



# Site Visit Briefing Service Contract Janitorial #2

## Contract Section





# Agenda

- Overview
- Specific requirements
- Pictures and site plans



# Overview

- Work specified in this Service Contract covers the furnishing of all cleaning materials, labour, tools, equipment, supervision, travel and profit, required to provide complete janitorial services for the various buildings located at 5 CDSB Gagetown, as directed and specified herein.
- The complete and detailed description of work specified herein, is located in Section 01 11 00 "Summary of Work" and supplemented by Annex B "Cleaning Frequencies".



# Overview (cont)

- The period of this Service Contract is from 01 April 2021 to 31 March 2022 with the option to renew two-one year periods.
- This presentation will be replacing the site visit for the requirements of this tender due to COVID restrictions.
- Refer to Instructions to Bidders for complete information, this presentation will only highlight notable requirements.



# Specific Requirements: Equipment

- General equipment requirements are listed in the Summary of Work
- Equipment of note:
  - One vacuum for each of the accommodation buildings listed in this specification and one vacuum for building H-34.
  - Floor maintainers/auto scrubbers supplied in sufficient numbers throughout the various buildings, in order to properly provide the cleaning services for the buildings listed in Annex A, at the required frequencies listed in Annex B. In addition, at a minimum the Contractor is to supply one scrubber each for buildings D-59, D-60 and G-8



# Specific Requirements: Equipment

- Equipment of note (cont):
  - Floor machines supplied in sufficient numbers throughout the various buildings, in order to properly provide the cleaning services for the buildings listed in Annex A, at the required frequencies listed in Annex B. In addition, at a minimum the Contractor is to supply one machine each for buildings listed in this specification and one machine for H-34



# Specific Requirements: Locations

- Accommodation Buildings:
  - There are a total of 25 barrack blocks located on base, six located in the training area and six houses located off base (but within a 5km radius of the base).
  - Within this specification, accommodation spaces at 5 CDSB Gagetown are divided into three different types:
    - Suites: These rooms have private bathrooms and kitchenettes. Suites will receive hotel-type cleaning services on a daily basis. Interior room cleaning services will include the cleaning of all items provided for convenience.
    - Enhanced: These rooms have private bathrooms. Enhanced rooms will receive hotel-type cleaning services on a daily basis.



# Specific Requirements: Locations

- Accommodation Buildings (cont):
  - Within this specification, accommodation spaces at 5 CDSB Gagetown are divided into three different types:
    - Basic/regular: These rooms may or may not have private bathrooms. Basic/regular rooms will receive interior room cleaning services only upon occupant vacancy.
    - Details in the specific services and frequencies required for each type of room are listed by the room type in Annex B.
  - In addition to accommodation spaces, these buildings may also contain offices, conference rooms, hospitality spaces, laundry rooms, common spaces, etc. These spaces will receive the cleaning and frequencies as indicated in Annex B.



# Specific Requirements: Locations

- Accommodation Buildings (cont):
  - Due to the nature of the operations of these buildings (i.e. room occupancy or vacancy), the exact daily cleaning requirements will vary. It is important that the scheduling of cleaning services is coordinated through the 5 CDSB Gagetown Accommodation Section and the Engineer.
  - D-59, D-60 and G-8: These are the newest barrack blocks on base. There are 20 suites, 81 enhanced and 500 of basic/regular rooms. Requirements for daily room cleaning will be given to the Contractor by the Engineer or his representative. These three buildings operate in the same manner as a hotel and therefore the level of cleaning service required is expected to be of the same quality and quantity.



# Specific Requirements: Locations

- Accommodation Buildings (cont):
  - D-23, D-24, D-25, D-27, H-1, H-3, H-8, H-20, H-21, H-23, L-26 and M-5: The junior NCO/RETS quarters. There is no interior room cleaning requirements in these buildings. All other areas in these buildings will be cleaned as indicated in Annex B. D-27 has shared bathrooms that will be cleaned by the Contractor once a room occupant vacates.
  - 18, 20, 25, and 28 Dakota, 26 Laurier, and 57 Restigouche: These buildings are VIP and Emergency housing for military personnel. Cleaning of these buildings is done on demand only, whenever requested and approved by the Engineer.



# Specific Requirements: Locations

- Mess and Kitchen Facilities:
  - The Messes and the Base kitchen/dining hall are used for dining and hospitality. They are open to the public, and are used on occasion to host various public functions. These buildings will see vast usage fluctuations on a daily basis. The co-ordination and scheduling of cleaning tasks needs to reflect these surges in times of use.
  - H-33: The Base kitchen/dining hall. Although the daily cleaning of the dining area, food service and food prep areas are not included under routine cleaning, the main entrance and large public washrooms are. H-33 operates 7 days a week, 365 days a year, therefore cleaning services that are listed as daily in Annex B must be maintained as such 7 days a week.



# Specific Requirements: Locations

- Mess and Kitchen Facilities (cont):
  - The Junior ranks mess (or Maritime Club) Mess facilities are used for social events and public functions, as well as bar facilities in the evenings. Please note that the bar areas are not included under this service contract, however, common spaces, washrooms, corridors, and offices are.



# Specific Requirements: Locations

- Essential Support Services Building:
  - Essential support service buildings operate 24 hours a day, 365 days a year. They provide essential services to 5 CDSB Gagetown and in some cases, to the Town of Oromocto. The co-ordination and scheduling of cleaning tasks needs to reflect the operational needs of these buildings. As such, cleaning frequencies that are listed as daily in ANNEX B, need to be maintained for all operational days of the week (i.e. 7 days a week, 365 days a year, including holidays).
  - G-3 and H-17: The Base Fire Hall and the Military Police Headquarters



# Specific Requirements: Locations

- Public Buildings:
  - H-5 and H-34: The Language School and Learning Centre (Respectively). These buildings provide educational training for military members and for members of the public service. These buildings will have their classrooms cleaned on a set frequency.
  - F-1: The Base Courthouse/Conference Centre. The courthouse floor is carpeted and will be vacuumed and cleaned on a set frequency.
  - G1 and G2: The two Base Churches. These buildings contain carpeting, that will be vacuumed and cleaned on a set frequency.



# Building Windows

- Windows are to be cleaned inside and outside semi-annually (once in the spring and once in the fall of the year) for buildings listed in "Annex A". Window glass is to be cleaned the entire length and width of the glass.
- All windows in building H-33 (Main Kitchen) are to be cleaned once a month on a regular basis as listed in "Annex B".
- All window screens will be removed to clean the windows and installed after cleaning by the contractor at no additional charge. Fixed screens will be reported to the Engineer.

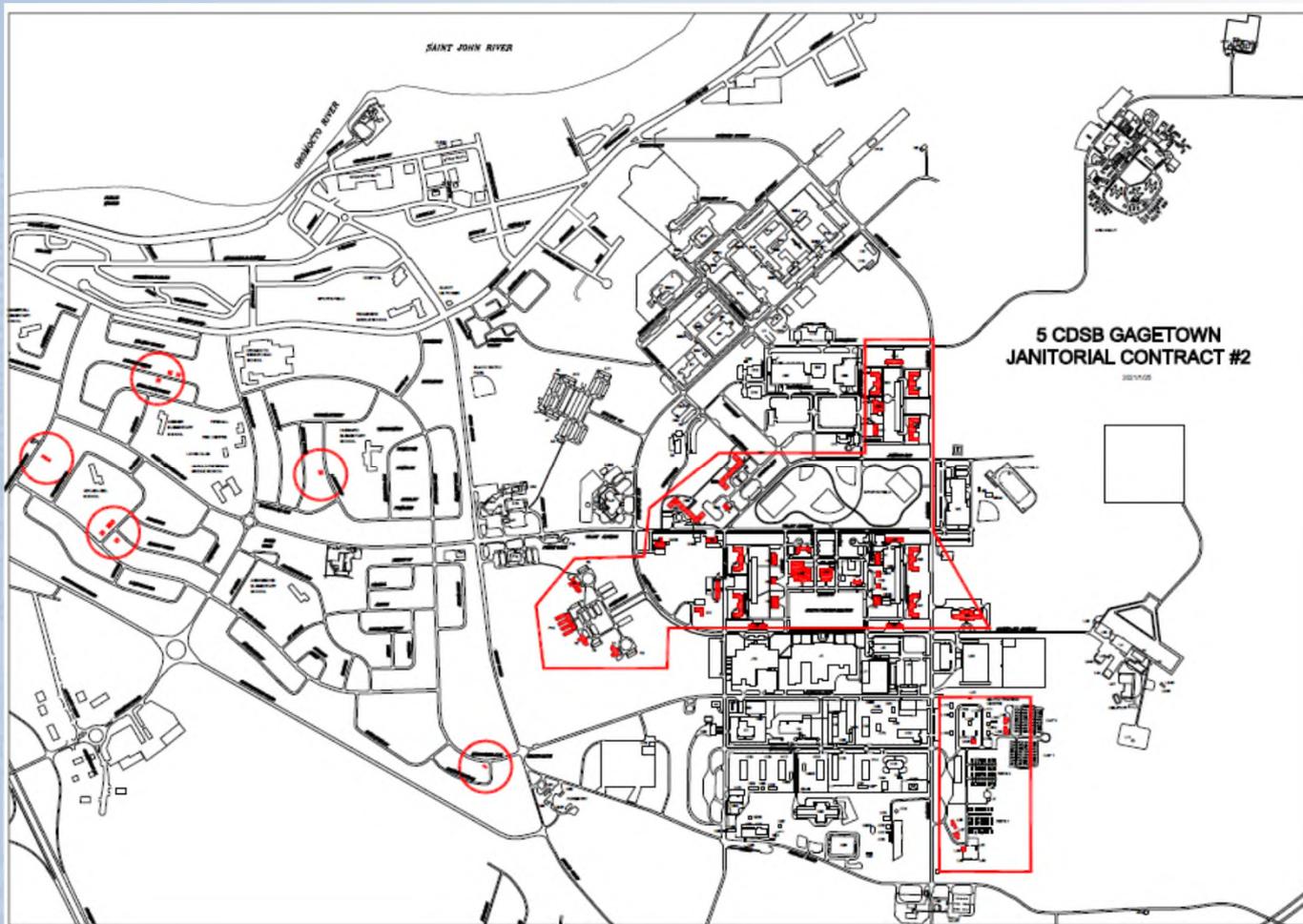


# WHMIS

- Comply with regulations regarding Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage and disposal of hazardous materials; and regarding labelling and provision of material safety data sheets acceptable to Human Resources and Skills Development Canada and Health Canada.
- The Contractor must provide proof that all staff working onsite have received WHMIS training prior to the employees commencing work.

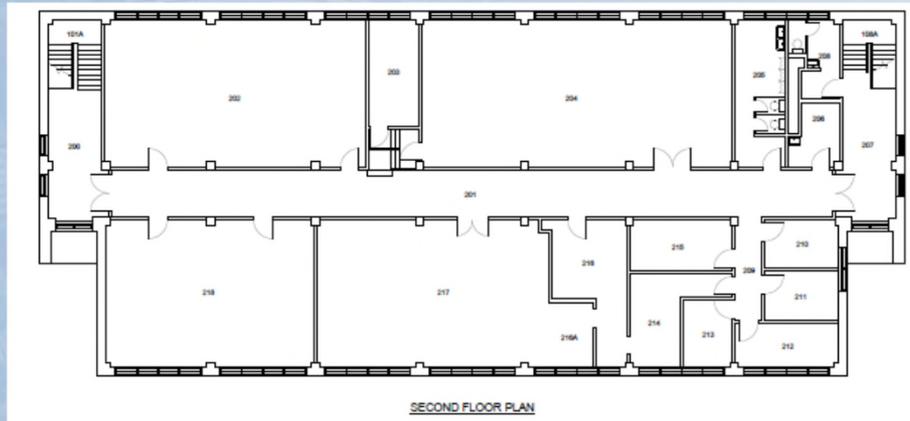
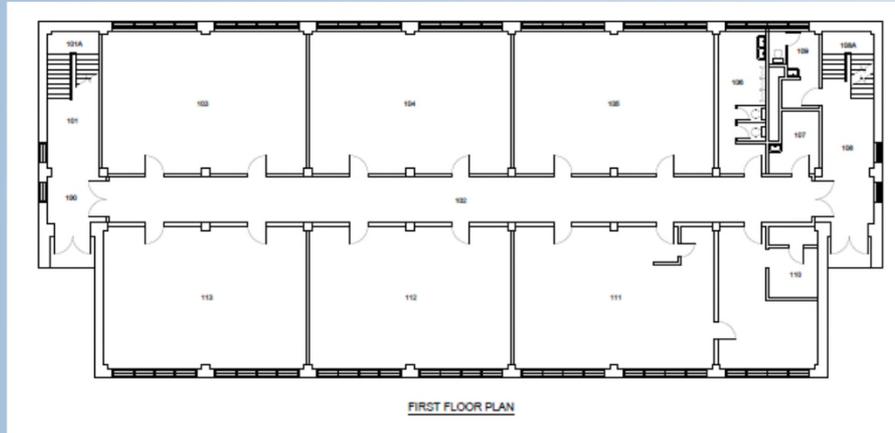


# Buildings Location



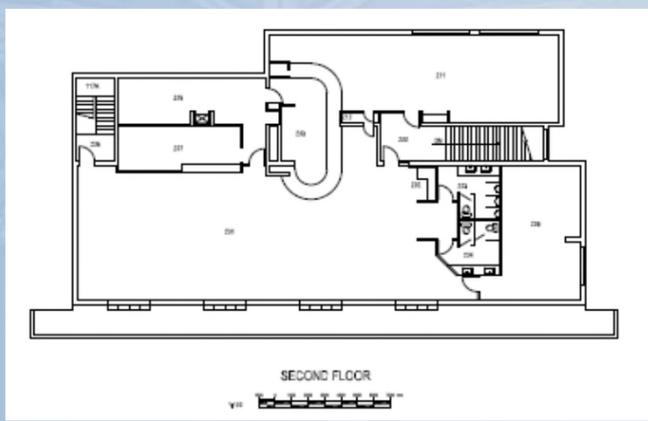
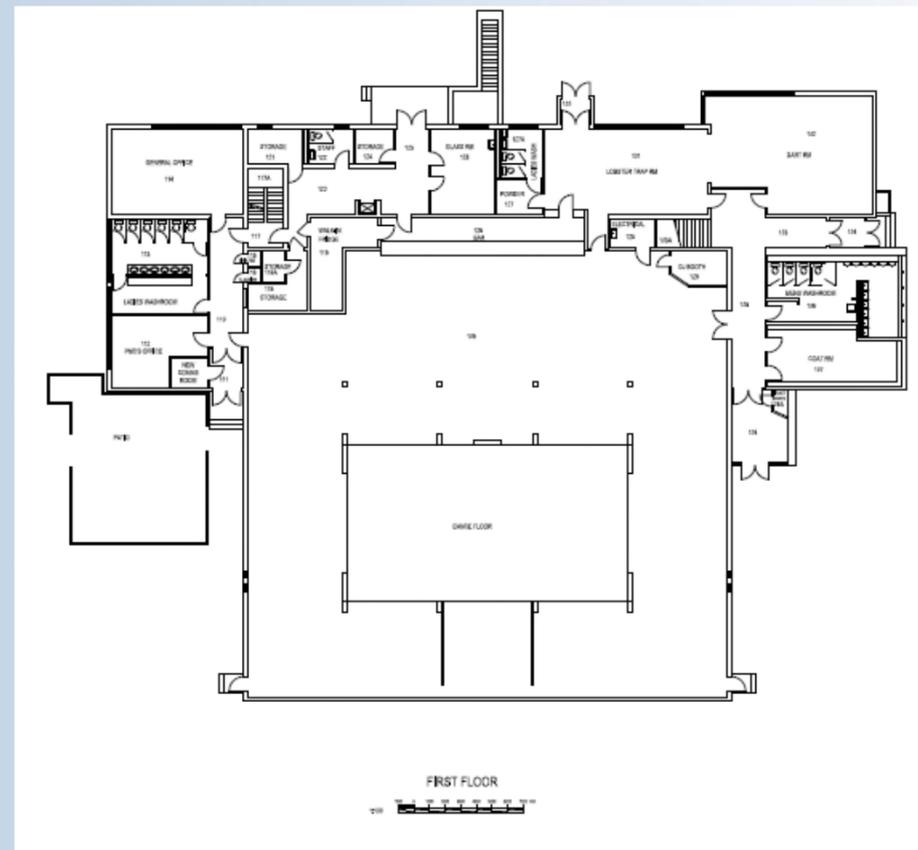


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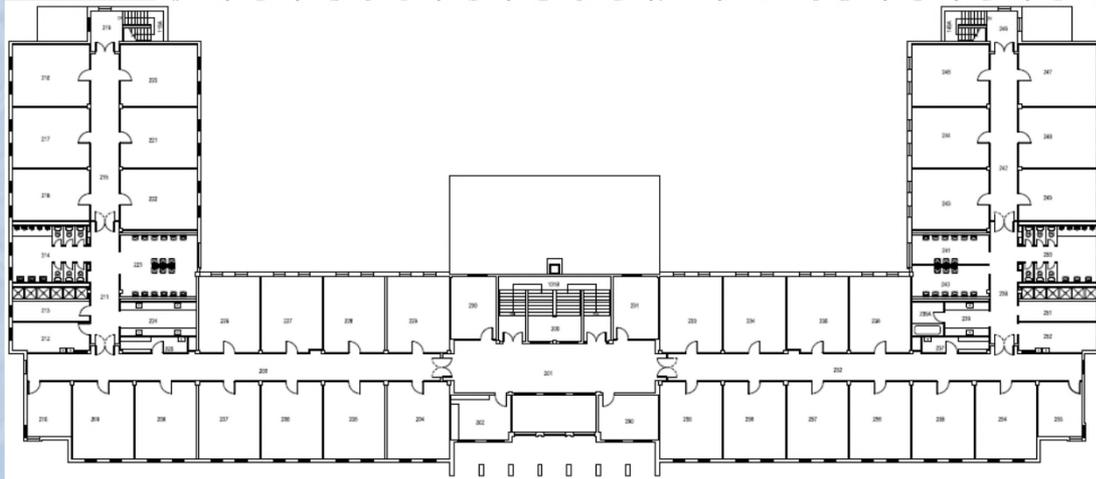
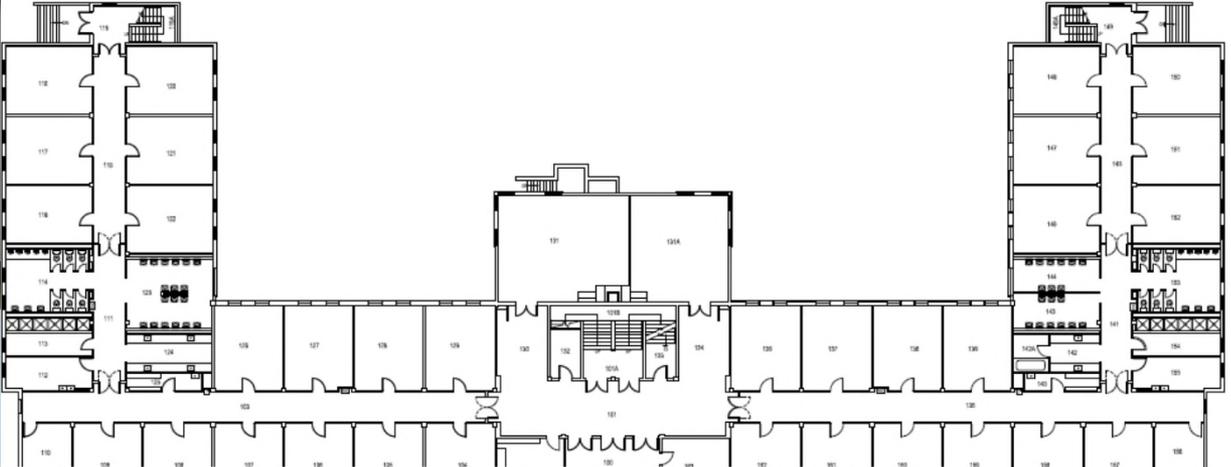
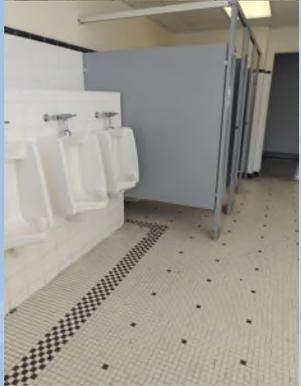


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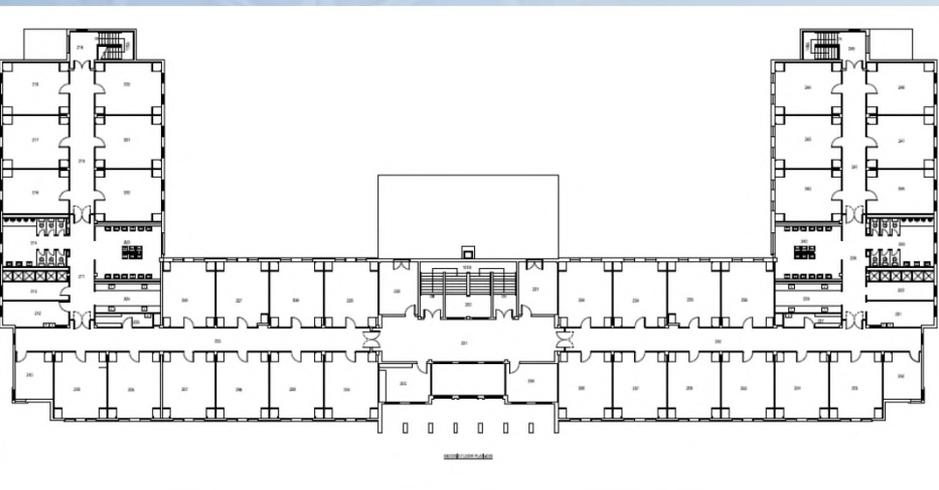
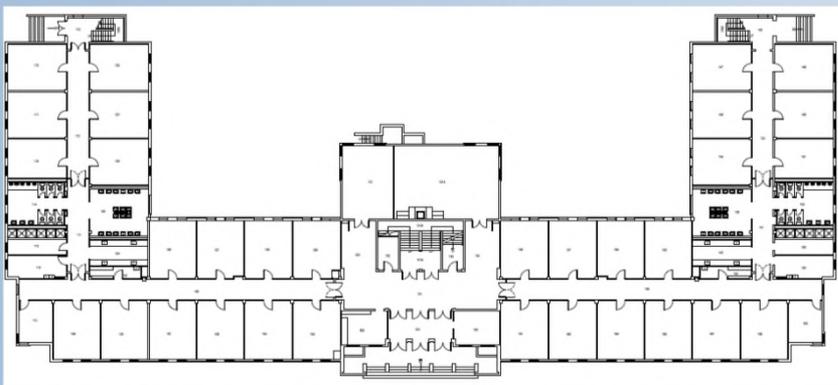
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SECOND FLOOR

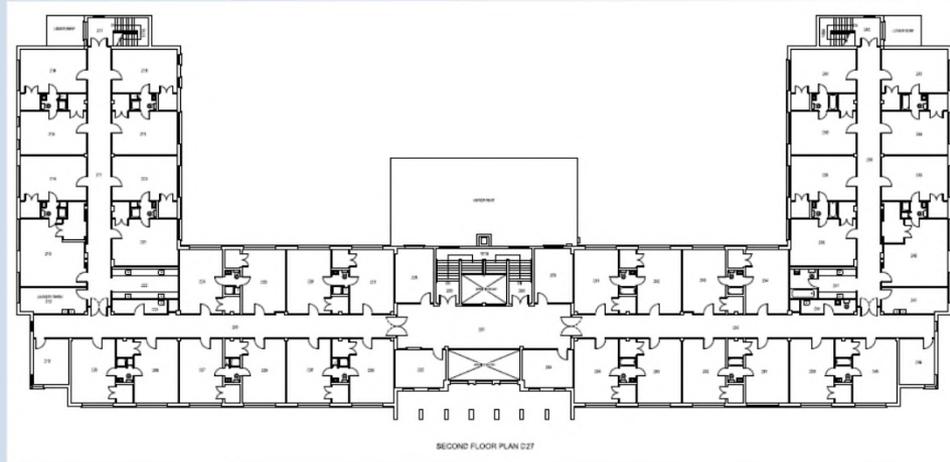
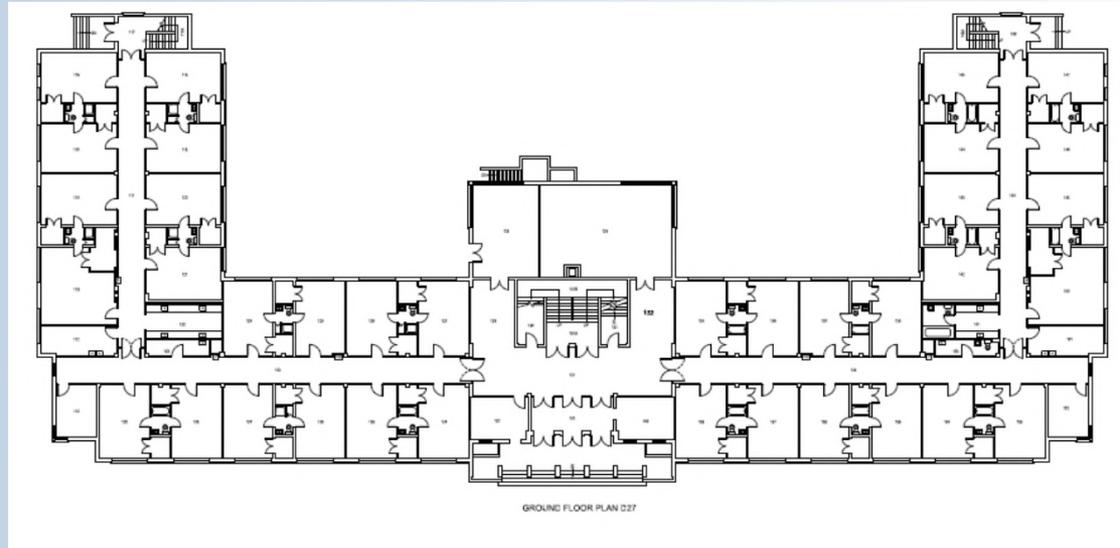


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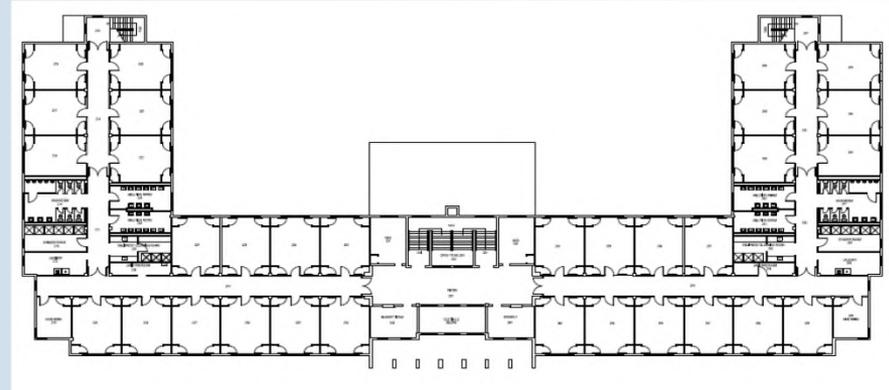
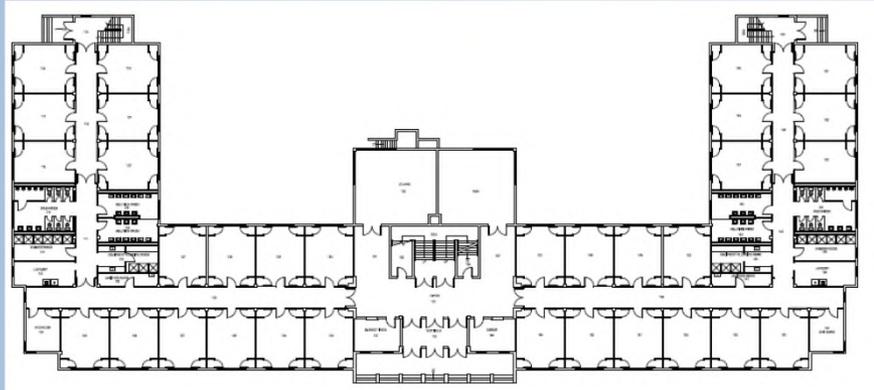


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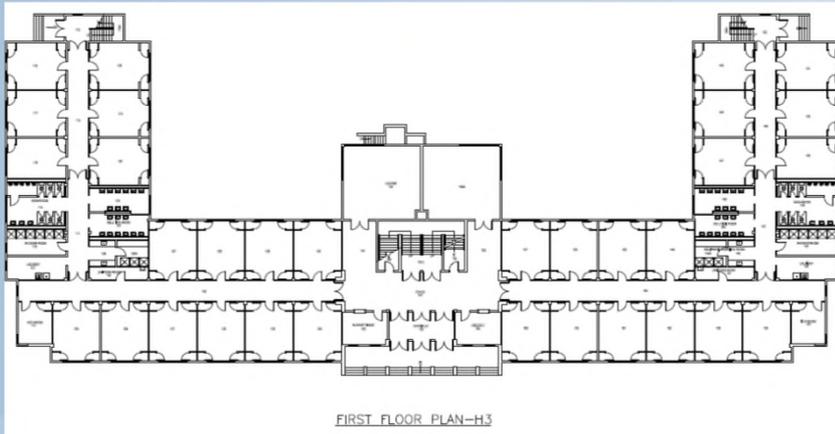


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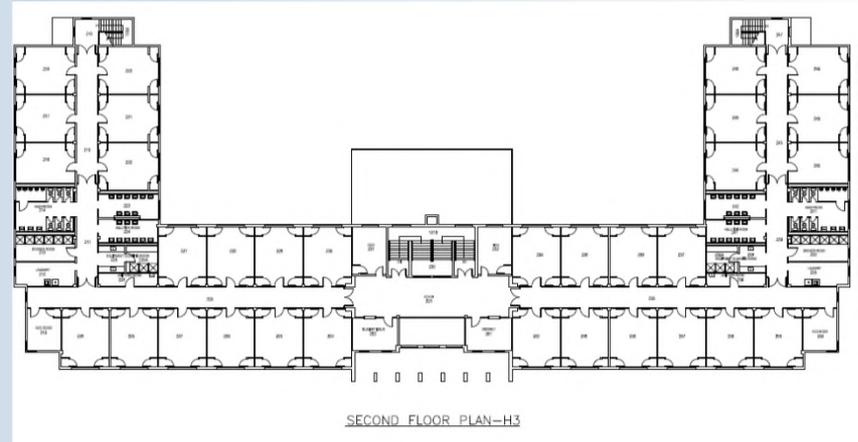




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FIRST FLOOR PLAN-H3

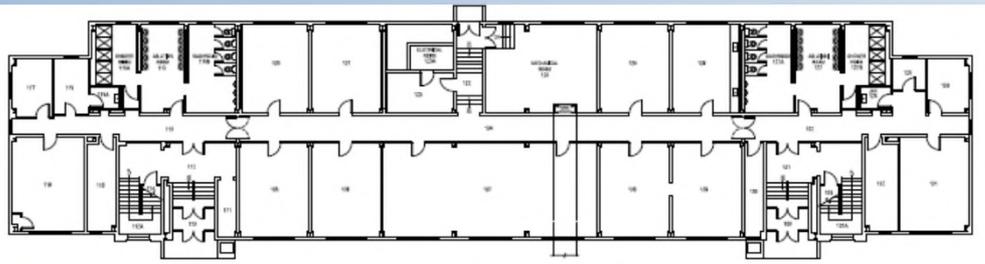


SECOND FLOOR PLAN-H3

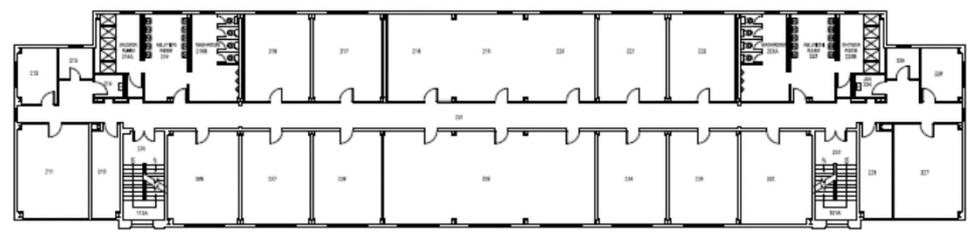




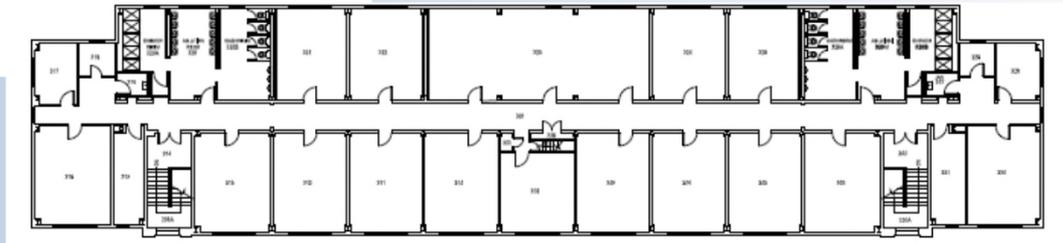
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GROUND FLOOR PLAN D24



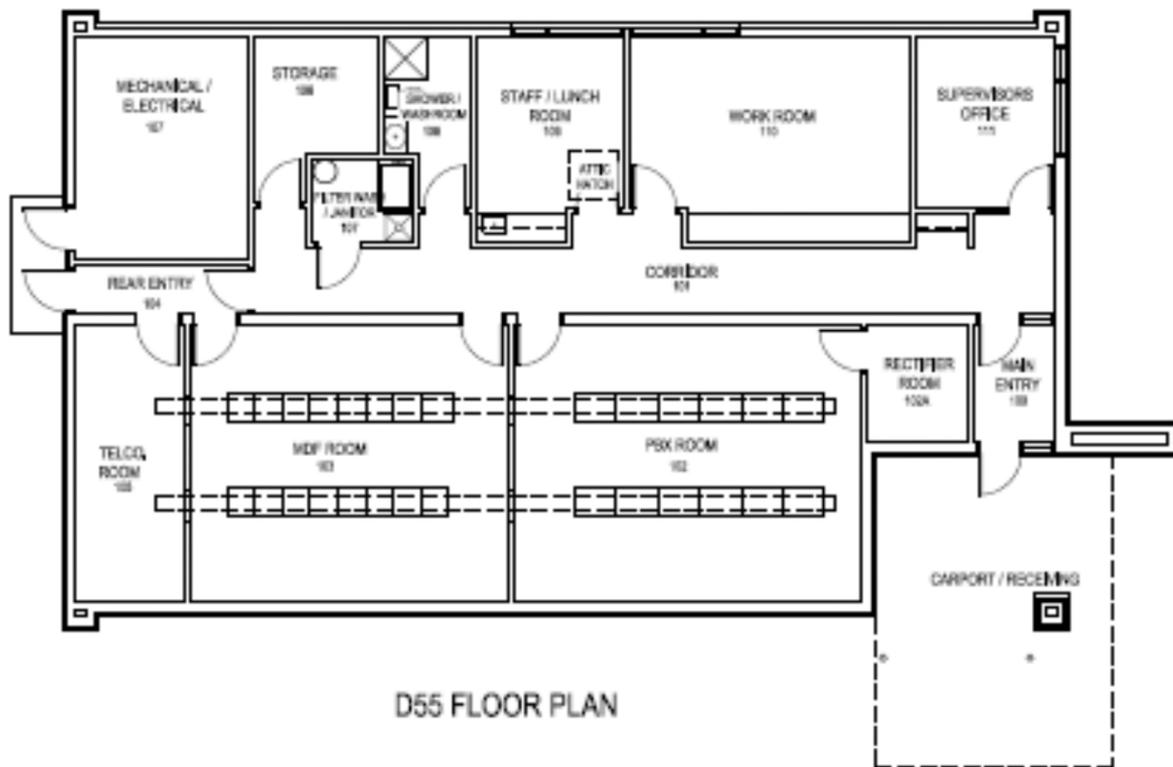
SECOND FLOOR PLAN D24



THIRD FLOOR PLAN D24

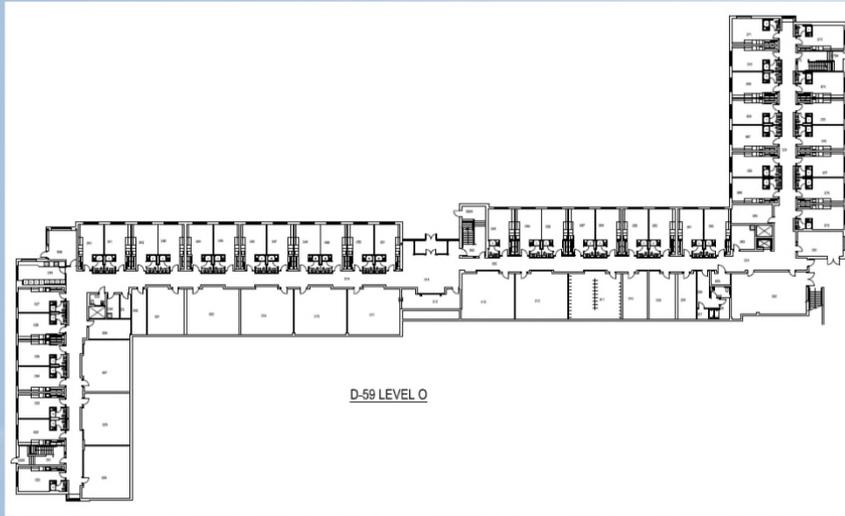


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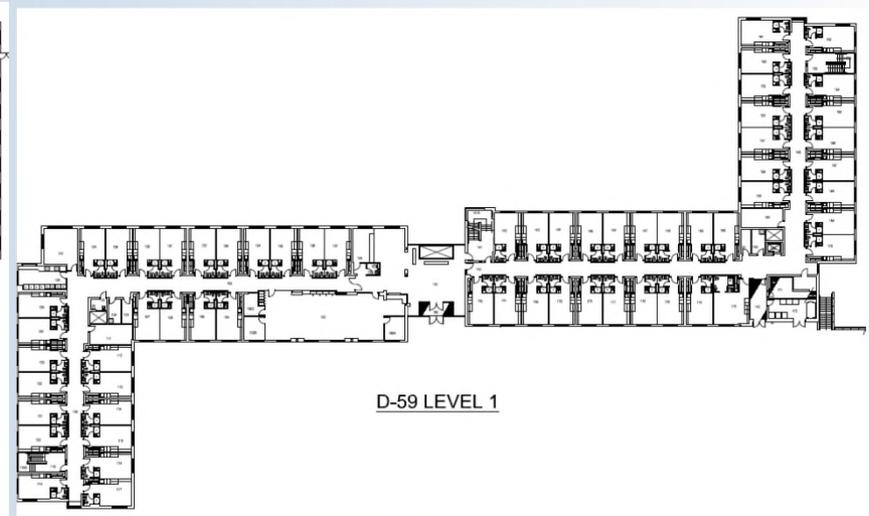




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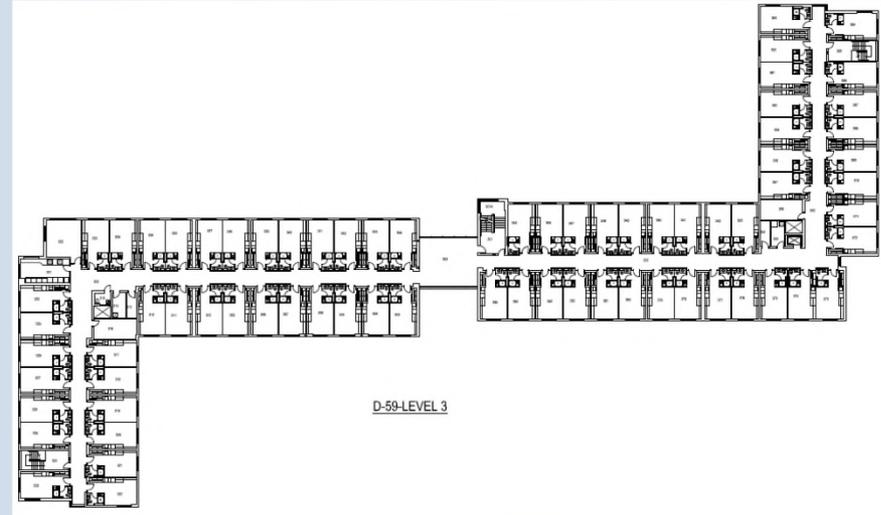
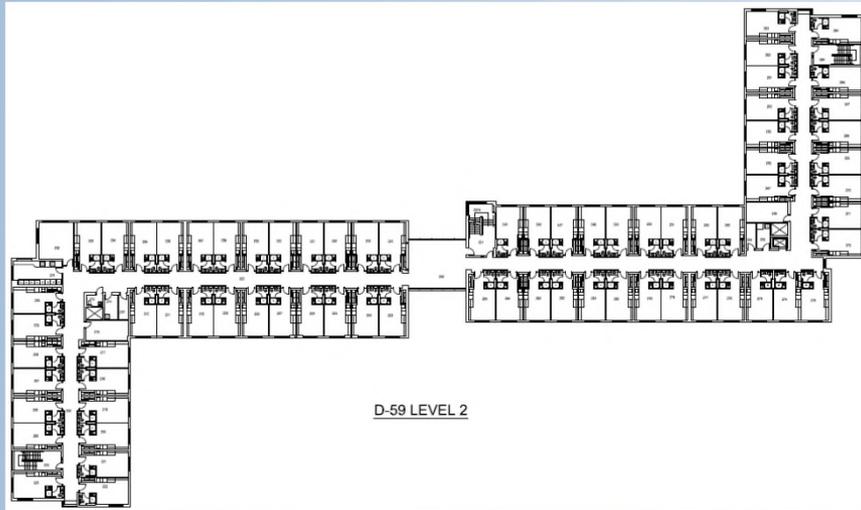
D-59 LEVEL 0



D-59 LEVEL 1

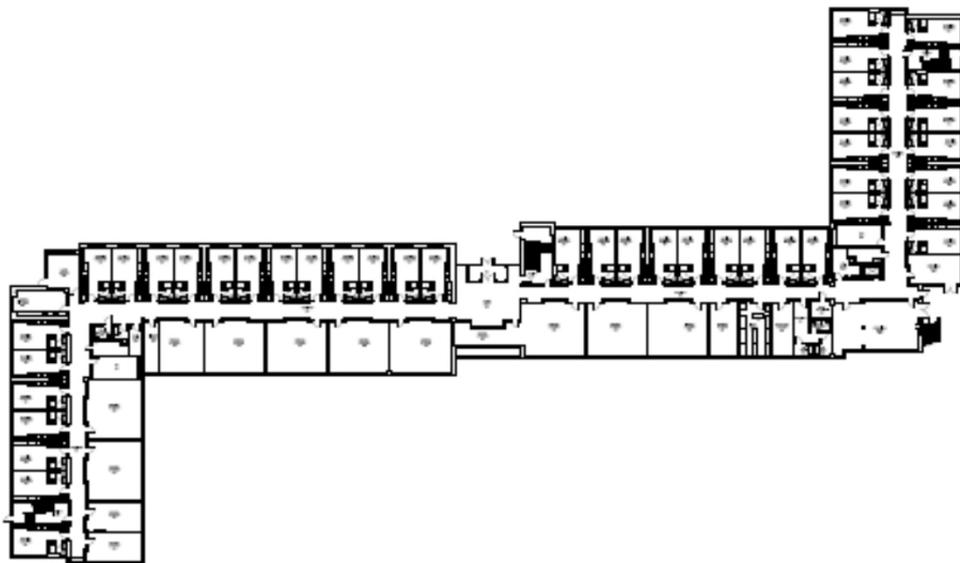


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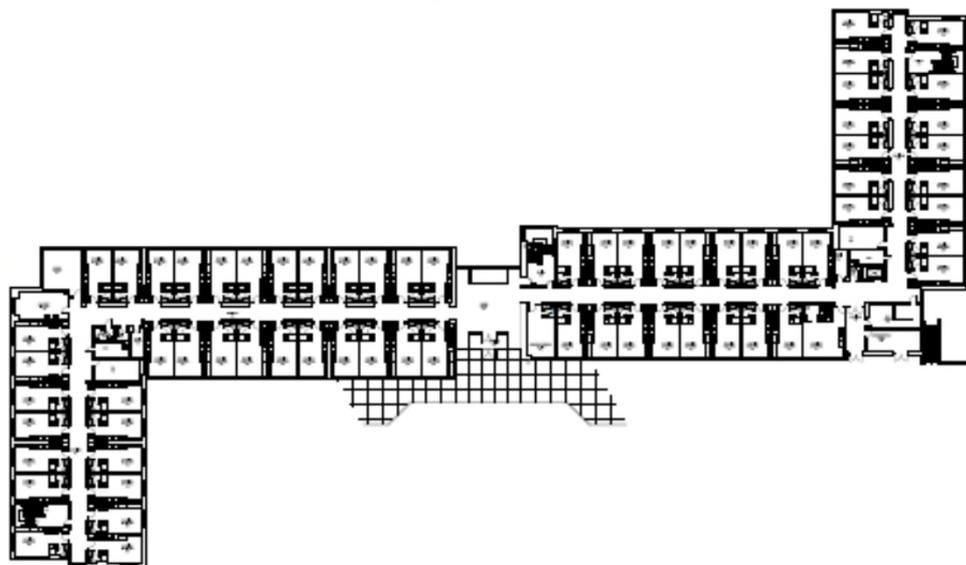




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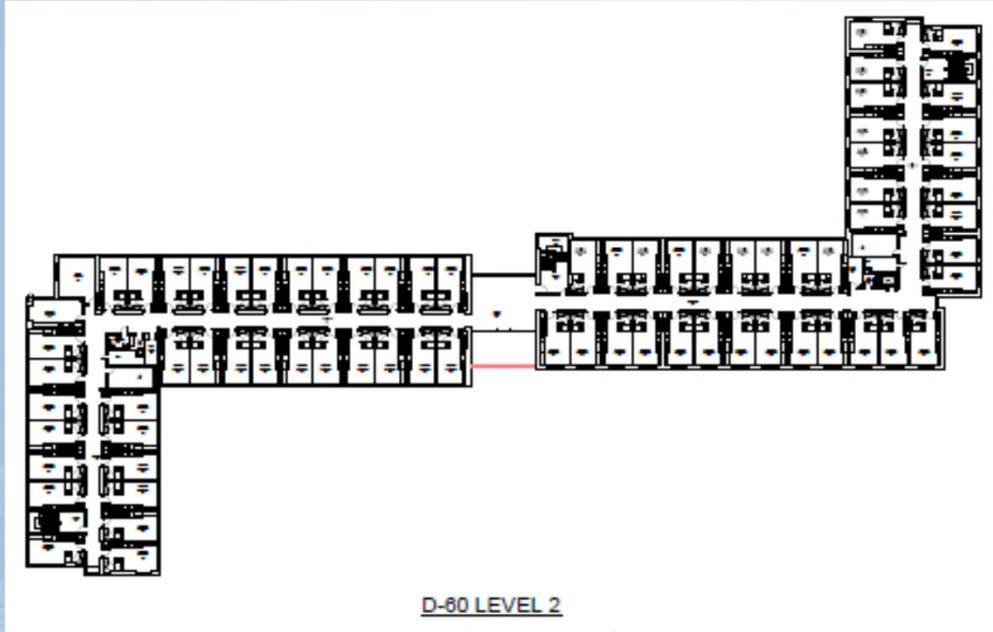
D-60 LEVEL 0



D-60 LEVEL 1



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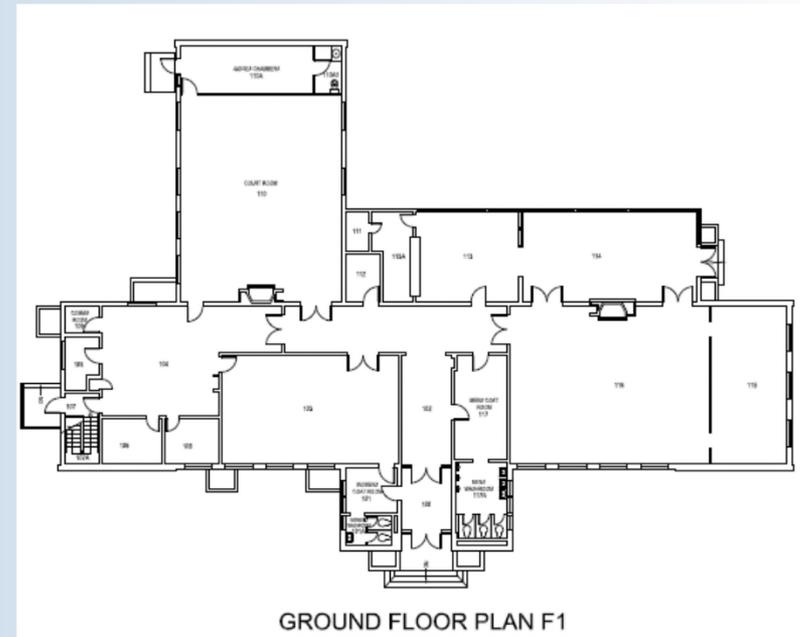
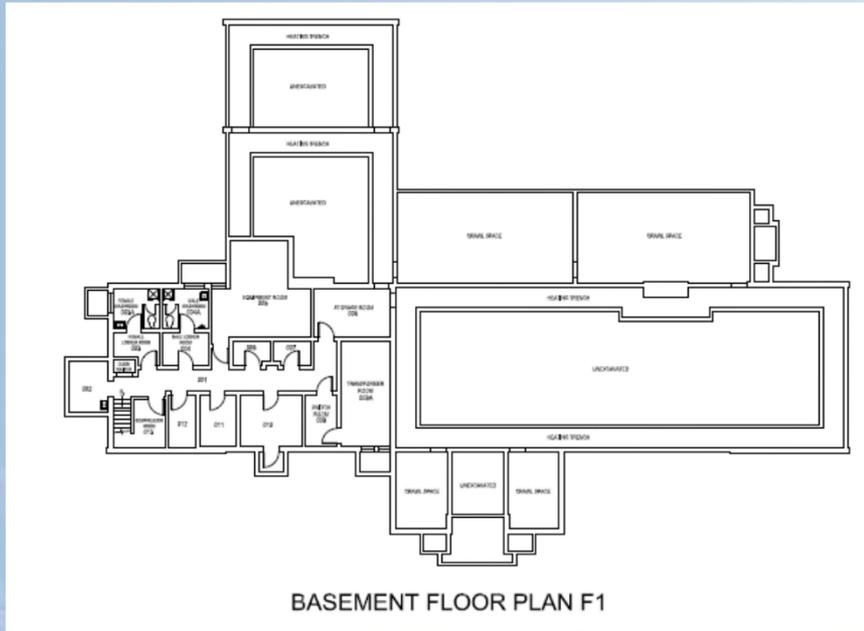
D-60 LEVEL 2



D-60 LEVEL 3

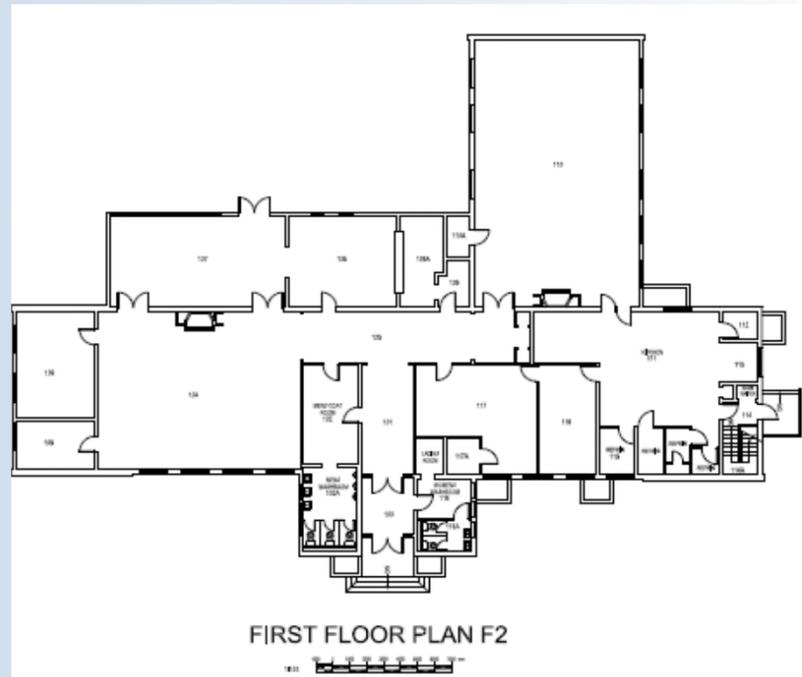
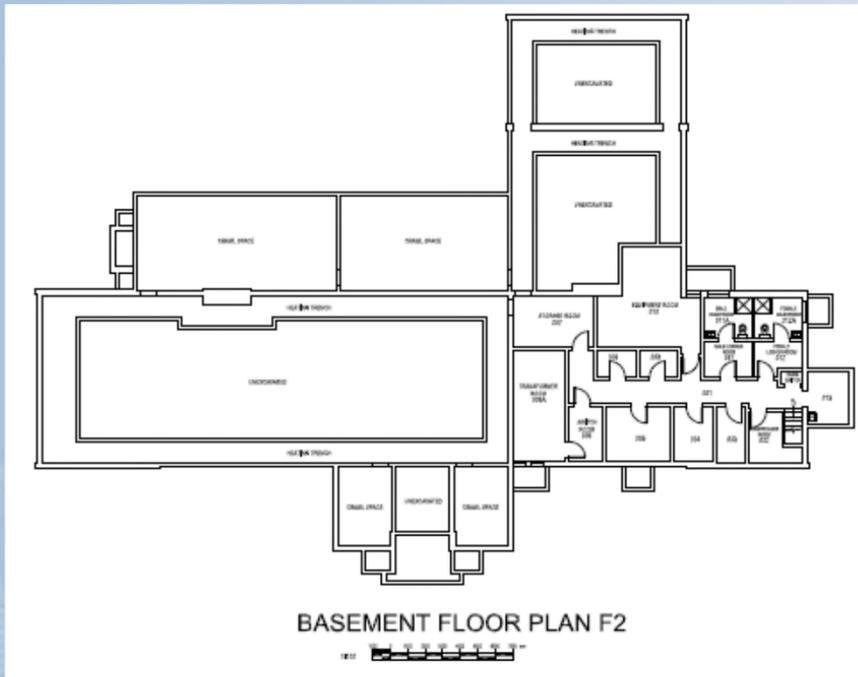


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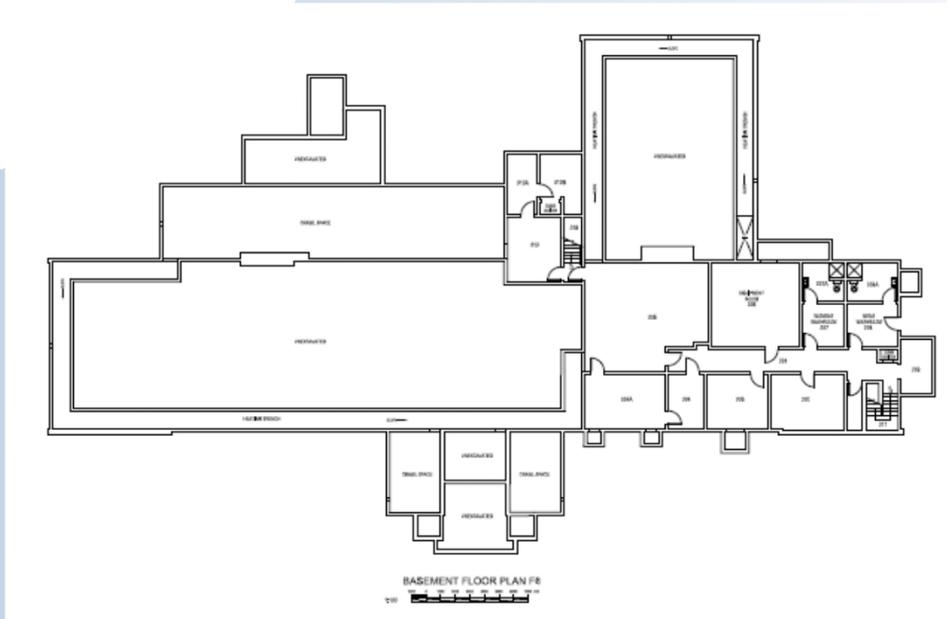
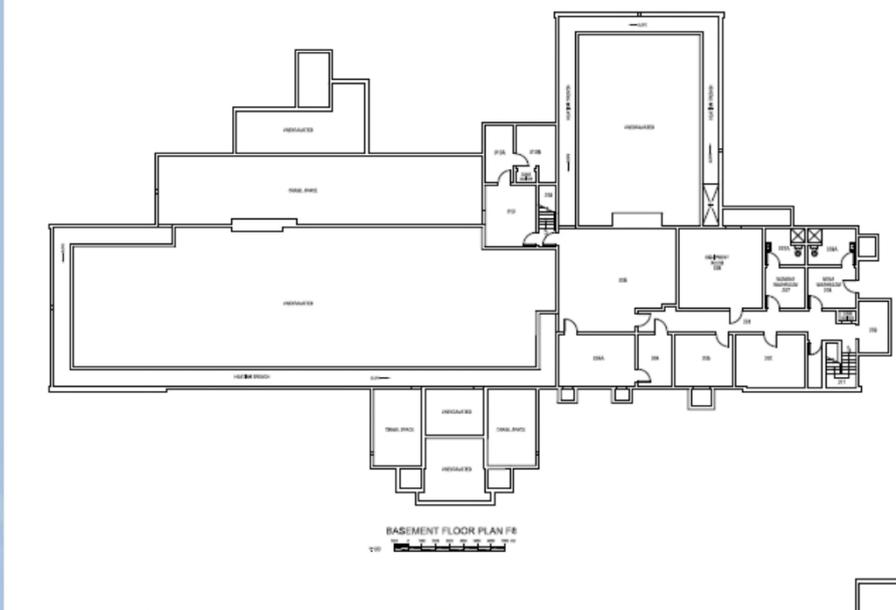


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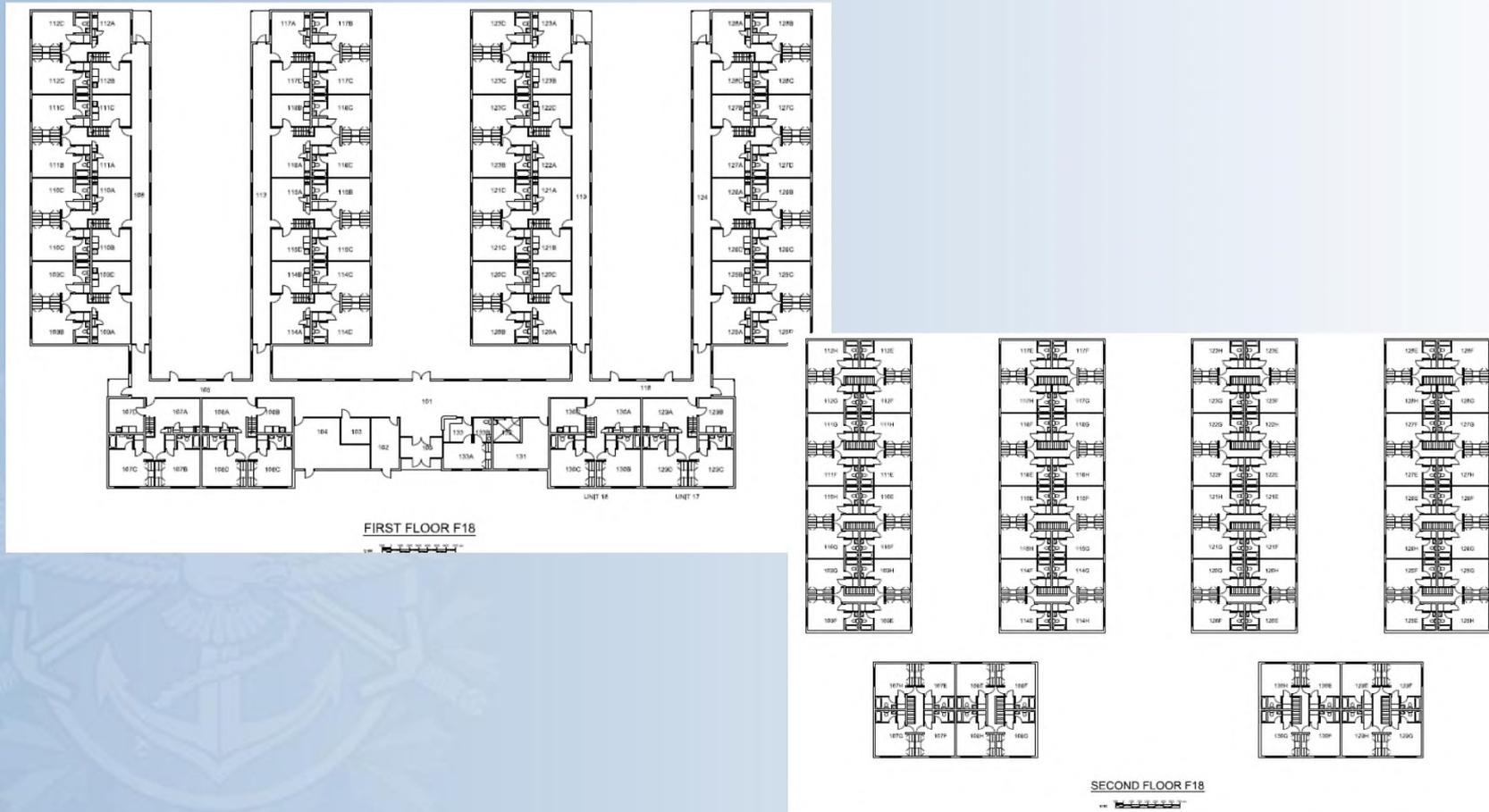


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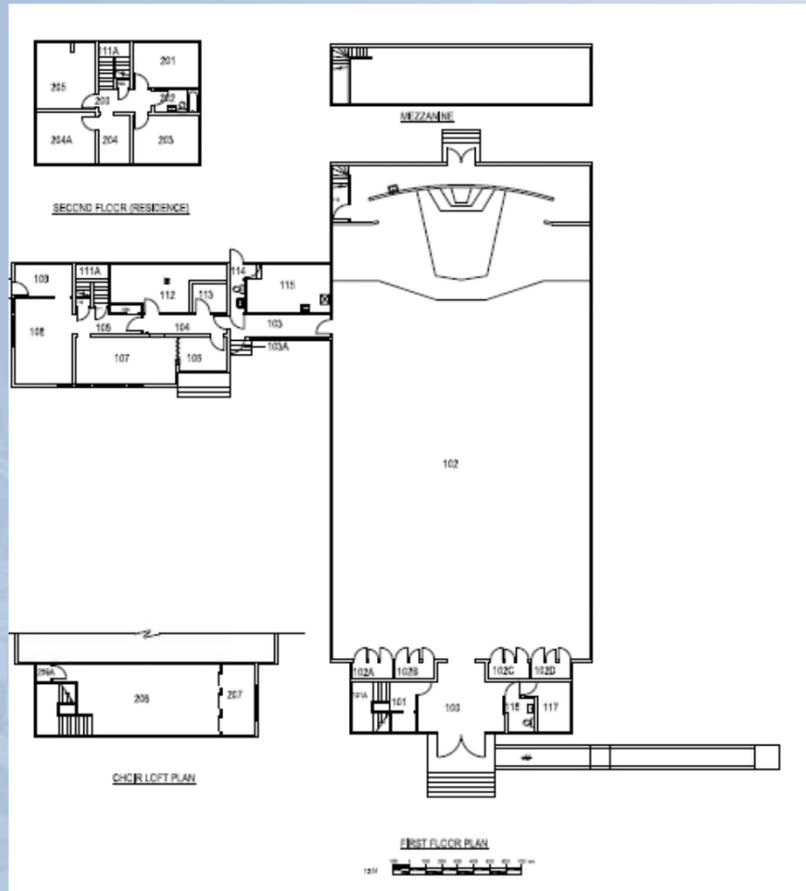


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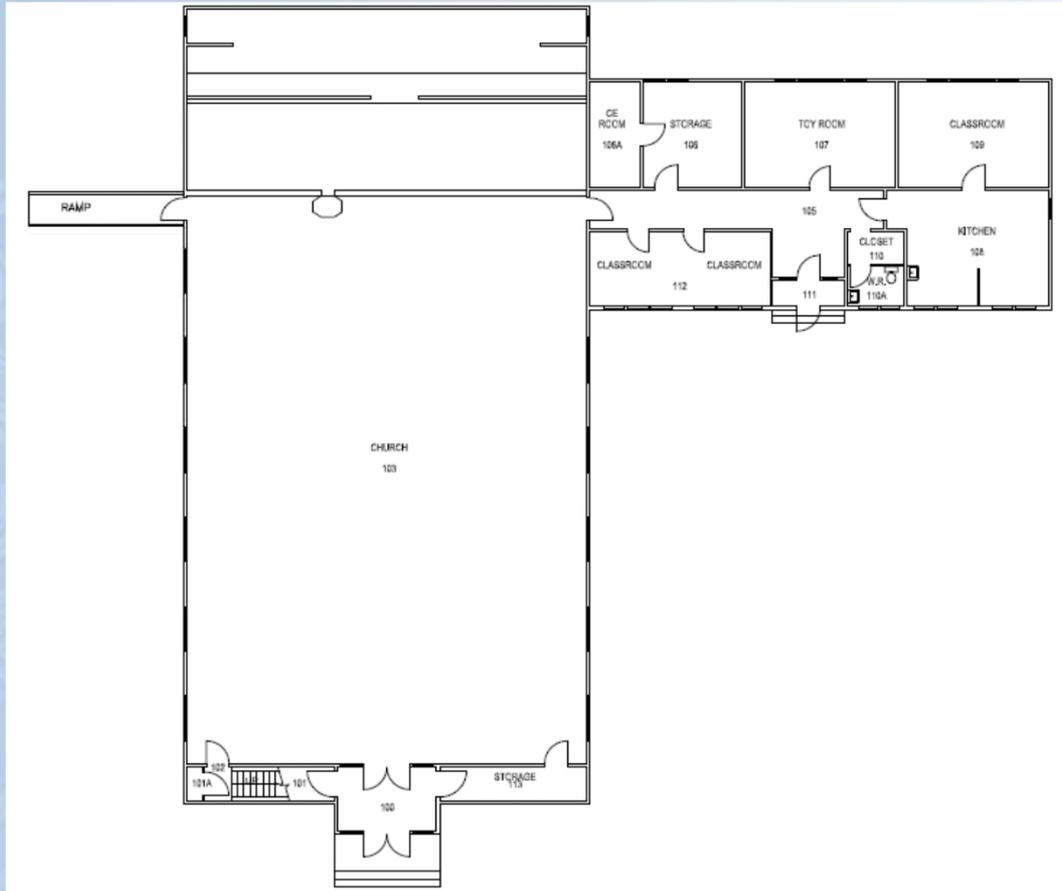


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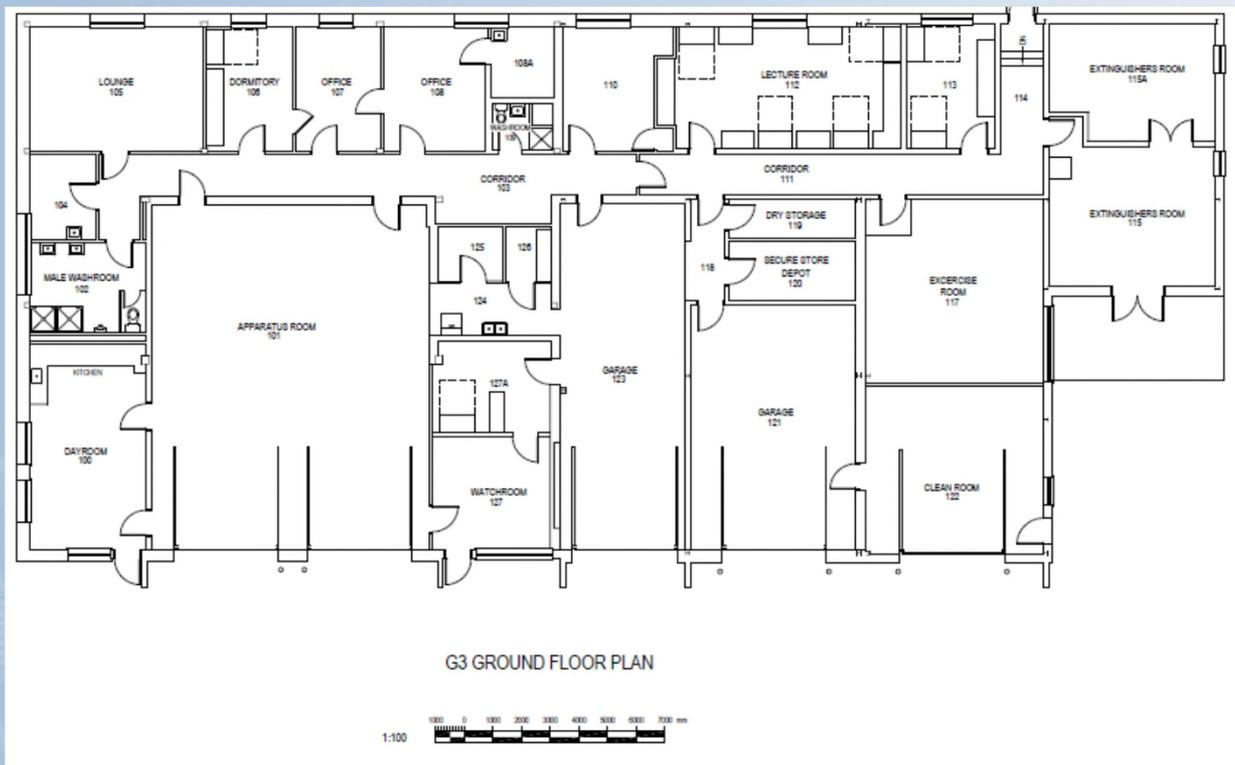


# Picture and Site Plan (Cont) G-2





# Picture and Site Plan (Cont)G-3



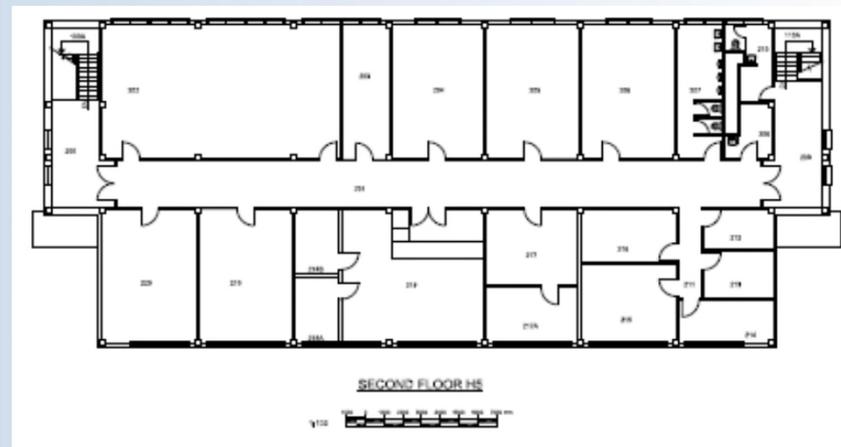
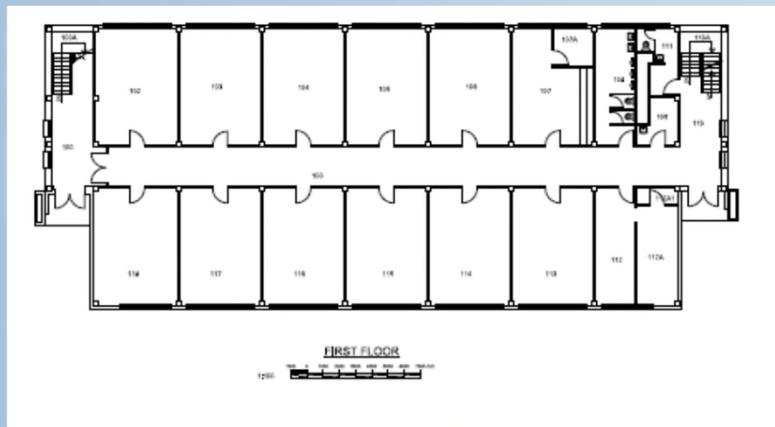


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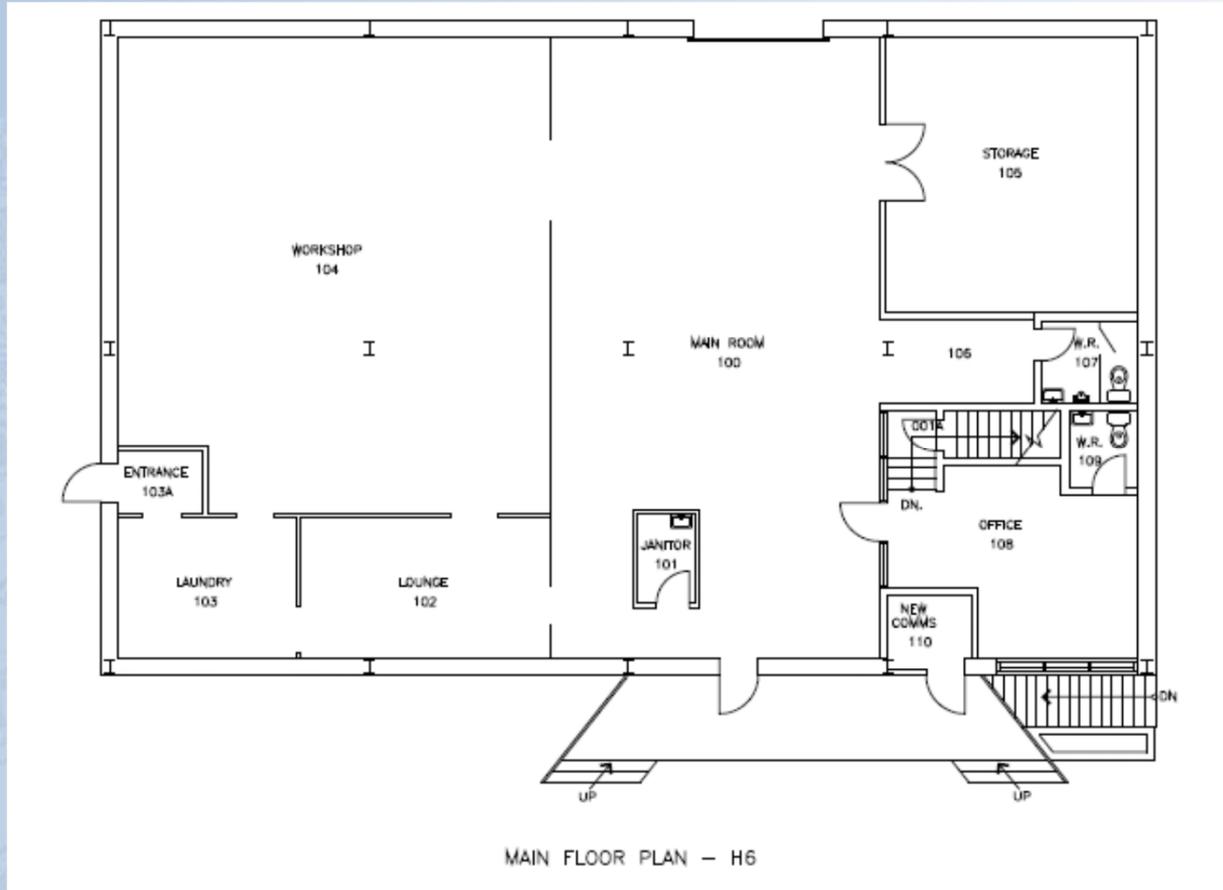


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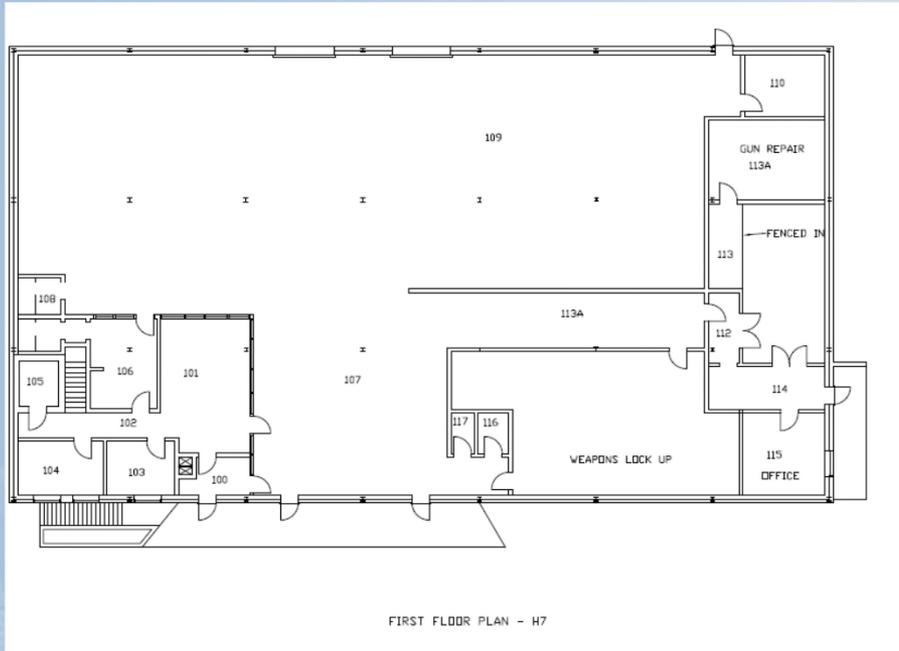


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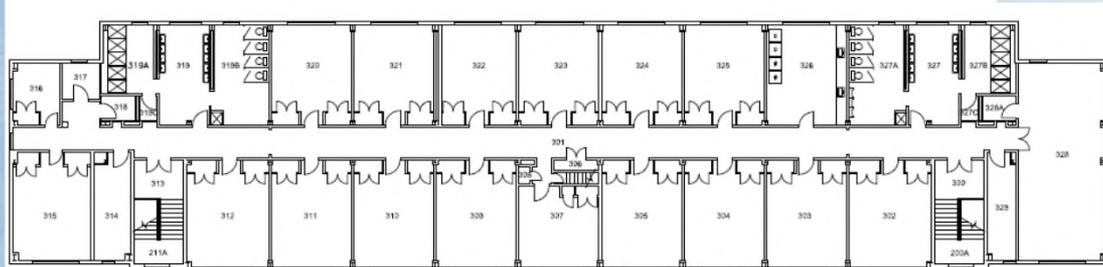
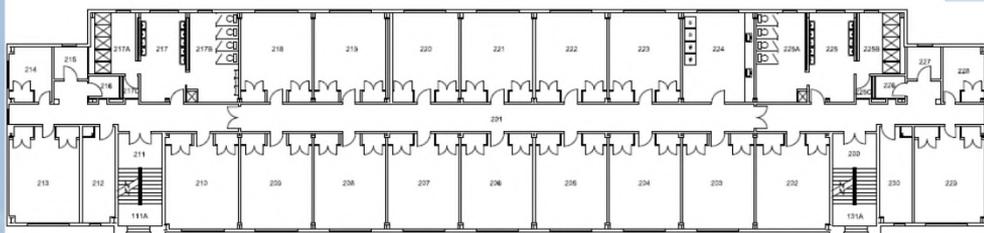
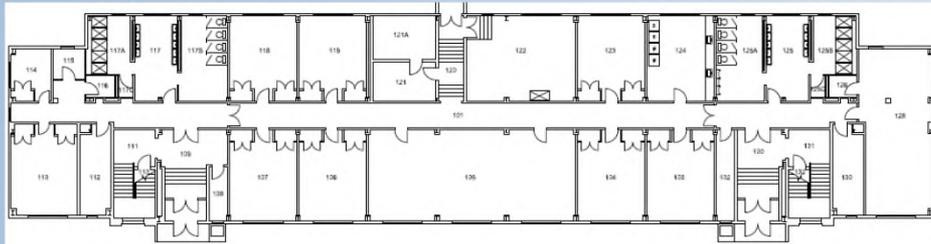


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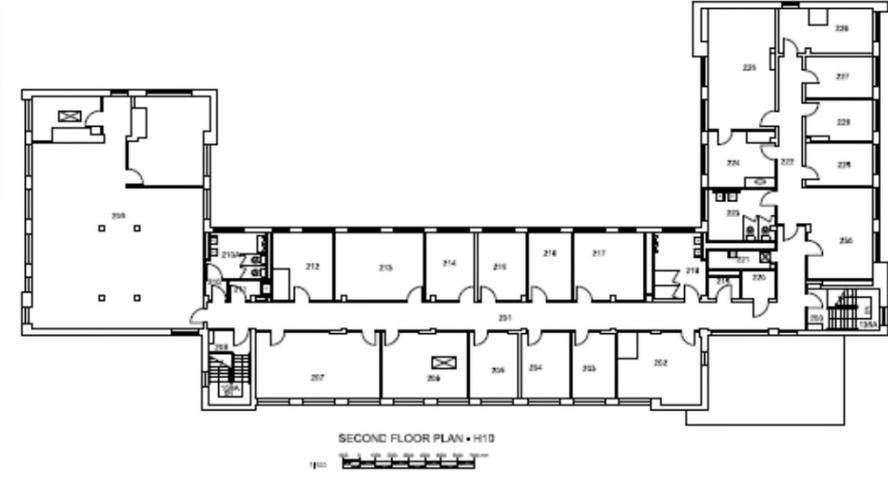
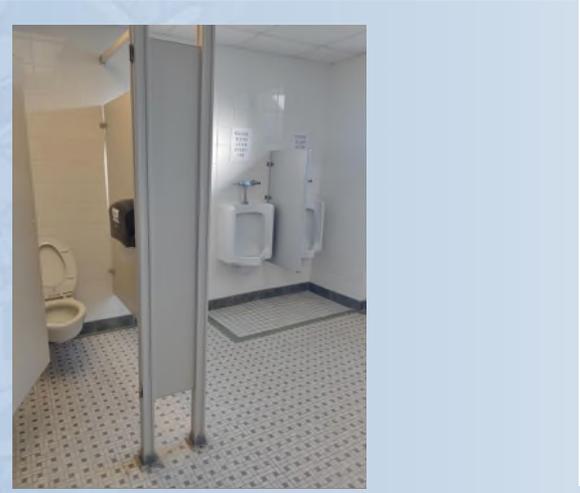
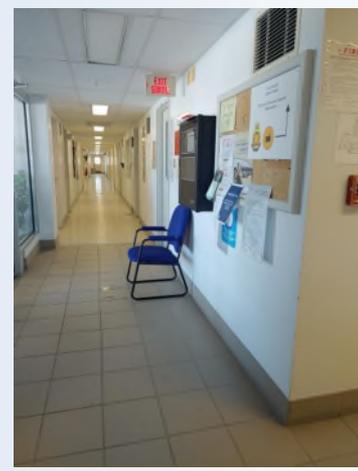
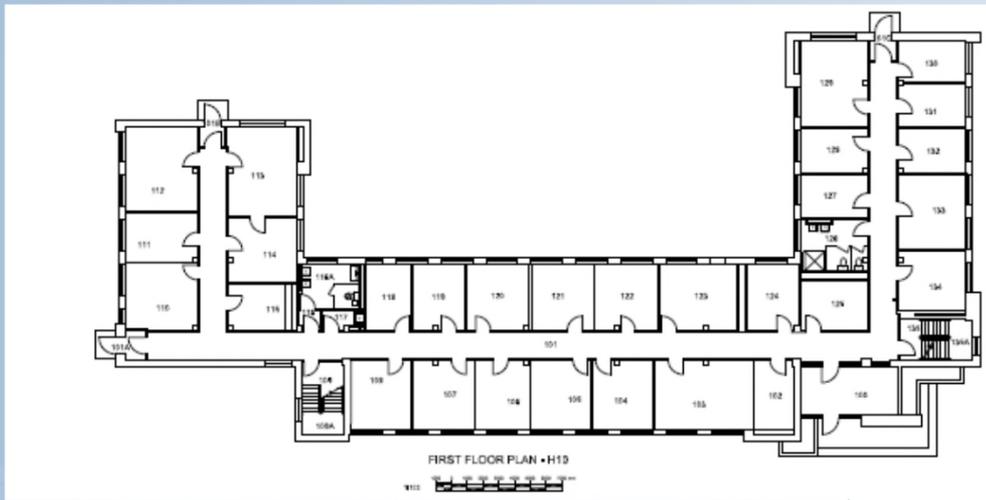


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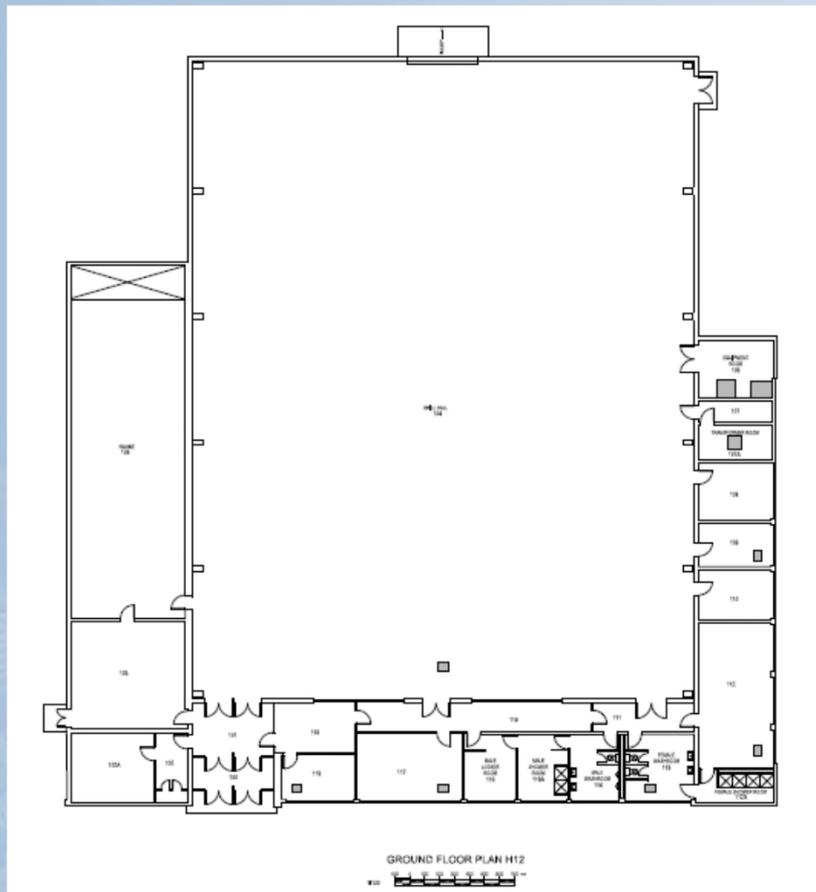


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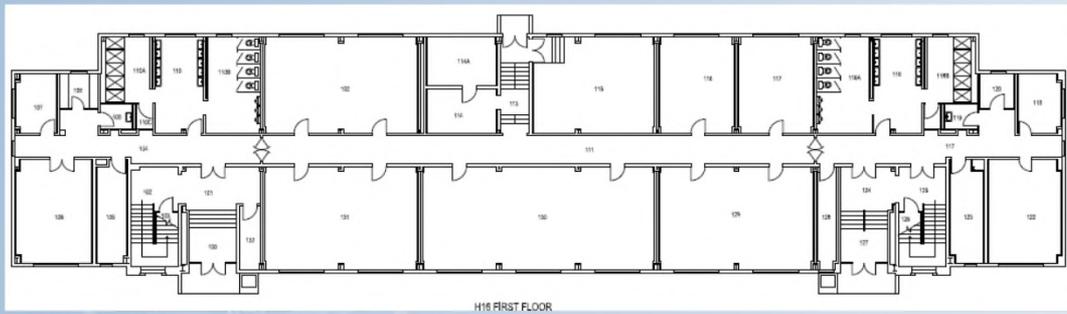


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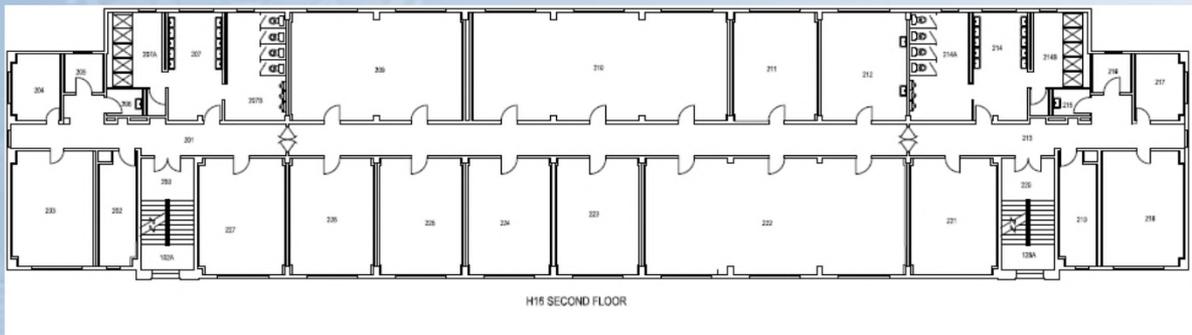




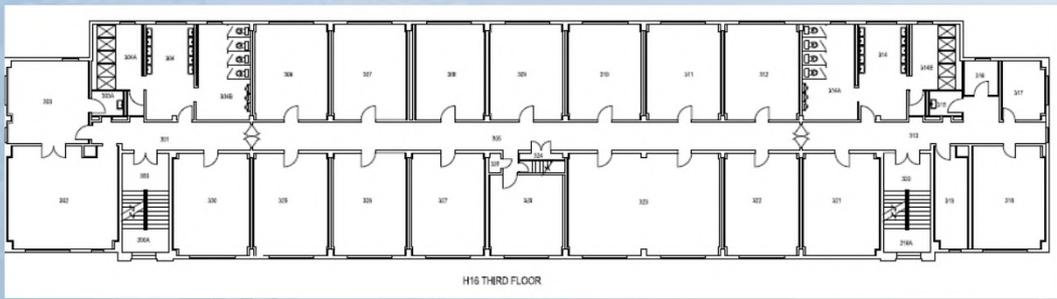
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H16 FIRST FLOOR



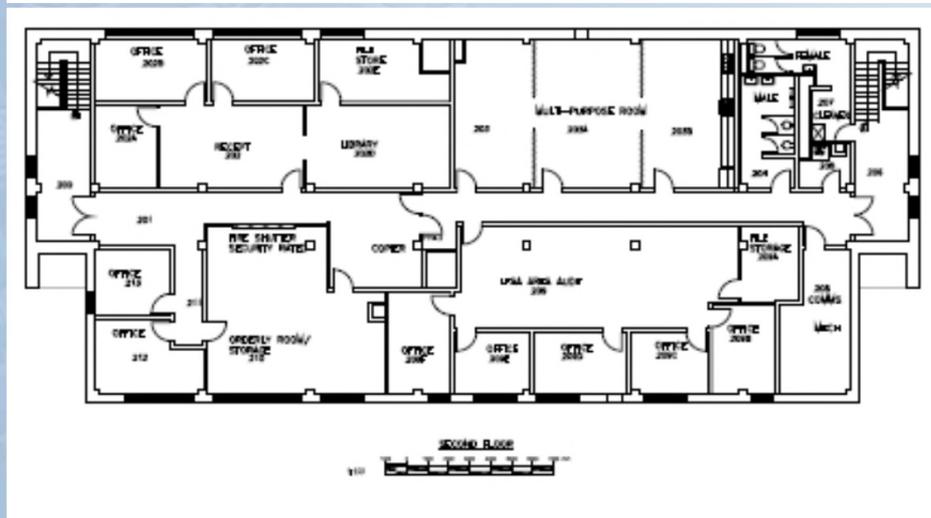
H16 SECOND FLOOR



H16 THIRD FLOOR

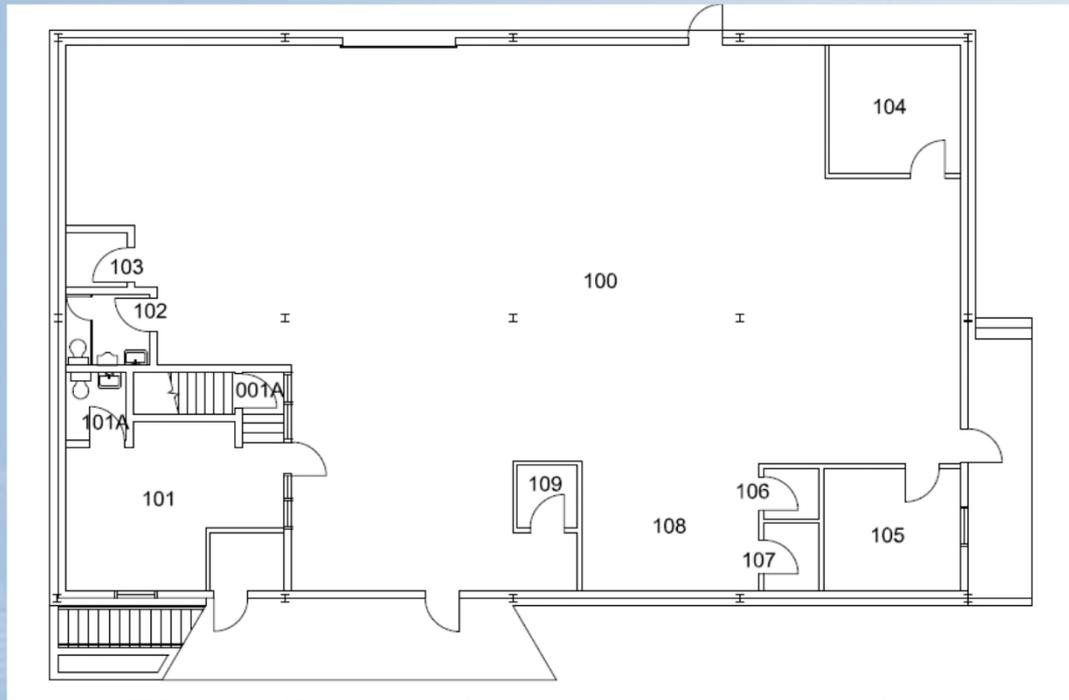


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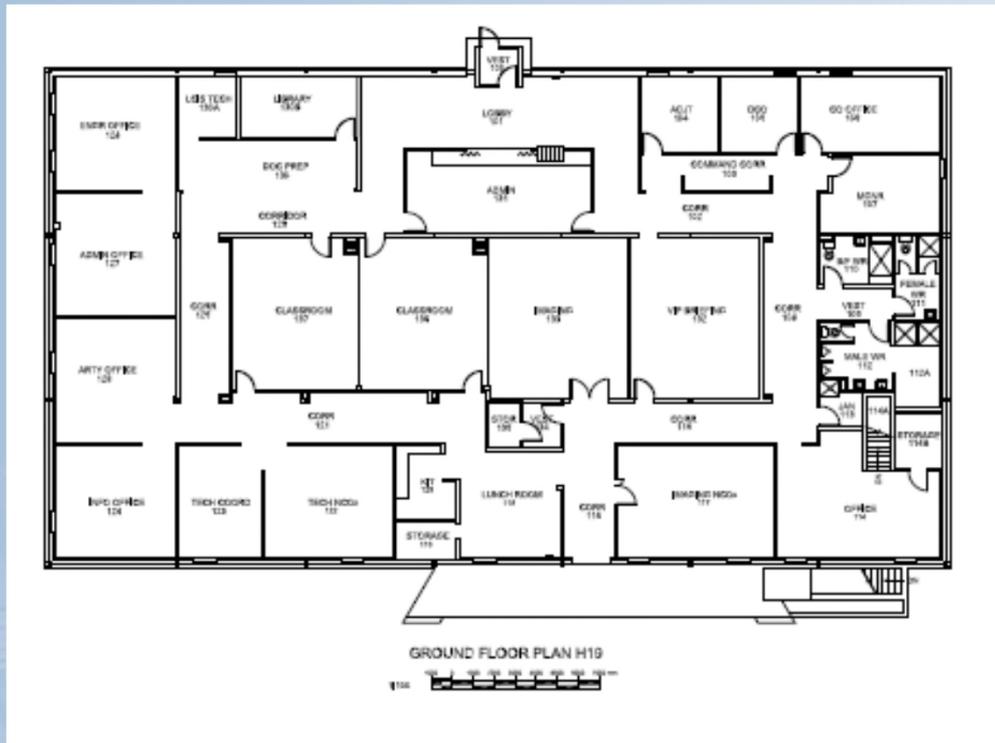


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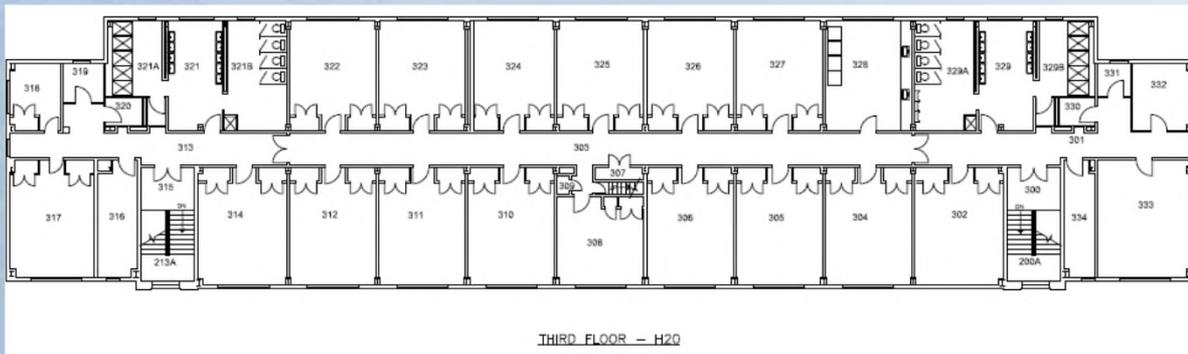
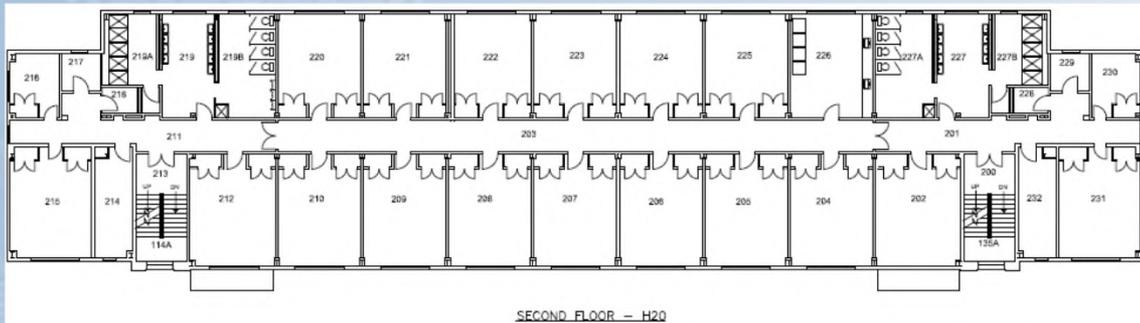
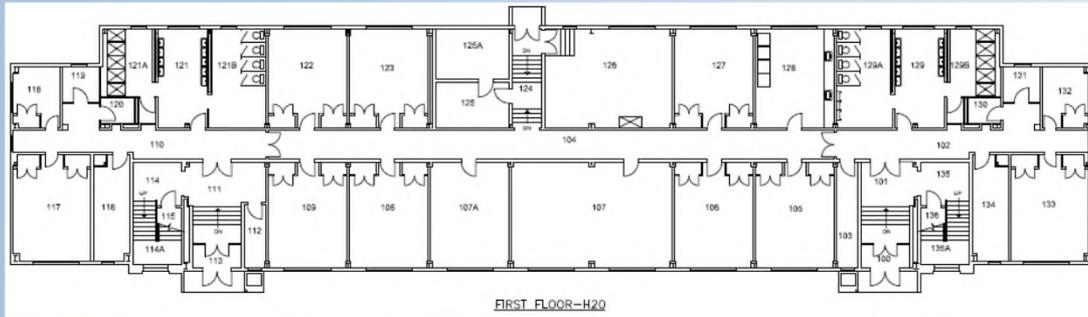


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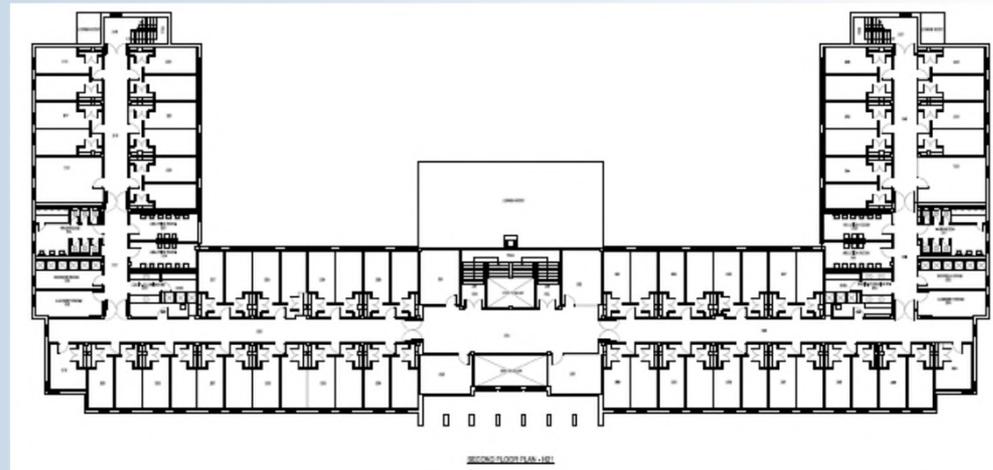
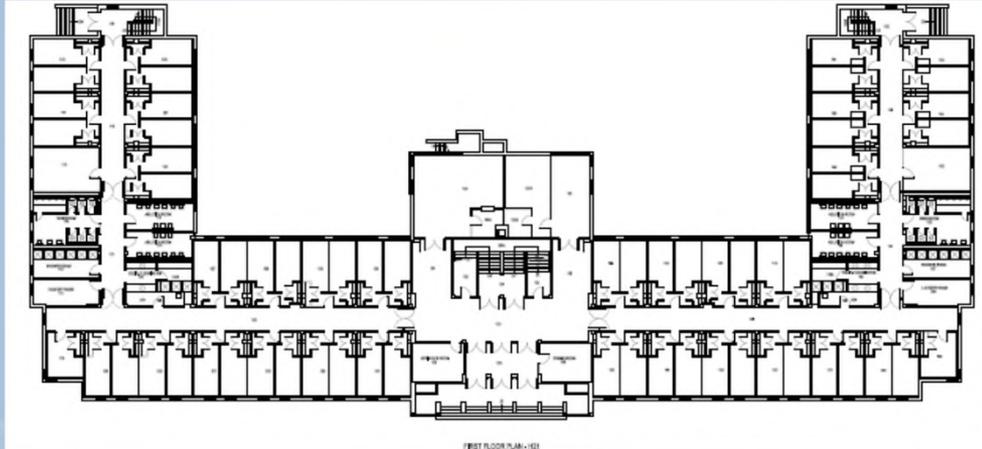


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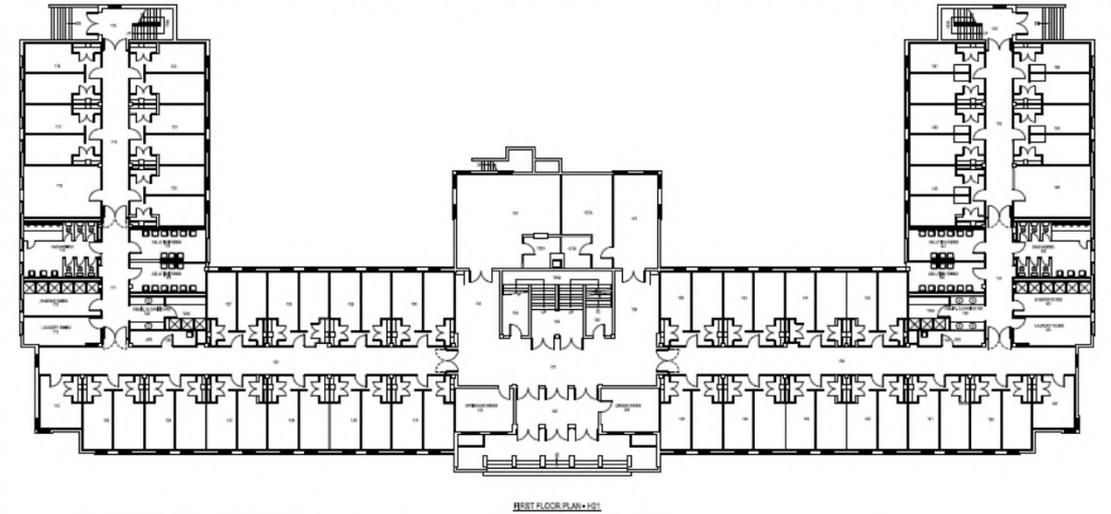


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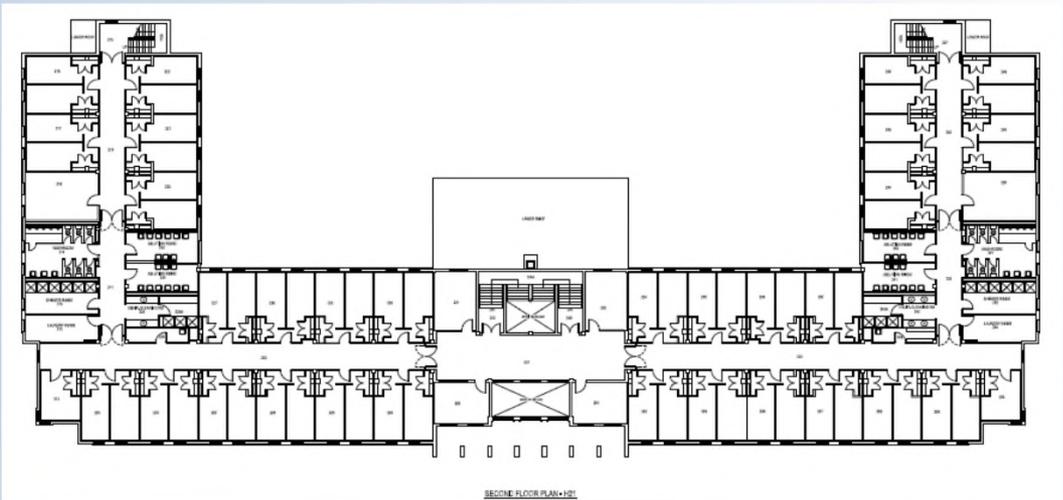




# Picture and Site Plan (Cont) H-23



FIRST FLOOR PLAN-H23



SECOND FLOOR PLAN-H23



# Picture and Site Plan (Cont) H-33

Summary of Works

Section 01 11 00 Page 8

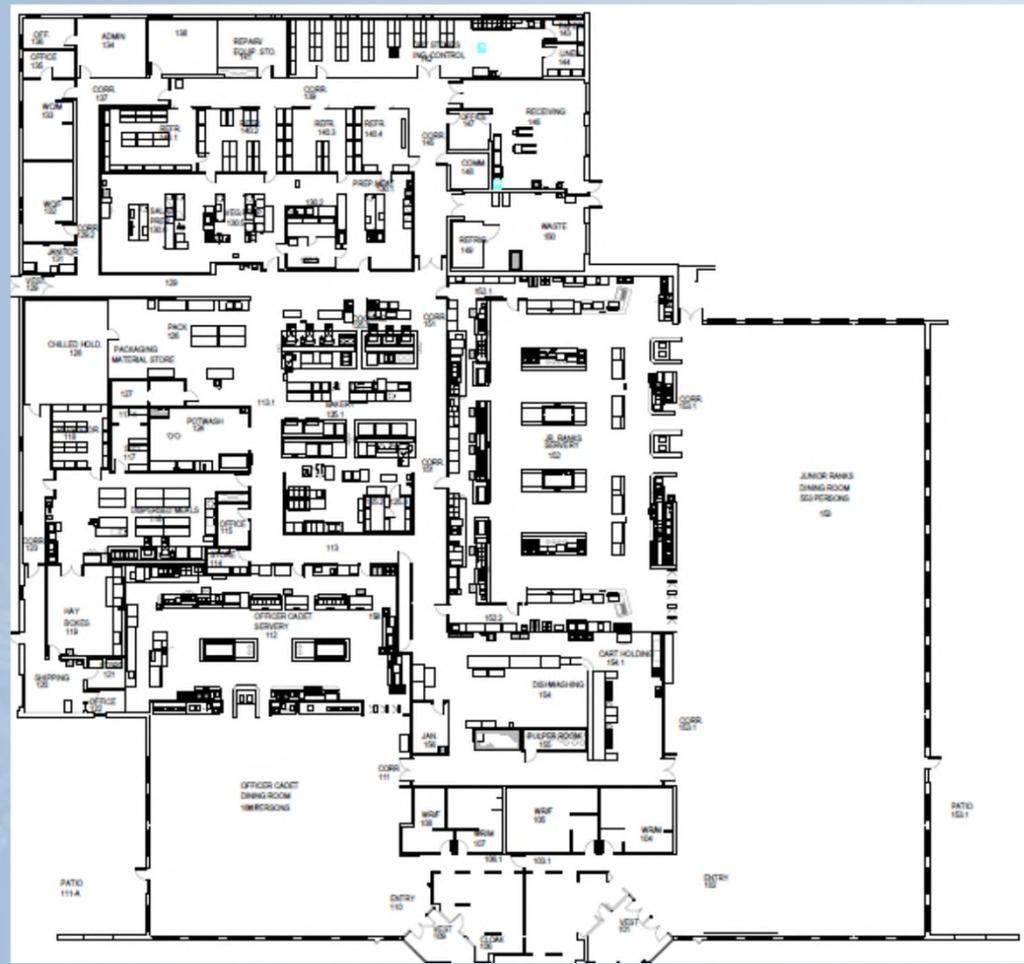
3.11 Building Windows

.2 All windows in building H-33 (Main Kitchen) are to be cleaned once a month on a regular basis as listed in "Annex B".





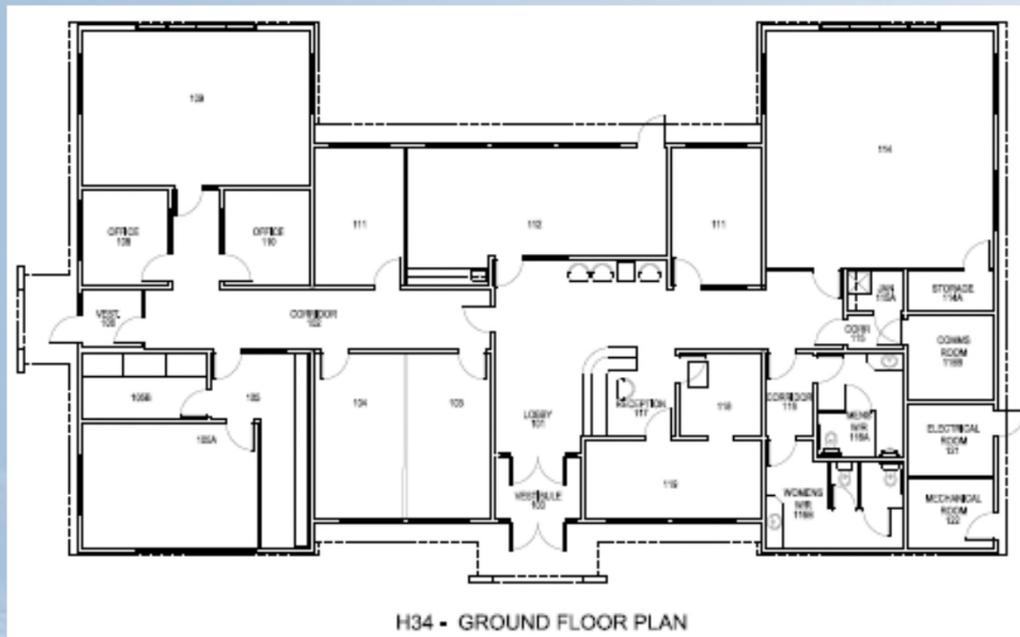
# Picture and Site Plan (Cont) H-33



Kitchen Facility

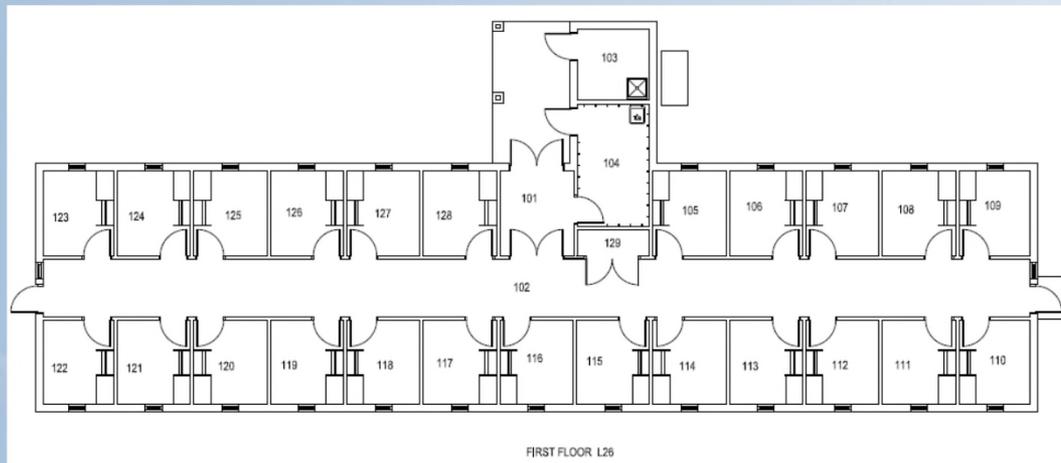


# Picture and Site Plan (Cont) H-34



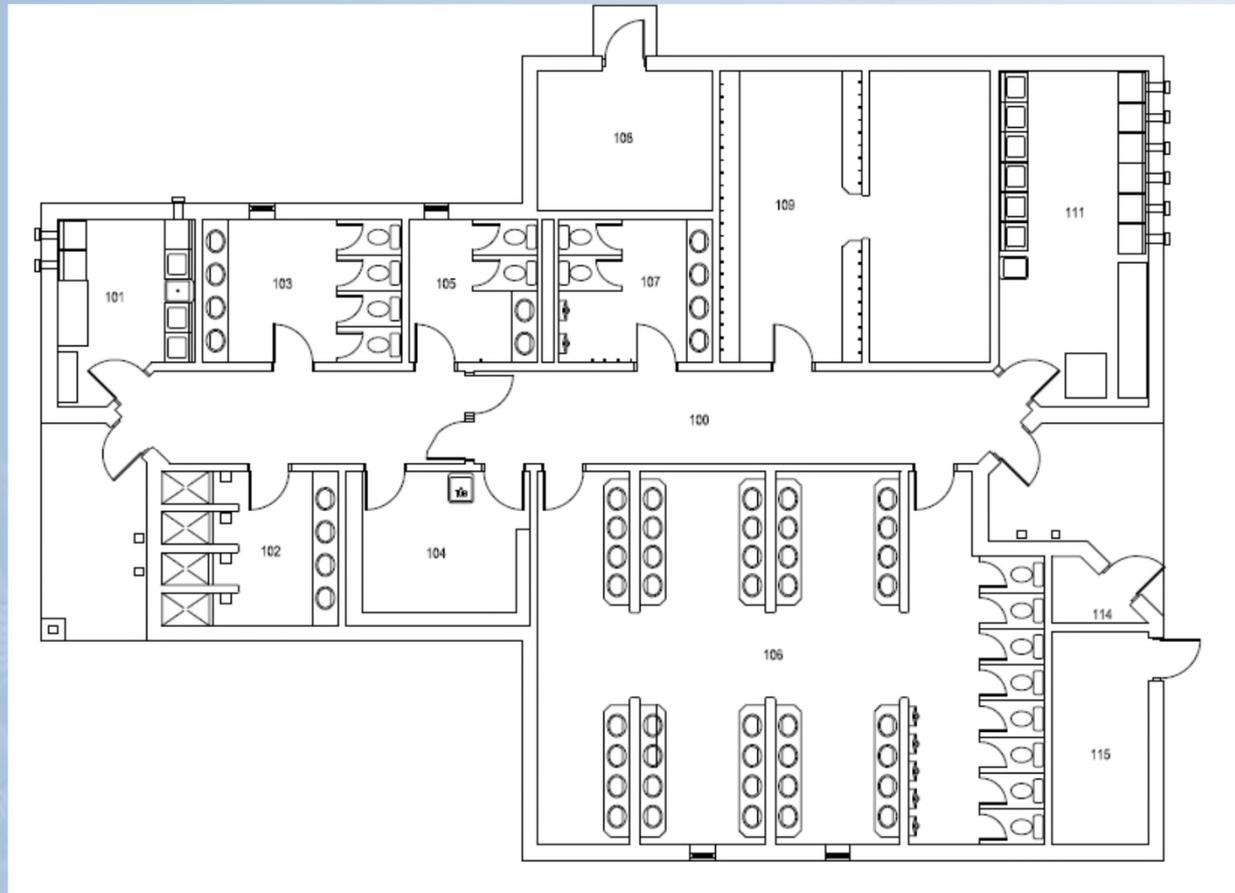


# Picture and Site Plan (Cont) L-26





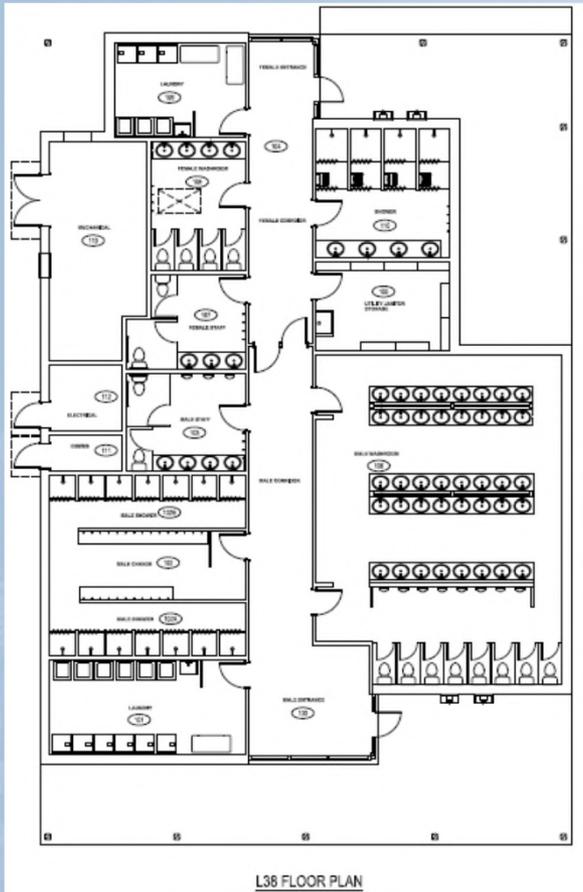
# Picture and Site Plan (Cont)L-27



Ablution Facility

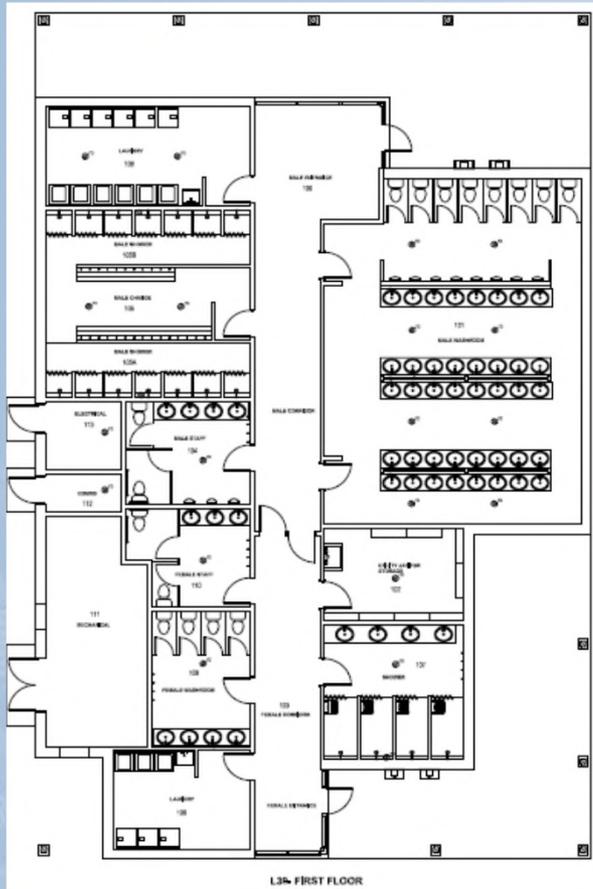


# Picture and Site Plan (Cont) L-38



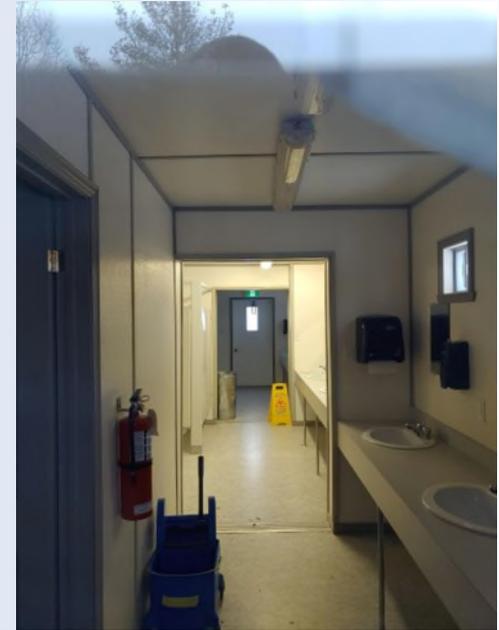


# Picture and Site Plan (Cont) L-39



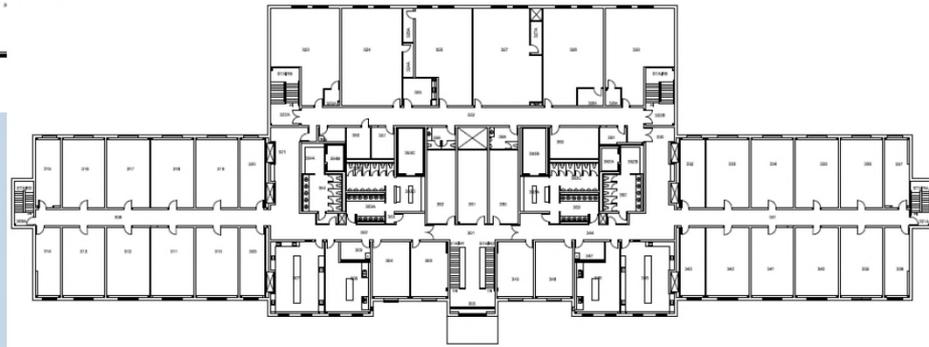
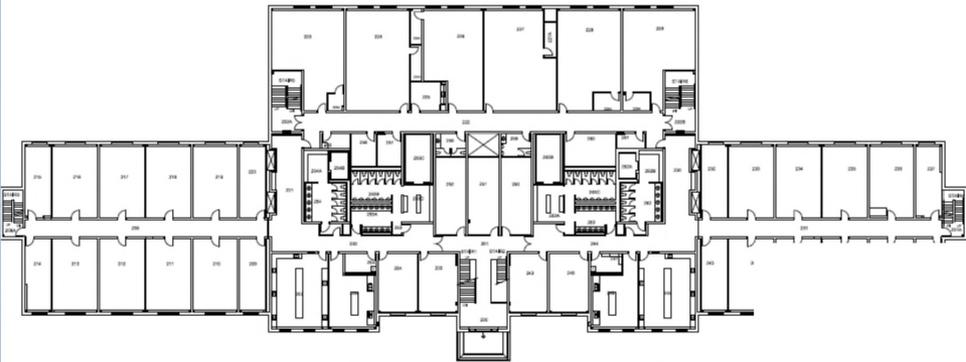


# Picture and Site Plan (Cont) L-340





# Picture and Site Plan (Cont) M-5



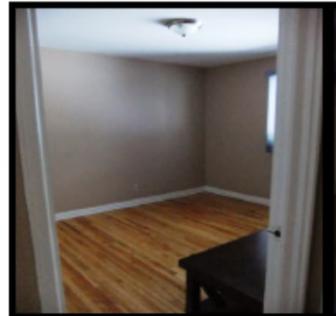


# Picture and Site Plan (Cont) 18 Dak.

18 Dakota DR.



# RHU



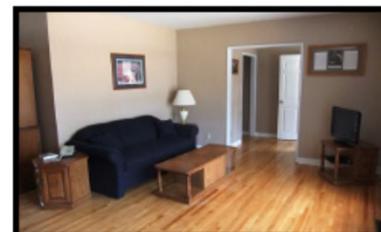


# Picture and Site Plan (Cont) 20 Dak.

20 Dakota DR.



# RHU





# Picture and Site Plan (Cont) 25 Dak.

- 25 Dakota





# Picture and Site Plan (Cont) 58 Dak.

- 58 Dakota





# Picture and Site Plan (Cont) 302-304

- 302-304 Mackenzie





# Picture and Site Plan (Cont)49 Inchby

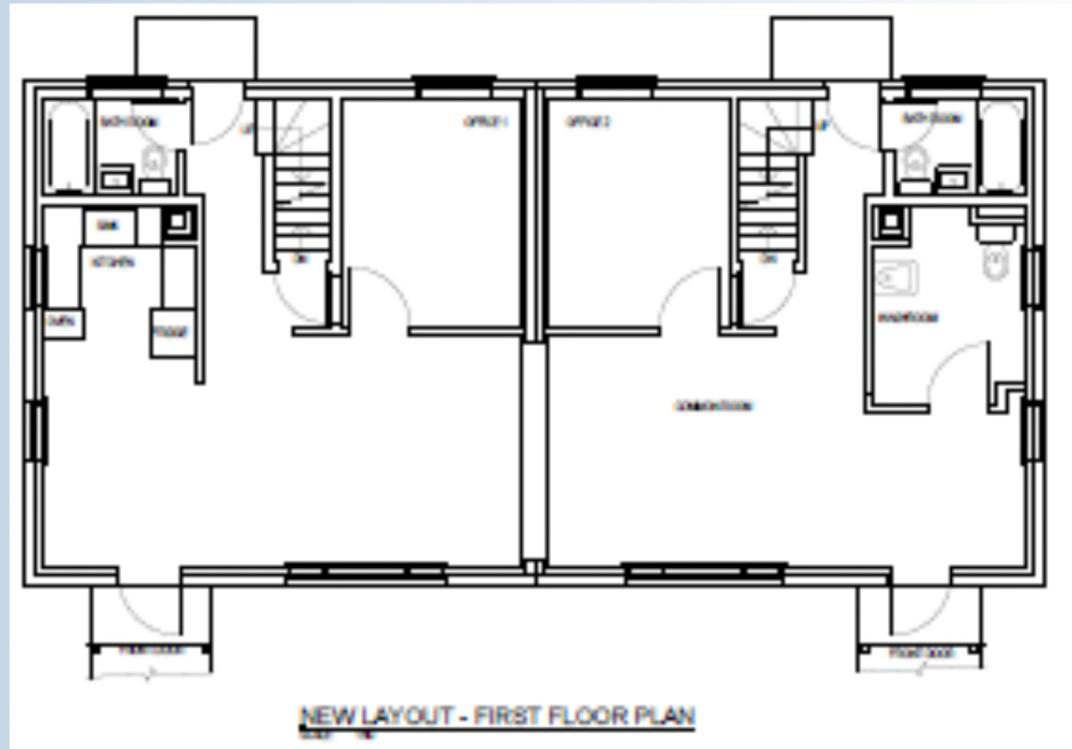
- 49 Inchby





# Picture and Site Plan (Cont)5-7

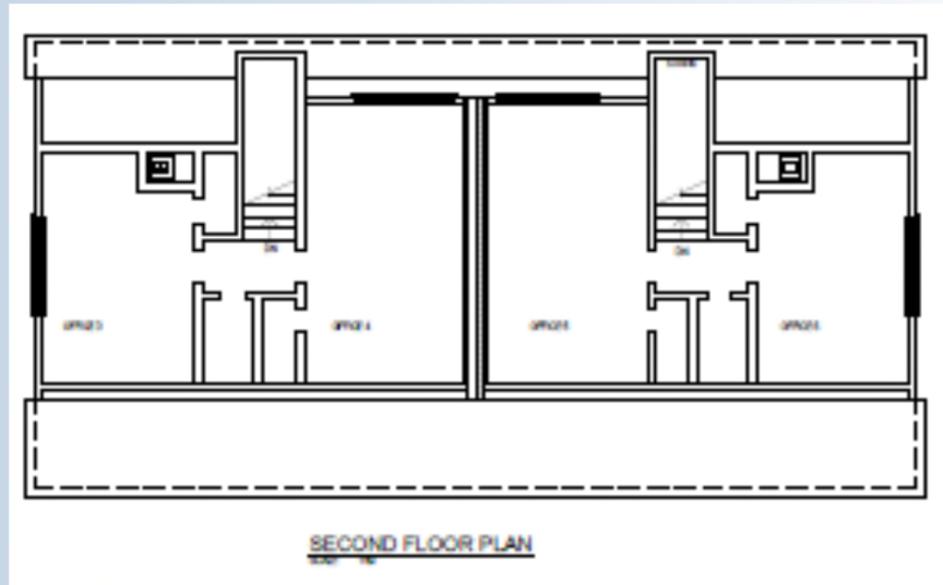
- 5-7 Drummond





# Picture and Site Plan (Cont)5-7

- 5-7 Drummond





## Picture and Site Plan (Cont) 3 Drummond

- 3 Drummond Dr.

