



RETURN BIDS BY E-MAIL TO:

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RETOURNER LES SOUMISSIONS PAR COURRIEL À:

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REQUEST FOR PROPOSAL AMENDMENT

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Issuing Office – Bureau de distribution

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Title – Sujet Multifunction Devices for Statistics Canada	
Solicitation No. – N° de l'invitation RFP 2BP0-79650	Date February 4, 2021
Client Reference No. – N° référence du client J045490	Amendment/Amendement 004
File No. – N° de dossier 2BP0-79650 - ITPRO#58478	
Preliminary Closing Date and Time (for Pre-Bid Submission): at 2:00 pm on February 8, 2021 Final Solicitation Closes: at 2:00 pm on February 15, 2021	Time Zone Fuseau horaire Eastern Standard Time (EST) / Heure normale de l'Est (HNE)
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: Jesse Squirrell	
Telephone No. – N° de téléphone : 613-791-6257	FAX No. – N° de FAX Not applicable
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : Statistics Canada Ottawa, ON	

Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

REQUEST FOR PROPOSAL AMENDMENT NO. 004

Request for Proposal Amendment no. 004 is raised for the following reasons:

1. **To provide questions and answers; and**
2. **To make modifications to the RFP.**

Question 13: Is Statistics Canada needing the scanning feature to be in colour or just B&W, scan is needed?

Answer 13: B&W scanning is the minimum requirement. Scanning in colour is optional and not a mandatory requirement but will be accepted.

Question 14: Regarding Answer # 4 from the latest amendment, if we are proposing a device that already comes with 1500 or higher page yield cartridge in the MFP, do we still need to bid any extra cartridges in our response?

Answer 14: Yes, in addition to the cartridge included with the device, Statistics Canada requires spare cartridges as specified in Annex B, Basis of Payment, Line Item 2a. or 2b. See Modification 014 and Modification 015.

Question 15: Can you please elaborate on the requirement for additional toners, some machines come with a "full toner" included in the box price versus a "start toner". The price of a machine is affected by the amount of toner included with the box as a standard. If a machine already has a 1,000 included with the box, is a spare toner even required? It would be a good idea to specify exactly the total amount of printing a machine should do with "starter toner" plus the spare toners.

Answer 15: Spare toner is required. See Answer 14.

Question 16: Our smallest device is 15.8 x 14.3 x 14.4 in because it also includes a 250 sheet tray versus 100 sheets, will this be accepted?

Answer 16: This will not be accepted as it exceeds the maximum dimensions listed in Annex A – Statement of Work.

Modifications

Modification 011

On page 12 of the RFP, Part 4 Evaluation Procedures and Basis of Selection, section 3 Financial Evaluation:

Delete: Please refer to Annex C, and complete the Basis of Payment, Annex B.

Insert: Bidders are required to complete Annex B, Basis of Payment.

Modification 012

On page 19 of the RFP, Part 7 Resulting Contract Clauses, section 3 Optional Goods:

Delete in its entirety and replace with:

The Contractor grants to Canada the irrevocable option to acquire an additional 250 devices including toner and cables described at Annex A of the Contract under the same terms and conditions and at the prices stated in the Contract. The option may only be exercised by the Contracting Authority by notice in writing and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

Modification 013

On page 29 of the RFP, at Annex C – List of Delivery Locations:

Delete in its entirety.

Modification 014

On page 28 of the RFP, Annex B – Basis of Payment:

Delete in its entirety and replace with:

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified below for a cost of \$_____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Table 1 - List of Deliverables					
Item No.	Manufacturer's Product Name	Product Number	Qty	Unit Price	Extended Price (Qty x Unit Price)
1	Multifunction Device (including toner) – (<i>insert Model name</i>)		250	\$_____	\$_____
	The Bidder is required to only complete one of the following depending on the ink/toner it proposes:				
2a.	High Yield Ink/Toner (2 spares @ 500 ppm or higher)		500	\$_____	\$_____
Or					
2b.	High Yield Ink/Toner (1 spare @ 1000 ppm or higher)		250	\$_____	\$_____
3	Delivery		1	\$_____	\$_____

4	6 foot USB cable		250	\$ _____	\$ _____
TOTAL EVALUATED BID PRICE (CAD):					
The total evaluated bid price = The sum of the Extended Prices for items 1 + 2a. or 2b.* + 3 + 4 in Table 1 – List of Deliverables					\$ _____
* Only the Extended Price for the proposed ink/toner in 2a. or 2b. will be used in the price evaluation.					

Modification 015

**On page 27 of the RFP, Annex A – Statement of Work:
Delete in its entirety and replace with:**

1. Requirement

Statistics Canada has a requirement for 250 multifunction devices with the option to purchase an additional 250 units over the following year. This Contract is for the supply and delivery of the equipment.

Each device must include toner and a 6 foot cable. Statistics Canada also requires spare toner in addition to the toner that comes with the device.

2. Mandatory technical requirement

A1. Multifunction Devices

The devices must meet the following mandatory requirements:

A1.1	Monochrome (B&W)
A1.2	Paper handling / print size: 8 ½ x 11 (Letter) 8 ½ x 14 (Legal)
A1.3	Simplex
A1.4	Copy
A1.5	Scan (USB)
A1.6	Connectivity: USB 2 or better: mandatory Wi-Fi: optional
A1.7	Ink / toner: 2 (two) spare for each printer, high yield (500 pages per cartridge) OR 1 (one) spare for each printer, high yield (1,000 pages per cartridge)
A1.8	USB cable, to connect printer to computer, 6 feet
A1.9	Maximum Dimensions (W x D x H) : 18.25" x 14.5" x 10".

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.