



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions/Travaux  
publics et Services gouvernementaux Canada  
See herein for bid submission  
instructions/

Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA  
Ontario

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Title - Sujet</b> Pianist for Chaplain Services	
<b>Solicitation No. - N° de l'invitation</b> W0125-21WR13/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W0125-21-WR13	<b>Date</b> 2021-02-01
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-950-8273	
<b>File No. - N° de dossier</b> KIN-0-54105 (950)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2021-02-05</b> Heure Normale de l'Est HNE	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Fraser, Alexa	<b>Buyer Id - Id de l'acheteur</b> kin950
<b>Telephone No. - N° de téléphone</b> (873) 355-4392 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CFB Trenton - 8 Wing Chapel 91 Namao Drive Astra, ON K0K 3W0	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## Amendment 001 to Solicitation W0125-21WR13/A

The intent of this amendment is to Amend Annex E

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**Refer: Annex "E" Canadian Small Business Certification**  
**Delete: In its Entirety**  
**Insert: Annex "E" Canadian Small Business Certification**

To participate in this bid solicitation, each Bidder (and each member of any Joint Venture Bidder) must submit the following form:

### VOLUNTARY SMALL BUSINESS SELF-CERTIFICATION FORM

#### **Data Collection**

This is a voluntary form self-attest to status as a small business (fewer than 500 paid employees).

#### **Privacy Notice**

The collection, retention, use and storage of personal information provided in this form is protected, used, and disclosed in accordance with the Privacy Act. All data obtained are to be used solely for determining eligibility for the solicitation and for statistical purposes.

#### **Instructions**

Please complete sections A-B. When complete, submit this form to the procurement contracting authority at bid submission.

A. I, \_\_\_\_\_, (name of individual authorized to represent the business) hereby attest that \_\_\_\_\_ (legal name of business) is a small business, employing \_\_\_\_\_ (number of full-time paid employees) employees

B. I agree to the following:

- The information provided in this form is true as of the date indicated below;
- The certifications provided to Canada are subject to verification at all times, and Canada may declare a bid non-responsive, declare a contractor in default, disqualify the supplier from participating in current and future government contracts, and/or terminate any contract awarded pursuant to the underrepresented status if a certification is found to be untrue, whether during the bid evaluation period or during the contract period.
- Canada has the right to ask for additional information to verify the information provided by the Supplier. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.
- In the event that a bid is declared non-responsive or a Contract in default because of an untrue statement or non-compliance with the requirements, Canada may seek another supplier to complete the contract, and any additional costs incurred by Canada to do so will, upon the request of Canada, be borne by the non-compliant supplier and/or all the members of the joint venture; and,

Solicitation No. - N° de l'invitation  
W0125-21WR13/A  
Client Ref. No. - N° de réf. du client  
W0125-21-WR13

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier  
KIN-0-54076

Buyer ID - Id de l'acheteur  
KIN950  
CCC No./N° CCC - FMS No./N° VME

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- I have read and understood the above terms. Upon the request of Canada, I agree to provide evidence supporting any of the compliance requirements described above.

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Signature of Authorized  
Representative

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Date

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## VOLUNTARY CANADIAN BLACK-OWNED OR LED BUSINESS CERTIFICATION

### Black-owned or Black-led Business Certification

For the purposes of this bid solicitation, to qualify as a Black-owned or Black-led Business, the Bidder must EITHER be Black-owned or Black-led – the Bidder is not required to be both (although it may be both). In the case of a Joint Venture Bidder, each member of the Joint Venture must be a Black-owned or Black-led business and provide the required information and certifications. In the context of this bid solicitation:

- (a) a business is **Black-owned** if:
  - (i) in the case of a sole proprietorship, the owner is an individual who self-identifies as Black;
  - (ii) if the case of a corporation:
    - (A) 51% or more of the voting shares of the Bidder are owned by one or more individuals who self-identify as Black; or
    - (B) where the Bidder is a wholly-owned subsidiary of another company, 51% or more of the voting shares of that parent corporation are owned by one or more individuals who self-identify as Black;
  - (iii) in the case of a partnership, the majority of the interests in the partnership (or the general partner, in the case of a limited partnership) are owned by one or more individuals who self-identify as Black.
- (b) **to demonstrate that the Bidder is Black-owned**, the Bidder must submit one of the following as part of the bid:
  - (i) In the case of a sole proprietorship, a confirmation that the Bidder is a sole proprietorship and the name under which it is registered;
  - (ii) In the case of a corporation, a complete list of the voting shareholders of the corporation that specifies which individuals self-identify as Black (or confirmation that the Bidder is a wholly-owned subsidiary of a Black-owned corporation, with a complete list of the voting shareholders of the parent corporation that specifies which shareholders self-identify as Black); or
  - (iii) In the case of a partnership, a confirmation of the partnership structure, together with a list of all the partners and their respective ownership interests that specifies which partners self-identify as Black (in the case if a limited partnership, this information is required only from the general partner).

PLUS, the Bidder must submit the certifications of each of the above-noted individuals who self-identify as Black, using the form provided below.

- (c) a business is **Black-led** if:
  - (i) in the case of a sole proprietorship, the owner is an individual who self-identifies as Black and operates the sole proprietorship;
  - (ii) in the case of a corporation, 51% or more of the leadership of the Bidder consists of one or more individuals who self-identify as Black; or
  - (iii) in the case of a partnership, 51% or more of the leadership of the partnership (or the leadership of the general partner, in the case of a limited partnership) consists of one or more individuals who self-identify as Black.

The leadership of organizations will differ – while all corporations have a board of directors, corporations otherwise can have different leadership structures. In the case of a corporation, if 51% or more of the board of directors consists of individuals who self-identify as Black, that qualifies as a Black-led corporation. Or, if the senior officers of a corporation consist of a President, a Chief Financial Officer and a Vice-President, then two of those positions must be occupied by individuals who self-identify as Black. However, in a corporation that has a President, a Chief Financial Officer and three Vice-Presidents, it will not be sufficient for two of those positions to be occupied by

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individuals who self-identify as Black – 51% of more of the senior management positions in a corporation must be occupied by individuals who self-identify as Black.

- (d) **To demonstrate that the Bidder is Black-led**, the Bidder must submit one of the following as part of the bid:
- (i) A complete list of the board of directors that identifies which individuals self-identify as Black; or
  - (ii) A complete list of all the senior officers or other senior leadership positions that identifies which individuals self-identify as Black.

PLUS, the Bidder must submit the certifications of each of the above-noted individuals who self-identify as Black, using the form provided below.

- (e) The form of certification required from the individuals who self-identify as Black is as follows:

*Certification of Self-Identification as Black*

*My name is \_\_\_\_\_.*

*I am submitting this Certification in connection with the bid being submitted by \_\_\_\_\_ (the "Bidder") in response to bid solicitation no. \_\_\_\_\_.*

*I am currently \_\_\_\_\_ [insert an explanation of whether you are a voting shareholder, the President, etc.] of the Bidder and have been so since \_\_\_\_ (year).*

*I self-identify as a Black person.*

*I am providing this Certification understanding that it is part of a bid in which the Bidder is seeking a preference for being a Black-owned or Black-led business and I confirm that the information I have provided in this Certification is true.*

\_\_\_\_\_  
*Signature of Individual*

- (f) The information provided in the bid, including the certifications, is subject to the provisions of the *Access to Information Act*, which includes certain exceptions with respect to personal information. However, there may be circumstances in which Canada is required to disclose the content of certifications, such as in the context of a challenge to the award of the contract resulting from this bid solicitation.
- (g) Canada will declare a bid non-responsive, or may declare a contractor in default, if any of the information provided by the bidder is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information about a bidder's corporate or organizational structure and the names of its shareholders or senior officers at any time. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.