



FORMS PRINTING SPECIFICATIONS

Requisition No.	Record No
Date prepared 2021-02-02	

GENERAL DESCRIPTION

Title

Canada Pension Plan file folders

Form No. SC ISP-1644	Dated 2021-02-02	Stock Number	UI	Quantity			
<input type="checkbox"/> Flat	<input type="checkbox"/> Set	<input type="checkbox"/> Continuous	<input type="checkbox"/> Tab card	<input type="checkbox"/> Tag	<input type="checkbox"/> Label	<input type="checkbox"/> Sales book	Other file folder

MATERIAL - (Paper, card stock, carbon etc.)

Dimensions	Trim size	Wide	X	High	Stub size	Tear out	Wide	X	High
PAPER (State grade, type, colour, basis weight and reference to applicable CGSB standard.) Panels: 2 - Ink: Black Stock: Index Bristol 220M, Manilla colour Flat size: 19" wide x 14 3/8" high Fold to: 9.5" wide x 14 3/8" high - back panel is 9.5" wide x 15 1/4" high (tab at bottom) Score for expansion 4 x 1/4" on front panel					Corners: rounded at top right and bottom right of tab Fasteners: 2 heat seal fasteners - 2 1/2" capacity - top center on left panel - left center on right panel. Die cutting-dimensions from lower right die-cut at 15/16" from bottom for 9 1/2" horizontal-die cut 3/4" from bottom for extra 1 5/16" see page 2				
Carbons			Recessed			Protruding			
<input type="checkbox"/> Black <input type="checkbox"/> Blue Other			Inches			Inches			
Narrow			Uncarbonized			Write test requested?		No. of sets	
<input type="checkbox"/> Right <input type="checkbox"/> Left Inches			<input type="checkbox"/> Right <input type="checkbox"/> Left <input type="checkbox"/> Top <input type="checkbox"/> Bottom			<input type="checkbox"/> Yes <input type="checkbox"/> No			

PRINTING - (As specified in the attached copy)

<input type="checkbox"/> One side	<input type="checkbox"/> Head to head	<input type="checkbox"/> Tumble	<input type="checkbox"/> Head to side	Ink colour black	Proofs requested (No. & type) 1		
Serial numbers From To				Ink colour	<input type="checkbox"/> Crash <input type="checkbox"/> Individual parts		
Size of margins		Front:	Top	Left	Back:	Top	Left

CONSTRUCTION

Perforate													
Collate/Gather													
Punching	Top	Bottom	Right	Left	No. of holes	Diameter	C-C	<input type="checkbox"/> Round	Other				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
Binding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wire	Sew	Side	Score	Saddle	Fold	Crimpplock	Pad in	Band in
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Stub													
<input type="checkbox"/> Rigid <input type="checkbox"/> Flexible <input type="checkbox"/> Controlled glue line <input type="checkbox"/> Fugitive glue													
Position													

PACKAGING - EMBALLAGE

<input type="checkbox"/> Wrap	<input checked="" type="checkbox"/> Box	<input type="checkbox"/> Bag	Pads	100	Sets	Sheets	Packages
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FORM WILL BE COMPLETED BY

<input type="checkbox"/> Hand	<input type="checkbox"/> Typewriter	<input type="checkbox"/>	
ENTER ADDITIONAL INFORMATION ON PAGE 2		Prepared by	Approved by

ADDITIONAL INFORMATION

Reinforced bottom tab die-cut with 14/16" wide
for 9 1/2"
Continuous reinforcing inside front and back.