



## Amendment No. 1 - Request for Proposal

**Solicitation No.:** 1000221925

**Title:** Open – Transportation Services in Manitoba

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**2.2.3 Email Submissions**

In the Email containing their proposal, Bidders must clearly identify the RFP number in the Subject Line and must clearly identify the following in the body of the Email:

- **Contracting Authority: Miriam Britel**
- **Bid Solicitation Number: 1000221925**
- **Closing Date: January 15<sup>th</sup>, 2021 at 8:30am EST.**
- **Bidder's Name and Address**
- **"Tender Documents Attached"**

**INSERT:**

**2.2.3 Email Submissions**

In the Email containing their proposal, Bidders must clearly identify the RFP number in the Subject Line and must clearly identify the following in the body of the Email:

- **Contracting Authority: Miriam Britel**
- **Bid Solicitation Number: 1000221925**
- **Closing Date: February 01<sup>st</sup>, 2021 at 8:30am EST.**
- **Bidder's Name and Address**
- **"Tender Documents Attached"**

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#	Mandatory Technical Criterion	Instruction to Bidders	Met: Yes/No	Page Reference In The Bidder's
<b>M1 – Bidder's experience</b>				
<b>M1.1</b>	The Bidder must demonstrate its experience in providing similar transportation services as defined in Annex A, Statement for Work, within the last five	The Bidder must provide a minimum of three (3) projects with the following information: a) The name of the client organization; b) The Project Authority, name, title and phone number		

	(5) years.	c) Brief description of the project, and d) The start and end date of work in the following format: from (month/year) to (month/year)		
<b>M2 – Experience of the Bidder's proposed resources</b>				
<b>M2.1</b>	The Bidder must provide the full name of 3 different resources (drivers).			
<b>M2.2</b>	The Bidder's proposed resources (drivers) must have valid Taxicab licenses in the Province of Manitoba.	The Bidder must provide a copy of the license for each proposed driver.		
<b>M2.3</b>	The Bidder must demonstrate that it's proposed resources (drivers) have a valid Class 4 driver's license.	The Bidder must provide a copy of a valid Class 4 driver's license for each proposed driver.		
<b>M2.4</b>	The Bidder must demonstrate that its proposed resources (drivers) have taken the course on Transportation of Dangerous Goods.	The Bidder must provide a copy of the certification for each proposed driver.		

**INSERT:**

#	Mandatory Technical Criterion	Instruction to Bidders	Met: Yes/No	Page Reference In The Bidder's
<b>M1 – Bidder's experience</b>				
<b>M1.1</b>	The Bidder must demonstrate its experience in providing similar transportation services as defined in Annex A, Statement for Work, within the last five (5) years.	The Bidder must provide a minimum of three (3) projects with the following information: a) The name of the client organization; b) The Project Authority, name, title and phone number c) Brief description of the project, and d) The start and end date of work in the following format: from (month/year) to (month/year)		
<b>M2 – Experience of the Bidder's proposed resources</b>				
<b>M2.1</b>	The Bidder must provide the full name of 3 different resources (drivers).			
<b>M2.2</b>	The Bidder's proposed resources (drivers) must have valid Taxicab	The Bidder must provide a copy of the license for each proposed driver.		

	licenses in the Province of Manitoba.			
<b>M2.3</b>	The Bidder must demonstrate that it's proposed resources (drivers) have a valid Class 4 driver's license.	The Bidder must provide a copy of a valid Class 4 driver's license for each proposed driver.		

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#### **4.1.2 Financial Evaluation**

The Bidder must complete this pricing schedule and include it in its financial bid. The Bidder must respond to this pricing schedule by inserting in its financial bid for each of the periods specified below its quoted all-inclusive fixed rate for each of the categories identified.

Category	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Average Rates (in CAD \$)</u>
	Initial Contract Award to March 31, 2022  (A)	Option Year 1 April 01, 2022 to March 31, 2023  (B)	Option Year 2 April 02, 2023 to March 31, 2024  (C)	(D=[A+B+C]/3)  (D)
<b>Scheduled Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Schedules Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Unscheduled Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Unscheduled Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Emergency Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Emergency Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Delivery Trip - Scheduled</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Delivery Trip - Unscheduled</b>	\$/Trip	\$/Trip	\$/Trip	\$

<b>Delivery Trip - Emergency</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Total Average Rate</b>				\$

**INSERT:****4.1.2 Financial Evaluation**

The Bidder must complete this pricing schedule and include it in its financial bid. The Bidder must respond to this pricing schedule by inserting in its financial bid for each of the periods specified below its quoted all-inclusive fixed rate for each of the categories identified.

<b>Category</b>	<b><u>Period 1</u></b>	<b><u>Period 2</u></b>	<b><u>Period 3</u></b>	<b><u>Average Rates</u></b> <b><u>(in CAD \$)</u></b>
	<b>Initial Contract Award to March 31, 2022</b>	<b>Option Year 1 April 01, 2022 to March 31, 2023</b>	<b>Option Year 2 April 02, 2023 to March 31, 2024</b>	<b>(D=[A+B+C]/3)</b>
	<b>(A)</b>	<b>(B)</b>	<b>(C)</b>	<b>(D)</b>
<b>Scheduled Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Schedules Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Unscheduled Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Unscheduled Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Emergency Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Emergency Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip	\$
<b>Total Average Rate</b>				\$

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## ANNEX "A"

## STATEMENT OF WORK

## Thompson – Split Lake Travel

## 1. SCOPE

## 1.1. Introduction

Indigenous Services Canada (ISC) First Nations and Inuit Health Branch (FNIHB) requires the following:

1. reliable roundtrip transportation for FNIHB employees from the Thompson Airport to its nursing station in Split Lake.

## 1.2. Objectives of the Requirement

The Contractor must provide transportation and delivery services to and from FNIHB the Split Lake nursing station. There will be a variety of required trips, including scheduled trips, unscheduled trips and emergency trips.

## 1.3. Background

FNIHB has a nursing station in the northern community of Split Lake, Manitoba. Currently, FNIHB employees fly to Thompson, Manitoba and take a taxi from the Thompson airport to the Split Lake nursing station, which is 140km one way. This is the only way into the community, therefore there is a constant stream of FNIHB employees taxiing back and forth between Thompson and Split Lake. There are scheduled trips between Thompson and Split Lake that align with the nurse shift change, but there are also often unplanned trips that are required an urgent.

## 2. SPECIFIC SCOPE AND REQUIREMENTS

## 2.1. Deliverables and Milestones

The Contractor must provide:

1. A reliable taxi service to transport FNIHB employees between the Thompson airport and the Split Lake Nursing Station.

There are four (4) categories of trips that are required:

1. Nurses Transportation
  - i) Scheduled trips: Scheduled return trips will occur every week. One return trip involves picking up incoming FNIHB employees and their belongings from the Thompson Airport and dropping them off at the Split Lake Nursing Station, and then picking up departing FNIHB employees and their belongings from the Split Lake Nursing Station and dropping them off at the Thompson Airport.

There will be Four (4) scheduled return trips per week. Two (2) return trips on Monday, one (1) return trip on Thursday and one (1) return trip on Friday. The two (2) return trips on Monday will need to occur at the same time; therefore two (2) separate vehicles will be required on Monday. These trips will occur at a set time each week, between 8:00 and 17:00. The exact times of the trips will be determined later.

- ii) Unscheduled trips: Unscheduled return trips involve transporting FNIHB employees and their belongings to/from the Thompson airport to/from the Split Lake Nursing Station. These trips can occur any day of the week, between the hours of 8:00 and 17:00. There will be, on average, one (1) unscheduled trip per week.

- iii) Emergency trips: Emergency trips involve transferring FNIHB employees from the Thompson General Hospital (TGH) back to the Split Lake Nursing Station after they have responded to a Medivac call. These trips can occur any time of day or night, and during any day of the week. There will be, on average, one (1) emergency trip a week.

## 2.2. Specifications and Standards

All drivers are required to have a valid Class 4 Drivers License and valid Taxicab Licence.

Eligible passengers include FNIHB employees.

The contractor must have three (3) available vehicles, one of which must be a cargo van.

There must be up to three (3) available drivers during peak times.

Each vehicle must be compliant with Manitoba's regulations, including the safety and people transportation.

## 2.3. Delivery Points

Thompson Airport, Thompson General Hospital, Greyhound Bus Depot and Split Lake nursing station.

## 2.4. Language of Work

English

## 2.5. Departmental Support

FNIHB will provide drivers with lab coolers and itineraries.

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## ANNEX "B"

### BASIS OF PAYMENT

#### A – Contract Period and Contract Option Periods

During the period of the Contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

TABLE

Category	<u>Period 1</u> Initial Contract Award to March 31, 2022 <i>(To be identified at contract award)</i>	<u>Period 2</u> Option Year 1 <i>(To be identified at contract award)</i>	<u>Period 3</u> Option Year 2 <i>(To be identified at contract award)</i>

	(A)	(B)	(C)
Scheduled Trip – One-Way	\$/Trip	\$/Trip	\$/Trip
Schedules Trip - Return	\$/Trip	\$/Trip	\$/Trip
Unscheduled Trip – One-Way	\$/Trip	\$/Trip	\$/Trip
Unscheduled Trip - Return	\$/Trip	\$/Trip	\$/Trip
Emergency Trip – One-Way	\$/Trip	\$/Trip	\$/Trip
Emergency Trip - Return	\$/Trip	\$/Trip	\$/Trip
Delivery Trip - Scheduled	\$/Trip	\$/Trip	\$/Trip
Delivery Trip - Unscheduled	\$/Trip	\$/Trip	\$/Trip
Delivery Trip - Emergency	\$/Trip	\$/Trip	\$/Trip
<b>Total before taxes</b>			\$1,000,000.00

**INSERT:****ANNEX "B"****BASIS OF PAYMENT****A – Contract Period and Contract Option Periods**

During the period of the Contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

**TABLE**

Category	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>
	Initial Contract Award to March 31, 2022  (To be identified at contract award)  (A)	Option Year 1  (To be identified at contract award)  (B)	Option Year 2  (To be identified at contract award)  (C)
	\$/Trip	\$/Trip	\$/Trip

<b>Scheduled Trip – One-Way</b>			
<b>Schedules Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip
<b>Unscheduled Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip
<b>Unscheduled Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip
<b>Emergency Trip – One-Way</b>	\$/Trip	\$/Trip	\$/Trip
<b>Emergency Trip - Return</b>	\$/Trip	\$/Trip	\$/Trip
<b>Total before taxes</b>			\$1,000,000.00