



SEN-043 20/21

Board Management Solution

QUESTION AND ANSWER #2

February 3, 2021

Question 5:

The section for Mandatory Criteria - M14: On Premise Solution is Mandatory: We are a SAAS company, are you not open to a SAAS offering in that case?

Answer 5:

The Senate is only considering on premise solutions and are not open to a SAAS offering.

Question 6:

For Annex “B” – Basis of Payment / Pricing of the Solution: How many total users will you have across boards and committees? Please specify how many unique users will need access to the Board Portal and material, including how many builders, and how many viewers?

Answer 6:

The proposed solution should have sufficient licenses for a total of one hundred (100) users broken down into ninety (90) unique users with access to read, print and annotate and ten (10) users with full access to create, manage and publish all material.

Question 7:

Annex “D” – Direct Deposit Form - is it possible to please share the editable format of the Direct Deposit Form?

Answer 7:

No, please use the version in the RFP.

Question 8:

On page 19 of the tender document, there is a table entitled Technical Evaluation Criteria. For the avoidance of doubt, does this table need to be filled out by the bidder or is this a purely a guideline of how the Senate intends to evaluate the bids?

Answer 8:

The Bidder must include the Point Rated Technical Criterion table in their bid and ensure that the page and paragraph number in the Bidders' Appendix is indicated in the column entitled "Cross Reference" for all rated information included.

Question 9:

Would the Senate consider a Cloud based solutions approved by the Government of Canada to process up to Protected B workloads?

Answer 9:

The Senate is only considering on premise solutions and are not open to a SAAS offering.
