : PW-20-00936516	

Solicitation Closes - L'invitation prend fin : At - à : 2 :00 PM On - le : January 14, 2021	Time Zone - Fuseau horaire Eastern time
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F.O.B. - F.A.B. : Plant - Usine : <input type="checkbox"/> Destination : <input checked="" type="checkbox"/> Other - Autre : <input type="checkbox"/>	
Address Enquiries to - Adresser toutes demande de renseignements à : Patrick Alguire	
Telephone No. - N° de téléphone : 873-355-2516	Email Address – Courriel : pat.alguire@canada.ca
Destination of Goods, Services, and Construction - Destination des biens, services, et construction : See Herein	

TO BE COMPLETED BY THE BIDDER - À REMPLIR PAR LE SOUMISSIONNAIRE

Vendor/ Firm Name - Nom du fournisseur/ de l'entrepreneur :	
Address - Adresse :	
Telephone No. - N° de telephone :	Fax No. - N° de télécopieur :
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur	
Signature :	Date :

Solicitation No. - N° de l'invitation :
5P047-20-0168/A

Amd. No. - N° de la modif. :
001

Contracting Authority - Autorité contractante :
Patrick Alguire

Client Ref. No. - N° de réf. du client :
n/a

Title – Titre :
Pay Equity Consultant

Amendment 001

This amendment is raised to respond to questions:

1. Question and Responses

Q1: MT1 states that:

The Bidder must submit a detailed CV for its proposed Pay Equity Expert resource demonstrating that they meet the minimum mandatory requirements (educational and work experience).

In the CV, the Bidder should include, as a minimum:

- *Name, category and level of proposed resource;*
- *Education;*
- *Professional Accreditations (if any);*
- *Work/project experiences*

Can you please provide a flex grid or something to follow the minimum mandatory requirements (educational and work experience)?

A1: MT1 will be used for other Mandatory/Point Rate criteria.

Q2: With respect to Part 5 – Certifications and Additional Information;

- We can provide some documents (such as 5.1) on submission and we have members of our team certified. If we are the successful bidder, we can proceed with other team members being certified / completing the forms if required. Is that OK?

A2: All the certification in section 5 apply to the firm and not the resource(s).

Section 5.1, specifically 5.1.1, is only needed based on specific criteria provided in the hyperlink in section 5.1.1.

Section 5.2 does not need to be provided with the proposal but would be required before contract award.

Q3: With respect to section 6.7.3, we understand there is the limitation of \$100,000.

- We would like to clarify if the amount of \$100,000 is for the initial project (preparation), and does not include the pricing for the optional years (Year 1, 2 and 3)
- Would exceeding the limit in 6.7.3 disqualify us from the bid?
- We have assumed a remote support during the COVID period 2021 and would have additional fees (in the optional years) for travel / accommodation once travel restrictions are lifted.
Can you confirm that this would not disqualify us from the bid and that the Agency would negotiate a higher rate?

A3: At this time, the budget is \$100,000.00. Option years are included in the RFP in the event work needs to be extended, however that does not guarantee an increase to the budget.

As per the information in Attachment 1 to part 3, Pricing Schedule, the evaluated days included are for evaluation purposes only and do not impact the section 6.7.3.

No travel and living expenses will be provided for any work or attending meetings within the National Capitol Region (NCR). Travel and living expenses would only apply if travel outside of the NCR is required.

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n/a

Title – Titre :
Pay Equity Consultant

Q4: In Annex A – Statement of Work and under the Limitations – is it required that we must be able to do all of those bullets (specifically - the ability to communicate in both official languages orally and in writing as well as using tools provided by Parks Canada (such as PCA laptop)?

A4: Yes.

Q5: Can you please provide the following documents in Words or PDFs?

- *The general conditions 2010B (2020-05-28), General Conditions – Professional Services (Medium Complexity);*
- *SACC Manual clause G1005C (2016-01-28), Insurance – No Specific Requirement*
- *SACC Manual clause A7017C (2008-05-12), Replacement of Specific Individuals*

A5: No, all the SACC clauses listed above can be accessed on our buyandsell website using the SACC search tool here: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all>

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED