

NOTICE OF PROPOSED PROCUREMENT (NPP)
For
TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)

GSIN: D302A ADP SYSTEM DEVELOPMENT SERVICES

Reference Number:	<i>n/a</i>	Solicitation Number:	2R008-21-0008
Organization Name:	<i>Office of the Privacy Commissioner of Canada</i>		
Solicitation Date:	<i>2021-02-26</i>	Closing Date:	<i>2021-03-19 4:00 PM Eastern Daylight Saving Time EDT</i>
Anticipated Start Date:	<i>2021-04-01</i>		
Estimated Delivery Date:		Estimate Level of Effort:	Variable
Contract Duration:	<i>The contract period will be for two (2) years from the date of contract with an irrevocable option to extend for up to one additional one-year period.</i>		
Solicitation Method:	Competitive	Applicable Trade Agreements:	<i>WTO-AGP, AIT...</i>
Comprehensive Land Claim Agreement Applies:	No	Number of Contracts:	1

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the National Capital Region for the following categories:

Core Team:	
A.1	Application / Software Architect - MS Dynamics 365
A.1	Application / Software Architect - SharePoint Online
A.6	Programmer/Software Developer
A.7	Programmer/Analyst - MS Dynamics 365
A.7	Programmer/Analyst - SharePoint Online
P.1	Change Management Consultant
Additional Resources:	
B.1	Business Analyst
B.9	Courseware Developer
I.2	Database Administrator
I.4	Database Modeller/Information Management Modeller
I.5	Information Management Architect
I.6	Network Analyst
I.9	System Administrator
I.10	Technical Architect
P.2	Enterprise Architect
C.2	Information Technology Security Methodology, Policy and Procedures Analyst

C.3	Information Technology Security Threat and Risk Assessment and Certification and Accreditation Analyst
C.16	Privacy Impact Assessment Specialist

Only the core team resources are required to be submitted with the bid. One resource per each of the core team categories and levels will be evaluated at bid closing.

The following SA Holders have been invited to submit a proposal:

1. **529040 ONTARIO INC and 880382 ONTARIO INC**
2. **Accenture Inc.**
3. **Adirondack Information Management Inc., Amita Corporation, Artemp Personnel Services Inc., The AIM Group Inc.,in JOINT VENTURE**
4. **Aerotek ULC**
5. **Altis Human Resources (Ottawa) Inc., and Excel Human Resources Inc., in Joint Venture**
6. **Archipelago Alliance Inc.**
7. **Cistel Technology Inc.**
8. **General Dynamics Land Systems – Canada Corporation**
9. **Makwa Resourcing Inc., TPG Technology Consulting Ltd. in JOINT VENTURE**
10. **Maplesoft Consulting Inc.**
11. **Modis Canada Inc**
12. **Randstad Interim Inc.**
13. **SAPPER LABS INC., ELECTRONIC WARFARE ASSOCIATES - CANADA, LTD, in joint venture**
14. **Sourced Group Inc.**
15. **The AIM Group Inc.**
16. **WorldReach Software Corporation**

Description of Work:

The Privacy Commissioner of Canada is an Agent of Parliament whose mission is to protect and promote privacy rights. The Office of the Privacy Commissioner of Canada (OPC) oversees compliance with the Privacy Act, which covers the personal information-handling practices of federal government departments and agencies, and the Personal Information Protection and Electronic Documents Act (PIPEDA), Canada's federal private-sector privacy law. The OPC's mission is to protect privacy rights of individuals and promote public awareness and understanding of privacy issues.

OPC has developed many business applications using MS Dynamics Customer Relationship Management (CRM) 2016 and MS SharePoint 2016. These applications include the OPC Service Desk (IT/IM Requests, New Administration Services Requests, New Procurement Requests, User Account Management Form, Change Requests and Translation Requests), the Correspondence Tracking System (CTS), the Privacy Impact Assessment System (PIA), the Contract Database and the OPC's Case Management System called Ci2 (Complaints, Inquiries and Investigations).

It is the desire of OPC to avoid customization in order to reduce the complexity of future upgrades, encourage standard business practices, and facilitate adoption of native workflow, and paperless transactions.

The level of effort and duration of projects may vary (e.g. from two weeks to two+ years). The Supplier personnel involved in both shorter and longer-term projects must be prepared to perform the same tasks repetitively. The Supplier personnel involved in longer duration projects may be required to participate in either all of the project, or only the part of the project pertaining to their area of expertise (possibly while working in a preformed project team).

After contract award, the Task Authorization process will be in accordance with Part 7 - Resulting Contract Clauses, the Article titled "Task Authorization". When a Task Authorization Form (TA Form) is issued, the Contractor will be requested to propose a resource to satisfy the specific requirement based on the TA Form's Statement of Work.

Security Requirement:	Common PS SRCL #19 applies
Minimum Corporate Security Required:	Designated Organization Screening (DOS)
Minimum Resource Security Required:	Enhanced Reliability

Contract Authority

Name:	Veronica Ross
Phone Number:	819-994-5057
Email Address:	Procurement.Achats@priv.gc.ca

Inquiries

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

*****IMPORTANT NOTE*****

In accordance with the TBIPS S/A rules, section 16.2.3 – Tier 1 Requirement Limitations – iv. No limitation to Invitation Process, the following note applies to this solicitation:

OPC thanks you for your request and your interest in our procurement process. The RFP will only be open to the fifteen (15) suppliers mentioned on the NPP and we will not be adding any additional suppliers to this solicitation. OPC has met the mandatory requirements under the PSPC TBIPS SA and we are confident that we will be receiving a sufficient number of proposals to make this a truly competitive process. With our current staffing limitations, we can't invite additional proponents without creating undo process or inefficiencies within our procurement system. OPC thanks you again for your interest and going forward we'll keep your firm in mind for our future requirements.

NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a “Qualified SA Holder”, please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca