



RETURN BIDS TO :
RETOURNER LES SOUMISSIONS À :
Bid Receiving - Réception des soumissions:

Correctional Service Canada (CSC)

By email: bidssubmissions_GEN-NHQContracting@CSC-SCC.GC.CA

Attention : Danielle Cameron

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

Proposal to: Correctional Service Canada

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Proposition à: Service Correctionnel du Canada

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments — Commentaires :

Issuing Office – Bureau de distribution

Correctional Service Canada (CSC)
340 Laurier Ave West / avenue Laurier Ouest
Ottawa, ON

Title — Sujet: Faith Community Reintegration Project (FCRP)	
Solicitation No. — No. de l'invitation 21120-21-3616855	
Solicitation Amendment No. — No. de modification de l'invitation 004	Date: February 26, 2021
GETS Reference No. — No. de Référence de SEAG 21120-21-3616855	
Solicitation Closes — L'invitation prend fin at / à : 2 :00 pm EST on / le : Wednesday, March 3rd, 2021	
F.O.B. — F.A.B. Plant – Usine: Destination: X Other-Autre:	
Address Enquiries to — Soumettre toutes questions à: Danielle Cameron Danielle.Cameron@csc-scc.gc.ca	
Telephone No. – No de téléphone: (343) 542-9350	Fax No. – No de télécopieur:
Destination of Goods, Services and Construction: Destination des biens, services et construction: Various Locations in Canada / Divers endroit au Canada	
Instructions: See Herein Instructions : Voir aux présentes	



Solicitation Amendment 004 is issued to:

1. Respond to questions 7 through 18 received the during the solicitation period.
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1. Questions and Answers 7 through 18:

Question 7:

In Part 3 – Bid Preparation Instructions, CSC requests three (3) sections of the Bid: Technical, Financial and Certifications be submitted in separately bound documents. Should the proposal bid document also be attached with the appropriate boxes filled out or checked, or is this done only at Contract Award?

Response 7:

Yes, the proposal bid documents can also be attached (technical bid, financial bid and certifications) with the appropriate boxes filled out or checked.

Question 8:

Is responding to the four (4) Mandatory Technical Criteria sufficient, or is there an expectation for the Bidder to include an overview of how they execute the Statement of Work (SOW) of the FCRP?

Response 8:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation (M1, M2, M3 and M4) to be declared responsive. An overview of how the bidder can execute the SOW, can be included with your bid.

Question 9:

In Section II: Financial Bid, it states the total amount of applicable taxes must be shown separately. Does this statement require the Bidder to include the amount of Applicable Taxes, or is this done at Contract Award?

Response 9:

The Applicable Taxes can be shown separately in the Financial Bid, or can be calculated at Contract Award.

Question 10:

With regards to Section III – Certification. Are specific security certificates required to be submitted (i.e: staff Reliability Status) with the bid? Or is the bid (Integrity Provisions on page 11, List of Board Members Names on page 12, and Security Requirements on page 13, and compliance with Annex C -Security Requirement Check List) the certification that is required for the bid proposal?

Response 10:

The Security Requirement (ie: security certificates for staff reliability status, or Designated Organizational Screening (DOS)) is only required before a contract is awarded. The Integrity Provisions, List of Names on page 11 of the RFP can be included with your bid proposal or provided prior to contract award.

Question 11:

Is it acceptable to submit a copy of the current insurance policy if it meets the Insurance requirement?

Response 11:

Yes, that is acceptable.

Question 12:

From Annex A – Statement of Work (SOW), the term “client” is referring to the offender(s). In each Mandatory Technical Criteria (M1, M2, M3 and M4), the “client” is always the offender, for example in M1, the Organization is the faith community, but the individual being served by the faith community, is the “client”. Is this my understanding?



Response 12:

No, in M1 the client is the faith community. In M2, the client is the Agencies (see M2 for definition of Agencies). Please note that the Mandatory Technical Criteria was amended to remove "Client Name" from A), a. Where.

Question 13:

Referring to M3 from the Mandatory Technical Criteria, I understand it is asking about experience with specific individuals so that under a. Where, the "Client" is the individual being supported in their reintegration, is this correct?

Response 13:

Yes, the client is the individual being supported. Please note that the Mandatory Technical Criteria was amended to remove "Client Name" from A), a. Where.

Question 14:

In the Mandatory Technical Criteria, is the 'Organization name and address' being asked the address of our own organization that delivered the faith based services?

Response 14:

No, the Bidder must provide the organization name and address where the experience was acquired.

Question 15:

In the Mandatory Technical Criteria, when describing a project that is ongoing, is it acceptable to put "the present" as the end date?

Response 15:

Yes, that is acceptable.

Question 16:

On page 10 of the RFP, Section 1.2 Financial Evaluation, it states: *Please note that a separate financial evaluation will be performed for each Location (City)*. Is the Bidder required to complete and include a separate Annex B – Proposed Basis of Payment for each of the Locations(City) or can all Locations(City) be addressed using one Annex B – Proposed Basis of Payment?

Response 16:

Yes, the Bidders may complete one Annex B – Proposed Basis of Payment in one document for all Locations (City) they are placing a bid on. A separate financial evaluation will be performed for each of the Locations (City).

Question 17:

Concerning the Proposed Basis of Payment, the request refers to 900 hours for the Granby area for the next year, for example, but I have not seen the hourly rate. Is it the same as in previous years?

Response 17:

Bidders must include the all-inclusive firm hourly rate they want to propose in their financial bid using Annex B – Proposed Basis of Payment, for all periods.

Question 18 :

With regards to Insurance, 12.1 Commercial Liability in the RFP, we are prepared to submit the Insurance Certificate. Our insurance broker would like a specific address for 'Canada, as represented by Public Works and Government Services of Canada'?

Answer 18:



Please note that a proof of insurance is not required at bid closing. However, the Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada, stating that the Bidder, if awarded a contract as a result of the bid solicitation can be insured in accordance with the Insurance Requirements specified in article 12. of PART 6.

If an address is required from the insurance broker, please use the following address:

340 Laurier Ave, West
Ottawa, ON
K1A 0P9

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.