



RETURN BIDS TO :
RETOURNER LES SOUMISSIONS À :
Bid Receiving - Réception des soumissions:

Correctional Service Canada (CSC)

By email: bidsubmissions_GEN-NHQContracting@CSC-SCC.GC.CA

Attention : Danielle Cameron

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

Proposal to: Correctional Service Canada

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Proposition à: Service Correctionnel du Canada

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments — Commentaires :

Issuing Office – Bureau de distribution

Correctional Service Canada (CSC)
340 Laurier Ave West / avenue Laurier Ouest
Ottawa, ON

Title — Sujet: Faith Community Reintegration Project (FCRP)/ Projet de réinsertion sociale avec des groupes confessionnels (PRSGC)	
Solicitation No. — No. de l'invitation 21120-21-3616855	
Solicitation Amendment No. — No. de modification de l'invitation 002	Date: February 5, 2021
GETS Reference No. — No. de Référence de SEAG 21120-21-3616855	
Solicitation Closes — L'invitation prend fin at / à : 2:00 pm EST on / le : Tuesday, February 23rd 2021	
F.O.B. — F.A.B. Plant – Usine: Destination: X Other-Autre:	
Address Enquiries to — Soumettre toutes questions à: Danielle Cameron Danielle.Cameron@csc-scc.gc.ca	
Telephone No. – No de téléphone: (343) 542-9350	Fax No. – No de télécopieur:
Destination of Goods, Services and Construction: Destination des biens, services et construction: Various Locations in Canada / Divers endroit au Canada	
Instructions: See Herein Instructions : Voir aux présentes	



Solicitation Amendment 002 is issued to:

1. Respond to questions 1 through 6 received the during the solicitation period; and
 2. Amend Mandatory Technical Criteria
-

1. Questions and Answers 1 through 6:

Question 1:

Is it possible to reference past years successful bidders that were awarded a Contract?

Answer 1:

To view successful bidders that were awarded a contract, please go to Tenders on Buy and Sell – Awards to see all Award Notices.

Question 2:

With regards to Annex D – Evaluation Criteria – Mandatory Technical Criteria, are bidders required to use the exact template on page 35, or can bidders submit this in another format, i.e.: Word Document, provided the information is set out in the suggested format?

Answer 2:

It is not required to respond in the form of the template provided on page 35. Other legible formats (ex: Word Document or a PDF), is acceptable as long as the information is set out in the suggested format.

Question 3:

I have a question about the number of hours being offered for some of the location/city. It seems that the number of hours have been reduced for some location/city compared to the previous RFP that was posted. Can you let us know why the significant reduction in hours for some of the location/city?

Answer 3:

The estimated hours for each proposed Location/City was determined through an analysis of the needs for each Location/City and available funding, across Canada.

Question 4:

In Part 6 Resulting Contract, article 12.1 Commercial Liability Insurance at paragraph 2 a) it states that *Canada is to be added as an additional insured*. I am not sure that Canada, as represented by Public Works and Government Services Canada is sufficient. They generally need an address as well. Can CSC provide further information for this purpose?

Answer 4:

As per Annex A – Statement of Work, article 4.3 and 4.4, the Contractor may accompany offenders by providing their own transportation. Therefore, additional insurance is required in the Resulting Contract. Please refer to the RFP, Annex G – List of CSC Parole Offices for all addresses, depending on the Location/City you are providing a bid for.

TO NOTE: PART 4 – Article 3. Insurance requirements

3. Insurance Requirements

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in article 12 of PART 6 – RESULTING CONTRACT CLAUSES.

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.



Question 5:

With regard to page 36 - Mandatory Technical Criteria, in M3 are we being asked to include names of clients? What exactly is it being asked for in the client name, organization name and address and does this refer to faith based organizations?

Response 5:

No, the Bidder is not required to provide Client Name. The Bidder must demonstrate past experiences by providing the all information listed in M3, A). As per M3, the experience must refer to faith based organizations. Please refer to the revised Mandatory Technical Criteria, attached hereto.

Question 6:

With regards to M4, do you mean Organizations to which we did presentations?

Response 6:

Yes, the Bidder must provide the information requested under M4, part A) (bullets a, b and c) and as per M4, the acquired experience must be faith based organizations.

2. Amend the Mandatory Technical Criteria:

Delete: the **Mandatory Technical Criteria** in its entirety; and

Insert: the following, new **Mandatory Technical Criteria**, attached hereto.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.



MANDATORY TECHNICAL CRITERIA:

#	Mandatory Technical Criteria	Bidder Response Description (include location in bid)
M1	<p>The Bidder must have experience working with a minimum of three (3) distinct faith communities.</p> <p>A) Bidders must provide, at a minimum, the following details regarding the acquired experience:</p> <ul style="list-style-type: none"> a. Where (organization name and address); b. When (start and end dates of the project/employment); and c. How (details about the work performed during the engagement) the stated experience was obtained. <p>B) The Bidder should provide:</p> <ul style="list-style-type: none"> a. A reference including; name, phone number, and email, who can attest to the work/experience claimed. 	
M2	<p>The Bidder must have completed at least two (2) projects within the last five (5) years prior to solicitation closing date collaborating with *agencies working with ex-offenders in the community and / or incarcerated persons preparing to return to the community.</p> <p>* <i>Agencies</i> is defined as organizations that provide support and/or services to ex-offenders in the community. This includes, but not limited to government department/agency at the federal, provincial and civic levels; faith-based organizations and/or not-for-profit societies.</p> <p>A) Bidders must provide, at a minimum, the following details regarding the acquired experience:</p> <ul style="list-style-type: none"> a. Where (organization name and address); b. When (start and end dates of the project/employment); and c. How (details about the work performed during the engagement) the stated experience was obtained. <p>B) The Bidders should provide:</p> <ul style="list-style-type: none"> a. A reference including; name, phone number, and email, who can attest to the work/experience claimed. 	



#	Mandatory Technical Criteria	Bidder Response Description (include location in bid)
M3	<p>The Bidder must have acquired a minimum of two (2) years of experience within the last five (5) years prior to solicitation closing date delivering faith based services to ex-offenders in the community and/or incarcerated persons preparing to return to the community.</p> <p>A) Bidders must provide, at a minimum, the following details regarding the acquired experience:</p> <ul style="list-style-type: none"> a. Where (organization name and address); b. When (start and end dates of the project/employment); and c. How (details about the work performed during the engagement) the stated experience was obtained. <p>B) The Bidders should provide:</p> <ul style="list-style-type: none"> a. A reference including; name, phone number, and email, who can attest to the work/experience claimed. 	
M4	<p>The Bidder must have acquired a minimum of two (2) years of experience within the last five (5) years prior to solicitation closing date managing a faith based volunteer program in the community. The program(s) must include all of the following elements: recruitment, selection, training and retention).</p> <p>A) Bidders must provide, at a minimum, the following details regarding the acquired experience:</p> <ul style="list-style-type: none"> a. Where (organization name and address); b. When (start and end dates of the project/employment); and c. How (details about the work performed during the engagement) the stated experience was obtained. <p>B) The Bidders should provide:</p> <ul style="list-style-type: none"> a. A reference including; name, phone number, and email, who can attest to the work/experience claimed. 	