

REQUEST FOR PROPOSAL AMENDMENT NO. 003

Request for Proposal Amendment no. 003 is raised for the following reasons:

- 1. To provide questions and answers; and**
- 2. To amend the Request for Proposal.**

Question 1: Annex A, Statement of Work: Given the size requirement in A1.9, these seem to be personal home printers/MFPs and not corporate office oriented; Yet the SOW is mandating the installation of these non-networked devices. Is the expectation that the contract winner is responsible to install and train at users homes?

Answer 1: Installation and Training are not required, the requirement will be removed. See Modification 008.

Question 2: Is Statistic Canada wanting an inkjet or laser printing technology for this requirement?

Answer 2: Statistics Canada will accept either technology.

Question 3: Mandatory technical requirement, A1.9 - Is Statistic Canada looking for portable/travel Multi-function printers or desktop versions?

Answer 3: As long as the mandatory requirements are met, either are acceptable.

Question 4: Mandatory technical requirement, A1.7 - What page capacity per cartridge is being considered? Annex B seems to calculate total price only however a "high yield" cartridge as requested in A1.7 could be anything from a 50 page capacity cartridge to 32k page cartridge depending on the manufacturer.

Answer 4: Statistics Canada will accept a cartridge with a minimum 500 pages per cartridge. Statistics Canada would accept one cartridge rather than two, as long as the capacity is rated to yield a minimum 1000 pages.

Question 5: Mandatory technical requirement, A1.9 - The dimensions seem very specific and very limiting, is Statistics Canada looking for a specific brand and model of device?

Answer 5: Statistics Canada is not looking for a specific model or brand.

Question 6: Mandatory technical requirement, A1.9 - Will Statistics Canada entertain offers of slightly larger devices that will provide a much better TCO?

Answer 6: These devices will possibly be shipped more than once to multiple locations across the country, often to remote areas. Statistics Canada is open to devices that are slightly larger that meets the requirements, within limits. Maximum Dimensions (W x D x H) : 18.25" x 14.5" x 10".

Question 7: The Common Criteria certification is typically a requirement for office multi-function devices. We do not see relevancy of this requirement to the category of devices in this RFP. Can you respectfully remove this requirement?

Answer 7: Agree, this clause will be removed. See Modification 006.

Question 8: 29. Training - Given the context of this RFP, on-site training would not be available. Can you please consider removing the above clause?

Answer 8: Agree, this clause will be removed. See Modification 007.

Question 9: What is the expect volume per device? What yield should a toner support? Would you accept, 1 toner instead of 2, if the yield is the same as 2 toners?

Answer 9: Statistics Canada will accept a cartridge with a minimum 500 pages per cartridge. Statistics Canada would accept one cartridge rather than two, as long as the capacity is rated to yield a minimum 1000 pages.

Question 10: Our understanding is that due to the dimensions listed and cost sensitivity associated to this project, can this RFP be open to bid products outside of the ITPRO catalogue?

Answer 10: This requirement is being tendered due to the fact that there are no devices listed in the current Print catalogue that will meet Statistics Canada's requirement.

Question 11: General information section 2 states, "Statistics Canada, has a requirement for 250 multifunction devices with options to purchase 250 identical units over the following year". Being as this class of equipment is continuously evolving and inventory may be a challenge due to the Covid effect, would it be acceptable to supply a different model if required, for the 250 optional units, provided all the mandatory specs are met?

Answer 11: Statistics Canada would accept a substituted device for the optional units if the original device is no longer available, provided that the proposed device meets all the mandatory specifications per Annex A, remains the same price as the original device and must be approved by Supply Chain Integrity. See Modification 009.

Question 12: Annex A SOW A.1.8 Must connect to USB cable 6 feet. However in Annex B Basis of payment there is NO mention of the 6 ft USB cable. How question is do we quote the 6 ft cable or not?

Answer 12: See Modification 010.

Modifications

Modification 005

**On page 5 of the RFP, Part 1 General Information, section 2 Summary:
Delete in its entirety and replace with:**

Statistics Canada, has a requirement for 250 multifunction devices with options to purchase 250 identical units over the following year . This Contract is for the supply and delivery of the equipment.

A total of 250 initial devices are required: which must meet the mandatory technical specifications detailed in Annex A.

Modification 006

On page 14 of the RFP, Part 5 Certifications, section 7 Common Criteria Security Certification:
Delete in its entirety.

Modification 007

On page 24 of the RFP, Part 7 Resulting Contract Clauses, section 29 Training:
Delete in its entirety.

Modification 008

On page 27 of the RFP, Annex A – Statement of Work:
Delete in its entirety and replace with:

1. Requirement

Statistics Canada, has a requirement for 250 multifunction devices with options to purchase 250 identical units over the following year . This Contract is for the supply and delivery of the equipment.

The Bidder grants to Canada an irrevocable option to purchase up to an additional 250 multifunction devices as specified in Annex A, under the same terms and conditions and at the rates quoted in Annex B. This option will be valid during the contract period and any extensions to the contract period.

2. Mandatory technical requirement

A1. Multifunction Devices

The devices must meet the following mandatory requirements:

A1.1	Monochrome (B&W)
A1.2	Paper handling / print size: 8 ½ x 11 (Letter) 8 ½ x 14 (Legal)
A1.3	Simplex
A1.4	Copy
A1.5	Scan (USB)
A1.6	Connectivity: USB 2 or better: mandatory Wi-Fi: optional
A1.7	Ink / toner: 2 (two) spare for each printer, high yield (500 pages per cartridge) OR 1 (one) spare for each printer, high yield (1,000 pages per cartridge)
A1.8	USB cable, to connect printer to computer, 6 feet
A1.9	Maximum Dimensions (W x D x H) : 18.25" x 14.5" x 10".

Modification 009

**On page 21 of the RFP, Part 7 Resulting Contract Clauses, after section 11 Delivery:
Add:**

Delivery-Specific Deliverable Substitutions of Hardware

If the Contractor is unable to provide the specific device ordered under the Contract, and wishes to offer a substitute, the Contractor must submit a request to the Contracting Authority and demonstrate that the proposed substitute device meets or exceeds the mandatory requirements identified in Annex A. The price for the substitute device must remain the same or lower as the device originally offered in the Contractor's bid that resulted in the award of the Contract.

The substitute device must not be shipped until formally authorized by the Contracting Authority after the Project Authority determines the substitution is acceptable and is approved through the Supply Chain Integrity process. Whether or not to accept or reject a proposed substitution is entirely within the discretion of Canada.

Modification 010

**On page 28 of the RFP, Annex B – Basis of Payment:
Delete in its entirety and replace with:**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified below for a cost of \$_____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Table 1 - List of Deliverables					
Item No.	Manufacturer's Product Name	Product Number	Qty	Unit Price	Extended Price
1	Multifunction Device – (Model name)		250	\$	\$
2	Ink/toner (2 spare for each device)		500	\$	\$
3	Delivery		1	\$	\$
4	6 foot USB cable		250	\$	\$
TOTAL PRICE (CAD):				\$	
(Multifunction Device + Ink/Toner + USB Cable)					

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.