



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions Travaux  
publics et Services gouvernementaux Canada  
See herein for bid submission  
instructions/

Voir la présente pour les  
instructions sur la présentation  
d'une soumission

NA  
NA

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada - Pacific  
Region  
219 - 800 Burrard Street  
800, rue Burrard, pièce 219  
Vancouver, BC V6Z 0B9

<b>Title - Sujet</b> Janitorial Services - Western (CFB)	
<b>Solicitation No. - N° de l'invitation</b> W684Q-200132/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W684Q-200132	<b>Date</b> 2021-02-10
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$VAN-799-8910	
<b>File No. - N° de dossier</b> VAN-0-43179 (799)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Pacific Standard Time PST <b>on - le 2021-02-25</b> Heure Normale du Pacifique HNP	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dunsmore, Adrienne	<b>Buyer Id - Id de l'acheteur</b> van799
<b>Telephone No. - N° de téléphone</b> (604) 351-7735 ( )	<b>FAX No. - N° de FAX</b> (604) 775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Buyer ID - Id de l'acheteur  
VAN 799  
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**Solicitation No.: W684Q-200132/A**

**Amendment No.: 001**

This Amendment is being raised to answer questions from Bidders, and to revise the Solicitation.

**i. Bidder Questions**

**1.**

**Question**

What is the brand/ model of the dispensers at each building?

**Answer**

Dispensers vary by building. Most soap dispensers are "Deb" and "Hypor" brands; paper towel dispensers are mostly the tin box (made by Frost) that take the paper towel sheets

**2.**

**Question**

In order to calculate the supplies costs, can we please have a rough number of people who use the facilities, or please provide any historical data on consumable usage, if possible (Includes, but is not limited to: toilet paper, paper towel, hand soap, urinal maintainers, sani-bags, garbage bags, recycling bags, and replacement shower curtains.

**Answer**

The estimated annual quantity for consumables (see Annex "G", Part B - Evaluation, 3.5 Consumables Pricing) is based on historical usage (pre COVID). That said, the estimates are to be used for example only and do not represent a guarantee of future purchase.

**3.**

**Question**

How much storage is there onsite for the supplies, equipment and consumables

**Answer**

While the Project Authority will attempt to provide storage space when and where possible, DND is under no obligation to provide storage space. Storage space (if/when available), will be allocated by Project Authority.

**4.**

**Question**

Can we have a rough flooring square footage breakdown (vinyl, carpet, hardwood, tile, etc)

**Answer**

Approximately 90% of the Service Area is a variety of hard floors and 10% is carpet. These percentages are subject to change without notice and it is the responsibility of the contractor to note and report any changes.

**5.**

**Question**

Can you confirm the calculation of the 10% financial security? Are we to calculate using the 3-year term?

**Answer**

Yes. 10% of the estimated 3-year Contract Price, excluding Task Authorizations and Consumables.

**6.**

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**Question**

Dockyard: urinal screens 50 units per case. Can you confirm if the price requested is for a quantity of 1 box of 50 or 1 single urinal screen.

**Answer**

Price requested is for a single urinal screen.

7.

**Question**

Foam Soap (1-liter units) 6 units per case. Can you confirm if this is clear foam soap or pink foam hand soap?

**Answer**

The colour doesn't matter; either is fine

8.

**Question**

Some of the consumable descriptions of quantities in packaging do not match the actual packaging from our supplier. For example:

- paper towels - 11" rolls, 6, rolls per case. This product ships in 24 rolls per case.
- urinal screens - 50 units per case. This product ships in packs of 10.
- single Fold 268 sheets per 15 per case. This product ships in 250 sheets per, 16 per case
- multifold paper towel 12 per case. This product ships in 16 per case.
- toilet Paper – large rolls, 1 ply, 2000', 8 rolls per case. This product ships in 12/case

Can you provide guidance on how to proceed with pricing or if changes will be made to the description of the consumables?

**Answer**

Bidders should base their consumables pricing on the units, and prorate that pricing to the specs. Should a Bidder with differing units per case win a contract, Annex B will be amended to address the change in units per case.

9.

**Question**

As some contractors may be aware the population at the base fluctuates throughout the year including the # of ships docked at the base. Understanding that the contractor is responsible for the cleaning standard including possibly exceeding the minimum # of cleans at our own costs. Would there be a reasonable standard or expectation set for the buildings that become heavily populated during these peak times?

**Answer**

The Performance standards are delineated in Table 6/7 Cleaning Descriptions and Performance Standards.

**ii. Revisions**

**The solicitation is amended as follows:**

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**I. Page 1**

**DELETE:**

Solicitation Closes - L'invitation prend fin  
at - à 02:00 PM, PST  
on - le 2021-02-18

**INSERT:**

Solicitation Closes - L'invitation prend fin  
at - à 02:00 PM, PST  
on - le 2019-02-25

**2. PART 6 – SECURITY, FINANCIAL AND OTHER REQUIREMENTS**

**DELETE:**

**6.1 Security Requirements**

1. At the date of bid closing, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
  - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

**INSERT:**

**6.1 Security Requirements**

1. At the date of bid closing, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
  - (c) if known, the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites; if at the date of bid closing not all required individuals are yet known this information

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must be provided as soon as possible and no later than on the first day of services, otherwise this will be a material breach of contract;

2. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

### 3. PART 7 - RESULTING CONTRACT CLAUSES

#### 7.15 Contract Financial Security

##### ADD:

Electronic digital versions must meet the following;

1. A performance bond and a labour and material payment bond may be submitted in an electronic or digital format if it meets the following criteria:
  1. The versions submitted by the Contractor must be verifiable by Canada with respect to the totality and wholeness of the bonds form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
  2. The versions submitted must be viewable, printable and storable in standard electronic file formats compatible with Canada, and in a single file. Allowable formats include pdf.
  3. The verification may be conducted by Canada immediately or at any time during the life of the bonds and at the discretion of Canada with no requirement for passwords or fees.
  4. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 1.1.
2. Bonds failing the verification process will NOT be considered to be valid.

### 4. APPENDIX 1 TO ANNEX A – TERMINAL CLEANING

##### DELETE:

- 10) seatbelts, armrests, foot rests, table trays, window covers and overhead bins;

##### DELETE

\*Cleaning personnel must not clean/touch any aircraft or ship controls, switches, knobs, buttons or screens unless specifically listed above, or agreed upon prior to the commencement of the Work.

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAIN UNCHANGED**