



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions Bid Receiving  
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1st Floor/1ère étage, Suite 1212  
100-1045 Main Street  
Moncton  
New Brunswick  
E1C 1H1  
Bid Fax: (506) 851-6759

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Acquisitions NB/PEI (Moncton Office) – Bureau  
d'acquisitions N.-B./Î.-P.-É. (Moncton)  
1045 Main Street / 1045, rue Main  
Moncton  
New Bruns  
E1C 1H1

<b>Title - Sujet</b> RISO Building Materials	
<b>Solicitation No. - N° de l'invitation</b> W2037-200095/A	<b>Date</b> 2021-01-10
<b>Client Reference No. - N° de référence du client</b> W2037-200095	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$MCT-032-5879
<b>File No. - N° de dossier</b> MCT-9-42112 (032)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Atlantic Standard Time AST <b>on - le 2021-02-10</b> Heure Normale de l'Atlantique HNA	
<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Savoie (MCT), Ginette	<b>Buyer Id - Id de l'acheteur</b> mct032
<b>Telephone No. - N° de téléphone</b> (506)381-2680 ( )	<b>FAX No. - N° de FAX</b> (506)851-6759
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE VARIOUS UNITS AS PER CALL-UP COMBAT TRAINING CENTRE GAGETOWN OROMOCTO New Brunswick E2V4J5 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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W2037-200095/001  
Client Ref. No. - N° de réf. du client  
W2037-200095

Amd. No. - N° de la modif.  
File No. - N° du dossier  
mct-9-42112

Buyer ID - Id de l'acheteur  
MCT032  
CCC No./N° CCC - FMS No./N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6            Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7            7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include are as follows:

- Annex A – Statement of Requirement
- Annex B – Basis of Payment
- Annex C – Electronic Payment Instruments
- Annex D – List of Directors
- Annex E – Delivery Instructions

### **1.2 Summary**

- 1.2.1 Request for a Standing Offer for the supply and delivery of miscellaneous construction materials (listed at Annex B) on an “as and when requested” basis to Combat Training Centre located at Oromocto, New Brunswick during the period from the date of award to March 31, 2023.
- 1.2.2 The requirement is subject to the provisions Canada Free Trade Agreement (CFTA), World Trade Organization Agreement on Government Procurement (WTO-AGP), Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), Canada-Chili Free Trade Agreement (CCFTA), Canada-Honduras Free Trade Agreement, Canada-Korea Free Trade

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Agreement, Canada-Panama Free Trade Agreement/Canada-Peru Free Trade Agreement (CPFTA), Canada-Ukraine Free Trade Agreement (CUFTA) and Canada-Columbia Free Trade Agreement.

### 1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

### 1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

## PART 2 - OFFEROR INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2019/03/04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

#### 2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
C9000T	Pricing	2010/08/16
M0019T	Firm Price and/or Rates	2007/05/25
M1004T	Condition of Material - Offer	2016/01/28

## 2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSO.

Note: For offerors choosing to submit using epost Connect for offers closing at the Bid Receiving Unit in New Brunswick/Prince Edward Island (NB/PEI) the email address is:

[TPSGC.RARceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.RARceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca)

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

PWGSC Acquisitions, Bid Receiving Box  
1st Floor, Suite 1212  
100-1045 Main Street  
Moncton, NB E1C 1H1

Email: [TPSGC.RARceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.RARceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca)

**Note:** Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect."

Facsimile number: (506) 851-6759

## 2.3 Former Public Servant

### Former Public Servant - Competitive - Offer

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

### Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;

- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

#### **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** ( ) **NO** ( )

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

#### **Work Force Adjustment Directive**

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** ( ) **NO** ( )

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;

- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## 2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) days calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

## 2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Financial Offer  
Section II: Certifications

- If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Financial Offer (1 hard copies)  
Section II: Certifications (1 hard copies)

- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

## **Section I: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

### **3.1.1 Electronic Payment of Invoices - Offer**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex C Electronic Payment Instruments, to identify which ones are accepted.

If Annex C Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### **3.1.2 Exchange Rate Fluctuation**

[C3011T](#) (2013/11/06), Exchange Rate Fluctuation,

**Section II: Certifications** Offerors must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **4.1.1 Financial Evaluation**

SACC *Manual* Clause [M0220T](#) (2016/01/28), Evaluation of Price - Offer

### **4.2 Basis of Selection**

An offer must comply with the requirements of the Request for Standing Offer to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

### **5.1 Certifications Required with the Offer**

Offerors must submit the following duly completed certifications as part of their offer.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

## 5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour/s website) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Canada will also have the right to terminate the Call-up for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Offeror must provide the Standing Offer Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before the issuance of a Standing Offer. If the Offeror is a Joint Venture, the Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

## PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

### 6.1 Financial Capability

SACC Manual clause [M9033T](#) (2011/05/16) Financial Capability

## PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 7.1 Offer

**7.1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

## **7.2 Security Requirements**

**7.2.1** There is no security requirement applicable to the Standing Offer.

## **7.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### **7.3.1 General Conditions**

[2005](#) (2017/06/21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

## **7.4 Term of Standing Offer**

### **7.4.1 Period of the Standing Offer**

The period for making call-ups and providing services against the Standing Offer is from April 1, 2021 to March 31, 2023 inclusive.

### **7.4.4 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex E of the Standing Offer.

## **7.5 Authorities**

### **7.5.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: Ginette Savoie  
Title: Supply Specialist  
Public Services and Procurement Canada  
Acquisitions Branch  
Address: 1045 Main Street, 4<sup>th</sup> Floor  
Moncton, New Brunswick  
E1C 1H1  
Telephone: (506)381-2680  
Facsimile: (506) 851-6759

Solicitation No. - N° de l'invitation  
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Buyer ID - Id de l'acheteur  
MCT032  
CCC No./N° CCC - FMS No./N° VME

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E-mail address: ginette.savoie@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### 7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

### 7.5.3 Offeror's Representative (Offeror please complete)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### 7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

### 7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Department of National Defence  
Combat Training Centre Headquarters (CTC HQ) Contracts Office

And

Department of National Defence

## Combat Training Centre (CTC) Lodger Units

### 7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using Form PWGSC-TPSGC 942, Call-up Against a Standing Offer

### 7.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Applicable Taxes included).

### 7.11 Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$420,000.00 unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

### 7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017/06/21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A; (2015/09/03), General Conditions – Goods (Medium Complexity)
- e) Annex A, Requirement
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*)

### 7.13 Certifications and Additional Information

#### 7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

#### **7.14 Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

#### **7.15 Transition to an e-Procurement Solution (EPS)**

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

### **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

#### **7.1 Statement of Requirement**

The Contractor must perform the Work described in the call-up against the Standing Offer.

#### **7.2 Standard Clauses and Conditions**

##### **7.2.1 General Conditions**

2029 (2016/04/04), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

2010A (2018/06/21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

#### ***REMARK 2010B - section 15, 2010C - section 13***

Section 2010B section 15, Interest on Overdue Accounts, of 2010B 2020/05/28 General Conditions will not apply to payments made by credit cards.

##### **7.2.3 SACC Manual Clauses**

#### **7.3 Term of Contract**

##### **7.3.1 Period of the Contract**

##### **7.3.2 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

#### 7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

#### Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 7.5.2 Limitation of Price

*SACC Manual* clause [C6000C](#) (2017/08/17) Limitation of price

#### 7.5.3 Method of Payment

SACC Reference	Section	Date
H1001C	Multiple Payments	2008/05/12

#### 7.5.4 SACC Manual Clauses

SACC Reference	Section	Date
A9117C	T1204 - Direct Request by Customer Department	2007/11/30
C0705C	Discretionary Audit	2010/01/11

#### 7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## 7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## 7.7 Insurance

SACC *Manual* clause [G1005C](#) (2016/01/28) Insurance – No Specific Requirement

### Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.

- g) Employees and, if applicable, Volunteers must be included as Additional Insured.
- h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
- i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- j) Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
- k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- n) Advertising Injury: While not limited to, the endorsement must include coverage piracy or misappropriation of ideas, or infringement of copyright, trademark, title or slogan.
- o) All Risks Tenants Legal Liability - to protect the Contractor for liabilities arising out of its occupancy of leased premises.
- p) Amendment to the Watercraft Exclusion to extend to incidental repair operations on board watercraft.
- q) Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
- r) Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

**For the province of Quebec, send to:**

Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8

**For other provinces and territories, send to:**

Senior General Counsel,  
Civil Litigation Section,  
Department of Justice

Solicitation No. - N° de l'invitation  
W2037-200095/001  
Client Ref. No. - N° de réf. du client  
W2037-200095

Amd. No. - N° de la modif.  
File No. - N° du dossier  
mct-9-42112

Buyer ID - Id de l'acheteur  
MCT032  
CCC No./N° CCC - FMS No./N° VME

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234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

#### 7.8 **SACC Manual Clauses**

<b>SACC Reference</b>	<b>Section</b>	<b>Date</b>
A9062C	Canadian Forces Site Regulations	2011/05/16
A9068C	Government Site Regulations	2010/01/11
B2004C	Lumber-Grade Marking	2006/06/16
D0018C	Delivery and Unloading	2007/11/30
B7500C	Excess Goods	2006/06/16
C0710C	Time and Contract Price Verification	2007/11/30
G1005C	Insurance – No Specific Requirement	2016/01/28

#### 7.10 **Shipping Instructions - Delivery at Destination**

Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Delivered Duty Paid (DDP) National Defense, Oromocto, (New Brunswick) Incoterms 2000 for shipments from a commercial contractor.

## **ANNEX "A"**

### **REQUIREMENT**

#### **1.0 Requirement**

- 1.1 For the provision of a variety of lumber and building materials to the schools of the Combat Training Centre (CTC) in Oromocto, New Brunswick, on an "as and when requested" basis, during a 2 year period from April 1, 2021 to 31 March 2023.
- 1.2 It is anticipated the main delivery point shall be 5<sup>th</sup> Canadian Division Support Base (5 CDSB) Gagetown. Prices at Annex "B", Basis of Payment will apply to delivery points outside 5 CDSB (namely points within the Range Training Area (RTA)) but delivery charges may be extra. Users will seek confirmation of additional delivery charges and verify the distance to the delivery location from 5 CDSB (intersection of Turner Street and Cumberland Avenue) prior to issuing a call-up.
- 1.3 Annex "B" Basis of Payment includes a list of lumber and building materials that may be purchased under the Standing Offer(s). The list is not all inclusive, and items of a similar nature not listed herein may be ordered against the Standing Offer(s). **The Standing Offer(s) must NOT be used for aggregates, tools, electrical appliances, electrical supplies, plumbing supplies or any other item that is available on an existing Standing Offer or Supply Arrangement.**
- 1.4 No minimum call-up limit will apply. Call-ups against the Standing Offer may be made by only CTC Schools to fill multiple small quantity orders for several delivery points within their facility.
- 1.5 Each call-up is a separate contract and the shipment of deliverables for each call-up must be packaged separately.
- 1.6 A packing slip indicating the Standing Offer number, the call-up number, the shipping date, quantity(ies), unit(s) and part number of deliverables must be included with each shipment. Packing slips will NOT be treated as invoices, a separate invoice MUST be forwarded to the requesting party for payment.
- 1.7 The Offeror must provide copies of current price lists and subsequent amendments to consignees upon request.
- 1.8 Unless specified, substitution of items called up (ordered) is not acceptable and will not be permitted.
- 1.9 Packaging and shipping is to be in accordance with the industry standard for the applicable items in order to ensure their safe arrival at destination. All items shall remain the responsibility of the Offeror until delivered and accepted by the Designated User. Costs associated with damage in transit to the destination will be borne by the Offeror.
- 1.10 Delivery Response Time: See Annex "E", Delivery Response Time.

## ANNEX "B"

### BASIS OF PAYMENT

#### 1.0 Basis of Payment

- 1.1. For call-ups with delivery points within 5 CDSB Gagetown, Offerors will be paid in Canadian dollars, firm unit and/or lot prices, Goods and Services Tax extra, FOB Destination, **including** delivery charges, Customs duties and Excise taxes included. For call-ups requiring delivery to the RTA, (such as Building AS1, Camp Petersville, Knowlton Hill, and any other location identified in the call-up), the rate identified at 4.0 Kilometric Delivery Rate may apply.
- 1.2. The unit prices offered below at 5.0 List of Items are ceiling prices, subject to downward adjustment only.
- 1.3. The List of Items herein is a list of lumber and building materials that may be purchased under the Standing Offer(s). This list is not all inclusive, and items of a similar nature not listed herein may be ordered against the Standing Offer(s) at the discounts offered below.
- 1.4. Each invoice must show any applicable discount, as offered below, as a separate line item. A sentence on the invoice stating the discount has been included in the unit price is not acceptable.

#### 2.0 Period

Year One: 01 April 2021 to 31 March 2022

Year Two: 01 April 2022 to 31 March 2023

#### 3.0 List of Abbreviations

BDLE	Bundle
BG	Bag
EA	Each
FT	Foot
GAL	Gallon
LFT	Linear Foot
LTR	Litre
PC	Piece
PKG	Package
SH	Sheet
SQFT	Square Foot
ROLL	Roll

**4.0 Kilometric Delivery Rate\*\* (if applicable)**

In the event delivery is requested to points within the RTA, the following kilometric rate will apply:

Year 1: \_\_\_\_\_per kilometer

Year 2: \_\_\_\_\_per kilometer

\*\* Not evaluated when issuing Standing Offer.

## 5.0 List of Items

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
<b>A. LUMBER</b>						
SPF (Spruce or Jack Pine or Fir), #2 or better, Dressed Four Sides (D4S)						
1		1 inch x 3 inch x 8 foot	PC	50	\$ /PC	\$ /PC
2		1 inch x 4 inch x 8 foot	PC	570	\$ /PC	\$ /PC
3		1 inch x 4 inch x 10 foot	PC	60	\$ /PC	\$ /PC
4		1 inch x 4 inch x 12 foot	PC	200	\$ /PC	\$ /PC
5		2 inch x 2 inch x 8 foot	PC	750	\$ /PC	\$ /PC
6		2 inch x 4 inch x 93-1/4 inch	PC	600	\$ /PC	\$ /PC
7		2 inch x 4 inch x 8 foot	PC	5500	\$ /PC	\$ /PC
8		2 inch x 4 inch x 10 foot	PC	2000	\$ /PC	\$ /PC
9		2 inch x 4 inch x 12 foot	PC	500	\$ /PC	\$ /PC
10		2 inch x 4 inch x 14 foot	PC	60	\$ /PC	\$ /PC
11		2 inch x 4 inch x 16 foot	PC	350	\$ /PC	\$ /PC
12		2 inch x 6 inch x 93-1/4 inch	PC	350	\$ /PC	\$ /PC
13		2 inch x 6 inch X 8 foot	PC	700	\$ /PC	\$ /PC
14		2 inch x 8 inch x 8 foot	PC	250	\$ /PC	\$ /PC
15		2 inch x 6 inch X 10 foot	PC	500	\$ /PC	\$ /PC
16		2 inch x 6 inch X 12 foot	PC	600	\$ /PC	\$ /PC
17		2 inch x 8 inch x 10 foot	PC	150	\$ /PC	\$ /PC
18		2 inch x 8 inch x 12 foot	PC	225	\$ /PC	\$ /PC
19		2 inch x 10 inch x 10 foot	PC	175	\$ /PC	\$ /PC
20		2 inch x 10 inch x 12 foot	PC	100	\$ /PC	\$ /PC
21		2 inch x 10 inch x 14 foot	PC	130	\$ /PC	\$ /PC
22		2 inch x 12 inch x 12 foot	PC	200	\$ /PC	\$ /PC
23		4 inch x 4 inch 10 foot	PC	300	\$ /PC	\$ /PC

Item	Stocked (S) Non-stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
SPF, #2 or better, D4S Studs						
24		2 inch x 4 inch	PC	200	\$ /PC	\$ /PC
25		2 inch x 6 inch	PC	200	\$ /PC	\$ /PC
Pressure Treated Lumber, Standard Moisture Content (12-19%)						
26		5/4 inch x 4 inch x 8 foot	PC	80	\$ /PC	\$ /PC
27		2 inch x 4 inch x 8 foot	PC	50	\$ /PC	\$ /PC
28		2 inch x 6 inch x 12 foot	PC	350	\$ /PC	\$ /PC
29		2 inch x 8 inch x 8 foot	PC	250	\$ /PC	\$ /PC
30		2 inch x 8 inch x 12 foot	PC	300	\$ /PC	\$ /PC
31		2 inch x 8 inch x 14 foot	PC	200	\$ /PC	\$ /PC
32		5/4 inch x 4 inch x 12 foot	PC	200	\$ /PC	\$ /PC
Rough Clear Pine, Small Tight Knots (STK)						
33		1 inch x 4 inch x 10 feet	PC	60	\$ /PC	\$ /PC
34		1 inch x 6 inch x 10 feet	PC	80	\$ /PC	\$ /PC
35		1 inch x 6 inch x 12 foot	PC	3500	\$ /PC	\$ /PC
36		1 inch x 8 inch x 12 foot	PC	850	\$ /PC	\$ /PC
37		2 inch x 4 inch x 12 foot	PC	2400	\$ /PC	\$ /PC
38		2 inch x 6 inch x 12 foot	PC	750	\$ /PC	\$ /PC
39		2 inch x 8 inch x 12 foot	PC	1000	\$ /PC	\$ /PC
40		2 inch x 10 inch x 12 foot	PC	20	\$ /PC	\$ /PC
41		2 inch x 6 inch x 8 foot	PC	20	\$ /PC	\$ /PC
Rough Hemlock						
42		4 inch x 12 inch x 20 foot	PC	30	\$ /PC	\$ /PC
43		4 inch x 12 inch x 14 foot	PC	60	\$ /PC	\$ /PC
44		4 inch x 12 inch x 12 foot	PC	60	\$ /PC	\$ /PC
<b>B. LUMBER PRODUCTS</b>						
Hardwood Dowel, Random Lengths						
45		1/2 inch x 48 inch	PC	10	\$ /PC	\$ /PC
46		5/8 inch x 48 inch	PC	10	\$ /PC	\$ /PC

Item	Stocked (S) Non-stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
47		3/4 inch x 96 inch	PC	60	\$ /PC	\$ /PC
Medium Density Fibre Board (MDF), 4 ft x 8 ft						
48		3/4 inch	SH	10	\$ /SH	\$ /SH
Moldings and Trim, various lengths						
49		3 inch Baseboard Trim, Wood	LFT	200	\$ /LFT	\$ /LFT
50		3 inch Baseboard Trim, MDF	LFT	200	\$ /LFT	\$ /LFT
51		2 1/4 inch Window/Door Case Trim, Wood	LFT	200	\$ /LFT	\$ /LFT
52		2 1/4 inch Window/Door Case Trim, MDF	LFT	200	\$ /LFT	\$ /LFT
53		3/4 inch Quarter Round Trim, Wood	LFT	200	\$ /LFT	\$ /LFT
54		3/4 inch Quarter Round Trim, MDF	LFT	200	\$ /LFT	\$ /LFT
55		11/16 quarter rnd pine 8	EA	60	\$ /EA	\$ /EA
56		Chair Rail, Wood	LFT	25	\$ /LFT	\$ /LFT
57		5/8 x 1-3/4 MDF Chair rail 8'-0"	EA	40	\$ /EA	\$ /EA
58		MDF Crown 14', 5/8 x 3-5/16	EA	20	\$ /LFT	\$ /LFT
59		5/8 x 2-3/4 MDF Colonial casing 14'	EA	50	\$ /EA	\$ /EA
60		3/8 x 3-7/8 Colonial base board MDF 14'	EA	50	\$ /EA	\$ /EA
Plywood, Fir, Good One Side (G1S), 4 ft x 8 ft						
61		1/4 inch	SH	60	\$ /SH	\$ /SH
62		1/2 inch	SH	100	\$ /SH	\$ /SH
63		5/8 inch	SH	30	\$ /SH	\$ /SH
64		3/4 inch	SH	468	\$ /SH	\$ /SH
Other Lumber Products						
65		Oriented Strand Board (OSB), 7/16 inch, 4 ft x 8 ft	SH	300	\$ /SH	\$ /SH
66		Standard 1/2" 4' x 8' spruce	SH	30	\$ /SH	\$ /SH
67		Plywood 5/8" G1S Fir 4'x8'	SH	30	\$ /SH	\$ /SH
68		Roof Sheathing (OSB), 5/8 inch, 4 ft x 8 ft	SH	160	\$ /SH	\$ /SH

Item	Stocked (S) Non-stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
69		Floor Sheathing, Plywood, Tongue and Groove, 3/4 inch. 4 ft x 8 ft	SH	100	\$ /SH	\$ /SH
70		Underlayment, Plywood, 1/4 inch, 4 ft x 8 ft	SH	100	\$ /SH	\$ /SH
71		Pine, Tongue and Groove, Paneling Profile, 1 inch x 6 inch	LFT	100	\$ /LFT	\$ /LFT
<b>C. TILES, BRICKS, BLOCKS AND ASSOCIATED PRODUCTS</b>						
72		8"x8"x16" cement BL.50 regular block+corners	EA	2000	\$ /EA	\$ /EA
73		8"x8"x16" cement BL.50 knock out beam block	EA	450	\$ /EA	\$ /EA
74		Mortar, Thin set mix 50lb	EA	50	\$ /EA	\$ /EA
75		Type N Mason Cement, 30 KG	BG	300	\$ /BG	\$ /BG
76		8"x8"x16" cement BL.50 lintels	EA	200	\$ /EA	\$ /EA
77		Concrete Foroms 8ft Nuts and Bolt Straps	EA	50	\$ /EA	\$ /EA
78		Concrete Frooms Hinge	EA	100	\$ /EA	\$ /EA
79		Concrete Frooms Hinge Out, Nuts and Bolts Strap	EA	100	\$ /EA	\$ /EA
80		Portland cement 40kg - 45 per lift 6cuf/bag	EA	100	\$ /EA	\$ /EA
81		Rebar, 15mm	LFT	2060	\$ /LFT	\$ /LFT
82		Industrial Vinyl Tile, 12 inch x 12 inch	EA	1000	\$ /EA	\$ /EA
83		Commercial Floor Tile 12 inch x 12 inch x 1/8 inch	EA	1000	\$ /EA	\$ /EA
<b>D. WALLBOARD, THERMAL INSULATION MATERIALS AND ASSOCIATED PRODUCTS</b>						
84		1/2 inch ultra light Drywall Sheet, 4 ft x 8 ft	SH	300	\$ /SH	\$ /SH
85		2 inch x 500 feet HB Joint tape	Roll	20	\$ /ROLL	\$ /ROLL
86		Dust Control Drywall Compound, 23 kg	EA	30	\$ /EA	\$ /EA

Item	Stocked (S) Non-stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
87		R12 Insulation, 16 inch	BDLE	40	\$ /BDLE	\$ /BDLE
88		R20 Insulation, 16 inch	BDLE	10	\$ /BDLE	\$ /BDLE
89		6 mil Polyethylene Sheeting	ROLL	10	\$ /ROLL	\$ /ROLL
90		Rafter Vent, Roof	EA	56	\$ /EA	\$ /EA
91		Cement Board, 4 ft x 8 ft	SH	10	\$ /SH	\$ /SH
<b>E. ROOFING, SIDING, AND ASSOCIATED PRODUCTS</b>						
92		Metal Facia. 6 inch, Preformed, 9'10" White	EA	70	\$ /EA	\$ /EA
93		Drip Edge aluminum White 9'10" length 2"	EA	50	\$ /EA	\$ /EA
94		Siding, White	EA	60	\$ /EA	\$ /EA
95		J Trim, White	EA	90	\$ /EA	\$ /EA
96		F Trim, White	EA	10	\$ /EA	\$ /EA
97		Vinyl Starter Strip	EA	50	\$ /EA	\$ /EA
98		Vinyl Undersill Trim (Misc colours)	EA	50	\$ /EA	\$ /EA
99		Finish Strip, White	EA	10	\$ /EA	\$ /EA
100		Outside Corner, White	EA	40	\$ /EA	\$ /EA
101		Inside Corner, White	EA	8	\$ /EA	\$ /EA
102		Barrier Weather 6"x50' (Blue skin or equivalent)	Roll	30	\$ /ROLL	\$ /ROLL
103		D-4.5 Prove Coloured only 12'6" 11pcs/SQ (Misc colours)	EA	500	\$ /EA	\$ /EA
104		9'x100' Roll Housewrap	Roll	10	\$ /ROLL	\$ /ROLL
105		25yr Dual Blanc SHNGL superglass fiberglass	BDLE	80	\$ /BDLE	\$ /BDLE
106		Soffit, White	EA	120	\$ /EA	\$ /EA
107		Eave Trough	EA	20	\$ /EA	\$ /EA
108		2"x2"x10' Sqare White VNYL Downpipe	EA	20	\$ /EA	\$ /EA
109		2"x2"x10' Sqare White VNYL Downpipe	EA	40	\$ /EA	\$ /EA
110		Clip, Pipe SQRE T0534 White VNYL	EA	60	\$ /EA	\$ /EA
111		Outlet, Drop cont T0406 White VNYL	EA	20	\$ /EA	\$ /EA
112		Elbow, SQRE T0525 White VNYL	EA	40	\$ /EA	\$ /EA

Item	Stocked (S) Non-stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
113		Hook, Hiden Cont T0421 White VNYL	EA	80	\$ /EA	\$ /EA
<b>F. ADHESIVES, SEALING COMPOUNDS AND RELATED PRODUCTS</b>						
114		Floor Adhesive, Vinyl Flooring, Sheet, 2 litre Pail	EA	2	\$ /EA	\$ /EA
115		Acoustical Seal, 1 litre Tub	EA	42	\$ /EA	\$ /EA
116		Tuck Tape	ROLL	16	\$ /ROLL	\$ /ROLL
117		Control Joint Sealant, 9 ounce tube	EA	12	\$ /EA	\$ /EA
118		Acrylic Caulking 35 year HBT 300 ml	EA	50	\$ /EA	\$ /EA
119		Exterior Silicone, White	EA	32	\$ /EA	\$ /EA
120		Lumber Adhesive, 1 litre	EA	30	\$ /EA	\$ /EA
<b>G. BRUSHES, PAINTS, VARNISHES AND RELATED PRODUCTS</b>						
121		Latex Paint	GAL	30	\$ /GAL	\$ /GAL
122		Latex Primer	GAL	30	\$ /GAL	\$ /GAL
123		Oil Based Paint	GAL	6	\$ /GAL	\$ /GAL
124		Oil Based Primer	GAL	5	\$ /GAL	\$ /GAL
125		Wood Stain	LTR	106	\$ /LTR	\$ /LTR
126		Performa Egg White 613500 3.78L20	GAL	16	\$ /GAL	\$ /GAL
127		Drop cloth 14'x12' cotton	EA	16	\$ /EA	\$ /EA
128		Lacquer	GAL	4	\$ /GAL	\$ /GAL
129		Lacquer Thinner	GAL	8	\$ /GAL	\$ /GAL
130		Tack Cloths	PKG	32	\$ /PKG	\$ /PKG
<b>H. MISCELLANEOUS BUILDING AND CONSTRUCTION MATERIALS</b>						
131		Garage Door, 8 ft x 7 ft, Hardware Included	EA	5	\$ /EA	\$ /EA
132		Sheet Vinyl Flooring	SQFT	200	\$ /SQFT	\$ /SQFT
133		30 inch Interior Door, Hollow Core	EA	16	\$ /EA	\$ /EA
134		30" Colonial slab door	EA	20	\$ /EA	\$ /EA
135		3-5/8"x8' Steel Studs 25ga	EA	50	\$ /EA	\$ /EA
136		2' x 4' Sonoflex etched fiberglass Ceiling panels (white)	EA	100	\$ /EA	\$ /EA
137		Main Tee, 12ft F.R. DXL24 FLT White	EA	25	\$ /EA	\$ /EA
138		Cross Tee, 2ft F.R. DXL216 FLT White	EA	25	\$ /EA	\$ /EA

Item	Stocked (S) Non-stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
139		Cross Tee, 4ft F.R. DXL424 FLT White	EA	50	\$ /EA	\$ /EA
140		Angle MLD, 12ft F.R. M7 FLT White	EA	25	\$ /EA	\$ /EA
141		Doorknob set, passage	EA	20	\$ /EA	\$ /EA
142		Doorknob set, keyed entry	EA	20	\$ /EA	\$ /EA
143		32 inch Exterior Steel Door In Jam "Right In" W/Jam Ready Mount	EA	200	\$ /EA	\$ /EA
144		Window 24 inch wide by 36 inch High, Vinyl	EA	16	\$ /EA	\$ /EA

## I. MISCELLANEOUS

### 150- Lumber and Lumber Products

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 10,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 10,000 - less discount offered)

### 151- Tiles, Brick, Blocks and Associated Products

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 3,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 3,000 - less discount offered)

### 152- Wallboard, Thermal Insulation Materials, and Associated Products

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 3,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 3,000 - less discount offered)

### 153- Roofing, Siding, and Associated Products

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 8,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 8,000 - less discount offered)

**154- Adhesives, Sealing Compounds and Related Products**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 2,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 2,000 - less discount offered)

**155- Fasteners (Screws, Nails, Bolts and Other Associated Hardware)**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 8,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 8,000 - less discount offered)

**156- Miscellaneous Brushes, Paints, Varnishes and Related Products**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 5,000 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 5,000 - less discount offered)

**157- Miscellaneous Building and Construction Materials**

Other miscellaneous type items shall be in accordance with \_\_\_\_\_ Suggested List Price, less a discount of:

Year 1: \_\_\_\_\_percent. (Estimated usage \$ 13,500 - less discount offered)

Year 2: \_\_\_\_\_percent. (Estimated usage \$ 13,500 - less discount offered)

**ANNEX C to PART 3 OF THE REQUEST FOR STANDING OFFERS**

**ELECTRONIC PAYMENT INSTRUMENTS**

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)



**Annex E**

**DELIVERY RESPONSE TIMES**

The Offeror is to indicate the delivery response time they can meet from time of order.

<b>Type of Requirement</b>	<b>Delivery Required to 5 CDSB</b>	<b>Can Meet</b>	<b>Can Not Meet</b>	<b>Alternate Delivery Offered</b>
Urgent – Stocked Items	Same Day			
Urgent – Non-Stocked Items	48 Hours or 2 Business Days			
Regular Stocked Items	24 Hours or 1 Business Day			
Non Stocked Items	2 Weeks			