



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des  
soumissions/Travaux publics et Services  
gouvernementaux Canada  
See herein for bid submission  
instructions/  
Voir la présente pour les  
instructions sur la présentation  
d'une soumission  
NA  
Manitoba

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Light Kits	
<b>Solicitation No. - N° de l'invitation</b> W168A-20MK16/B	<b>Date</b> 2021-02-01
<b>Client Reference No. - N° de référence du client</b> W168A-20MK16	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$WPG-021-11159	
<b>File No. - N° de dossier</b> WPG-0-43138 (021)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Central Standard Time CST <b>on - le 2021-02-16</b> Heure Normale du Centre HNC	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Rumbolt, Ian	<b>Buyer Id - Id de l'acheteur</b> wpg021
<b>Telephone No. - N° de téléphone</b> (204) 260-9623 ( )	<b>FAX No. - N° de FAX</b> (418) 566-6167
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE BASE SUPPLY BLDG 593 3 CDSB DET WAINWRIGHT DENWOOD Alberta T9W 1T8 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Western  
Region  
Victory Building/Édifice Victory  
Room 310/pièce 310  
269 Main Street/269 rue Main  
Winnipeg  
Manitoba  
R3C 1B3

<b>Delivery Required - Livraison exigée</b> See Herein – Voir ci-inclus	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

---

## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>3</b>
1.1 SECURITY REQUIREMENTS .....	3
1.2 REQUIREMENT .....	3
1.3 DEBRIEFINGS .....	3
1.4 EPOST CONNECT SERVICE .....	3
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>3</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	3
2.2 SUBMISSION OF BIDS.....	3
2.3 ENQUIRIES - BID SOLICITATION.....	4
2.4 APPLICABLE LAWS.....	4
2.5 BID CHALLENGE AND RECOURSE MECHANISMS.....	4
<b>PART 3 - BID PREPARATION INSTRUCTIONS.....</b>	<b>5</b>
3.1 BID PREPARATION INSTRUCTIONS .....	5
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>6</b>
4.1 EVALUATION PROCEDURES.....	6
4.2 BASIS OF SELECTION.....	6
<b>PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION .....</b>	<b>6</b>
5.1 CERTIFICATIONS REQUIRED WITH THE BID .....	6
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION .....	6
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>7</b>
6.1 SECURITY REQUIREMENTS .....	7
6.2 REQUIREMENT .....	7
6.3 STANDARD CLAUSES AND CONDITIONS.....	7
6.4 TERM OF CONTRACT .....	7
6.5 AUTHORITIES .....	8
6.6 PAYMENT .....	9
6.7 INVOICING INSTRUCTIONS .....	9
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	10
6.9 APPLICABLE LAWS.....	10
6.10 PRIORITY OF DOCUMENTS .....	10
6.11 <i>SACC MANUAL</i> CLAUSES .....	10
6.12 DISPUTE RESOLUTION.....	10
<b>ANNEX "A" .....</b>	<b>12</b>
REQUIREMENT.....	12
<b>ANNEX "B" .....</b>	<b>16</b>
BASIS OF PAYMENT .....	16
<b>ANNEX "C" .....</b>	<b>18</b>
ELECTRONIC PAYMENT INSTRUMENTS.....	18
<b>ANNEX "D" .....</b>	<b>19</b>

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

---

BIDDER QUESTIONS AND ANSWERS.....	19
<b>APPENDIX 1 TO ANNEX A .....</b>	<b>21</b>

---

\*This bid solicitation cancels and supersedes previous bid solicitation number W168A-20MK16 dated 2020-12-09 with a closing of 2021-01-12 at 14:00 CST. This retender is occurring because there were no compliant bidders on the first solicitation who could meet the original mandatory delivery date by supplying all required items. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There are no security requirements for this requirement.

### **1.2 Requirement**

The requirement is detailed under Article "6.2" of the resulting contract clauses.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2.2 Submission of Bids**

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

#### **PWGSC Western Region Bid Receiving Unit**

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

[roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca](mailto:roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca)

---

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

### **2.2.1 Improvement of Requirement during Solicitation Period**

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least five days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### **2.5 Bid Challenge and Recourse Mechanisms**

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
  - Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)

- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

The Bidder must submit its bid electronically in accordance with section 08 of the [2003](#) standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid

Section II: Financial Bid

Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

*SACC Manual* Clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

##### **3.1.3 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

---

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

- a) Ability to meet all mandatory requirements in Annex "A" Statement of Requirement and Compliance Matrix.

#### **4.1.2 Financial Evaluation**

*SACC Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

### **4.2 Basis of Selection**

#### **4.2.1 Basis of Selection – Mandatory Technical Criteria**

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Period of the Contract

The period of the Contract is from date of Contract Award to \_\_\_\_\_.

#### 6.4.2 Delivery Date

Forty (40) percent of all the deliverables must be received on or before 2021-03-31. For the remaining Sixty (60) percent of the deliverables, while delivery is requested on or before April 30, 2021, the best delivery date that can be offered is \_\_\_\_\_.

#### 6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

#### 6.5 Authorities

##### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Ian Rumbolt  
Title: Procurement Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
Address:  
310-269 Main Street, Winnipeg, Manitoba, R3C 1B3, Canada

Telephone: 204-260-9623  
Facsimile: 204-983-7796  
E-mail address: [Ian.Rumbolt@pwgsc-tps.gc.ca](mailto:Ian.Rumbolt@pwgsc-tps.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

##### 6.5.2 Project Authority

**TBD.**

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
Facsimile: \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

##### 6.5.3 Contractor's Representative

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

---

**TBD.**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**6.6 Payment**

**6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "B" for a cost of \$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

**6.6.2 Limitation of Price**

*SACC Manual* clause C6000C (2017-08-17), Limitation of Price

**6.6.3 Single Payment**

*SACC Manual* Clause H1000C (2008-05-12), Single Payment

**6.6.4 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

**TBD.**

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

**6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address for certification and payment.

Base Supply  
Building 593  
3 CDSB Det Wainwright  
Denwood, Alberta, T9W 1T8  
Canada

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (c) the general conditions [2010A](#) (2020-05-28), General conditions: Goods (medium complexity);
- (c) Annex A, Requirement;
- (d) Annexe B, Basis of Payment;
- (e) Annex C, Electronic Payment of Invoices;
- (f) the Contractor's bid dated **TBD**;

## 6.11 SACC Manual Clauses

SACC Manual Clause [B1501C](#) (2018-06-21), Electrical equipment;

SACC Manual Clause [G1005C](#) (2016-01-28), Insurance - No Specific Requirement;

SACC Manual Clause [D5328C](#) (2014-06-26), Inspection and Acceptance;

## 6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

---

- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

## **ANNEX "A"**

### **REQUIREMENT**

The Department of National Defence (DND), Garrison Wainwright, located in Denwood, Alberta has a requirement for portable Lighting Kits. Forty (40) percent of all the deliverables must be received on or before 2021-03-31. For the remaining Sixty (60) percent of the deliverables, while delivery is requested on or before April 30, 2021, the best delivery date that can be offered is \_\_\_\_\_.

The equipment will be required for military exercises located within Alberta, as well for domestic emergency situations as needed. These items will be for the purpose of maintaining adequate living conditions for hospital tents, sleeping quarters, mess hall and dining tents. Annex A, Appendix 1 includes a picture of current light kit specification for reference purposes only.

Warranty is for One (1) year, onsite, including parts and labour, and is suitable with a 30 day repair/replacement timeframe once supplier has been contacted. Warranty only pertains to the light kit and extension cord.

### **Mandatory Technical Specifications**

#### **COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS**

##### **Instructions to Bidders**

1. A complete list of the mandatory evaluation criteria are detailed in the Compliance Matrix below.
2. Bids which fail to meet all of the mandatory evaluation criteria will be declared non-responsive.
3. Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they meet each mandatory evaluation criteria. Bidder should demonstrate their capability in a thorough, concise and clear manner.
4. The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation or stating, without any substantiating information, that a bidder is compliant will not be sufficient.
5. Substantiating information may include, but is not limited to, specification sheets, technical brochures, photographs or illustrations. If published supporting technical documentation is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance. All substantiating information should be provided with the bid at solicitation closing date. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to demonstrate that the proposed product(s) meet the requirements of the evaluation criteria.
6. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.

7. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present the topics in the order of the evaluation criteria, and include a grid in their proposal, containing the information which demonstrates how the bidder meets each evaluation criteria. Alternatively, and to avoid any duplication, bidders may also refer to the different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.
8. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.

**COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS:**

Requirement:	Manufacturer(s) Offered:	Model Number(s) Offered:
Portable Lighting Kits		

Item #	Performance Specification	Status (M) Mandatory (D) Desirable*	Performance Specification Offered: Bidder <u>should</u> indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders <u>should</u> cross-reference where this performance specification is indicated in their supporting documents
1.1	32' STW ( <i>Standard Cord, Thermoplastic, Outdoor Use</i> ) 12/3 LED or CFL ( <i>Compact Fluorescent Light</i> ) bulb string light with 4 plastic coated metal-guard protected lamp sockets spaced 8' apart. If kits supplied fit into an existing pelican case, carrying cases are not required. If kits	M		

	<p>supplied do not fit into an existing pelican case then carrying cases must be provided.</p> <p>Each section of tentage is 8 feet. DND is only permitted to combine 4 x tentage together for a total of 32 ft. Any other configuration would result in lights hanging down which is a safety concern.</p> <p>4' input and output lengths.</p> <p>The length of the light cable must be 32 feet in order to marry up to the configuration of the tent.</p> <p>5-15P plug and 5-15R receptacle.</p> <p>The 4 light socket request is compatible with DND's existing cases and foam padding in which these lights will be stored.</p> <p>Labelling requirements not required on FALK kits.</p>			
1.2	<p>25-30' 12/3 SJTW [(Standard Cord, Junior, Thermoplastic, Outdoor Use); rated at 300 VAC, Thermoplastic, Approved for outdoor use] cord with a built in circuit-breaker, and a triple 5-15R outlet.</p>	M		
1.3	<p>Sets of 50 x galvanized or coated metal "S" hooks for hanging.</p>	M		
1.4	<p>Sets of 4 high-efficiency 26W LED or CFL spiral bulb.</p>	M		
1.5	<p>All products offered must be suitable for use in all climates,</p>	M		

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

	from -40 Celsius to + 40 Celsius.			
1.6	All products must meet the latest Canadian safety standards and at a minimum be CSA ( <i>Canadian Standards Association</i> ) approved.	M		
1.7	Warranty is for One (1) year, onsite, including parts and labour, and is suitable with a 30 day repair/replacement timeframe once supplier has been contacted. Warranty only pertains to the light kit and extension cord.	M		

**ANNEX "B"**

**BASIS OF PAYMENT**

It is **MANDATORY** that Bidders submit firm prices/rates for the period of the proposed Contract for all items listed hereafter. **This section, when completed, will be considered as the Bidder's financial.**

Price quoted must remain firm for the period of the Contract. Price MUST include ALL costs associated with providing the work in accordance with the Requirement, Annex A attached herein. GST, if applicable, is to be shown as a separate item on any resulting invoice. Payment will be made in accordance with the following pricing.

FOB Destination:       Base Supply  
                                  Building 593  
                                  3 CDSB Det Wainwright  
                                  Denwood, Alberta, T9W 1T8  
                                  Canada

Pricing must be in Canadian funds.

**TABLE 1:** Forty (40) percent of all the deliverables must be received on or before 2021-03-31. For the remaining Sixty (60) percent of the deliverables, while delivery is requested on or before April 30, 2021, the best delivery date that can be offered is \_\_\_\_\_.

Firm Unit Pricing

Item #	Description	Quantity	Unit of Issue	Firm Unit Price (\$ CAD)	Firm Extended Price (Unit Price x Quantity)
1	32' STW ( <i>Standard Cord, Thermoplastic, Outdoor Use</i> ) 12/3 LED or CFL ( <i>Compact Fluorescent Light</i> ) string light bulb with 4 plastic coated metal-guard protected lamp sockets spaced 8' apart. 4' input and output lengths. 5-15P plug and 5-15R receptacle.	362	Each	\$ _____	\$ _____
2	25 - 30' 12/3 SJTW [( <i>Standard Cord, Junior, Thermoplastic, Outdoor Use</i> ) Junior; rated at 300 VAC, Thermoplastic, Approved for outdoor use] cord with a built in circuit-breaker,	362	Each	\$ _____	\$ _____

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

	and a triple 5-15R outlet.				
3	50 x galvanized or coated metal "S" hooks for hanging.	18,100	Each	\$ _____	\$ _____
4	4 high-efficiency 26W LED or CFL spiral bulb.	1,448	Each	\$ _____	\$ _____
5	Warranty				\$ _____
6	Delivery				\$ _____
7	<b>Total Evaluated Price</b>				\$ _____

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

---

## **ANNEX "C"**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M);

## **ANNEX "D"**

### **BIDDER QUESTIONS AND ANSWERS**

#### **Question 1:**

##### **Question -**

Can I assume your team will approve the use of LED light bulbs instead of compact fluorescents as stipulated in your RFP?

##### **Answer –**

LED light bulbs will be fine.

#### **Question 2:**

##### **Question -**

Can we propose different configurations of the length of cable and the number of light sockets per cable?

##### **Answer -**

As stipulated before, the length of the light cable must be 32 feet in order to marry up to the configuration of the tent. The 4 light socket request is compatible with our existing cases and foam padding in which these lights will be stored.

#### **Question 3:**

##### **Question -**

In order to serve you better it would be helpful to know the size of tents/structures we are attempting to illuminate. Would it be possible to be able to get a sampling of the structure sizes? Height, length, width and any kind of structure detail?

##### **Answer -**

Each section of tentage is 8 feet. We are only permitted to combine 4 x tentage together for a total of 32 ft. Any other configuration would result in lights hanging down which is a safety concern.

#### **Question 4:**

##### **Question -**

In a similar vein, the original FALK kits called for specific labeling requirements, instruction sheets etc. Do you require any of these things to meet the FALK spec, or do you just require the line items in Table 1 of Annex B without the FALK requirements that would go with them?

##### **Answer -**

Labelling requirements not required.

#### **Question 5:**

##### **Question -**

Would you please confirm if a carry case for each string light is required?

##### **Answer -**

If kits supplied fit into an existing pelican case, carrying cases are not required. If kits supplied do not fit into an existing pelican case then carrying cases must be provided.

Solicitation No. - N° de l'invitation  
W168A-20MK16/WPG/001  
Client Ref. No. - N° de réf. du client  
W168A-20MK16

Amd. No. - N° de la modif.  
File No. - N° du dossier  
WPG-0-43138

Buyer ID - Id de l'acheteur  
WPG021  
CCC No./N° CCC - FMS No./N° VME

\*The below picture is an example of the cases we have to store the light kits. As you can see there is only room for 4 x light cages and any cord longer than the 32ft requested will not fit these cases. Storage from top to bottom: Extension cord, Light bulbs x 4, Light cages x 4.



## APPENDIX 1 TO ANNEX A

- + 32' STW 12/3 stringlight with 4 lamp sockets spaced 8' apart complete with plastic coated metal guard. 4' input and output lengths with 5-15R receptacle and 5-15P plug.
- + 4 high-efficiency bulbs
- + 50 metal lighting hooks
- + 1 25' SJTW 12/3 extension cord with triple 5-15R outlets and a built-in resettable circuit breaker
- + 1 carrying case (38" x 16" x 6")
- + Total weight approx. 38 lbs



25' 12/3 SJTW Extension Cord

