



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

|   |   |
|---|---|
| <b>Title - Sujet</b> ONE(1) BLUE BIRD VISION SCHOOL BUS   |   |
| <b>Solicitation No. - N° de l'invitation</b><br>T8009-200299/A  | <b>Date</b><br>2021-03-05                   |
| <b>Client Reference No. - N° de référence du client</b><br>T8009-200299   |   |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$HP-927-79811  |   |
| <b>File No. - N° de dossier</b><br>hp927.T8009-200299   | <b>CCC No./N° CCC - FMS No./N° VME</b>      |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT<br><b>on - le 2021-04-16</b> Heure Avancée de l'Est HAE        |   |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>              |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Takam(hp927), Maurice  | <b>Buyer Id - Id de l'acheteur</b><br>hp927 |
| <b>Telephone No. - N° de téléphone</b><br>(613) 297-3516 ( )  | <b>FAX No. - N° de FAX</b><br>( ) -         |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b><br><br>Specified Herein<br>Précisé dans les présentes |   |

Instructions: See Herein

Instructions: Voir aux présentes

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Vehicles & Industrial Products Division  
140 O'Connor, Tower East  
4th Floor  
140 O'Connor, Tour Est  
4ème étage  
Ottawa  
Ontario  
K1A 0S5

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b><br>See Herein – Voir ci-inclus   | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |



| Destination Code -<br>Code destinataire | Destination Address -<br>Adresse de la destination   | Invoice Code - Code<br>bur.-comptable | Invoice Address -<br>Adresse de facturation   |
|---|--|---------------------------------------|---|
| D - 1                                   | ENVIRONMENTAL AFFAIRS (AHE) 18TH FLOOR<br>PROGRAMS GROUP<br>330 SPARKS STREET<br>OTTAWA ON K1A 0N5 | I - 1                                 | TRANSPORT CANADA<br>ENVIRONMENTAL AFFAIRS (AHE) 18TH FLOOR<br>PROGRAMS GROUP<br>330 SPARKS STREET<br>OTTAWA, ON |



| Item<br>Article | Description                         | Dest.<br>Code<br>Dest. | Inv.<br>Code<br>Fact. | Qty<br>Qté | U. of I.<br>U. de D. | Unit Price/Prix unitaire<br>FOB/FAM<br>Destination Plant/Usine |    | Delivery Req.<br>Livraison Req. | Del. Offered<br>Liv. offerte |
|-----------------|-------------------------------------|------------------------|-----------------------|------------|----------------------|--|----|---------------------------------|------------------------------|
| 1               | ONE (1) BLUE BIRD VISION SCHOOL BUS | D - 1                  | I - 1                 | 120000     | Each                 | \$   | \$ | See Herein – Voir ci-inclus     |                              |

---

## TABLE OF CONTENTS

### **PART 1 - GENERAL INFORMATION**

- 1.1 Requirement
- 1.2 Debriefings
- 1.3 Epost Connect service

### **PART 2 - BIDDER INSTRUCTIONS**

- 2.1 Standard Instructions, Clauses and Conditions
- 2.2 Submission of Bids
- 2.3 Enquiries - Bid Solicitation
- 2.4 Applicable Laws
- 2.5 Improvement of Requirement During Solicitation Period
- 2.6 Bid Challenge and Recourse Mechanisms

### **PART 3 - BID PREPARATION INSTRUCTIONS**

- 3.1 Bid Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

- 4.1 Evaluation Procedures
- 4.2 Basis of Selection

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

- 5.1 Certifications Required with the Bid
- 5.2 Certifications Precedent to Contract Award and Additional Information

### **PART 6 - RESULTING CONTRACT CLAUSES**

- 6.1 Requirement
- 6.2 Standard Clauses and Conditions
- 6.3 Term of Contract
- 6.4 Authorities
- 6.5 Payment
- 6.6 Invoicing Instructions
- 6.7 Certifications
- 6.8 Applicable Laws
- 6.9 Priority of Documents
- 6.10 SACC Manual Clauses
- 6.11 Inspection and Acceptance
- 6.12 Preparation for Delivery
- 6.13 Shipping Instructions
- 6.14 Post-Contract Award Meeting/Pre-Production Meeting
- 6.15 Packaging
- 6.16 Warranty

Solicitation No. - N° de l'invitation  
T8009-200299/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
HP927

Client Ref. No. - N° de réf. du client  
T8009-200299

File No. - N° du dossier  
hp927-T8009-200299

CCC No./N° CCC - FMS No/ N° VME

---

6.17 Material

6.18 Dispute Resolution

### **Attachments**

Annex "A" – Pricing

Annex "B" - Statement of Work - Blue Bird Vision School Bus

Appendix 1 - Technical Information Questionnaire - Blue Bird Vision School

Annex "C" to Part 3 of the Bid Solicitation – Electronic Payment Instruments

## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

Transport Canada requires the vehicle and related items as detailed herein, in accordance with Annex "A" – Pricing and Annex "B" – Statement of Work - Blue Bird Vision School Bus attached hereto.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

Given that many people are currently working from home and in an effort to reduce the spread of the coronavirus disease (COVID-19) within communities, bidders are highly encouraged to transmit their bid electronically using the epost Connect service. Information on the epost Connect service can be found in Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The **2003 (2020-05-28)** Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

The 2003 standard instructions is amended as follows:

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

To submit a bid using epost Connect service, the Bidder must either:

- i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
- ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.

The email address for the Bid Receiving Unit in the National Capital Region (NCR) is:

[tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca)

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions **2003**, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### 2.5 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority **at least seven (7) calendar days** before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

### 2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

Solicitation No. - N° de l'invitation  
T8009-200299/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
HP927

Client Ref. No. - N° de réf. du client  
T8009-200299

File No. - N° du dossier  
hp927-T8009-200299

CCC No./N° CCC - FMS No/ N° VME

- 
- Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)

(c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications  
Section IV: Additional Information

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)  
Section II: Financial Bid (1 hard copy)  
Section III: Certifications (2 hard copies)  
Section IV: Additional Information (2 hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **3.1.1 No Substitute Products**

Bidders must provide products that are of the same description, brand name, model and/or part number as detailed in Annex "B" - Statement of Work - Blue Bird Vision School Bus of the bid solicitation. Bidders are advised that substitute products will not be considered for the present solicitation.

### **Section II: Financial Bid**

The Bidders must submit firm unit prices in "Line Item Details" only and in accordance with the Basis of Payment identified in PART 6 - RESULTING CONTRACT CLAUSES.

#### **3.1.2 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "X" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "X" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.1.3 Exchange Rate Fluctuation Risk Mitigation**

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form [PWGSC-TPSGC 450](#), Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).

4. At time of bidding, the Bidder must complete columns (1) to (4) on form [PWGSC-TPSGC 450](#), for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.

5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

### **Section IV: Additional Information**

Canada requests that bidders submit the following information:

#### **3.1.4 Delivery**

While delivery of the vehicle is requested by 18 December 2021, the best delivery that can be offered is as follows:

Item 001 – Qty 1, Blue Bird Vision School Bus will be delivered within \_\_\_\_\_ calendar days from the effective date of the contract.

#### **3.1.5 Manufacturer's Standard Warranty Period**

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its components that exceeds the minimum warranty period of twelve (12) months.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

**4.1.1.1** Bidders must submit, with their bid, the followings documents:

- 1) Annex "B" – Statement of Work - Blue Bird Vision School Bus; and
- 2) Appendix 1 - Technical Information Questionnaire - Blue Bird Vision School Bus

#### **4.1.2. Financial Evaluation**

**4.1.2.1** The purpose of the financial evaluation is to determine the lowest price using the information submitted in in Annex "A" - Pricing.

#### **4.1.2.2 Aggregate Price Calculation.**

Bids will be evaluated on an aggregate price basis for the items and quantities.

### **4.2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive. The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the

[Employment and Social Development Canada \(ESDC\) - Labour's website](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#)  
(<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

### 5.2.3 General Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements.

- A) The Bidder certifies that the Bidder is registered or meets ISO 14001.

\_\_\_\_\_  
Bidders' Authorized Representative Signature

\_\_\_\_\_  
Date

OR

- B) The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Bidder must indicate which four (4) criteria, as a minimum, are met.

| Green Practices within the Bidders' organization   | Insert a checkmark for each criterion that is met |
|--|---|
| Promotes a paperless environment through directives, procedures and/or programs  |   |
| All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client   |   |
| Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification  |   |
| Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity. |   |
| Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.   |   |
| A minimum of 50% of office equipment has an energy efficient certification.  |   |

\_\_\_\_\_  
Bidders' Authorized Representative Signature

\_\_\_\_\_  
Date

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **6.1 Requirement**

The Contractor must deliver the vehicle and related items in accordance with Annex "A" – Pricing and Annex "B" – Statement of work - Blue Bird Vision School Bus.

### **6.2 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.2.1 General Conditions**

**2010A (2020-05-28)** General Conditions - Goods (Medium Complexity), apply to and form part of the contract.

### **6.3. Term of Contract**

#### **6.3.1 Delivery of Vehicle**

Delivery of the vehicle must be made as follows:

Item 001 – Qty 1, Blue Bird Vision School Bus and related items must be delivered on or before \_\_\_\_\_ . (Date to be inserted by PWGSC at time of contract award.)

### **6.4. Authorities**

#### **6.4.1 Contracting Authority**

The Contracting Authority for the Contract is:

Maurice Takam  
Supply Specialist  
Industrial Products and Vehicles Procurement Directorate (IPVPD)  
HP Division  
Public Services and Procurement Canada  
140 O'Connor Street, Ottawa, ON, K1A 0S5  
Telephone: 613-297-3516  
E-mail: [maurice.takam@pwgsc-tpsgc.gc.ca](mailto:maurice.takam@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.4.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: \_\_\_\_\_ *(To be inserted by PWGSC at time of contract award.)*  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.4.3 Technical Authority

The Technical Authority for the Contract is:

Name: \_\_\_\_\_ *(To be inserted by PWGSC at time of contract award.)*  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.4.4 Contractor's Representative

Name and telephone number of the person responsible for:

#### General enquiries:

Name: \_\_\_\_\_ *(To be completed by the bidder.)*  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

### Delivery follow-up:

Name: \_\_\_\_\_ *(To be completed by the bidder.)*  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### 6.4.5 After-Sales Service

Canada requests that the Bidder provide the names, addresses and telephone numbers of their dealers and/or agents authorized to provide after sales service, maintenance and warranty repairs, and a full range of spare parts for the vehicle/equipment offered. The Bidder should show the distance between the delivery location and the authorized dealer and/or agent and the delivery location, which should not be more than 100 kilometres.

### Item 001

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_

Distance between the delivery location and the dealer and/or agent: \_\_\_\_\_ km

### 6.5 Payment

#### 6.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit price in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

The price paid will be adjusted in accordance with the exchange rate fluctuation provision (as applicable).

#### 6.5.2 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

### 6.5.3 SACC Manual Clauses

|        |                                      |            |
|--------|--------------------------------------|------------|
| H1000C | Single Payment                       | 2008-05-12 |
| C3015C | Exchange rate fluctuation adjustment | 2017-08-17 |

## 6.6. Invoicing Instructions

**6.6.1** The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Offerors/suppliers are requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material

Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the following address for certification and payment:  
  
*(PWGSC will insert invoicing address as per requisition at contract award.)*
- (b) One (1) copy must be forwarded to the Contracting Authority identified under section 4. Authorities of the Contract.

## 6.7. Certifications

### 6.7.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.8. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## 6.9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2020-05-28) General Conditions - Goods (Medium Complexity);
- (c) Annex "B" – Statement of Work - Blue Bird Vision School Bus
- (d) Appendix 1 - Technical Information Questionnaire - Blue Bird Vision School Bus
- (e) the Contractor's bid dated \_\_\_\_\_.

### 6.10 SACC Manual Clauses

|        |  |            |
|--------|--|------------|
| A1009C | Work Site Access                               | 2008-05-12 |
| A9049C | Vehicle Safety                                 | 2011-05-16 |
| A9068C | Government Site Regulations                    | 2010-01-11 |
| B1505C | Shipment of Dangerous Goods/Hazardous Products | 2016-01-28 |
| G1005C | Insurance - No Specific Requirement            | 2016-01-28 |

### 6.11 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

### 6.12 Preparation for Delivery

The vehicle/equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to Transport Canada's personnel at the final delivery location.

The fuel tanks must be at least half full prior to release of the vehicle(s) to Transport Canada's personnel.

Any attempt by the carrier to deliver vehicles will be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

### 6.13 Shipping Instructions

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (as detailed at Annex "A"- Pricing). Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

Item 001 - the contact person for delivery is: \_\_\_\_\_ *(to be inserted by PWGSC at time of contract award)*.

#### **6.14 Post-Contract Award Meeting/Pre-Production Meeting**

Within ten (10) working days of the receipt of the contract, the Contractor must contact the Technical Authority to determine the details of a pre-production meeting. The meeting will be held at the Contractor's plant \_\_\_\_\_ (*Bidder to specify location*). Cost of holding such pre-production meeting must be included in the price of the bid. Please note that the travel and living expenses for Government Personnel will be arranged and paid for by Canada. The Crown reserves the right to carry out the Post-Contract Award Meeting/Pre-Production Meeting via teleconference.

#### **6.15 Packaging**

The methods used for preservation and packaging must be in conformity with the contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

#### **6.16 Warranty**

The manufacturer's standard warranty of \_\_\_\_\_ months or \_\_\_\_\_ km (*to be inserted by the bidder*) as administered through the designated dealer or authorized agent apply.

#### **6.17 Material**

Material supplied must be new, unused and of current production by manufacturer (2021 model-year or newer).

#### **6.18 Dispute Resolution**

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to \_\_\_\_\_ consult a neutral third party offering alternative dispute resolution services to attempt to address \_\_\_\_\_ the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

Solicitation No. - N° de l'invitation  
T8009-200299/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
HP927

Client Ref. No. - N° de réf. du client  
T8009-200299

File No. - N° du dossier  
hp927-T8009-200299

CCC No./N° CCC - FMS No/ N° VME

---

## ANNEX "A" - PRICING

### Item 001 Blue Bird Vision School Bus

The Contractor must deliver the school Bus and related items in accordance with the attached Annex "B" - Statement of Work - Blue Bird Vision School Bus to:

T8009  
Environmental Affairs (Ahe)  
18th Floor Programs Group  
330 Sparks Street  
Ottawa, ON K1a 0n5

Delivery contact: \_\_\_\_\_ *(Name to be inserted by PWGSC at time of contract award.)*

Date of delivery: \_\_\_\_\_ *(Date to be inserted by PWGSC at time of contract award.)*

Firm unit price of \$ \_\_\_\_\_ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: one (1)

## ANNEX "B" – STATEMENT OF WORK BLUE BIRD VISION SCHOOL BUS

### Project Overview

Transport Canada (TC) has a requirement for the supply and delivery of one (1) current production Blue Bird Vision School Bus.

A bid must clearly indicate compliance or non-compliance with each of the items below by inserting Yes or No under the Compliance Column. The vehicle must have less than 160 km or as delivered from the manufacturer (some vehicles must be driven from the manufacturing plant, in that case, As Delivered Mileage will be accepted). At delivery, the New Vehicles Information Sheet (NVIS), Invoice and Sales Contract must only list Transport Canada as the first retail owner.

To ensure compliance is clear, the Bidder should utilize the numbering system that corresponds to the numbering system below.

### Technical Specifications:

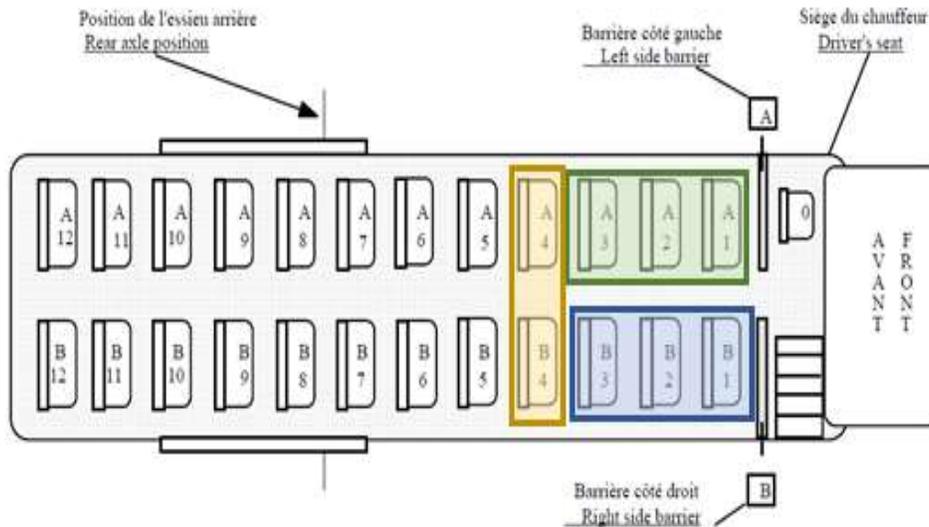
| Item       | Description   | Compliance |    |
|------------|---|------------|----|
|            |   | Yes        | No |
| <b>1.0</b> | <b>Vehicle must meet the following specifications:</b>  |            |    |
| 1.1        | • Vehicle must have less than 160 km or as delivered from the manufacturer (some vehicles must be driven from the manufacturing plant, in that case, As Delivered Mileage will be accepted) |            |    |
| 1.2        | • Manufacturer: Blue Bird Corporation   |            |    |
| 1.3        | • Year: 2021 or Newer   |            |    |
| 1.4        | • Make: Blue Bird   |            |    |
| 1.5        | • Model: Vision   |            |    |
| 1.6        | • Chassis: As Available   |            |    |
| 1.7        | • Engine: As available  |            |    |
| 1.8        | • Transmission: Automatic or Automated as available   |            |    |
| 1.9        | • Must be equipped with Electronic Stability Control (ESC)  |            |    |
| 1.10       | • Standard Barriers in position A and B (behind driver and behind staircase - See Image 1)  |            |    |
| 1.11       | • Vehicle interior – Seat Configuration (See Table 1 and Image 1)   |            |    |

|            |  |  |  |
|------------|--|--|--|
|            | ○ Minimum of 70 passengers   |  |  |
|            | ○ Bench A1 to A3 with 3 lap belt per bench<br>(first three row behind driver)                    |  |  |
|            | ○ Bench A1 to A3 with 3 three point belt per bench<br>(three first row on passenger side)        |  |  |
|            | ○ Bench A4 and B4 with 2 Child Restraint Systems<br>(2 per bench)                                |  |  |
|            | ○ Bench A5 to A12 and B5 to B12 with standard bench  |  |  |
| 1.12       | ● Wheelbase: As Available  |  |  |
|            |  |  |  |
| <b>2.0</b> | <b>● At delivery, the Contractor must provide the following documentation and requirements:</b>  |  |  |
| 2.1        | ● Vehicles will be inspected at the point of sale by a Transport Canada official before delivery |  |  |
| 2.2        | ● Vehicles must be delivered to: Transport Canada, 80 Noël Street, Gatineau, QC, J8Z 0A1         |  |  |
| 2.3        | ● Vehicle Identification Number (VIN)  |  |  |
| 2.4        | ● Net Price: (any applicable taxes, GST, QST, fees, charges, etc. must be shown separately)      |  |  |
| 2.5        | ● Two(2) keys  |  |  |
| 2.6        | ● Owner's Manual in both French and English  |  |  |
| 2.7        | ● Copy of the Pre-Delivery Inspection Sheet as available   |  |  |
| 2.8        | ● New Vehicles Information Sheet (NVIS) identifying Transport Canada only as the purchaser       |  |  |
| 2.9        | ● Invoice, identifying Transport Canada only as the purchaser                                    |  |  |
| 2.10       | ● Sales Contract (If different from invoice), identifying Transport Canada only as the purchaser |  |  |
| 2.11       | ● Built Sheet (If available)   |  |  |

## TABLE 1

| Bench Number | [Bench Type]     |
|--------------|------------------|
| A            | Standard Barrier |
| B            | Standard Barrier |
| A1           | Lap Belt Bench   |
| B1           | 3-point Bench    |
| A2           | Lap Belt Bench]  |
| B2           | 3-point Bench    |
| A3           | Lap Belt Bench   |
| B3           | 3-point Bench    |
| A4           | CRS Bench        |
| B4           | CRS Bench        |
| A5-A12       | Standard Benches |
| B5-B12       | Standard Benches |

## IMAGE 1



---

## APPENDIX 1 – TECHNICAL INFORMATION QUESTIONNAIRE BLUE BIRD VISION SCHOOL BUS

Bidders are required to complete the following questionnaire.

a) This is not a purchase description but rather a generic specifications sheet designed to cover the majority of vehicle purchases in this class. Refer to Annex "B" - Statement of Work - Blue Bird Vision School Bus for the Requirements.

b) Fill out the form where applicable in order to provide details on the unit(s) you are offering.

### 1. Cab and Chassis

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_ c) Year: \_\_\_\_\_

### 2. Weight

a) GVWR: \_\_\_\_\_ lbs. b) GCWR: \_\_\_\_\_ lbs.

### 3. Dimensions

a) Wheelbase: \_\_\_\_\_ inches b) Cab to axle: \_\_\_\_\_ inches

### 4. Engine

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

c) Net HP \_\_\_\_\_ at \_\_\_\_\_ RPM

d) Net Torque \_\_\_\_\_ lbs. feet at \_\_\_\_\_ RPM

### 5. Radiator Shutters

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

### 6. Transmission

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_ c) No. of speeds: \_\_\_\_\_

#### 6.1 Clutch

a) Type: \_\_\_\_\_ b) Size: \_\_\_\_\_

#### 6.2 Transfer Case

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_ c) Ratio: \_\_\_\_\_

### 7. Axles

#### 7.1 Front Axle

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_ c) Capacity: \_\_\_\_\_ lbs.

#### 7.2 Rear Axle

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

c) Capacity: \_\_\_\_\_ lbs. d) Ratio: \_\_\_\_\_

## 8. Suspension

### Capacity at ground

8.1 a) Front: \_\_\_\_\_ lbs. each b) Shocks: \_\_\_\_\_

8.2 a) Rear: \_\_\_\_\_ lbs. each b) Shocks: \_\_\_\_\_

8.3 a) Auxiliary \_\_\_\_\_ lbs. each

## 9. Tires

9.1 a) Front size: \_\_\_\_\_ X \_\_\_\_\_ b) Ply/PR: \_\_\_\_\_ c) Tread: \_\_\_\_\_

9.2 a) Rear size: \_\_\_\_\_ X \_\_\_\_\_ b) Ply/PR: \_\_\_\_\_ c) Tread: \_\_\_\_\_

9.3 a) Spare size: \_\_\_\_\_ X \_\_\_\_\_ b) Ply/PR: \_\_\_\_\_ c) Tread: \_\_\_\_\_

## 10. Frame

10.1 a) Material: \_\_\_\_\_ b) RBM: \_\_\_\_\_ in lbs.

10.2 a) Reinforcement: \_\_\_\_\_ b) RMB: \_\_\_\_\_ in lbs.

## 11. Fuel Tanks

a) Quantity: \_\_\_\_\_ b) Type(s): \_\_\_\_\_  
c) Capacity each: \_\_\_\_\_ litres d) Locations: \_\_\_\_\_

## 12. Battery(s)

a) Quantity: \_\_\_\_\_ b) Individual battery rating: \_\_\_\_\_ CCA  
c) Total Capacity: \_\_\_\_\_

## 13. Alternator

a) Output: \_\_\_\_\_ amps

## 14. Steering

a) Type: \_\_\_\_\_ b) Model: \_\_\_\_\_

## 15. Brakes

15.1 a) System Type: \_\_\_\_\_ b) Front size: \_\_\_\_\_ c) Rear size: \_\_\_\_\_

15.2 a) Compressor Make: \_\_\_\_\_ b) Model: \_\_\_\_\_  
c) Capacity \_\_\_\_\_ CFM

15.3 a) Air Dryer Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

15.4 a) Moisture Ejector Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

## 16. Seats

16.1 a) Driver's Seat Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

16.2 a) Passenger's Seat Make: \_\_\_\_\_ b) Model: \_\_\_\_\_

## 17. Vehicle Performance (at full GVWR)

a) Geared Top Speed: \_\_\_\_\_ KPH (SAE J688)

## 18. Snow Plough

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_  
c) Blade length: \_\_\_\_\_ inches d) Height intake: \_\_\_\_\_ inches  
e) Discharge: \_\_\_\_\_ inches

## 19. Hopper/Spreader

a) Make: \_\_\_\_\_ b) Model: \_\_\_\_\_  
c) Capacity: \_\_\_\_\_ d) Engine size: \_\_\_\_\_  
e) Gear box ratio: \_\_\_\_\_  
f) Spreader capacity: Minimum \_\_\_\_\_ feet - Maximum: \_\_\_\_\_ feet

## 20. Dump Body

a) Make: \_\_\_\_\_  
b) Model: \_\_\_\_\_  
c) Inside length: \_\_\_\_\_ in.  
d) Inside width: \_\_\_\_\_ in.  
e) Front height: \_\_\_\_\_ in.  
f) Sides height: \_\_\_\_\_ in.  
g) Tailgate height: \_\_\_\_\_ in.  
h) Total capacity: \_\_\_\_\_ cubic yards

Solicitation No. - N° de l'invitation  
T8009-200299/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur  
HP927

Client Ref. No. - N° de réf. du client  
T8009-200299

File No. - N° du dossier  
hp927-T8009-200299

CCC No./N° CCC - FMS No/ N° VME

---

**Annex "C" TO PART 3 OF THE BID SOLICITATION**

**ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ( ) VISA Acquisition Card;
- ( ) MasterCard Acquisition Card;
- ( ) Direct Deposit (Domestic and International);
- ( ) Electronic Data Interchange (EDI);
- ( ) Wire Transfer (International Only)