



**RETURN BIDS TO:
RETOURNER LES SUBMISSION À :**

Parks Canada Agency Bid Receiving Unit
National Contracting Services

Bid Fax:
1-877-558-2349

Bid Email:
pc.soumissionsest-bidseast.pc@canada.ca

This is the only acceptable email address for responses to bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address may not be accepted.

The maximum email file size is **15 megabytes**. PCA is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

**REVISION 001 TO A
INVITATION TO TENDER**

**RÉVISION 001 INVITATION À
SOUMISSIONNER**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Issuing Office - Bureau de distribution :
Parks Canada Agency
National Contracting Services
Québec

| | |
|--|---------------------------------|
| Title - Sujet : Slope Stabilization – French Mountain, Cape Breton Highlands National Park, NS | |
| Solicitation No. - N° de l'invitation : 5P201-20-0240/A | Date : March 10, 2021 |
| Amendment No. - N° de modification : 001 | |
| Client Reference No. - N° de référence du client : PRO-669 | |
| GETS Reference No. N° de référence de SEAG : PW-21-00949072 | |

| | |
|---|--|
| Solicitation Closes - L'invitation prend fin : At - à : 2:00 PM On - le : March 25, 2021 | Time Zone - Fuseau horaire EDT – HAE |
|---|--|

F.O.B. - F.A.B. :
Plant - Usine : Destination : Other - Autre :

Address Enquiries to - Adresser toutes demande de renseignements à : Sébastien Thiboutot

| | | |
|--|---|--|
| Telephone No. - N° de telephone : 418-575-2052 | Fax No. -N° de télécopieur : s.o. | Email Address – Courriel : sebastien.thiboutot@canada.ca |
|--|---|--|

Destination of Goods, Services, and Construction - Destination des biens, services, et construction :
See Herein

TO BE COMPLETED BY THE BIDDER - À REMPLIR PAR LE SOUMISSIONNAIRE

| | |
|--|--------------------------------------|
| Vendor/ Firm Name - Nom du fournisseur/ de l'entrepreneur : | |
| Address - Adresse : | |
| Telephone No. - N° de téléphone : | Fax No. - N° de télécopieur : |
| Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur | |
| Signature : | Date : |

Solicitation No. - N° de l'invitation
5P201-20-0240/A

Amd. No. - N° de la modif.
001

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-669

File Name - Nom du dossier
Slope Stabilization – French Mountain, Cape Breton Highlands National Park, NS

Amendment 001

This amendment is raised to:

A) Make correction to the Invitation to Tender

A. REVISION TO THE INVITATION TO TENDER

1. **DELETE** the Invitation to Tender referring to Solicitation no. 5P201-20-0220/A

REPLACE with the Invitation to Tender with Solicitation no. 5P201-20-0240/A below.

ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to bid solicitations is pc.soumissionsest-bidseast.pc@canada.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than pc.soumissionsest-bidseast.pc@canada.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-877-558-2349.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes.

The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex.1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

TWO-SECTION BID

This Bid shall be submitted following a “two-section” procedure. Refer to SI04 of the Special Instructions to Bidders.

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

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R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2020-05-28)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

| | |
|------|--|
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Solicitation No. - N° de l'invitation
5P201-20-0240/A

Amd. No. - N° de la modif.
001

Buyer - l'acheteur
Sébastien Thiboutot

Client Ref. No. - N° de réf. du client
PRO-669

File Name - Nom du dossier
Slope Stabilization – French Mountain, Cape Breton Highlands National Park, NS

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BID AND ACCEPTANCE FORM (BA)

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APPENDIX “1” COMBINED PRICE FORM

APPENDIX “2” INTEGRITY PROVISIONS

APPENDIX “3” QUALIFICATION FORM

ANNEX “A” CERTIFICATE OF INSURANCE

ANNEX “B” ATTESTATION FORM

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2020-05-28)
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. **Bids received by fax and email will be accepted as official. Bids received in-person or by courier will not be accepted.**

R2710T section GI09, add following paragraph;

5. Bids received by fax and email will be accepted as official and must meet the following requirements:

- a. Must be completed on the Bid and Acceptance Form
- b. Must indicate
 - Project number
 - Solicitation number
 - Bidder's name
 - Closing Date and Time
- c. Bidder must provide an electronic copy of their bid security. PCA will verify the validity of the bid security after closing.
- d. Must be received before tender closing time at fax number 1-877-558-2349 or by email at pc.soumissionsest-bidseast.pc@canada.ca

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address: sebastien.thiboutot@canada.ca. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.

3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI03 SITE VISIT

1. There will be no site visit or bidders conference for this project.

SI04 SUBMISSION OF BID

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-section" procedure, both submissions shall be in an email or by fax. All submissions are to be provided by the Bidder.
2. The bid sections shall be submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly indicated in the email / fax:
 - a. Solicitation Number;
 - b. Name of Bidder;
 - c. Return address; and
 - d. Closing Date and Time.
3. The Qualifications Form, and any required associated document(s), shall be enclosed in the submission with the following information clearly indicated in the email or fax submission:
 - a. SUBMISSION 1 - QUALIFICATIONS;
 - b. Solicitation Number; and
 - c. Name of Bidder.
4. The Bid and Acceptance Form (BA), and Bid Security if applicable, shall be enclosed in the submission with the following information clearly indicated in the email or fax submission:
 - a. SUBMISSION 2 - PRICE;
 - b. Solicitation Number; and
 - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

SI05 REVISION OF BID

A bid may be revised by email or facsimile in accordance with GI10 of R2710T.

The email address is pc.soumissionssest-bidseast.pc@canada.ca

The facsimile number for receipt of revisions is 1-877-558-2349.

The email or fax revision should only identify the specific item(s) to which each change applies and not the new revised total price.

SI06 OPENING OF BIDS / EVALUATION

1. There will be no public opening at bid deposit time.
2. SUBMISSION 1 - Qualifications - will be opened privately. This section will be evaluated first to evaluate the submittal requirements. Requirements will be evaluated on a Pass or Fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid. SUBMISSION 2 will be given further consideration.

3. SUBMISSION 2 - Price: Only those submissions from Bidder's that meet the mandatory requirements of the Qualifications shall be evaluated SUBMISSION 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.
4. The responsive bid carrying the lowest price will be recommended for contract award.
5. Bid results may be obtained from the Contracting Authority named on the cover page of the Invitation to tender following completed evaluation.

SI07 COMPLETION OF SUBMISSION

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

SI08 INSUFFICIENT FUNDING

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
 - (a) by 15% or less, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
 - (b) by more than 15%, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii)

SI09 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI10 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1.above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

SI11 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one electronic of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining paper copies will be the responsibility of the Contractor, including costs.

SI12 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses

| | | | |
|------|--|--------|---------------|
| GC1 | General Provisions – Construction Services | R2810D | (2017-11-28); |
| GC2 | Administration of the Contract | R2820D | (2016-01-28); |
| GC3 | Execution and Control of the Work | R2830D | (2019-11-28); |
| GC4 | Protective Measures | R2840D | (2008-05-12); |
| GC5 | Terms of Payment | R2850D | (2019-11-28); |
| GC6 | Delays and Changes in the Work | R2865D | (2019-05-30); |
| GC7 | Default, Suspension or Termination of Contract | R2870D | (2018-06-21); |
| GC8 | Dispute Resolution | R2880D | (2019-11-28); |
| GC9 | Contract Security | R2890D | (2018-06-21); |
| GC10 | Insurance | R2900D | (2008-05-12); |
| | Allowable Costs for Contract Changes Under GC6.4.1 | R2950D | (2015-02-25); |
| | Supplementary Conditions | | |
- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Slope Stabilization – French Mountain, Cape Breton Highlands National Park, NS

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work by June 25, 2021.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM (SUBMISSION 2)

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

| Item | Specification Reference | Class of Labour, Plant or Material | Unit of Measurement | Estimated Quantity | Extended amount applicable tax(es) extra |
|---|-------------------------|--|---------------------|--------------------|--|
| 1 | 01 25 20 | Mobilization / Demobilization | Lump Sum | 1 | |
| 2 | 01 35 00.06 | Special Procedures for Traffic Control | Lump Sum | 1 | |
| 3 | 01 35 43 | Environmental Procedures | Lump Sum | 1 | |
| 4 | 01 52 00 | Construction Facilities | Lump Sum | 1 | |
| TOTAL LUMP SUM AMOUNT (LSA) Excluding HST | | | | | |

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

| Item | Specification Reference | Class of Labour, Plant or Material | Unit of Measurement | Estimated Quantity (EQ) | Price per Unit applicable tax(es) extra (PU) | Extended amount (EQ x PU) |
|--|-------------------------|------------------------------------|---------------------|-------------------------|--|---------------------------|
| 1 | 31 33 13 | Rock Anchors – 26 mm x 6 m | each | 69 | | |
| 2 | 31 33 13 | Rock Anchors – 26 mm x 9 m | each | 29 | | |
| 3 | 31 33 13 | Rock Anchors – Performance Test | each | 3 | | |
| 4 | 31 23 20 | Rock Scaling – Manual | Hour | 170 | | |
| 5 | 31 23 20 | Rock Scaling – Boom Lift | Hour | 25 | | |
| 6 | 31 23 16 | Excavation of Rock Slope Debris | m ³ | 1510 | | |
| 7 | 32 32 13 | Buttress - Concrete | m ³ | 70 | | |
| 8 | 32 32 13 | Buttress - Rock Dowels | m | 42 | | |
| TOTAL EXTENDED AMOUNT (TEA) Excluding applicable tax(es) | | | | | | |

ALLOWANCES

The Allowance Table designates Work described in section 01 21 00 Allowances.

| | | | |
|---|----------|----------------|------------------|
| Allowance 1 | 01 21 00 | Prime Cost Sum | \$ 25,000 |
| TOTAL ALLOWANCES (A) Excluding applicable tax(es) | | | \$ 25,000 |

| |
|--|
| TOTAL BID AMOUNT (LSA +TEA+ A1) Excluding applicable tax(es) |
|--|

APPENDIX 3 – QUALIFICATION FORM (SUBMISSION 1)

BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

SUBMISSION REQUIREMENTS - CHECKLIST

The following list of documents and forms is provided with the intention of assisting the bidder in ensuring a complete submission. The bidder is responsible for meeting all submission requirements.

Please follow detailed instructions in R2710T General Instructions – Construction Services, GI09 Submission of Bid, as amended in SI04 Submission of Bid.

All forms, certification and resume requests in Appendix 3 should be completed and submitted with the bid. If any of these required documents are not completed and submitted with the bid, the Contracting Authority will inform the bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

Please be advised that PCA reserves the right to contact the person named for project reference to verify the information contained herein.

SUBMISSION 1

Bidders must complete and provide the following information. These forms, or a copy identical in Content and Format, and professional resumes must be included as part of the bid submission in "Submission 1 - QUALIFICATIONS."

Part 1: Forms:

- Form No. 1 – Rock Slope Stabilization Projects.

Part 2: Professional Resumes - Personnel's Experience & Certification:

- Project Superintendent – Scaling Foreman Level, 3 IRATA (Industrial Rope Access Trade Association)
- Team Member - Rock Scaler #1, Level 1 IRATA
- Team Member - Rock Scaler #2, Level 1 IRATA

SUBMISSION 2

In a separate Submission, bidders must provide:

- The Bid and Acceptance Form (BA)
- Combined Price Form
- Bid Security

PART 1 - FORMS

1. FORM NO. 1 - General Contractor's Experience – Rock Slope Stabilization Projects

Select a maximum of two (2) projects undertaken within the last five (5) years that demonstrate that the bidder, as a general contractor have previous project experience in manual rock scaling, drilling, rock anchor and dowel installation. The Projects submitted must have a minimum value of \$ 500,000 (excluding tax)

| | Project 1 | Project 2 |
|--|------------------|------------------|
| Title and Location of Project | | |
| Bidder or Company Name | | |
| Description of Work | | |
| Name of Project Key Personnel | | |
| Final Completion Date | | |
| Final Value of All Work | | |
| Contact Name of Project Client | | |
| Client Telephone and E-mail Address | | |

This is to certify that we acted as the contractor who completed the projects referenced above.

Bidder's Signature

Print Name

PART 2 - PROFESSIONAL RESUMES - PERSONNEL'S EXPERIENCE & CERTIFICATION:

The Contractor must provide the following project team resumes:

1. Project Superintendent – Scaling Foreman Level, 3 IRATA

The supervising scaling foreman must have at least five (5) years of experience in rock scaling work and must have a Level 3 IRATA training or approved equivalent.

2. Team Member - Rock Scaler #1, Level 1 IRATA

The rock scaler team member #1 must have at least two (2) years of experience in rock scaling work and must have a minimum of Level 1 Industrial Rope Access Trade Association (IRATA) training or approved equivalent.

3. Team Member - Rock Scaler #2, Level 1 IRATA

The rock scaler team member #2 must have at least two (2) years of experience in rock scaling work and must have a minimum of Level 1 Industrial Rope Access Trade Association (IRATA) training or approved equivalent.

Scaling experience shall be related to slopes that are similar to the project site conditions.

ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

| | |
|--|-------------------------------|
| Description and Location of Work Slope Stabilization – French Mountain, Cape Breton Highlands National Park, NS | Contract No. 5P201-20-0240 |
| | Project No. PRO-669 |

| | | | | |
|----------------------------------|-----------------------|------|----------|-------------|
| Name of Insurer, Broker or Agent | Address (No., Street) | City | Province | Postal Code |
|----------------------------------|-----------------------|------|----------|-------------|

| | | | | |
|------------------------------|-----------------------|------|----------|-------------|
| Name of Insured (Contractor) | Address (No., Street) | City | Province | Postal Code |
|------------------------------|-----------------------|------|----------|-------------|

| | | | | |
|------------------------------|-----------------------|------|----------|-------------|
| Name of Insured (Contractor) | Address (No., Street) | City | Province | Postal Code |
|------------------------------|-----------------------|------|----------|-------------|

| | | | | |
|------------------------------|-----------------------|------|----------|-------------|
| Name of Insured (Contractor) | Address (No., Street) | City | Province | Postal Code |
|------------------------------|-----------------------|------|----------|-------------|

Additional Insured

Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"

| Type of Insurance | Insurer Name and Policy Number | Inception Date D / M / Y | Expiry Date D / M / Y | Limits of Liability | | |
|--|--------------------------------|-----------------------------|--------------------------|---------------------|--------------------------|--------------------------------|
| | | | | Per Occurrence | Annual General Aggregate | Completed Operations Aggregate |
| Commercial General Liability | | | | \$ | \$ | \$ |
| Umbrella/Excess Liability | | | | \$ | \$ | \$ |
| Builder's Risk / Installation Floater | | | | \$ | | |

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

| | |
|--|------------------|
| | |
| Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker) | Telephone number |
| Signature | |
| | Date D / M / Y |

CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

ANNEX B - ATTESTATION FORM

Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

| Parks Canada Responsible Authority/Project Lead | Address | Contact Information |
|--|---------|---------------------|
| Project Manager/Contracting Authority (delete as required) | | |
| Prime Contractor | | |
| Subcontractor(s) (add additional fields as required) | | |

| |
|------------------|
| Location of Work |
|------------------|

| |
|---|
| General Description of Work to be Completed |
|---|

Mark "Yes" where applicable.

| | |
|--|--|
| | A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s) |
| | The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety. |
| | The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing. |
| | The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times. |
| | The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees. |
| | The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work. |
| | Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death. |
| | The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site. |

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name _____

Signature _____

Date _____