



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

See herein

**Request For a Standing Offer
Demande d'offre à commandes**

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Clothing and Textiles Division / Division des vêtements et des textiles
L'Esplanade Laurier,
East Tower 7th Floor
Tour est 7e étage
140 O'Connor, rue O'Connor,
Ottawa
Ontario
K1 A 0R5

Title - Sujet Fabric Workstations and Seat Tissus de panneaux de postes de travail et sièges.	
Solicitation No. - N° de l'invitation 21C40-207907/A	Date 2021-02-08
Client Reference No. - N° de référence du client 21C40-20-3597907	GETS Ref. No. - N° de réf. de SEAG PW-\$\$PR-773-79710
File No. - N° de dossier pr773.21C40-207907	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-03-23 Heure Avancée de l'Est HAE	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Quiroga, Marco	Buyer Id - Id de l'acheteur pr773
Telephone No. - N° de téléphone (873)355-9439 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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21C40-207907 /X
Client Ref. No. - N° de réf. du client
21C40-207907

Amd. No. - N° de la modif.
File No. - N° du dossier
pr773.21C40-207907

Buyer ID - Id de l'acheteur
pr773
CCC No./N° CCC - FMS No./N° VME

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*****Given that many people are currently working from home and in an effort to reduce the spread of the coronavirus disease (COVID-19) within communities, offerors must transmit their offer electronically using the epost Connect service or fax (819-997-9776). *****

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, the Standing Offer reporting form, the Electronic Payment Instruments, Delivery locations, and any other annexes.

1.2 Summary

- 1.2.1 Request for a National Individual Standing Offer (NISO) for the provision of raw materials, as specified in Annex "A", for the manufacture of furniture on an "as and when" requested basis for Correctional Service of Canada (CSC) and CORCAN. CORCAN is a Special Operating Agency (SOA) within CSC. Specifically required are Workstation panel and seating fabric.

The period for placing call-ups against the Standing Offer is within 12 months from issuance of Standing Offer, with up to four 12-month options.

Canadian Free Trade Agreement (CFTA) is applicable. International Trade Agreements do not apply to procurements of products or services relating to prison labour.

The items are to be delivered across Canada. See details on Annex "E".

- 1.2.2 The requirement is conditionally limited to Canadian goods.
- 1.2.3 The Federal Contractors Program (FCP) for employment equity applies to this procurement; refer to Part 5 – Certifications and Additional Information, Part 7A -Standing Offer, and Part 7B - Resulting Contract Clauses and the annex titled Federal Contractors Program for Employment Equity - Certification.
- 1.2.4 This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2020-05-28\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Offers

Offers must be submitted electronically only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date and time indicated in the RFSO using epost Connect Service or fax (819-997-9776).

Note: For offerors choosing to submit using epost Connect for offers closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Given that many people are currently working from home and in an effort to reduce the spread of the coronavirus disease (COVID-19) within communities, offerors must transmit their offer electronically using the epost Connect service or fax (819-997-9776).

3.1.1 Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

Canada requests that the documents submitted by epost Connect and by fax, be identified, grouped and presented in separate sections as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications
Section IV: Additional Information

3.1.2 If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

3.1.3 Prices should appear in the financial offer only. No prices should be indicated in any other section of the offer.

3.1.4 Canada requests that offerors follow the format instructions described below in the preparation of their offer:

(a) use a numbering system that corresponds to that of the Request for Standing Offers.

3.1.5 In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.
- 3) provide details of their policies and practices in relation to the following initiatives, for information purposes only:
 - environmentally responsible manufacturing;
 - environmentally responsible waste disposal;
 - waste reduction;
 - packaging;
 - re-use strategies;

- recycling.

3.2 Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

3.3 Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B", Basis of Payment.

3.3.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.4 Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

3.5 Section IV: Additional Information

The information required in this Section should be submitted with the offer, but may be submitted afterwards. If information is missing from the offer, the Contracting Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the information within the time frame provided will render the offer non-responsive.

3.5.1 Standing Offer and Resulting Contract Information

Offeror input is required to complete several sections under Part 7, Standing Offer and resulting Contract Clauses.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine if there are two or more bids with a valid Canadian content certification with the bids coming from two or more bidders that are not affiliated within the meaning used in the Competition Act, R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by bidders, that there are no longer two or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a contract.
Canada may conduct the validation of Canadian content certifications at any time in the evaluation process including doing so concurrently with other steps.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Supporting Documentation

As part of the technical evaluation, to confirm an Offeror's capability of meeting the technical requirements, specification sheets, test results, and certificate(s), must be submitted **at time of Request for Standing Offer closing** at no charge to Canada.

1. Specification sheets

The offeror must provide specification sheets, for each fabric line, demonstrating that the fabric offered meets the specifications listed in section **2. Product Specification** of Annex "A".

2. Test results

The offeror must provide test results, no older than five years from solicitation closing date, demonstrating that each fabric line pass:

- The Standard Test Method for Breaking Strength and Elongation of Textile Fabrics (Grab Test) as per ASTM D-5034;
- The Standard Test Method for Abrasion Resistance of Textile Fabrics (Oscillatory Cylinder Method) as per ASTM D4157 Mod.; and
- The Colorfastness to Crocking: AATCC Crockmeter Method as per AATCC-8.

Testing must be performed by an independent accredited laboratory establishment.

3. Flammability test results

The offeror must provide test results, no older than 5 years from solicitation closing date, demonstrating that:

-
- Each seating fabric complies with the State of California Technical Bulletin 117 Section E.
 - Each panel fabric complies with the ASTM E84-20 Standard Test Method for Surface Burning Characteristics of Building Materials test.

Testing must be performed by an independent accredited laboratory establishment.

4. Certificate of Compliance

The offeror must provide a Certificate of Compliance as defined herein.

A Certificate of Compliance is a written statement from an appropriate official of the Offeror guaranteeing that:

- The fabric offered is 100% recycled polyester.
- The fabric offered is dyed in the same bath to prevent any difference in the colour tint, even minimum between rolls of a same tint.
- Each seating fabric line has a usable width of 1,371.6 mm (54 inches)
- Each workstation fabric panel has a usable width of 1,676.4 mm (66 inches)

This document must be on official company stationery; it must be dated after the Request for Standing Offer posting date; it must make reference to the applicable specification and have the original signature of the company's designated representative. Canada reserves the right to verify the statements made in the Certificate of Compliance. Full test results, demonstrating the product's compliance, will be accepted in lieu of a Certificate of Compliance.

If any supporting documentation is missing, the Contracting Authority will inform the Offeror in writing and provide the Offeror with two working days from the request to submit the missing documentation. Failure to submit the supporting documentation within the specified timeframe will result in the bid being declared non-responsive.

Table A.1 - Seating Fabric Requirements

The Offeror must provide Seating Fabric that meet the requirements listed below.

	Criteria	Supporting Documentation	Comments
1	The seating fabric must be dyed in the same bath to prevent any difference in the color tint, even minimum between rolls of a same tint.	Certificate of Compliance	
2	The seating fabric must comply with the State of California Technical Bulletin 117 Section E.	Test results	
3	All seating fabric must be 100% recycled polyester.	Certificate of Compliance	
4	Each Product Line(s) must include at least five (5) lines. Each line must have a minimum of eight (8) colours	Specification sheets	
5	Must have a usable width of 1,371.6 mm (54 inches)	Certificate of Compliance	
6	Color fastness to light must meet or exceed 40 hours	Test results of The Colorfastness to Crocking: AATCC Crockmeter Method as per AATCC-8.	
7	Must meet or exceed 50,000 double rubs	Test results of the Standard Test Method for Abrasion Resistance of Textile Fabrics (Oscillatory Cylinder Method) as per ASTM D4157 Mod	

Table A.2 – Workstation Fabric Panel Requirements

The Offeror must provide Workstation Fabric Panel that meet the requirements listed below.

	Criteria	Supporting Documentation	Comments
1	The Fabric Panel must be dyed in the same bath to prevent any difference in the color tint, even minimum between rolls of a same tint.	Certificate of Compliance	
2	The Workstation Fabric Panel must comply with the ASTM E84-20 Standard Test Method for Surface Burning Characteristics of Building Materials test.	Test results	
3	All Workstation Fabric Panel must be 100% recycled polyester.	Certificate of Compliance	
4	Each Product Line(s) must include at least five (5) lines. Each line must have a minimum of seven (7) colours	Specification sheets	
5	Must have a usable width of 1,676.4 mm (66 inches)	Certificate of Compliance	
6	Color fastness to light must meet or exceed 40 hours	Test results of The Colorfastness to Crocking: AATCC Crockmeter Method as per AATCC-8.	
7	Must meet or exceed 15,000 double rubs	Test results of the Standard Test Method for Abrasion Resistance of Textile Fabrics (Oscillatory Cylinder Method) as per ASTM D4157 Mod	

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

- a. The Offeror must submit firm unit prices in Canadian dollars, applicable taxes excluded, DDP Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Offeror must submit firm unit pricing for all items and all destinations, including items subject to options and quantities "on request". The Offeror is requested to quote firm unit pricing at no more than two decimal points.
- c. Pricing for Items 6 (Additional costs), 7 (Training session) and 8 (Fabric cards) will not be part of the Evaluation.

4.1.2.2 Calculation of the Total Evaluated Bid Price

- a. The financial evaluation will be conducted by calculating the Total Evaluated Bid Price using the Pricing Tables completed by Bidders (Annex "B")
- b. For evaluation purposes only, an average unit pricing for each region, each product (Seating fabric or workstation fabric panel) and each year will be calculated. This average unit pricing will be multiplied by the estimated annual need.
- c. The extended pricing for all periods will be added to calculate the Total Evaluated Bid Price.
- d. Please refer to Annex B-1 for an illustration on how the Total Evaluated Bid Price will be calculated.

4.2 Basis of Selection

- a. An offer must comply with all requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive.
- b. The responsive offer with the lowest **Total Evaluated Bid Price** will be recommended for the issuance of a standing offer (one standing offer only).

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Offer

5.1.2.1 Canadian Content Certification

5.1.2.1.1 SACC Manual clause [A3050T](#) (2020-07-01) Canadian Content Definition

Rules of Origin - Textiles

With reference to the Canadian Content Certification clause, item(s) on this offer are considered to be Canadian goods if they meet the following definition:

MODIFIED RULE OF ORIGIN FOR TEXTILES: "Textiles and textile articles classified in Chapters 50 to 60 inclusive of the Harmonized System that are woven, knitted or otherwise manufactured from yarns or fibres in Canada, and further processed in Canada by dyeing, finishing, coating or other processes as applicable, will be considered Canadian textiles. Woven fabrics of 100% cotton or of polyester and cotton blends that are dyed and finished in Canada will be considered Canadian."

Rules of Origin - Apparel

With reference to the Canadian Content Certification clause, apparel goods are considered to be Canadian goods according to the North American Free Trade Agreement Rules of Origin as follows:

Apparel goods classified in Chapters 61 and 62 of the Harmonized System that are both cut (or knit to shape) and sewn in Canada will be considered Canadian goods.

Canadian Content Certification (SACC Manual clause [M3061T](#) (2018-12-06))

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6. (9), Example 2, of the Supply Manual.

Plant Location

Item(s) will be manufactured at:

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 – SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

There is no security requirement applicable to this Standing Offer.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005 \(2017/06/21\)](#) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases ordered, including purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide an electronic version of this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1, to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is within 12 months from issuance of Standing Offer.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for up to four additional 12-month periods, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Marco Quiroga
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate (CCPD)
Clothing & Textiles Division
L'Esplanade Laurier, East Tower 7th Floor
140 O'Connor, Street, Ottawa, Ontario
K1A 0R5 Canada
Telephone: *(To be filled out after Contract Award)*
E-mail address: Marco.Quiroga@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is: *(To be filled out after Contract Award)*

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Technical Authority

The Technical Authority for the Standing Offer is: *(To be filled out after Contract Award)*

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer Revision issued by the Standing Offer Authority.

7.5.4 Procurement Authority

The Procurement Authority for the Standing Offer is: *(To be filled out after Contract Award)*

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Standing Offer. The Contractor may discuss administrative matters identified in the Standing Offer with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a Standing Offer Revision issued by the Standing Offer Authority.

7.5.4 Offeror's Representative

The person responsible for: *(To be filled out after Contract Award)*

General enquiries

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Correctional Service of Canada (CSC) and CORCAN.

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;

- statement that incorporates the terms and conditions of the Standing Offer;
- description and unit price for each line item;
- total value of the call-up;
- point of delivery;
- confirmation that funds are available under section 32 of the Financial Administration Act;
- confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

7.9 Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$ *(to be inserted at time of standing offer issuance)* (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017/06/21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2020/05/28), General Conditions – Medium Complexity – Goods
- e) Annex "A", Requirement;
- f) Annex "B", Basis of Payment;
- g) the Offeror's offer dated _____.

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.11.2 SACC Manual Clauses

M3060C 2008/05/12 Canadian Content Certification

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

7.13 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

7.14 Plant Closing

The Offeror's plant closing for Christmas and summer holidays are as follows. During this time there will be no shipments.

2021

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

2022

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

2023

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

2024

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

2025

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

7.15 Plant Location

Items will be manufactured at: _____

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010A \(2020/05/28\)](#), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

(Insert the following clause when payment by credit cards is accepted by the Offeror.)

Section 16, Interest on Overdue Accounts, of General Conditions [2010A \(2020/05/28\)](#) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) as specified in Annex "B". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.4.2 SACC Manual Clauses

C2000C	2007/11/30	Taxes - Foreign-based Contractor
C2605C	2008/05/12	Canadian Customs Duties and Sales Tax - Foreign-based Contractor
C2611C	2007/11/30	Customs Duties - Contractor Importer
H1001C	2008/05/12	Multiple Payments

7.4.3 Electronic Payment of Invoices – Call-up

(to be communicated at the time of publication of the standing offer)

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- Visa Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);

e. Wire Transfer (International Only);

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the following address for certification and payment
(To be filled out after Contract Award)
 - (b) One (1) copy must be forwarded to the consignee; and
 - (c) One (1) soft copy to the Contracting Authority, via email.

7.6 Insurance – No Specific Requirements

SACC Manual clause [G1005C](#) (2016/01/28) Insurance – No Specific Requirement

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

7.7 Subcontractor(s)

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____
Location: _____
Value of subcontract: \$ _____
Nature of subcontracting work performed: _____

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

7.8 Overshipment

Over-shipment will not be accepted unless prior approval is obtained from the Contracting Authority.

7.9 Materials: Contractor Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the item(s) specified. The delivery stated for the item(s) allows the necessary time to obtain such materials.

7.10 Delivery

7.10.1 Shipping Instructions - Delivery at Destination

-
1. Goods must be consigned to the destination specified in the call-up document and delivered:
 - (a) DDP Delivered Duty Paid (DDP) (across Canada, details on Annex "E") Incoterms 2000 for shipments from a commercial contractor.

7.10.2 Packaging

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination.

7.11 Quantity - Minimum 95% - Fabric

The Contractor must ship no quantity in excess of the quantity specified. A minimum delivery of 95 percent of the total quantity is acceptable to satisfy this requirement.

7.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "Dispute Resolution".

ANNEX "A"

REQUIREMENT

1. Background

CORCAN is a program of the Correctional Service of Canada (CSC), dating back to the mid-1800s, when the first federal prisons were built. The objective of CORCAN is to promote offender rehabilitation by developing or improving employability. CORCAN became a Special Operating Agency in 1992, financed through a revolving fund and is subject to the same federal legislative and regulatory authority as CSC.

CORCAN operates in 28 sites across Canada with four business lines: textiles, manufacturing, construction and maintenance and services (such as printing and laundry) <http://www.csc-scc.gc.ca/institutions/index-eng.shtml>. A principal goal of CORCAN is to provide Offender Workers with positive job-related work habits and the opportunity to acquire real-world marketable skills. CORCAN shops operate in as businesslike a manner as possible, given their institutional setting and training imperatives. Most shops are ISO-certified.

CORCAN's mission is to aid in the safe reintegration of offenders into Canadian society by providing employment and employability skills training to offenders incarcerated in federal penitentiaries and, for brief periods of time, after they are released into the community.

Further information can be found within the CSC website at:
http://www.csc-scc.gc.ca/text/prgrm/corcan/home_e.shtml

2. Product Specification

The Offeror must provide fabrics that meet the minimum requirements listed below. The fabric is for use in the manufacturing of workstation panels and seating.

2.1 General Requirements Applying to Workstation Panel and Seating Fabric

The fabric must be dyed in the same bath to prevent any difference in the colour tint, even minimum between rolls of a same tint.

2.2 Flammability

The seating fabric must comply with the State of California Technical Bulletin 117 Section E.

The panel fabric must comply with the ASTM E84-20 Standard Test Method for Surface Burning Characteristics of Building Materials test.

2.3 Recycled/Recyclable

All fabric must be 100% recycled polyester.

2.4 Seating Fabric Minimum Requirements

- Product Line(s): must include at least five (5) lines. Each line must have a minimum of eight (8) colours
- Must have a usable width of 1,371.6 mm (54 inches)
- Colour fastness to light must meet or exceed 40 hours
- Must meet or exceed 50,000 double rubs

2.5 Workstation Fabric Panel Minimum Requirements

- Product Line(s):** must include at least five (5) lines. Each line must have a minimum of seven (7) colours.
- Must have a usable width of 1,676.4 mm (66 inches)
- Colour fastness to light must meet or exceed 40 hours
- Must meet or exceed 15,000 double rubs

The Offeror must provide all specification sheets, certifications and test results upon request at no additional cost to Canada.

3. Fabric Additions/Substitutions

Fabric additions/substitutions must be approved in writing by Technical Authority provided the Technical Authority is made aware of the intended addition/substitution at least 6 months before it is discontinued or replaced and the Technical authority accepts the addition/substitution. Any fabric additions/substitutions must meet all the requirements described in section **2. Product Specification** of Annex "A".

4. Delivery time turnaround

CORCAN requires delivery of NO later than the specified number of working days from the receipt of a call-up document unless an alternate time frame has been approved by the Identified User:

- 4.1 **Orders of less than 50 meters:** Five working days
- 4.2 **Orders of 50 to 100 meters:** Seven working days and;
- 4.3 **Orders over 100 meters:** to be determined according to quantity, subject to consultation with and approval by the Identified User.

5. Packaging

Fabric should be packaged in rolls of minimum 45 meters to maximum 60 meters. The cardboard tube within the roll should have a minimum 2" in diameter.

6. Training Sessions

The Offeror must provide two training sessions per calendar year for a minimum of four hours each session. The sessions are intended to answer questions and provide information to sales and production personnel. The sessions will take place at any of CORCAN's facilities.

Given the current spread of the coronavirus disease (COVID-19), remote/video training options can be offered by the offeror. These options must be approved in writing by the Technical Authority.

7. Sampling Program

7.1 Fabric cards (standard in the Industry): 200 fabric cards per pattern must be provided to CORCAN at no charge after issuance of the standing offer.

- a. Fabric cards must be clearly labeled with the name of the pattern as well as the individual colour names.
- b. CORCAN may request up to one-hundred (100) additional fabric cards, per pattern, per calendar year at no extra cost to CORCAN.

-
- c. In the even that a colour or pattern is changed, modified, cancelled or replaced, the Offeror must:
- i. Notify CORCAN of the change(s) within three (3) business days of the change occurring; and
 - ii. Replace any fabric card effected by the change within ten (10) business days of the change occurring.

7.2 Sample Fabric Memo Sets: 100 sample fabric memo sets per pattern must be provided to CORCAN at no charge after issuance of the standing offer.

- a. Fabric memo sets must meet the following specifications:
- i. Size of individual memo swatches must be no smaller than 8"x8" and no larger than 10"x10";
 - ii. Memo swatches can be square or rectangular;
 - iii. Each memo set will only contain memo swatches from one pattern or line;
 - iv. Memo sets will be bound together using a metal ring that has the ability to open and close; and
 - v. If there are too many memo swatches to fit a single memo set ring, pattern lines can be presented in multiple rings.
- b. Attached to each memo swatch will be an information card containing the following information:
- i. Name of pattern
 - ii. Name of colour
 - iii. Description (type of material, etc.)
 - iv. Backing
 - v. Finish
 - vi. Durability
 - vii. Maintenance information
- c. CORCAN may request up to 100 additional fabric memo sets, per pattern, per calendar year at no extra cost to CORCAN.
- d. In the even that a colour or pattern is changed, modified, cancelled or replaced, the Offeror must:
- i. Notify CORCAN of the change(s) within three business days of the change occurring;
 - ii. Replace any fabric memo swatch effected by the change within 10 business days of the change occurring.

8. Supporting Documentation

8.1 Specification sheets

The offeror must provide upon request, at no cost to Canada, specification sheets, for each fabric line demonstrating that the fabric offered meets the specifications listed in section **2. Product Specification**.

8.2 Test results

The offeror must provide upon request, at no cost to Canada, test results, no older than five years from Standing Offer award date, demonstrating that each fabric line pass:

- The Standard Test Method for Breaking Strength and Elongation of Textile Fabrics (Grab Test) as per ASTM D-5034 test;

- The Standard Test Method for Abrasion Resistance of Textile Fabrics (Oscillatory Cylinder Method) as per ASTM D4157 Mod. test; and
- The Colorfastness to Crocking: AATCC Crockmeter Method as per AATCC-8.

Testing must be performed by an independent accredited laboratory establishment.

8.3 Flammability test results

The offeror must provide upon request, at no cost to Canada, test results, no older than five years from Standing Offer award date, demonstrating that:

- Each seating fabric complies with the State of California Technical Bulletin 117 Section E.
- Each panel fabric complies with the ASTM E84-20 Standard Test Method for Surface Burning Characteristics of Building Materials test.

Testing must be performed by an independent accredited laboratory establishment.

8.4 Certificate of Compliance

The offeror must provide upon request, at no cost to Canada, a Certificate of Compliance as defined herein.

A Certificate of Compliance is a written statement from an appropriate official of the Offeror guaranteeing that:

- The fabric offered is 100% recycled polyester.
- The fabric offered is dyed in the same bath to prevent any difference in the colour tint, even minimum between rolls of a same tint.
- Each seating fabric line has a usable width of 1,371.6 mm (54 inches)
- Each workstation fabric panel has a usable width of 1,676.4 mm (66 inches)

This document must be on official company stationery; it must be dated after the Standing Offer award date; it must make reference to the applicable specification and have the original signature of the company's designated representative. Canada reserves the right to verify the statements made in the Certificate of Compliance. Full test results, demonstrating the product's compliance, will be accepted in lieu of a Certificate of Compliance.

Table A.1 - Seating Fabric Requirements

The Offeror must provide Seating Fabric that meet the requirements listed below.

	Criteria	Supporting Documentation	Comments
1	The seating fabric must be dyed in the same bath to prevent any difference in the color tint, even minimum between rolls of a same tint.	Certificate of Compliance	
2	The seating fabric must comply with the State of California Technical Bulletin 117 Section E.	Test results	
3	All seating fabric must be 100% recycled polyester.	Certificate of Compliance	
4	Each Product Line(s) must include at least five (5) lines. Each line must have a minimum of eight (8) colours	Specification sheets	
5	Must have a usable width of 1,371.6 mm (54 inches)	Certificate of Compliance	
6	Color fastness to light must meet or exceed 40 hours	Test results of The Colorfastness to Crocking: AATCC Crockmeter Method as per AATCC-8.	
7	Must meet or exceed 50,000 double rubs	Test results of the Standard Test Method for Abrasion Resistance of Textile Fabrics (Oscillatory Cylinder Method) as per ASTM D4157 Mod	

Table A.2 – Workstation Fabric Panel Requirements

The Offeror must provide Workstation Fabric Panel that meet the requirements listed below.

	Criteria	Supporting Documentation	Comments
1	The Fabric Panel must be dyed in the same bath to prevent any difference in the color tint, even minimum between rolls of a same tint.	Certificate of Compliance	
2	The Workstation Fabric Panel must comply with the ASTM E84-20 Standard Test Method for Surface Burning Characteristics of Building Materials test.	Test results	
3	All Workstation Fabric Panel must be 100% recycled polyester.	Certificate of Compliance	
4	Each Product Line(s) must include at least five (5) lines. Each line must have a minimum of seven (7) colours	Specification sheets	
5	Must have a usable width of 1,676.4 mm (66 inches)	Certificate of Compliance	
6	Color fastness to light must meet or exceed 40 hours	Test results of The Colorfastness to Crocking: AATCC Crockmeter Method as per AATCC-8.	
7	Must meet or exceed 15,000 double rubs	Test results of the Standard Test Method for Abrasion Resistance of Textile Fabrics (Oscillatory Cylinder Method) as per ASTM D4157 Mod	

Solicitation No. - N° de l'invitation
21C40-207907 /X
Client Ref. No. - N° de réf. du client
21C40-207907

Amd. No. - N° de la modif.
File No. - N° du dossier
pr773.21C40-207907

Buyer ID - Id de l'acheteur
pr773
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

- The Offeror must submit **firm unit price(s)** in Canadian dollars, applicable taxes excluded, DDP Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- The Offeror must submit firm unit pricing for all items and all destinations. The Offeror is requested to quote firm unit pricing at no more than two decimal points.
- Supplier must indicate name of each product type.
- The intended use indicated represents an **estimate** of needs provided in good faith. Standing offer will be limited to the supplies actually ordered and delivered.

UNIT PRICES BY REGION AND ADDITIONAL COSTS

1. Atlantic Region

Estimated total annual need of seating fabric: 5,000 Meters

1.1	Seating Fabric (Rolls) Minimum 8 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
1.1.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.1.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.1.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.1.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.1.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.2	Seating Fabric (Cut) Minimum 8 colors Cut fabric (1,371.6 mm / 54 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
1.2.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.2.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.2.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.2.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.2.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
A.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

Estimated total annual need for Workstation fabric panel: 5,000 Meters

1.3	<u>Workstation Fabric Panel (Rolls)</u> Minimum 7 colors Roll of 45 to 60 meters	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
1.3.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.3.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.3.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.3.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.3.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.4	<u>Workstation Fabric Panel (Cut)</u> Minimum 7 colors Cut fabric (1,676.4 mm / 66 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
1.4.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.4.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.4.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.4.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
1.4.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
B.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

2. Quebec Region

Estimated total annual need for seating fabric: 4,500 Meters

2.1	Seating Fabric (Rolls) Minimum 8 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
2.1.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.1.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.1.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.1.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.1.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.2	Seating Fabric (Cut) Minimum 8 colors Cut fabric (1,371.6 mm / 54 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
2.2.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.2.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.2.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.2.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.2.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
C.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

Estimated total annual need for workstation fabric panel: 1,000 Meters

2.3	<u>Workstation Fabric Panel (Rolls)</u> Minimum 7 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
2.3.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.3.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.3.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.3.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.3.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.4	<u>Workstation Fabric Panel (Cut)</u> Minimum 7 colors Cut fabric (1,676.4 mm / 66 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
2.4.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.4.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.4.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.4.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
2.4.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
D.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

3. Ontario Region

Estimated total annual need for seating fabric: 3,000 Meters

3.1	Seating Fabric (Rolls) Minimum 8 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
3.1.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.1.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.1.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.1.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.1.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.2	Seating Fabric (Cut) Minimum 8 colors Cut fabric (1,371.6 mm / 54 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
3.2.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.2.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.2.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.2.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.2.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
E.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

Estimated total annual need for workstation fabric panel: 4,000 Meters

3.3	<u>Workstation Fabric Panel (Rolls)</u> Minimum 7 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
3.3.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.3.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.3.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.3.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.3.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.4	<u>Workstation Fabric Panel (Cut)</u> Minimum 7 colors Cut fabric (1,676.4 mm / 66 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
3.4.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.4.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.4.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.4.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
3.4.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
F.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

4. Prairies Region

Estimated total annual need for seating fabric: 2,000 Meters

4.1	<u>Seating Fabric (Rolls)</u> Minimum 8 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
4.1.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.1.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.1.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.1.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.1.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.2	<u>Seating Fabric (Cut)</u> Minimum 8 colors Cut fabric (1,371.6 mm / 54 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
4.2.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.2.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.2.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.2.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.2.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
G.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

Estimated total annual need for workstation fabric panel: 3,000 Meters

4.3	<u>Workstation Fabric Panel (Rolls)</u> Minimum 7 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
4.3.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.3.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.3.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.3.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.3.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.4	<u>Workstation Fabric Panel (Cut)</u> Minimum 7 colors Cut fabric (1,676.4 mm / 66 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
4.4.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.4.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.4.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.4.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
4.4.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
H.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

5. Pacific Region

Estimated total annual need for seating fabric: 2,500 Meters

5.1	Seating Fabric (Rolls) Minimum 8 colors 45 to 60 meter length rolls	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
5.1.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.1.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.1.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.1.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.1.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.2	Seating Fabric (Cut) Minimum 8 colors Cut fabric (1,371.6 mm / 54 inches)	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
5.2.1	LINE #1 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.2.2	LINE #2 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.2.3	LINE #3 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.2.4	LINE #4 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
5.2.5	LINE #5 : _____	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter
I.	Average unit pricing (for roll and cut fabric)	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter	\$ _____ Per meter

Estimated annual need for workstation fabric panel: Nil.

6. Additional costs

		Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
6.	<p>Costs for all other products required by CORCAN but not identified in the previous tables, will be in accordance with the supplier's Published Price List LESS A DISCOUNT.</p> <p>Supplier must provide a copy of their price list when requested.</p> <p>Estimated annual purchase: \$25,000</p>	_____ %	_____ %	_____ %	_____ %	_____ %
7.	<p>Training session (minimum 4 hours per session). Estimated annual usage: 2 sessions per year.</p>	\$ _____ Per session	\$ _____ Per session	\$ _____ Per session	\$ _____ Per session	\$ _____ Per session
8.	<p>Fabric cards in excess of the 300 of each pattern</p> <p>Estimated yearly usage: 100 cards</p>	\$ _____ Per card	\$ _____ Per card	\$ _____ Per card	\$ _____ Per card	\$ _____ Per card

ANNEX B.1

Total Evaluated Bid Price

- This table is for illustration purposes only.
- This table shows how the Total Evaluated Bid Price will be calculated.
- The Subtotal Evaluated Price per Year will be calculated by adding the product of the Average Unit Price (A.U.P.) by the estimated total annual need of each item.

Item	Description	Initial Period (Year 1)	First Extension Period (Year 2)	Second Extension Period (Year 3)	Third Extension Period (Year 4)	Fourth Extension Period (Year 5)
A.	Atlantic Region Seating Fabric	A.U.P. (A,1) x 5,000 m	A.U.P. (A,2) x 5,000 m	A.U.P. (A,3) x 5,000 m	A.U.P. (A,4) x 5,000 m	A.U.P. (A,5) x 5,000 m
B.	Atlantic Region Workstation Fabric Panel	A.U.P. (B,1) x 5,000 m	A.U.P. (B,2) x 5,000 m	A.U.P. (B,3) x 5,000 m	A.U.P. (B,4) x 5,000 m	A.U.P. (B,5) x 5,000 m
C.	Quebec Region Seating Fabric	A.U.P. (C,1) x 4,500 m	A.U.P. (C,2) x 4,500 m	A.U.P. (C,3) x 4,500 m	A.U.P. (C,4) x 4,500 m	A.U.P. (C,5) x 4,500 m
D.	Quebec Region Workstation Fabric Panel	A.U.P. (D,1) x 1,000 m	A.U.P. (D,2) x 1,000 m	A.U.P. (D,3) x 1,000 m	A.U.P. (D,4) x 1,000 m	A.U.P. (D,5) x 1,000 m
E.	Ontario Region Seating Fabric	A.U.P. (E,1) x 3,000 m	A.U.P. (E,2) x 3,000 m	A.U.P. (E,3) x 3,000 m	A.U.P. (E,4) x 3,000 m	A.U.P. (E,5) x 3,000 m
F.	Ontario Region Workstation Fabric Panel	A.U.P. (F,1) x 4,000 m	A.U.P. (F,2) x 4,000 m	A.U.P. (F,3) x 4,000 m	A.U.P. (F,4) x 4,000 m	A.U.P. (F,5) x 4,000 m
G.	Prairies Region Seating Fabric	A.U.P. (G,1) x 2,000 m	A.U.P. (G,2) x 2,000 m	A.U.P. (G,3) x 2,000 m	A.U.P. (G,4) x 2,000 m	A.U.P. (G,5) x 2,000 m
H.	Prairies Region Workstation Fabric Panel	A.U.P. (H,1) x 3,000 m	A.U.P. (H,2) x 3,000 m	A.U.P. (H,3) x 3,000 m	A.U.P. (H,4) x 3,000 m	A.U.P. (H,5) x 3,000 m
I.	Pacific Region Seating Fabric	A.U.P. (I,1) x 2,500 m	A.U.P. (I,2) x 2,500 m	A.U.P. (I,3) x 2,500 m	A.U.P. (I,4) x 2,500 m	A.U.P. (I,5) x 2,500 m
	Subtotal Evaluated Price per Year	\$ _____ (J)	\$ _____ (K)	\$ _____ (L)	\$ _____ (M)	\$ _____ (N)

Total Evaluated Bid Price (J+K+L+M+N)	\$ _____
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Solicitation No. - N° de l'invitation
21C40-207907 /X
Client Ref. No. - N° de réf. du client
21C40-207907

Amd. No. - N° de la modif.
File No. - N° du dossier
pr773.21C40-207907

Buyer ID - Id de l'acheteur
pr773
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

STANDING OFFER REPORTING FORM

Please provide this form to the Standing offer authority named herein.

- The Standing Offer number;
- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date);
- The Department with whom the standing offer was arranged;
- The start date and end date for the standing offer; and
- The total spend to date, by government department.

Standing Offer		(Insert Standing Offer # here)	Start Date of SO (DD/MM/YYYY)	End Date of SO (DD/MM/YYYY)	
Total Value to Date (\$)		Total Value for Reporting Period (\$)	Start Reporting Period (DD/MM/YYYY)	End Reporting Period (DD/MM/YYYY)	
Department Requesting	Order Number	Work Description	Date of Order	Date of Delivery	Value of Order (not including taxes)

Prepared by:

Name: _____

Date: _____

Telephone no.: _____

Email: _____

Solicitation No. - N° de l'invitation
21C40-207907 /X
Client Ref. No. - N° de réf. du client
21C40-207907

Amd. No. - N° de la modif.
File No. - N° du dossier
pr773.21C40-207907

Buyer ID - Id de l'acheteur
pr773
CCC No./N° CCC - FMS No./N° VME

ANNEX "D"

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);

ANNEX "E"

DELIVERY LOCATIONS

The delivery locations are as follow:

1. ATLANTIC REGION

a) CORCAN – Dorchester Penitentiary:
Multi Purpose Building – F114
4902 Main Street
Dorchester, NB, E4K 2Y9

2. QUEBEC REGION

a) CORCAN - Archambault Institution:
242 Montée Gagnon
Ste-Anne-des-Plaines, QC, J0N 1H0

b) CORCAN – Cowansville Institution :
400 rue Fordyce
Cowansville, Québec, J2K 3N7

3. ONTARIO REGION

a) CORCAN - Joyceville Institution Minimum Unit - Stores Building:
3766 HWY 15
Joyceville, ON, K0H 1Y0

4. PRAIRIES REGION

a) CORCAN – Saskatchewan Penitentiary:
15th Street West
Prince Albert, SK, S6V 5R6

b) CORCAN - Bowden Institution:
Hwy 2
PO Box 6000
Innisfail, AB, T4G 1V1

5. PACIFIC REGION

a) Mountain Institution :
Attention: Bonnie Boyd
4732 Cemetery Rd
Agassiz, BC, V0M 1A0

b) Matsqui Institution :
Attention: Daren Hudon
33344 King Rd
Abbotsford, BC, V2S 4P3

c) William Head Institution:
Attention: Bryan Baughman
6000 William Head Rd
Victoria, BC, V9C 0B5