

http://infonet/mentorat/introAssocier.aspx Mentoring

Department of Justice Canada / Ministère de la Justice Canada My Profile Canada

National Mentoring Program  
Toward a Culture of Leadership and Learning

Français Home Contact us Help Search canada.gc.ca

About the NMP Resources and Tools Readers' Corner Mentoring and Continuing Professional Development Frequently Asked Questions NMP Team

**Admin** Salary Management Participant Management Departments Management Reports List of participants Gestion des rôles Documentation Générateur de

**I AM LOOKING FOR A MENTOR**

**Registering as an associate consists of completing your matching questionnaire, which is accessed by selecting "Next" at the bottom of this page.**

While completing your matching questionnaire you will be asked to answer questions on your preferences in a mentor and your areas of interest. Questions will be asked on your preferences for location, gender, language as well as work experiences of the mentor.

The information you provide will be used by the system to search for available mentors that most meet your interests.

**YOUR PROFILE**

- Ensure that your profile contains accurate information.

**COMPLETING YOUR MATCHING QUESTIONNAIRE**

- Take your time while completing your matching questionnaire – the progress you make on your form is saved, allowing you to return and complete it at a later time.

**Your Preferences**

- Reflect on what you are looking for in a mentor and be specific with your answers.

10:06 AM 2020-09-09

http://infonet/mentorat/introAssocier.aspx Mentoring

Departments Management Reports List of participants Gestion des rôles Documentation Générateur de classe

- Ensure that your profile contains accurate information.

**COMPLETING YOUR MATCHING QUESTIONNAIRE**

- Take your time while completing your matching questionnaire – the progress you make on your form is saved, allowing you to return and complete it at a later time.

**Your Preferences**

- Reflect on what you are looking for in a mentor and be specific with your answers.
- Consider the benefits of distance mentoring. By indicating "no preference" as a location preference, the pool of available mentors greatly increases.
- Identify which areas of interest are essential (must haves) and assets (nice to haves). Be specific in your choices: the more specific you are, the better chance you have to find a mentor with your requested areas of expertise.
- Choose your mentor by identifying a specific employee - is there someone you consider as your ideal mentor? You may identify a Justice employee and the NMP Team will follow up to determine their availability.
- Add personal information** – your answers to the additional information questions provide valuable information to a prospective mentor. Your answers can help differentiate you from other associates and can help the mentor determine if they would be a good mentor for you.

**AFTER COMPLETING YOUR MATCHING QUESTIONNAIRE**

- Review and evaluate the possible mentor matches provided automatically by the system. Matches are based on the information provided on your matching questionnaire and are ranked by highest level of compatibility
- The number of mentor options generated by the system can vary as mentors continually register and/or modify their information.

**CHOOSE A MENTOR**

- When reviewing the proposed matches, you will have the option to request them as a mentor, ask them a question or contact the NMP Team.

**DIDN'T FIND ANYTHING?**

If there are no results or you would like other mentor options, here are some

2:53 PM 2020-09-09

Browser window: <http://infonet/mentorat/introAssociat.aspx> | Mentoring

**Add personal information** – your answers to the additional information questions provide valuable information to a prospective mentor. Your answers can help differentiate you from other associates and can help the mentor determine if they would be a good mentor for you.

**AFTER COMPLETING YOUR MATCHING QUESTIONNAIRE**

- Review and evaluate the possible mentor matches provided automatically by the system. Matches are based on the information provided on your matching questionnaire and are ranked by highest level of compatibility
- The number of mentor options generated by the system can vary as mentors continually register and/or modify their information.

**CHOOSE A MENTOR**

- When reviewing the proposed matches, you will have the option to request them as a mentor, ask them a question or contact the NMP Team.

**DIDN'T FIND ANYTHING?**

If there are no results or you would like other mentor options, here are some suggestions:

- Wait - as mentor registration is on-going, a mentor matching your specifications may register at any time. Your matching "results" are updated every time you access the NMP website. To access them from the homepage, simply select the "Results" link under the "Associate" section.
- Modify your information – you may return to the NMP homepage to modify your matching questionnaire and preferences at any time.

Please contact the [National Mentoring Program Team](#) if you have any additional questions.

Version 1.7 Report incident or comment  
Important Notices

Top of page

Windows taskbar: Type here to search | 2:54 PM 2020-09-09

http://infonet/mentorat/Question.aspx?ParticipantId= Mentoring

Department of Justice Canada / Ministère de la Justice Canada

My Profile

Canada

National Mentoring Program  
Toward a Culture of Leadership and Learning

Français Home Contact us Help Search canada.gc.ca

About the NMP  
Resources and Tools  
Readers' Corner  
Mentoring and Continuing Professional Development  
Frequently Asked Questions  
NMP Team

**Admin**  
Salary Management  
Participant Management  
Departments Management  
Reports  
List of participants  
Gestion des rôles  
Documentation  
Générateur de

**I AM LOOKING FOR A MENTOR**

Language preference for your potential mentor Complete 100%

- English
- French
- No preference

Gender preference in your potential mentor

- Male
- Female
- No preference

Preferred age range of your potential mentor

- under 21
- 21-29
- 30-39
- 40-49
- 50+
- No preference

Are you a member of an Employment Equity designated group (EE)?

- Yes, please specify (you may select more than one group)
- No
- NA

Type here to search

2:55 PM 2020-09-09

http://infonet/mentorat/Question.aspx?ParticipantId= Mentoring

Frequently Asked Questions  
NMP Team

**Admin**  
Salary Management  
Participant Management  
Departments Management  
Reports  
List of participants  
Gestion des rôles  
Documentation  
Générateur de classe

Gender preference in your potential mentor

- Male
- Female
- No preference

Preferred age range of your potential mentor

- under 21
- 21-29
- 30-39
- 40-49
- 50+
- No preference

Are you a member of an Employment Equity designated group (EE)?

- Yes, please specify (you may select more than one group)
- No
- Prefer not to specify

Would you like to be matched with an employee who is a member of an Employment Equity designated group?

- Yes, please specify (you may select more than one group)
- No
- No preference

Previous Save

Next

Version 1.7 Report incident or comment  
Important Notices

Type here to search

2:56 PM 2020-09-09

http://infonet/mentorat/QuestionExt.aspx?Participant Mentoring

Department of Justice Canada / Ministère de la Justice Canada

My Profile

Canada

National Mentoring Program  
Toward a Culture of Leadership and Learning

Français Home Contact us Help Search canada.gc.ca

About the NMP Resources and Tools Readers' Corner Mentoring and Continuing Professional Development Frequently Asked Questions NMP Team

**I AM LOOKING FOR A MENTOR** Complete 100%

Would you like to be matched with someone from a specific classification group? (You may select more than one)

- Yes
- No

Do you have a preference on the office location of your mentor? You may select more than one location.

- Yes
- No

**Admin** Salary Management Participant Management Departments Management Reports List of participants Gestion des rôles Documentation Générateur de

*In this section, you will be asked to identify the experiences, knowledge and skills you would like in a prospective mentor. This is a crucial step in the matching process as the system will use the selections you identify as either "essential" or "assets" to provide you with corresponding mentor options. What experience, knowledge and skills would your ideal mentor possess? You may select more than one.*

**In what areas would you like to broaden your knowledge?**

- Legal Functions
- Legal Areas of Practice
- Leadership [3/4]

**General Leadership Competencies** [Asset] [Essential]

- Engagement [Asset] [Essential]
- Strategic Thinking [Asset] [Essential]

http://infonet/mentorat/QuestionExt.aspx?Participant Mentoring

Departments Management Reports List of participants Gestion des rôles Documentation Générateur de classe

*What experience, knowledge and skills would your ideal mentor possess? You may select more than one.*

**In what areas would you like to broaden your knowledge?**

- Legal Functions
- Legal Areas of Practice
- Leadership [3/4]

**General Leadership Competencies** [Asset] [Essential]

- Engagement [Asset] [Essential]
- Strategic Thinking [Asset] [Essential]
- Values and Ethics [Asset] [Essential]

- Management (9/14)

**General Management Competencies** [Asset] [Essential]

- Human Resources Management [Asset] [Essential]
- Financial Management [Asset] [Essential]
- Communications [Asset] [Essential]
- Information Management (IM/IT) [Asset] [Essential]
- Managing Change [Asset] [Essential]
- Managing Teams [Asset] [Essential]
- Managing Diversity [Asset] [Essential]
- Risk Management [Asset] [Essential]
- Horizontal Management [Asset] [Essential]
- Decision Making [Asset] [Essential]
- Project Management [Asset] [Essential]
- Performance Management [Asset] [Essential]
- Supervisory Skills [Asset] [Essential]

- Corporate Functions (3/12)

**General knowledge of corporate functions** [Asset]

- Administration [Asset] [Essential]
- Security [Asset] [Essential]
- Global context of the federal government [Asset] [Essential]
- Finance [Asset] [Essential]
- Library Services [Asset] [Essential]
- Audit / Evaluation [Asset] [Essential]
- Human Resources [Asset] [Essential]
- Public Relations [Asset] [Essential]

Browser window showing a list of essential skills and competencies. The list includes:

- Library Services [Asset] [Essential]
- Audit / Evaluation [Asset] [Essential]
- Human Resources [Asset] [Essential]**
- Public Relations [Asset] [Essential]
- Property Management [Asset] [Essential]
- Partnership [Asset] [Essential]**
- Policy Development [Asset] [Essential]
- Departmental [1/7]
- General organizational competencies [Asset] [Essential]**
- Organization and Culture [Asset] [Essential]
- Mandate, Role and Responsibilities [Asset] [Essential]
- Headquarters Perspectives [Asset] [Essential]
- Central Agencies Perspectives [Asset] [Essential]
- Legal Services Perspectives [Asset] [Essential]
- Regional Perspectives [Asset] [Essential]
- Other Areas of Interest [9/21]
- Presentation Techniques [Asset] [Essential]**
- Priority Management Techniques [Asset] [Essential]
- Meeting Management Techniques [Asset] [Essential]
- Stress Management Techniques [Asset] [Essential]**
- Research Skills [Asset] [Essential]
- Organizing Skills [Asset] [Essential]
- Computer Technology / Social Media / Web 2.0 [Asset] [Essential]**
- Work / Life Balance [Asset] [Essential]**
- Teaching / Facilitating [Asset] [Essential]
- Client Service [Asset] [Essential]
- Consultation Skills [Asset] [Essential]
- Active Listening [Asset] [Essential]**
- Career Planning [Asset] [Essential]
- Interpersonal Relationships [Asset] [Essential]**
- Communications Skills [Asset] [Essential]
- Time Management [Asset] [Essential]
- Conflict Management [Asset] [Essential]**
- Problem Solving [Asset] [Essential]**
- Networking [Asset] [Essential]

Windows taskbar at the bottom shows the search bar and system tray with the time 2:57 PM on 2020-09-09.

Browser window showing a continuation of the list of essential skills and competencies. The list includes:

- Headquarters Perspectives [Asset] [Essential]
- Central Agencies Perspectives [Asset] [Essential]
- Legal Services Perspectives [Asset] [Essential]
- Regional Perspectives [Asset] [Essential]
- Other Areas of Interest [9/21]
- Presentation Techniques [Asset] [Essential]**
- Priority Management Techniques [Asset] [Essential]
- Meeting Management Techniques [Asset] [Essential]
- Stress Management Techniques [Asset] [Essential]**
- Research Skills [Asset] [Essential]
- Organizing Skills [Asset] [Essential]
- Computer Technology / Social Media / Web 2.0 [Asset] [Essential]**
- Work / Life Balance [Asset] [Essential]**
- Teaching / Facilitating [Asset] [Essential]
- Client Service [Asset] [Essential]
- Consultation Skills [Asset] [Essential]
- Active Listening [Asset] [Essential]**
- Career Planning [Asset] [Essential]
- Interpersonal Relationships [Asset] [Essential]**
- Communications Skills [Asset] [Essential]
- Time Management [Asset] [Essential]
- Conflict Management [Asset] [Essential]**
- Problem Solving [Asset] [Essential]**
- Networking [Asset] [Essential]
- Team Work [Asset] [Essential]**
- Negotiating Skills [Asset] [Essential]

Navigation buttons: Previous, Save, Next.

Version 1.7

Report incident or comment

Important Notices

Windows taskbar at the bottom shows the search bar and system tray with the time 2:58 PM on 2020-09-09.

http://infonet/Mentorat/QuestionDev.aspx?Participan Mentoring

Department of Justice Canada / Ministère de la Justice Canada

My Profile Canada

National Mentoring Program  
Toward a Culture of Leadership and Learning

Franglais Home Contact us Help Search canada.gc.ca

About the NMP **I AM LOOKING FOR A MENTOR** Complete 100%

Resources and Tools **Tip : If you have indicated "no preference" regarding the language spoken of your potential mentor, it is recommended that you add any information in these text boxes in both languages.**

Readers' Corner

Mentoring and Continuing Professional Development

Frequently Asked Questions

NMP Team

**Admin**

Salary Management

Participant Management

Departments Management

Reports

List of participants

Gestion des rôles

Documentation

Générateur de

A mentoring relationship can result in a variety of outcomes - professional and personal development, career advancement, skill development and networking to name just a few. What are your personal objectives as you consider beginning or continuing a mentoring relationship within our organization?

- As a newcomer to the field of HR and learning, I am looking to broaden my skills as a Learning advisor and HR professional.
- I would like to work with someone who is well-rounded, someone who possesses valuable on-on-

What are the areas of expertise, life experiences or personal qualities that are MOST important to you as you seek a mentor/ associate? In other words, what would be the characteristics of your IDEAL mentor / associate?

- I am hoping to work with an experienced mentor with practical experience, as well as well-developed knowledge and competencies in HR, particularly in the area of Learning.
- I am looking for a mentor who has successfully

There are many things that determine whether two people have the "chemistry" necessary for a successful mentoring relationship. However, the initial connection is often sparked by a common

Type here to search 2:59 PM 2020-09-09

http://infonet/Mentorat/QuestionDev.aspx?Participan Mentoring

Continuing Professional Development

Frequently Asked Questions

NMP Team

**Admin**

Salary Management

Participant Management

Departments Management

Reports

List of participants

Gestion des rôles

Documentation

Générateur de classe

A mentoring relationship can result in a variety of outcomes - professional and personal development, career advancement, skill development and networking to name just a few. What are your personal objectives as you consider beginning or continuing a mentoring relationship within our organization?

- As a newcomer to the field of HR and learning, I am looking to broaden my skills as a Learning advisor and HR professional.
- I would like to work with someone who is well-rounded, someone who possesses valuable on-on-

What are the areas of expertise, life experiences or personal qualities that are MOST important to you as you seek a mentor/ associate? In other words, what would be the characteristics of your IDEAL mentor / associate?

- I am hoping to work with an experienced mentor with practical experience, as well as well-developed knowledge and competencies in HR, particularly in the area of Learning.
- I am looking for a mentor who has successfully

There are many things that determine whether two people have the "chemistry" necessary for a successful mentoring relationship. However, the initial connection is often sparked by a common interest or shared experience. Please share anything about yourself that you think might be helpful information for the matching process (Interests, hobbies, personal goals etc.)

My background is in teaching, communications and media relations. I like classical music and heavy metal (yes both) and I am a movie buff. I have an interest in politics and current affairs, albeit in a somewhat skeptical way. Among other things, I

Previous Save

Finish

Version 1.7 Report incident or comment Important Notices

Type here to search 2:59 PM 2020-09-09