



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St., / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

Title - Sujet Informatics Professional Serv PSB Services professionnels en informatique pour DSB	
Solicitation No. - N° de l'invitation E60ZR-210495/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20210495	Date 2021-02-15
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-606-38962	
File No. - N° de dossier 606el.E60ZR-210495	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2021-03-16 Heure Normale du l'Est HNE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mansour, Silvana	Buyer Id - Id de l'acheteur 606el
Telephone No. - N° de téléphone (613) 858-9935 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment is raised to provide answers to questions raised by potential bidders and an amendment.

Question 29:

Regarding the format changes published in Amendment 001, Appendix B to Attachment 4.1, would Canada consider a change in format Section 3: Resource Details? For instance, having the resource category from the RFP and the resource category from the contract listed in two consecutive rows at the top of the table. Also adding columns to show the tasks from the SOW and corresponding tasks from the contract?

Answer 29:

Format preference is made to the Amended Appendix B to Attachment 4.1 in order to see the link between the SOW resource categories and the equivalent resource categories. Please refer to the amendment below of Appendix B to Attachment 4.1

Question 30:

Bidders are required to complete Appendix A to substantiate the billed value for contracts being utilized in response to Mandatory Criterion M1, which is the same table being utilized to substantiate billed days for Mandatory Criterion M2. Due to the fact that M1 has no bearing on M2, and the fact that the Appendix A table precludes the use of contracts on which bidders provided informatics professional services outside of the listed categories, we ask that the Crown provide a standalone Appendix table to be completed in response to Mandatory Criterion M1.

Answer 30:

Appendix B to Attachment 4.1 is the table to use to demonstrate compliance with Corporate Mandatory Criterion M1. See amendment below of Appendix B.

Question 31:

M1 states that bidders must complete Appendices A and B to attachment 4.1. Appendix A requires firms to provide billable days for all 12 resource categories. M1 only asks bidders to provide one (1) reference contract that has a total billed value of \$5,000,000.00. Are firms to understand that we are required to provide billable days for all 12 resource categories for this one (1) contract? This language is confusing given M2/R1 allow up to seven (7) contracts to be provided to showcase billable days. Can the Crown please provide clarification.

Answer 31:

There was an error in Amendment 001 with respect to Appendix B to Attachment 4.1, which has been rectified in this amendment. Also, M.1 is amended to delete the requirement of completing

Appendix A in response to M.1. Appendix A is the table to use to respond to R.1. Please see amendment below.

Question 32:

Given the volume of reference contracts required for R2 to R6, and the time it takes to connect with clients to obtain information, would the Crown please consider granting a two (2) week extension, amending the closing date to March 16th 2021.

Answer 32:

Extension is granted. See amendment below.

AMENDMENT:

At Page 1

DELETE:

The solicitation closes at 02:00 pm on 2021-03-02

INSERT:

The solicitation closes at 02:00 pm on 2021-03-16

AT ATTACHMENT 4.1 Corporate Mandatory Technical Criteria

DELETE:

Criteria	Mandatory Criteria	Met Y/N	Demonstrated Experience (Bidders to insert data)
M1 (PB)	<p>The bidder must provide one or more corporate reference contracts that total(s) a billed value* of \$5,000,000.00 or more (Canadian including applicable taxes) for services rendered within the last 5 years from this RFP publishing date, where the contract(s) provided information technology resources responsible for Informatics professional services.</p> <p>A summary of the scope, resource categories provided and key responsibilities specific to the development and operational support of the Informatics professional services under each contract must be provided.</p>		

Criteria	<i>Mandatory Criteria</i>	<i>Met Y/N</i>	Demonstrated Experience (Bidders to insert data)
	<p>Note: To demonstrate compliance with this criterion, the bidder should submit the following for each corporate reference contract:</p> <ol style="list-style-type: none"> 1. A letter signed by the client, not by the bidder, to certify the information provided in the Bidder's Response Table (Appendix A to Attachment 4.1) is accurate; and 2. A completed Bidder Response Table in Appendix B to Attachment 4.1. 		

INSERT:

AT ATTACHMENT 4.1 Corporate Mandatory Technical Criteria

INSERT:

Criteria	<i>Mandatory Criteria</i>	<i>Met Y/N</i>	Demonstrated Experience (Bidders to insert data)
M1 (PB)	<p>The bidder must provide one or more corporate reference contracts that total(s) a billed value* of \$5,000,000.00 or more (Canadian including applicable taxes) for services rendered within the last 5 years from this RFP publishing date, where the contract(s) provided information technology resources responsible for Informatics professional services.</p> <p>A summary of the scope, resource categories provided and key responsibilities specific to the development and operational support of the Informatics professional services under each contract must be provided.</p> <p>Note: To demonstrate compliance with this criterion, the bidder must submit the following for each corporate reference contract:</p> <p>A letter signed by the client, not by the bidder, to certify the information provided in the Bidder's Response Table (Appendix B to Attachment 4.1) is accurate.</p>		

DELETE:

APPENDIX B TO ATTACHMENT 4.1

RFP CONTRACT REFERENCE RESPONSE FORM

The Bidder must demonstrate contract experience in supplying **a minimum of 12** resource categories **(or equivalent resource categories under a different title*)**, for the required Minimum Billable Days per category within the past five (5) years prior to solicitation posting date. The services provided must have been provided under a maximum **of seven (7)** contracts.

***For equivalent resource categories to be considered, the Bidder must provide a letter signed by the Bidder's customer, not by the Bidder, to certify that the tasks performed by the Resource Category (or categories) and level under each of the identified contract(s) include at least 50% of the tasks listed under Article 4.0 of Annex A, Statement of Work of this solicitation for the category of resource being assessed.**

Bidder Name: _____ Bidder Contract Reference #: _____

SECTION 1: CLIENT INFORMATION

Government client (Yes/No)	
Client Organization Name	
Client Contact Name	
Address	
Telephone	
Fax	
E-mail	

SECTION 2: CONTRACT INFORMATION

Contract Value	
Award Date	
Expiry Date	

Description of requirement:

SECTION 3: RESOURCE DETAILS

The contract includes the provision of resources in the following resource categories:

Resource Category required in M2 and R1	Resource Category (as it appears in the referenced contract)	<u>Non-M2-Matching Categories ONLY</u> Tasks performed under the Resource Category in the referenced contract, including substantiation (The substantiation must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.)
Applications Software Architect (Level 2)		
Programmer/Software Developer (Level 2)		
Programmer/Analyst (Level 2)		
Systems Analyst (Level 2)		
Tester (Level 2)		
Web Developer (Level 2)		
Business Analyst (Level 2)		
Technical Writer (Level 2)		
Database Administrator (Level 2 or 3)		
Database Analyst/IM Administrator (Level 2 or 3)		
Technology Architect (Level 2)		
Project Administrator (Level 2)		
Project Manager (Level 2)		

Project Scheduler (Level 2)		
Quality Assurance Specialist/Analyst (Level 2)		

INSERT:

APPENDIX B TO ATTACHMENT 4.1

RFP CONTRACT REFERENCE RESPONSE FORM	
<p>The bidder must provide one or more corporate reference contracts that total(s) a billed value* of \$5,000,000.00 or more (Canadian including applicable taxes) for services rendered within the last 5 years from this RFP publishing date, where the contract(s) provided information technology resources responsible for Informatics professional services.</p> <p>A summary of the scope, resource categories provided and key responsibilities specific to the development and operational support of the Informatics professional services under each contract must be provided.</p> <p>To demonstrate compliance with this criterion, the bidder must submit the following for each corporate reference contract:</p> <p>A letter signed by the client, not by the bidder, to certify the information provided in the Bidder's Response Table (Appendix B to Attachment 4.1) is accurate.</p> <p>*For equivalent resource categories to be considered, the Bidder must provide a letter signed by the Bidder's customer, not by the Bidder, to certify that the tasks performed by the Resource Category (or categories) and level under each of the identified contract(s) include <u>at least 50% of the tasks listed under Article 4.0 of Annex A, Statement of Work</u> of this solicitation for the category of resource being assessed.</p>	
Bidder Name: _____ Bidder Contract Reference #: _____	
SECTION 1: CLIENT INFORMATION	
Government client (Yes/No)	
Client Organization Name	
Client Contact Name	

Address		
Telephone		
Fax		
E-mail		
SECTION 2: CONTRACT INFORMATION		
Contract Value		
Award Date		
Expiry Date		
Description of requirement:		
SECTION 3: RESOURCE DETAILS		
The contract includes the provision of resources in the following resource categories:		
Resource Category and level	Equivalent Resource Category (as it appears in the referenced contract)	Tasks performed under the contract with a cross reference to each specific SOW associated task For equivalent resource categories, the tasks performed match at least 50% of the tasks listed under Article 4.0 of Annex A, Statement of Work

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.