

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

See herein for bid submission

instructions/

**Voir la présente pour les
instructions sur la présentation
d'une soumission**

NA

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatche
S7K 0E1

Title - Sujet Light and Heavy Hauling	
Solicitation No. - N° de l'invitation W0142-21X014/A	Date 2021-01-26
Client Reference No. - N° de référence du client W0142-21X014	GETS Ref. No. - N° de réf. de SEAG PW-\$STN-205-5428
File No. - N° de dossier STN-0-43123 (205)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Central Standard Time CST on - le 2021-03-02 Heure Normale du Centre HNC	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Baessler, Nancy	Buyer Id - Id de l'acheteur stn205
Telephone No. - N° de téléphone (306)241-2826 ()	FAX No. - N° de FAX (418)566-6167
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE CFB SUFFIELD CMTT, BLDG 322 RALSTON Alberta T0J2N0 Canada	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION	3
1.2 SUMMARY	3
1.3 SECURITY REQUIREMENTS.....	4
1.4 DEBRIEFINGS	4
1.5 ANTICIPATED MIGRATION TO AN E-PROCUREMENT SOLUTION (EPS).....	4
PART 2 - OFFEROR INSTRUCTIONS	5
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	5
2.2 SUBMISSION OF OFFERS.....	5
2.3 FORMER PUBLIC SERVANT	5
2.4 ENQUIRIES - REQUEST FOR STANDING OFFERS.....	7
2.5 APPLICABLE LAWS.....	7
2.6 BID CHALLENGE AND RECOURSE MECHANISMS	8
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	9
3.1 OFFER PREPARATION INSTRUCTIONS.....	9
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	11
4.1 EVALUATION PROCEDURES	11
4.2 BASIS OF SELECTION	11
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	12
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER.....	12
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	12
PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS	13
6.1 SECURITY REQUIREMENTS.....	13
6.2 INSURANCE REQUIREMENTS - PROOF OF AVAILABILITY - PRIOR TO ISSUANCE OF A STANDING OFFER	13
PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	14
A. STANDING OFFER.....	14
7.1 OFFER	14
7.2 SECURITY REQUIREMENTS.....	14
7.3 STANDARD CLAUSES AND CONDITIONS.....	14
7.4 TERM OF STANDING OFFER	15
7.5 AUTHORITIES	15
7.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	16
7.7 IDENTIFIED USERS	16
7.8 CALL-UP INSTRUMENT	16
7.9 LIMITATION OF CALL-UPS	17
7.10 FINANCIAL LIMITATION – TOTAL.....	17
7.11 PRIORITY OF DOCUMENTS	17
7.12 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	17
7.13 APPLICABLE LAWS.....	17
7.14 TRANSITION TO AN E-PROCUREMENT SOLUTION (EPS)	18
B. RESULTING CONTRACT CLAUSES	18
7.1 STATEMENT OF WORK.....	18
7.2 STANDARD CLAUSES AND CONDITIONS.....	18
7.3 TERM OF CONTRACT	18

Solicitation No. - N° de l'invitation
W0142-21X014/A
Client Ref. No. - N° de réf. du client
W0142-21X014

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

7.4	PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	18
7.5	PAYMENT	18
7.6	INVOICING INSTRUCTIONS	19
7.7	SACC MANUAL CLAUSES.....	19
7.8	INSURANCE – SPECIFIC REQUIREMENTS.....	19
7.9	DISPUTE RESOLUTION	20
ANNEX "A"		21
STATEMENT OF WORK.....		21
ANNEX "B"		24
BASIS OF PAYMENT		24
ANNEX "C"		31
SECURITY REQUIREMENTS CHECK LIST		31
ANNEX "D"		32
INSURANCE REQUIREMENTS		32
ANNEX "E"		34
STANDING OFFER USAGE REPORT		34
ANNEX "F" TO PART 3 OF THE REQUEST FOR STANDING OFFERS		35
ELECTRONIC PAYMENT INSTRUMENTS.....		35

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

A Regional Individual Standing Offer (RISO) for the provision of all material, goods (ie water), equipment, labour, tools, services and supervision necessary to deliver, load, move & unload tracked Army vehicles (tanks) and other cargo. The tracked Army vehicles weigh up to 80,000 Kg and will be moved on Provincial highways and roads abiding by Alberta Transportation and Cypress County weight restriction specifications, and to/from specified points in the Canadian Forces Base Suffield Training Area and Suffield property. Up to four (4) tractor trailer units, complete with operators may be required at one time for movement as detailed herein for the Department of National Defence, Canadian Forces Base Suffield, Ralston Alberta including the British Army Training Unit Suffield (BATUS) and Defense Research and Development (DRDC) on an as and when requested basis during the period of the Standing Offer.

The resulting Stand Offer Agreement will be for three (3) years plus two (2) one (1) year option periods.

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions

and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.5 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2020-05-28) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

M0019T (2007-05-25), Firm Price and/or Rates

2.2 Submission of Offers

Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

PWGSC Western Region Bid Receiving Unit

Suppliers are strongly encouraged to submit bids electronically using the Canada Post epost Connect application for the subject bid solicitation. The Offeror must send an email requesting to open an epost Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the Offeror is using its own licensing agreement for epost Connect. It is the Offeror's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the Request for Standing Offers closing date.

Faxed bids will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) bids will not be accepted for the subject bid solicitation.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to

comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
- Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

The Offeror is strongly encouraged to submit its offer electronically in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications
Section IV: Additional Information

Faxed offers will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) offers will not be accepted for the subject bid solicitation.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B", Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "F" Electronic Payment Instruments, to identify which ones are accepted.

Solicitation No. - N° de l'invitation
W0142-21X014/A
Client Ref. No. - N° de réf. du client
W0142-21X014

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

If Annex "F" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Technical Criteria

- a) Ability to perform the full scope of work described in Annex "A", Statement of Work.

4.1.2 Financial Evaluation

4.1.2.1 The evaluated price will be established using the following calculation:

A. Initial Period

Item 1a i + 1a ii + 1a iii + 1a iv + 1a v + 1b i + 1b ii + 1b iii + 1b iv + 1b v + 1c i + 1c ii + 1c iii + 1c iv + 1c v + 1d + 1e + 1f + 1g + 2a + 2b + 2c + 2d + 2e + 2f + 2g + 2h = Total A

B. Option Period One

Item 1a i + 1a ii + 1a iii + 1a iv + 1a v + 1b i + 1b ii + 1b iii + 1b iv + 1b v + 1c i + 1c ii + 1c iii + 1c iv + 1c v + 1d + 1e + 1f + 1g + 2a + 2b + 2c + 2d + 2e + 2f + 2g + 2h = Total B

C. Option Period Two

Item 1a i + 1a ii + 1a iii + 1a iv + 1a v + 1b i + 1b ii + 1b iii + 1b iv + 1b v + 1c i + 1c ii + 1c iii + 1c iv + 1c v + 1d + 1e + 1f + 1g + 2a + 2b + 2c + 2d + 2e + 2f + 2g + 2h = Total C

Total A + Total B + Total C = **Total Evaluated Price**

SACC Manual Clause [M0222T](#) (2016-01-28), Evaluation of Price-Canadian/Foreign Bidders

4.2 Basis of Selection

- 4.2.1 A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

6.2 Insurance Requirements - Proof of Availability - Prior to issuance of a Standing Offer

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex E.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

- 7.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

- 7.2.1 Les exigences relatives à la sécurité suivantes (LVERS et clauses connexes, tel que prévu par le Programme de sécurité des contrats) s'appliquent et font partie intégrante de l'offre à commandes.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) *Industrial Security Manual* (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "E" Standing Offer Usage Report. If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority

The quarterly reporting periods are defined as follows:

-
- first quarter: April 1 to June 30
 - second quarter: July 1 to September 30
 - third quarter: October 1 to December 31
 - fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **2021-05-01** to **2024-04-30**.

7.4.2 Option to Extend the Standing Offer

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Nancy Baessler, Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
Saskatoon, SK

Telephone: 305 241 2826
E-mail address: nancy.baessler@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is: ***To be Determined***

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

(To be completed by Offeror)

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence.

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;

- confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$100,000.00** (Applicable Taxes included).

7.10 Financial Limitation – Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$ TBD (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2020-05-28), General Conditions - Services (Medium Complexity)
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Security Requirements Check List;
- h) Annex E, Insurance Requirements;
- i) the Offeror's offer dated _____

7.12 Certifications and Additional Information

7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

7.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010C (2020-05-28), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of 2010C (2020-05-28), General Conditions – Services (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The period of the Contract is from _____ (*fill in start date of the period*) to _____ inclusive (*fill in end date of the period*).

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s) as specified in Annex "B". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price

7.5.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

7.5.4 SACC Manual Clauses

A9117C (2007-11-30), T1204 – Direct Request by Customer Department
C2000C (2007-11-30), Taxes – Foreign-based Contractor

7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

To be determined

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Each invoice must be supported by:
 - a. a copy of time sheets to support the time claimed;
 - b. a copy of the release document and any other documents as specified in the Contract;
 - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
 - d. a copy of the monthly progress report.
3. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.7 SACC Manual Clauses

A9062C (2011-05-16), Canadian Forces Site Regulations
B7500C (2006-06-16), Excess Goods

7.8 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.9 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

STATEMENT OF WORK

A Regional Individual Standing Offer (RISO) for the provision of all material, goods (ie water), equipment, labour, tools, services and supervision necessary to deliver, load, move & unload tracked Army vehicles (tanks) and other cargo. The tracked Army vehicles weigh up to 80,000 Kg and will be moved on Provincial highways and roads abiding by Alberta Transportation and Cypress County weight restriction specifications, and to/from specified points in the Canadian Forces Base Suffield Training Area and Suffield property. Up to four (4) tractor trailer units, complete with operators may be required at one time for movement as detailed herein for the Department of National Defence, Canadian Forces Base Suffield, Ralston Alberta including the British Army Training Unit Suffield (BATUS) and Defense Research and Development (DRDC) on an as and when requested basis during the period of the Standing Offer.

Heavy Hauling Specialized

For the heavy hauling, the following vehicles may be required:

Tractor and trailer

- i) 32 Wheel Lowbed minimum 10' wide with operator
- ii) 40 Wheel Lowbed minimum 10' wide with operator
- iii) 48 Wheel Lowbed minimum 10' wide with operator
- iv) 64 Wheel Lowbed minimum 10' wide with operator

Please see the below "Vehicle Dimensions Chart".

Light Hauling

Hauling may be required to load, move and unload cargo and/or equipment to other destinations when required. Other destinations may be, but are not limited to, the Calgary Airport, Calgary area, CFB Wainwright or CFB Edmonton.

For the light hauling, the following vehicles may be required:

Various types of tractors and trailers such as, but not limited to:

- i) flat decks,
- ii) drop decks,
- iii) dry van and reefer trailers or others as required
- iv) tanker certified to transport potable water, supplied by CFB Suffield or purchased in the event of a water shutdown.

Meetings

In order to meet CFB Suffield's commitment to the Canada Labour Code (CLC) and safety in general, the Base General Safety Officer (BGSO) provides regular safety briefings at CFB Suffield. The briefing is mandatory for all new contractor personnel and first-time contractors. Attendance at a refresher briefing will be required on an annual basis.

Contractors completing work on the range must attend a Range Safety Brief before access to the Range will be permitted. This brief is conducted several times per year by Range Control Staff. This brief must be attended annually to refresh and update contractors of any changes of range conditions or policy.

Special Conditions

1. The tracked vehicles are to be moved from various locations, including the rail head adjacent to the intersection of Highway #1 and Highway #884 to the Base and into the Range area. Equipment will be required at different time periods during the period of the Contract, dependent on the training schedule.
2. Types of tracked vehicles and dimensions are included below, but are not limited to this list.
3. Vehicles may be required to travel on gravel surfaced roads.
4. Qualified Department of National Defence, Defence Research and Development and BATUS personnel will be provided to assist and/or load/unload vehicles and to provide escort into the range area as required.
5. The Crown reserves the right to inspect and/or reject the contractors' equipment if found to be neglected or in poor working condition (i.e. bald tires, in need of repair, leaky hydraulics etc.)
6. All maintenance for the Offerors' equipment will be the responsibility of the Offeror.
7. The delivery/pickup charges shall only apply once during the period of hire. Breakdown removals and replacement for breakdowns will not be paid for by the Crown and are the responsibility of the Offeror. Should a tractor trailer unit break down, charges will cease immediately until a replacement unit arrives. No delivery charges will apply to the replacement unit.
8. If the Offeror is notified that the Call Up is cancelled and it is determined that the equipment is already in transit, the Offeror will be paid the amount equal to the delivery charges for the unit as indicated under the basis of payment herein. If the Call Up is cancelled with less than 24 hours notice, but the equipment has not left the terminal, the Offeror will be paid a lump sum price per unit as listed herein.
9. If the Offeror is subleasing a piece of equipment, the Offeror must first notify the Project Manager for information purposes only.
10. All drivers must be fully qualified to operate the equipment in question in accordance with Provincial standards.
11. For the transport of potable water, (whether it be CFB Suffield's water or billable water due to a water shutdown) the Offeror must provide certification from the Regional Health Authority. The certification must be current, and re-certification is required annually.
12. The Offeror must provide the Technical Authority, within 1 calendar day of this receipt, the proposed total estimated cost for performing the task and a breakdown of the cost. In time of urgency or crisis, the Technical Authority may require a faster response time from the Offeror.

Refer to Annex "C" – Compliance Matrix for the complete performance specifications and instructions that must be satisfied in order for a bid to be deemed responsive.

VEHICLE DIMENSIONS

The following tables highlight examples of the type of vehicles the Offeror may be required to Transport. The types of vehicles listed herein are subject to change without notice.

Light Haul

(But not restricted to)

VEHICLE	WEIGHT	LENGTH	WIDTH	HEIGHT
AS90	44,500 KG	9.7 M	3.35 M	3.0M
CET	17,700 KG	7.30 M	2.92 M	2.6M
CET (with one fascine)	17,700 KG	7.30 M	4.6 M	3.4 M
CVR (T) Scimitar	8.8 Tonnes	4.95 M	2.18 M	2.12 M
CVRT (Striker)	8,346 KG	4.76 M	2.26 M	2.23 M
Warrior	25,400 KG	6.34 M	3.1 M	2.74 M
TVT	35,000 KG	16.2 M	4.0M	3.9 M

Heavy Haul

(But not restricted to)

VEHICLE	WEIGHT	LENGTH	WIDTH	HEIGHT
Titan	70 Tonnes	14.55 M	5.30 M 4.18 (with mine plough)	4.40 M (With Bridge)
Trojan AVRE	70 Tonnes	12.42 M	5.2 M with M2 3.5 normal	4.20 M (With Mine Plough)
Trojan	70 Tonnes	8.5 M	3.5 M	3.42 M
Challenger	62,086 KG	9.80 M	3.56 M	2.95 M
Chieftain AVRE	41,700 KG	9.0 M	4.4 - 4.6 M	2.4 M
Chieftain AVLB	53,000 KG	13.2 M	4.2 M	4.1 M
Challenger ARRV	61,500 KG	9.61 M	3.85 M	3.01 M
Chieftain ARRV	53,500 KG	8.57 M	3.53 M	3.43 M

ANNEX "B"

BASIS OF PAYMENT

PRICES QUOTED HEREIN ARE TO BE EXCLUSIVE OF GST

A. Initial Period 2021-05-01 to 2024-04-30

1. HEAVY HAULING

- a. All inclusive flat deadhead rate per unit from point of origin to CFB Suffield Main Gate (Hwy 884) and return. (Cost to be round trip per unit)
- i) 32 Wheeled Lowbed minimum 10' wide c/w operator \$_____/Lot
 - ii) 40 Wheel Lowbed minimum 10' wide c/w operator \$_____/Lot
 - iii) 48 Wheel Lowbed minimum 10' wide c/w operator \$_____/Lot
 - iv) 64 Wheel Lowbed minimum 10' wide c/w operator \$_____/Lot
 - v) Pilot Car \$_____/Lot
- b. All inclusive flat deadhead rate per unit from point of origin to Calgary Airport and Calgary's surrounding area.
- i) 32 Wheeled Lowbed minimum 10' wide c/w operator \$_____/Lot
 - ii) 40 Wheel Lowbed minimum 10' wide c/w operator \$_____/Lot
 - iii) 48 Wheel Lowbed minimum 10' wide c/w operator \$_____/Lot
 - iv) 64 Wheel Lowbed minimum 10' wide c/w operator \$_____/Lot
 - v) Pilot Car \$_____/Lot
- c. All inclusive hourly rate per unit, productive, for transportation of equipment from CFB Suffield (main camp) to training area and from training area to CFB Suffield (main camp) including equipment, operator and loading/unloading time.
- i) 32 Wheeled Lowbed minimum 10' wide c/w operator \$_____/hour
 - ii) 40 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
 - iii) 48 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
 - iv) 64 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
 - v) Pilot Car \$_____/hour

- d. All inclusive hourly rate to include equipment and operator for productive time exceeding the 10 hour drive day, as approved by the Site authority, as detailed in item 1 above utilizing the same operator; \$_____/hour
- e. All-inclusive rates per hour per unit for waiting time. (Non-productive time but does not include time spent by contractor to service trucks or for warming up of the equipment); \$_____/hour
- f. All-inclusive hourly rate per unit for 8 wheel jeeps, (to include productive and non-productive time as and when requested by site authority); \$_____/hour
- g. All-inclusive hourly rate per unit for 16 wheel jeeps, (to include productive and non-productive time as and when requested by site authority); \$_____/hour

2. Light Hauling

- a. All inclusive flat deadhead rate per unit from point of origin to CFB Suffield and return. (Cost to be round trip per unit); \$_____/Lot
- b. All inclusive flat deadhead rate per unit from point of origin to Calgary Airport and Surrounding Areas return. (Cost to be round trip per unit); \$_____/Lot
- c. All inclusive hourly rate per unit, productive for transportation of equipment from CFB Suffield to training area and from training area CFB Suffield including equipment, operator and loading/unloading time; \$_____/hour
- d. All inclusive hourly rate to include equipment and operator for productive time exceeding the 10 hour drive day, as approved by the Site authority, as detailed in item 2 above utilizing the same operator; \$_____/hour
- e. Waiting time charge: Number of hours of free waiting time per trip; _____ hours
- f. All inclusive rates per hour per unit for waiting time. (Non-productive time but does not include time spent by contractor to service trucks or for warming up of the equipment); \$_____/hour
- g. Deadhead charges per kilometer for runs with destinations outside of CFB Suffield; \$_____/km
- h. Loaded charges per kilometer for runs with destinations outside of CFB Suffield; \$_____/km

3. Miscellaneous Rental

- a. Equipment, services and/or goods (ie water) requested during the period of the standing offer, that are not otherwise listed, will be charged in accordance with the Supplier's Rental Fleet

Standard Rate for Inventory, less a discount of _____%. ie: purchase of water in the event of a water shutdown at CFB Suffield.

4. Overweight and/or Oversize Permit Charges

- a. Overweight and/or oversize permit charges: Any additional permits, required and approved by the site authority, will be obtained by the contractor and the cost will be reimbursed by the Crown at the contractors net cost. Receipts **must** accompany the invoice unless otherwise specified in writing by the Call-up Authority.

5. Travel and Living Expenses

Please see:

Appendix "C" –Meal & Incidental Rates (Canada/USA)

http://publiservice.tbs-sct.gc.ca/pubs_pol/hrpubs/TBM_113/c-eng.asp

B. Option Period One 2024-05-01 to 2025-04-30

1. HEAVY HAULING

- a. All inclusive flat deadhead rate per unit from point of origin to CFB Suffield Main Gate (Hwy 884) and return. (Cost to be round trip per unit)
- | | |
|--|-------------|
| i) 32 Wheeled Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| ii) 40 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iii) 48 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iv) 64 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| v) Pilot Car | \$_____/Lot |
- b. All inclusive flat deadhead rate per unit from point of origin to Calgary Airport and Calgary's surrounding area.
- | | |
|--|-------------|
| i) 32 Wheeled Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| ii) 40 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iii) 48 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iv) 64 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| v) Pilot Car | \$_____/Lot |
- c. All inclusive hourly rate per unit, productive, for transportation of equipment from CFB Suffield (main camp) to training area and from training area to CFB Suffield (main camp) including equipment, operator and loading/unloading time.
- | | |
|--|--------------|
| i) 32 Wheeled Lowbed minimum 10' wide c/w operator | \$_____/hour |
|--|--------------|

-
- ii) 40 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
 - iii) 48 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
 - iv) 64 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
 - v) Pilot Car \$_____/hour
 - d. All inclusive hourly rate to include equipment and operator for productive time exceeding the 10 hour drive day, as approved by the Site authority, as detailed in item 1 above utilizing the same operator; \$_____/hour
 - e. All-inclusive rates per hour per unit for waiting time. (Non-productive time but does not include time spent by contractor to service trucks or for warming up of the equipment); \$_____/hour
 - f. All-inclusive hourly rate per unit for 8 wheel jeeps, (to include productive and non-productive time as and when requested by site authority); \$_____/hour
 - g. All-inclusive hourly rate per unit for 16 wheel jeeps, (to include productive and non-productive time as and when requested by site authority); \$_____/hour
 - 2. Light Hauling**
 - a. All inclusive flat deadhead rate per unit from point of origin to CFB Suffield and return. (Cost to be round trip per unit); \$_____/Lot
 - b. All inclusive flat deadhead rate per unit from point of origin to Calgary Airport and Surrounding Areas return. (Cost to be round trip per unit); \$_____/Lot
 - c. All inclusive hourly rate per unit, productive for transportation of equipment from CFB Suffield to training area and from training area CFB Suffield including equipment, operator and loading/unloading time; \$_____/hour
 - d. All inclusive hourly rate to include equipment and operator for productive time exceeding the 10 hour drive day, as approved by the Site authority, as detailed in item 2 above utilizing the same operator; \$_____/hour
 - e. Waiting time charge: Number of hours of free waiting time per trip; _____ hours
 - f. All inclusive rates per hour per unit for waiting time. (Non-productive time but does not include time spent by contractor to service trucks or for warming up of the equipment); \$_____/hour
 - g. Deadhead charges per kilometer for runs with destinations outside of CFB Suffield; \$_____/km
 - h. Loaded charges per kilometer for runs with destinations outside of CFB Suffield; \$_____/km

3. Miscellaneous Rental

- a. Equipment, services and/or goods (ie water) requested during the period of the standing offer, that are not otherwise listed, will be charged in accordance with the Supplier's Rental Fleet Standard Rate for Inventory, less a discount of _____. ie: purchase of water in the event of a water shutdown at CFB Suffield.

4. Overweight and/or Oversize Permit Charges

- a. Overweight and/or oversize permit charges: Any additional permits, required and approved by the site authority, will be obtained by the contractor and the cost will be reimbursed by the Crown at the contractors net cost. Receipts **must** accompany the invoice unless otherwise specified in writing by the Call-up Authority.

5. Travel and Living Expenses

Please see:

Appendix "C" –Meal & Incidental Rates (Canada/USA)

http://publiservice.tbs-sct.gc.ca/pubs_pol/hrpubs/TBM_113/c-eng.asp

C. Option Period Two 2025-05-01 to 2026-04-30

1. HEAVY HAULING

- a. All inclusive flat deadhead rate per unit from point of origin to CFB Suffield Main Gate (Hwy 884) and return. (Cost to be round trip per unit)
- | | |
|--|-------------|
| i) 32 Wheeled Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| ii) 40 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iii) 48 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iv) 64 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| v) Pilot Car | \$_____/Lot |
- b. All inclusive flat deadhead rate per unit from point of origin to Calgary Airport and Calgary's surrounding area.
- | | |
|--|-------------|
| i) 32 Wheeled Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| ii) 40 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iii) 48 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| iv) 64 Wheel Lowbed minimum 10' wide c/w operator | \$_____/Lot |
| v) Pilot Car | \$_____/Lot |
- c. All inclusive hourly rate per unit, productive, for transportation of equipment from CFB Suffield (main camp) to training area and from training area to CFB Suffield (main camp) including equipment, operator

and loading/unloading time.

- i) 32 Wheeled Lowbed minimum 10' wide c/w operator \$_____/hour
- ii) 40 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
- iii) 48 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
- iv) 64 Wheel Lowbed minimum 10' wide c/w operator \$_____/hour
- v) Pilot Car \$_____/hour
- d. All inclusive hourly rate to include equipment and operator for productive time exceeding the 10 hour drive day, as approved by the Site authority, as detailed in item 1 above utilizing the same operator; \$_____/hour
- e. All-inclusive rates per hour per unit for waiting time. (Non-productive time but does not include time spent by contractor to service trucks or for warming up of the equipment); \$_____/hour
- f. All-inclusive hourly rate per unit for 8 wheel jeeps, (to include productive and non-productive time as and when requested by site authority); \$_____/hour
- g. All-inclusive hourly rate per unit for 16 wheel jeeps, (to include productive and non-productive time as and when requested by site authority); \$_____/hour

2. Light Hauling

- a. All inclusive flat deadhead rate per unit from point of origin to CFB Suffield and return. (Cost to be round trip per unit); \$_____/Lot
- b. All inclusive flat deadhead rate per unit from point of origin to Calgary Airport and Surrounding Areas return. (Cost to be round trip per unit); \$_____/Lot
- c. All inclusive hourly rate per unit, productive for transportation of equipment from CFB Suffield to training area and from training area CFB Suffield including equipment, operator and loading/unloading time; \$_____/hour
- d. All inclusive hourly rate to include equipment and operator for productive time exceeding the 10 hour drive day, as approved by the Site authority, as detailed in item 2 above utilizing the same operator; \$_____/hour
- e. Waiting time charge: Number of hours of free waiting time per trip; _____ hours
- f. All inclusive rates per hour per unit for waiting time. (Non-productive time but does not include time spent by contractor to service trucks or for warming up of the equipment); \$_____/hour
- g. Deadhead charges per kilometer for runs with destinations outside of CFB Suffield; \$_____/km

-
- h. Loaded charges per kilometer for runs with destinations outside of CFB Suffield; \$_____/km

3. Miscellaneous Rental

- a. Equipment, services and/or goods (ie water) requested during the period of the standing offer, that are not otherwise listed, will be charged in accordance with the Supplier's Rental Fleet Standard Rate for Inventory, less a discount of _____%. ie: purchase of water in the event of a water shutdown at CFB Suffield.

4. Overweight and/or Oversize Permit Charges

- a. Overweight and/or oversize permit charges: Any additional permits, required and approved by the site authority, will be obtained by the contractor and the cost will be reimbursed by the Crown at the contractors net cost. Receipts must accompany the invoice unless otherwise specified in writing by the Call-up Authority.

5. Travel and Living Expenses

Please see:

Appendix "C" –Meal & Incidental Rates (Canada/USA)

http://publiservice.tbs-sct.gc.ca/pubs_pol/hrpubs/TBM_113/c-eng.asp

Solicitation No. - N° de l'invitation
W0142-21X014/A
Client Ref. No. - N° de réf. du client
W0142-21X014

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

ANNEX "D"

INSURANCE REQUIREMENTS

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
 - n. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),*

*Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

2. Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.

3. All Risk In Transit Insurance

1. The Contractor must obtain on the Government's Property, and maintain in force throughout the duration of the Contract, All Risk Property in Transit insurance coverage for all applicable conveyances while under its care, custody or control, in an amount of not less than \$1,000,000 per shipment. Government Property must be insured on actual cash value basis.
2. Administration of Claims: The Contractor must notify Canada promptly about any losses or damages to Government Property and monitor, investigate and document losses of or damage to ensure that claims are properly made and paid.
3. The All Risk Property in Transit insurance must include the following:
 - a. Notice of Cancellation: The Contractor will provide the Contracting Authority at least thirty (30) days prior written notice of any policy cancellation or any changes to the insurance policy.
 - b. Loss Payee: Canada as its interest appears or as it may direct.
 - c. Waiver of Subrogation Rights: Contractor's Insurer to waive all rights of subrogation against Canada as represented by DND and Public Works and Government Services Canada for any and all loss of or damage to the property however caused.

Solicitation No. - N° de l'invitation
W0142-21X014/A
Client Ref. No. - N° de réf. du client
W0142-21X014

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

ANNEX "E"

STANDING OFFER USAGE REPORT

Return to: Nancy Baessler
Public Works and Government Services Canada
Acquisition Branch
Email: WST-PA-CAL@pwgsc-tpsgc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER:
STANDING OFFER NO: W0142-21X014
DEPARTMENT OR AGENCY:

Reporting Period:

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY:

NAME: _____

TELEPHONE NO.: _____

SIGNATURE: _____ DATE: _____

Solicitation No. - N° de l'invitation
W0142-21X014/A
Client Ref. No. - N° de réf. du client
W0142-21X014

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

ANNEX “F” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)