



Notice of interest for the Directory of Consulting engineers of the Correctional Service of Canada

The Correctional Service of Canada (CSC) would like to know your interest in being part of the CSC Directory of Consulting Engineers for a maximum period of four (4) years, depending on the desired category (see reverse). This directory would allow the identified engineering firms to receive, on a rotating basis, an open agreement or contract for engineering consulting services in various domains. The maximum period of each Open Agreement will be two (2) years or up to \$ 34 790.17 (applicable taxes excluded). Regarding contracts, the duration varies according to the schedule of work established by the project managers.

This open agreement or contracts will allow CSC project managers to obtain services such as plans, specifications, field review and several other services as defined on page 2. Firms will be selected based on the sites and skills they have selected in their service proposal. For further information on CSC's expectations, please contact Karine Clément, Regional Officer acting, Contracts and Procurement at the following e-mail address: karine.clement@csc-scc.gc.ca.

The directory is effective since April 1st, 2021

- Provide the Procurement Business Number: PBN (www.buyandsell.gc.ca)
- Detain a civil liability insurance policy of at least \$2 million;
- Your application must be signed by an associate from the firm who will serve as a contact person for all business dealings with the CSC.

If you are interested in being part of "CSC's Directory of Consulting Engineers," please send this completed form at the following address: GEN-QUE307SOUMISSIONS@CSC-SCC.GC.CA (10MB maximum per email) or at:

Correctional Service of Canada
C/O: CSC Directory of Consulting Engineers / Karine Clément
250 Montée St-François
Laval, QC H7C 1S5

Please note that the first firms to submit their duly completed form will be prioritized to be offered a mandate, depending on the sites and skills selected.

Firm's name: _____
 Family name, given name of the resource person (associate) : _____
 Address: _____
 Telephone: _____
 E-mail: _____
 PBN: _____

Description of required services:

In anticipation of various construction and/or consultancy projects, the Consultant must provide the Correctional Service of Canada (CSC) one or more of the following professional services:

- Meet with the departmental representatives and prepare a needs analysis;
- Conduct the necessary surveys and analyze the data;
- Produce a budget estimate;
- Produce a workschedule;
- Prepare the plans and specifications;
- Define the concepts with recommendations based on the mandate;
- Participate in the bidding process (visit/answer technical questions during the bidding process/write addenda, as needed);
- Carry out partial supervision of the installation work (the number of visits can vary according to the mandate);
- Participate in worksite meetings;
- Write specialized reports;
- Prepare reports;
- Review shop drawings;
- Participate in acceptance testing.

Please indicate the sites and the skills you are interested in serving:

See the Web site for each institution's address: <http://www.csc-scc.gc.ca/institutions/001002-0001-eng.shtml>

- Laval Complex : Regional Services Centre, Correctional Learning and Development Centre and Federal Training Centre (site 600 and 6099)

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

- Community Correctional Centres (CCC) : Ogilvy CCC, Sherbrooke CCC, Martineau CCC, Hochelaga CCC and laferrière CCC.

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Ste-Anne-des-Plaines Complex : Regional Reception Centre, Archambault medium and Archambault minimum.

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Donnacona Institution and Marcel Caron CCC (Quebec)

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Joliette Institution

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

La Macaza Institution

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Cowansville Institution

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Drummond Institution

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Port-Cartier Institution

Skills in the following areas:

- | | | |
|---|--|--|
| <input type="checkbox"/> Building mechanic | <input type="checkbox"/> Instrumentation and control/ automation | <input type="checkbox"/> Sewers aqueducts |
| <input type="checkbox"/> Civil engineering | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Structure |
| <input type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Lighting | <input type="checkbox"/> Sustainable development |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Mechanical engineering | <input type="checkbox"/> Telecommunications |
| <input type="checkbox"/> Fire protection | <input type="checkbox"/> Petroleum products | <input type="checkbox"/> Waste management |
| <input type="checkbox"/> Health and safety * | <input type="checkbox"/> Security and fire alarms | <input type="checkbox"/> Water treatment |

* This category include: closed space, work at height, management of asbestos, electrical safety, lockout and respiratory protection.

Security Assessment:

NIL security screening required as there is no access to sensitive information or assets. Contractor personnel will be escorted at all times by Correctional Service Canada personnel or those authorized by CSC on its behalf. CSC has developed very stringent internal policies to ensure that the security of institutional operations is not compromised.

Contractor personnel shall submit to a verification of identity / information by CSC, and must adhere to institutional requirement for the conduct of searches prior to admittance to the institution / site. CSC reserves the right to deny access to any institution / site or part thereof of any Contractor personnel, at any time.

Security conditions may also be required at the company level, depending on the nature of the project.

Certification

We,....., certify that all engineers who we will appoint to CSC projects are members of the [l'Ordre des ingénieurs du Québec](#).

Authorized officer's signature

Date