



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS Á:**

Parks Canada Agency Bid
Receiving Unit
National Contracting Services

Bid Fax:
1-877-558-2349

Bid Email:
pc.soumissionsestbidseast.pc@canada.ca

This is the only acceptable email address for responses to bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address may not be accepted.

The maximum email file size is **15 megabytes**. PCA is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

**INVITATION TO TENDER
APPEL D'OFFRES**

Tender To: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Soumission aux: l'Agence Parcs Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Issuing Office - Bureau de distribution

**Parks Canada Agency
National Contracting Services
Québec (Québec)**

Title-Sujet Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National Historic Site, Niagara-on-the-Lake, ON.		
Solicitation No. - No. de l'invitation 5P201-20-0220		Date: February 17, 2021
GETS Reference No. – No de reference de SEAG PW-21-00946530		Client Ref. No. – No. de réf du client. PRO-000803
Solicitation Closes – L'invitation prend fin :		
at – à 2:00 PM	on – le March 17, 2021	Time Zone - Fuseau horaire EST - HNE
F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other-Autre: <input type="checkbox"/>
Address Inquiries to: - Adresser toute demande de renseignements à : Sébastien Thiboutot sebastien.thiboutot@canada.ca		
Telephone No. - No de téléphone (418) 575-2052		
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: See Herein – Voir aux présentes		

**TO BE COMPLETED BY THE BIDDER
À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE**

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Titale - Titre	
Telephone No. - N° de téléphone: _____	
Facsimile No. - N° de télécopieur: _____	
Signature	Date

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to bid solicitations is pc.soumissionsest-bidseast.pc@canada.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than pc.soumissionsest-bidseast.pc@canada.ca may not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-877-558-2349.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes.

The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex.1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

TWO-SECTION BID

This Bid shall be submitted following a “two-section” procedure. Refer to SI04 of the Special Instructions to Bidders.

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

TABLE OF CONTENTS

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01	Bid Documents
SI02	Enquiries during the Solicitation Period
SI03	Mandatory Site Visit
SI04	Submission of Bid
SI05	Revision of Bid
SI06	Opening of Bids
SI07	Completion of Submission
SI08	Insufficient Funding
SI09	Debriefings
SI10	Bid Validity Period
SI11	Construction Documents
SI12	Web Sites

R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2020-05-28)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

GI01	Integrity Provisions - Bid
GI02	Completion of Bid
GI03	Identity or Legal Capacity of the Bidder
GI04	Applicable Taxes
GI05	Capital Development and Redevelopment Charges
GI06	Registry and Pre-qualification of Floating Plant
GI07	Listing of Subcontractors and Suppliers
GI08	Bid Security Requirements
GI09	Submission of Bid
GI10	Revision of Bid
GI11	Rejection of Bid
GI12	Bid Costs
GI13	Procurement Business Number
GI14	Compliance with Applicable Laws
GI15	Approval of Alternative Materials
GI16	Performance Evaluation
GI17	Conflict of Interest-Unfair Advantage
GI18	Code of Conduct for Procurement—bid

Solicitation No. - N° de l'invitation
5P201-20-0220/A

Amd. No. - N° de la modif.
000

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-000803

File Name - Nom du dossier
Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National
Historic Site, Niagara-on-the-Lake, ON.

CONTRACT DOCUMENTS (CD)

SUPPLEMENTARY CONDITIONS (SC)

SC01 Security Related Requirements
SC02 Insurance Terms

BID AND ACCEPTANCE FORM (BA)

BA01 Identification
BA02 Business Name and Address of Bidder
BA03 The Offer
BA04 Bid Validity Period
BA05 Acceptance and Contract
BA06 Construction Time
BA07 Bid Security
BA08 Signature

APPENDIX “1” COMBINED PRICE FORM

APPENDIX “2” INTEGRITY PROVISIONS

APPENDIX “3” QUALIFICATION FORM

ANNEX “A” CERTIFICATE OF INSURANCE

ANNEX “B” ATTESTATION FORM

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2020-05-28)
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. **Bids received by fax and email will be accepted as official. Bids received in-person or by courier will not be accepted.**

R2710T section GI09, add following paragraph;

5. Bids received by fax and email will be accepted as official and must meet the following requirements:

- a. Must be completed on the Bid and Acceptance Form
- b. Must indicate
 - Project number
 - Solicitation number
 - Bidder's name
 - Closing Date and Time
- c. Bidder must provide an electronic copy of their bid security. PCA will verify the validity of the bid security after closing.
- d. Must be received before tender closing time at fax number 1-877-558-2349 or by email at pc.soumissionsest-bidseast.pc@canada.ca

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address: sebastien.thiboutot@canada.ca. Except for the approval of alternative materials as described in G115 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.

2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed **ONLY** to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI03 MANDATORY SITE VISIT

1. There will be a mandatory site visit on March 3, 2021 starting at 10:00am and ending at 3:00pm (local time). Interested bidders are to meet at 440 King Street, Niagara-on-the-Lake, Ontario. Access to the building will be via Veterans Lane from King Street. Parking to be in the public parking lot adjacent to the Niagara Pool.
2. The site visit for this project is **MANDATORY**. The representative of the Bidder must sign the Site Visit Attendance Sheet at the site visit. Bids submitted by Bidders who have not signed the attendance sheet will be rejected.
3. Please note that there will be a limit of two (2) representatives per bidder attending the site visit.
4. In accordance with the provincial health regulations on COVID-19, interested bidders must be symptom-free and socially distanced from others present on the site. Wearing a face mask is mandatory.
5. **SITE VISIT PROTOCOL.** The site visit will occur based on the following protocol:
 - 1) Contractors must register with the contracting authority via email or phone, prior to the date of the site visit. A visit time will be given to the contractor to prevent unnecessary waiting time on site.
 - 2) Each contractor/company representative will be given a COVID screening questionnaire. Any contractor/company representative not completing the COVID questioner will not be allowed access to the interior of the building.
 - 3) To ensure social distance requirements, each contractor/company representative will have access to the interior of the building and will be limited to 15 minutes inside the building to review the project requirements.
 - 4) All questions will be recorded by the project team representative outside the building on the grounds to ensure distancing is achieved, and answers will be answered by addendum.

SI04 SUBMISSION OF BID

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-section" procedure, both submissions shall be in an email or by fax. All submissions are to be provided by the Bidder.
2. The bid sections shall be submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly indicated in the email / fax:
 - a. Solicitation Number;
 - b. Name of Bidder;
 - c. Return address; and
 - d. Closing Date and Time.

3. The Qualifications Form, and any required associated document(s), shall be enclosed in the submission with the following information clearly indicated in the email or fax submission:
 - a. SECTION 1 - QUALIFICATIONS;
 - b. Solicitation Number; and
 - c. Name of Bidder.
4. The Bid and Acceptance Form (BA), and Bid Security if applicable, shall be enclosed in the submission with the following information clearly indicated in the email or fax submission:
 - a. SECTION 2 - PRICE;
 - b. Solicitation Number; and
 - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

SI05 REVISION OF BID

A bid may be revised by email or facsimile in accordance with GI10 of R2710T.

The email address is pc.soumissionsest-bidseast.pc@canada.ca

The facsimile number for receipt of revisions is 1-877-558-2349.

The email or fax revision should only identify the specific item(s) to which each change applies and not the new revised total price.

SI06 OPENING OF BIDS / EVALUATION

1. There will be no public opening at bid deposit time.
2. SECTION 1 - Qualifications - will be opened privately. This envelope will be opened first to evaluate the submittal requirements. Requirements will be evaluated on a Pass or Fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid. SECTION 2 will be given further consideration.
3. SECTION 2 - Price: Only those submissions from Bidder's that meet the mandatory requirements of the Qualifications shall be opened. Section 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.
4. The responsive bid carrying the lowest price will be recommended for contract award.
5. Bid results may be obtained from the Contracting Authority named on the cover page of the Invitation to tender following completed evaluation.

SI07 COMPLETION OF SUBMISSION

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

SI08 INSUFFICIENT FUNDING

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
 - (a) by 15% or less, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or

- (ii) Obtain additional funding and, subject to the provisions of G111 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
- (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.

- (b) by more than 15%, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of G111 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.

- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii)

SI09 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI10 BID VALIDITY PERIOD

- 1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
- 2. If the extension referred to in paragraph 1. above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
- 3. If the extension referred to in paragraph 1. above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
- 4. The provisions expressed herein do not in any manner limit Canada's rights in law or under G111 of R2710T.

SI11 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one electronic of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining paper copies will be the responsibility of the Contractor, including costs.

SI12 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2019-11-28);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2019-11-28);
GC6	Delays and Changes in the Work	R2865D	(2019-05-30);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2880D	(2019-11-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
	Supplementary Conditions		
- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National Historic Site, Niagara-on-the-Lake, ON.

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work by July 23, 2021.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM (SECTION 2)

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Extended amount applicable tax(s) extra
1	Div - 01	Mobilization/De-Mobilization	Lump Sum	
2	Div – 01,02	Demolition	Lump Sum	
3	00 01 13	Concrete work	Lump Sum	
4	Div - 04	Masonry repairs	Lump Sum	
5	00 01 13	Wood Trusses	Lump Sum	
6	00 01 13	Floor removal and sill beam repairs	Lump Sum	
7	00 01 13	Wood column framing	Lump Sum	
8	S0.1-S2-3	Structural Removals for existing	Lump Sum	
9	Div - 06	Trim – Siding	Lump Sum	
10	Div - 08	Hardware General	Lump Sum	
11	E1-4	Electrical Installation	Lump Sum	
LUMP SUM AMOUNT (LSA) Excluding applicable tax(s)				

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
 (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable taxe(s) extra (PU)	Extended amount (EQ x PU) applicable taxe(s) extra
1	00 01 13	Sono-tube installation	ea	18		
2	Div - 04	Masonry Repointing	m2	145		
3	Div – 04 00 01 13	Brick Replacement	m2	45		
4	00 01 13	Window Metal Lintels	lm	15		
5	00 01 13	Wood Studs 38x89	m2	129		
6	00 01 13	Wood Studs 38x140	m2	90		
7	00 01 13	Roof Joists	lm	140		
8	00 01 13	Joist 150x150	lm	30		
9	00 01 13	Joist 200x200	lm	30		
10	00 01 13	Column 200x200	lm	18		
11	00 01 13	13mm Wood Sheathing – Walls	m2	215		
12	00 01 13	13mm Wood Sheathing - Roof	m2	225		
13	00 01 13	13mm Wood Sheathing – Mech Rm	m2	20		
14	00 01 13	25mm Wood Sheathing - Floors	m2	48		
15	00 01 13	Ceiling Strapping	lm	545		
16	Div - 07	Batt Insulation 89mm	m2	125		
17	Div -07	Batt Insulation 14mm	m2	90		
18	Div - 07	A/V Barrier	m2	550		
19	Div - 07	Ice / Water Shield	m2	85		
20	07 36 23	Clear Cedar Siding	m2	140		
21	07 31 29	Clear Cedar Shingles	m2	225		
22	07 62 00	Metal Flashing	m2	35		
23	00 01 13	Ridge Venting	lm	17		
24	00 01 13	T&G Wood Soffit	m2	15		

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable taxe(s) extra (PU)	Extended amount (EQ x PU) applicable taxe(s) extra
25	00 01 13	Fascia venting	lm	75		
26	Div - 08	Window Trim	ea	13		
27	Div - 08	Replacement Windows	ea	13		
28	00 01 13	Shutters Existing	ea	12		
29	00 01 13	Shutter Rebuilt	ea	6		
30	Div - 08	Shutter Hardware	ea	18		
31	Div - 09	Trim Paint	m2	35		
32	Div - 09	Siding Paint	m2	225		
33	00 01 13	Flooring finish	m2	15		
34	00 01 13	Trenching Electrical Int.	m3	45		
35	00 01 13	Trenching Electrical Ext.	m3	5		
TOTAL EXTENDED AMOUNT (TEA) Excluding applicable taxe(s)						

TOTAL BID AMOUNT (LSA +TEA) Excluding applicable taxe(s)	
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APPENDIX 2 - INTEGRITY PROVISIONS

(Text copied from the Ineligibility and Suspension Policy <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html> dated 2016-04-04)

List of names: All Bidders, regardless of their status under the Policy, must submit the following information when participating in a procurement process or real property transaction:

- i. Bidders that are corporate entities, including those bidding as joint ventures, must provide a complete list of the names of all current directors or, for a privately owned corporation, the names of the owners of the corporation;
- ii. Bidders bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
- iii. Bidders that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of Bids or Offers is completed, or has not been received in a procurement process or real property transaction where no Bid/Offer will be submitted, the Contracting Authority will inform the Bidder of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a Bid or Offer non-responsive, or the Bidder otherwise disqualified for award of a contract or real property agreement.

APPENDIX 3– QUALIFICATION FORM (SECTION 1)

BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

Bidder: refers to the person or entity (or in the case of a joint venture, persons or entities) that submits a bid to perform a contract for goods, services or both. This excludes the Bidder's parent, subsidiaries or other affiliated companies or subcontractors.

SUBMISSION REQUIREMENTS - CHECKLIST

The following list of documents and forms is provided with the intention of assisting the bidder in ensuring a complete submission. The bidder is responsible for meeting all submission requirements. Please follow detailed instructions in R2710T General Instructions – Construction Services, GI09 Submission of Bid, as amended in SI04 Submission of Bid.

All forms requested in Appendix 3 should be completed and submitted with the bid. If any of these required documents are not completed and submitted with the bid, the Contracting Authority will inform the bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

Please be advised that PCA reserves the right to contact the person named for project reference to verify the information contained herein.

The mandatory criteria must ALL be met in order to proceed to the second step of the financial evaluation. The lowest bidder meeting the mandatory criteria will be recommended for the contract award.

SECTION 1

Bidders must complete and provide the following information. These forms, or a copy identical in Content and Format, must be included as part of the bid submission in "Section 1 - QUALIFICATIONS."

Forms:

- Form MC-1 – PROJECT DESCRIPTION / CLIENT REFERENCE LETTER FOR BIDDERS
- Form MC-2 – SITE SUPERINTENDENT EXPERIENCE
- Form MC-3 – CARPENTRY TEAM EXPERIENCE

SECTION 2

In a separate Submission, bidders must provide:

- The Bid and Acceptance Form (BA)
- Combined Price Form
- Bid Security

MC-1 BIDDERS EXPERIENCE

The Bidders, as a General Contractor or their sub-trade team must provide one (1) project description demonstrating the following:

1. They have the experience and have been working on HERITAGE BUILDING RESTORATION projects within the past 5 years.
2. The project submitted in the description must have a minimum value of \$750,000 (excluding tax) and include a client reference.
3. The Bidders must demonstrate that they have the required experience, respecting the standards and guidelines for the conservation of historic places in Canada, of all of the following tasks collectively within the proposed project.
 - a. Structural Repairs;
 - b. Masonry Repairs;
 - c. Exterior wood siding;
 - d. Window fabrication/installation;
 - e. Roof Repairs/Replacement;
4. The bidders must submit a client reference letter, please use Form MC-1.

The Bidders must submit the mandatory information required in Form MC-1 provided below.

MC-2 SITE SUPERINTENDENT EXPERIENCE

The Bidders must provide a demonstration of their Site Superintendent experience for this contract with the following:

1. The Construction Site Superintendent must have a minimum of ten (10) years of experience in the overall management, sub-trade organization and scheduling of **carpentry projects**.
2. The Construction Site Superintendent must have three (3) Completed Projects each of which meets the following criteria:
 - a. The Completed Projects must each have a minimum value of \$500,000 (Excluding tax).
 - b. The Completed Projects must have been completed within the last ten (10) years.

The Construction Site Superintendent intended for this Contract may include a Site Superintendent who possesses the required experience on projects done under another general contractor.

The Bidders must submit the mandatory information required in Form MC-2 provided below.

MC-3 CARPENTRY TEAM EXPERIENCE

The Bidders must provide a demonstration of their Carpenter's team experience for this contract with the following:

1. The General Contractor must demonstrate that all carpentry personnel to be used on this Contract is certified carpenters in the Province of Ontario as:
 - a. Red seal Journeyman or provide proof of acceptable combination of education, training and experience.
 - b. Apprentice under a journeyman and currently enrolled in the carpentry program.

The Bidders must submit the mandatory information required in Form MC-3 provided below.

APPENDIX 3 – QUALIFICATION FORMS

FORM MC-1 PROJECT DESCRIPTION

Project Name:	
Client / Organization Name:	
Total value of the Building Restoration Project (Excluding tax):	
Street Address / City / Country:	
Start Date (Month / Year):	
Completion Date (Month / Year):	
Project Description:	
Sub-trades (if applicable):	
Please check each technical discipline used for this project:	
Structural Repairs	yes <input type="checkbox"/> no <input type="checkbox"/>
Masonry Repairs	yes <input type="checkbox"/> no <input type="checkbox"/>
Exterior Wood Siding	yes <input type="checkbox"/> no <input type="checkbox"/>
Window fabrication/installation	yes <input type="checkbox"/> no <input type="checkbox"/>
Roof Repairs/Replacement	yes <input type="checkbox"/> no <input type="checkbox"/>
Provide a detailed discussion on work done:	

The Bidder can use a blank page for further writing space.

Solicitation No. - N° de l'invitation
5P201-20-0220/A

Amd. No. - N° de la modif.
000

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-000803

File Name - Nom du dossier
Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National
Historic Site, Niagara-on-the-Lake, ON.

FORM MC-1 CLIENT REFERENCE LETTER FOR BIDDERS

This hereby confirms that the following contractor _____,
executed the work for the following project which included Heritage Restoration work.

Project name: _____

Project Location (street address & city):

Project Value (excluding tax): _____

I hereby certify the information provided in this client reference form to be true and factual.

Client Name Title Signature

Client Organization Name Telephone Date

FORM MC-2 SITE SUPERINTENDENT EXPERIENCE

1. Name of Site Superintendent to be assigned on this Project: _____

2. Does the Site Superintendent have a minimum of ten (10) years' experience in the overall management and scheduling of construction projects?

YES ___ NO ___

3. Identify projects completed by and relevant to Superintendent Experience:

Project no.1 Superintendent Experience

Project Name:	
Total value of the carpentry work (Excluding tax):	
Street Address:	
City/ Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

Solicitation No. - N° de l'invitation
5P201-20-0220/A

Amd. No. - N° de la modif.
000

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-000803

File Name - Nom du dossier
Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National
Historic Site, Niagara-on-the-Lake, ON.

Project no.2 Superintendent Experience

Project Name:	
Total value of the carpentry work (Excluding tax):	
Street Address:	
City/ Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

Solicitation No. - N° de l'invitation
5P201-20-0220/A

Amd. No. - N° de la modif.
000

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-000803

File Name - Nom du dossier
Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National
Historic Site, Niagara-on-the-Lake, ON.

Project no.3 Superintendent Experience

Project Name:	
Total value of the carpentry work (Excluding tax):	
Street Address:	
City/ Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

FORM MC-3 Carpentry Team Experience

1. Has the contractor identified that they have access to the required skilled and certified personnel required to complete the project?

YES ___ NO ___

NOTE: Due to the current COVID-19 situation, IF REQUIRED, a verification of the contractor personnel's resumes could be request prior to the kick off meeting to allow for flexibility and adjustment to the contractor personnel.

Name of Qualified Person	Certification
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice
	<input type="checkbox"/> Journeyman <input type="checkbox"/> Apprentice

The Bidder can modify or use a blank page for further writing space.

Solicitation No. - N° de l'invitation
5P201-20-0220/A

Amd. No. - N° de la modif.
000

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-000803

File Name - Nom du dossier
Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National
Historic Site, Niagara-on-the-Lake, ON.

ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE

Page 1 of 2



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

Description and Location of Work Junior Commissariat Office Quarters Rehabilitation – Butlers Barracks National Historic Site, Niagara-on-the-Lake, ON.	Contract No. 5P201-20-0220
	Project No. PRO-000803

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured

Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability				\$	\$	\$
Umbrella/Excess Liability				\$	\$	\$
Builder's Risk / Installation Floater				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature

Date D / M / Y

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

ANNEX B - ATTESTATION FORM

Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager/Contracting Authority (delete as required)		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name _____

Signature _____

Date _____