

Supplier Questions and Answers – 1000223854

Question 1:

Buy and Sell shows an amendment posted, but there is no attachment. Could you please advise what change has been made?

Answer 1:

The time setting for the solicitation closing date was changed from Eastern Standard Time to Eastern Daylight Time.

Question 2:

Is there an incumbent and/or has someone conducted similar work in the last two years?

Answer 2:

No.

Question 3:

Would the Crown consider a bid that proposes two consultants whose collective experience and expertise match the requirements set out in the criteria?

Answer 3:

No. We are open to having more than one individual. However, we still want one lead individual to meet all the requirements. Please see Amendment #1.

Question 4:

Can you tell us if there is an upper limit on the dollar amount or even a range?

Answer 4:

No, there is no upper limit or a range on the dollar amount. The Bidders are to submit their financial bids at a fair and reasonable price as they would charge their most preferred clients.

Question 5:

We do have a person that has extensive experience in strategic planning but limited experience with seniors and aging issues. Would you consider adding a SME position (subject matter expert) to consolidate the team?

Answer 5:

We are open to having more than one individual. However, we still want one lead individual to meet all the requirements. Please see Amendment #1.

Question 6:

In the evaluation criteria, we noticed that the document uses the words "resource" to designate the consultant who will be contracted. For example, on page 8 of the document, under point "M5" it says: "The bidder must demonstrate, by providing a copy of the diploma in its bid, that the proposed resource has a graduate degree in social sciences [...] ". By this statement, is it to be understood that only one person should be proposed or would a team be accepted?

Answer 6:

We are open to having more than one individual. However, we still want one lead individual to meet all the requirements. Please see Amendment #1.

Question 7:

Is Canada looking for just one individual? Would Canada be open to a small team?

Answer 7:

Yes. We are open to having a small team. However, we still want one lead individual to meet all the requirements.

Question 8:

If a small team can deliver, will the whole team have to be bilingual? If only the lead, the products, presentations and activities are bilingual, would that qualify?

Answer 8:

Yes, that would qualify.

Question 9:

Is PHAC firm on the deliverables? Would PHAC be open to alternative approaches to achieve equivalent or better results? E.g.

- Source and analyze additional data in addition to reviewing key documents
- Rapid digital ethnography and digital engagement platforms in addition to surveys and interviews,
- Virtual focus groups, co-design workshops and rapid prototyping in addition to roundtables to test and validate outcomes.

Answer 9:

Yes. We are firm on the outlined deliverables, which are Phase 1 report, PowerPoint presentation, interim report on design thinking process, summary of roundtable sessions/consultations, and final report. Yes, we are open to a variety of approaches to inform these deliverables, as suggested above.

Question 10:

In Section 4.1.1.1 Mandatory Technical Criteria, M1 states – "The Bidder must propose one (1) resource to perform the work detailed in Annex "A". The Bidder must include a detailed CV for the resource." The criteria implies only one person will be doing the work although elsewhere throughout the RFP, there is

reference to other individuals. Will you please clarify this criteria statement? It was our intent to put forth a team to carry out all of the work, in which case, we would then identify all team members and provide their CVs.

Answer 10:

We are open to having a small team. However, we still want one lead individual to meet all the requirements. Please see Amendment #1.