



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Parks Canada Agency
Bid Receiving Unit
National Contracting Services

Bid Fax: 1-866-246-6893

Bid Email:

soumissionsouest-bidswest@canada.ca

This is the only acceptable email address for responses to bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is **15 megabytes**. PCA is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

INVITATION TO TENDER APPEL D'OFFRES

Tender To: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Soumission aux: l'Agence Parcs Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Issuing Office - Bureau de distribution

Parks Canada Agency
Calgary, AB

Title-Sujet Crandell Mountain Campground Stage 1 – Waterton Lakes National Park		
Solicitation No. - No. de l'invitation 5P420-20-0404/A	Date: March 11, 2021	
GETS Reference No. – No de reference de SEAG PW-21-00949517	Client Ref. No. – No. de réf du client.	
Solicitation Closes – L'invitation prend fin :		
at – à 2:00 PM	on – le April 1 , 2021	Time Zone - Fuseau horaire MDT - HAR
F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other-Autre: <input type="checkbox"/>
Address Inquiries to: - Adresser toute demande de renseignements à :		
Brinthan Balakumar		Brinthan.balakumar@canada.ca
Telephone No. - No de téléphone 587-832-1894	Fax No. – No de FAX: 1-866-246-6893	
Destination of Goods, Services, and Construction: Destinations des biens, services et construction:		
See Herein – Voir aux présentes		

TO BE COMPLETED BY THE BIDDER À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE

Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Titale - Titre	
Telephone No. - N° de téléphone:	_____
Facsimile No. - N° de télécopieur:	_____
Signature	Date

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

TWO-SUBMISSION BID

This Bid shall be submitted following a “two-submissions” procedure. Refer to SI04 of the Special Instructions to Bidders.

CONTRACTOR SELECTION / INDIGENOUS BENEFITS PLAN

The Contractor should ensure provision of specific and agreed upon benefits for Indigenous People and Indigenous Businesses in the Area of the Contract.

This Invitation to Tender contains bid criteria in order to provide socioeconomic benefits to Indigenous communities within the area covered by the contract. The area of the contract is in Waterton Lakes National Park, which is a place of significance for the Siksikaitsitapi (Blackfoot Confederacy, which consists of the following Nations/Tribes: Kainai [Blood Tribe], Siksika Nation and Aapathohsipikani [Piikani Nation], in southern Alberta, Canada and the Amsskapiikani [Blackfeet Tribe] in northern Montana, U.S.A.). Waterton Lakes National Park is in Treaty 7 territory which also includes Tsuutina Nation (Treaty 7); Stoney Nakoda, Bears Paw, Wesley, Chiniki (Treaty 7); Ktuxana Nation; and Metis Nation Association.

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER WILL NOT BE ACCEPTED.

The only acceptable email address for responses to bid solicitations is soumissionsouest-bidswest@canada.ca . Bids submitted by email directly to the Contracting Authority or to any email address other than soumissionsouest-bidswest@canada.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is **1-866-246-6893**.

The maximum email file size that Parks Canada is capable of receiving is **15 megabytes**. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

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R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2020-05-28)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

GI01	Integrity Provisions - Bid
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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2020-05-30)
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address Brinthan.balakumar@canada.ca. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI03 SITE VISIT

There is no site visit scheduled for this project.

SI04 SUBMISSION OF BID

Section GI09 of R2710T is replaced by the following:

1. Timely and correct delivery of bids is the sole responsibility of the Bidder.
2. Bidders submitting their documents via email: please attach two (2) separate files each labeled "Submission 1 – Indigenous Benefit Plan (IBP)" and "Submission 2 – Price". The bid must be received on or before the date and time set for solicitation closing.
3. The bid submission must be submitted to the bid email designated on the Front Page "Invitation to Tender".

SI05 REVISION OF BID

A bid may be revised by facsimile or email in accordance with GI10 of R2710T. The facsimile number for receipt of revisions is (866) 246-6893 and email is soumissionsouest-bidswest@canada.ca

SI06 OPENING OF BIDS / EVALUATION

1. There will be no public opening at bid deposit time.
2. Submission 1 – Indigenous Benefits Plan (IBP) - Will be opened privately. This Submission will be opened first to assess the required documents. The evaluation will be made according to (notice to the contracting agent, withdrawn the method not chosen) a passing or failing / or point score. This step will only be taken if the tenderer meets the required mandatory requirements. If the Bidder does not meet one or each of the Mandatory Requirements, their bid will be deemed non-responsive and no further consideration will be given to the bid. Submission 2 - Price will not be opened.
3. Submission 2 - Price - Submission 2 will be evaluated according to the required mandatory requirements. If the Bidder does not meet one or each of the Mandatory Requirements, their bid will be deemed non-responsive and no further consideration will be given to the bid.
4. Following solicitation closing, bid results may be obtained by emailing brinthan.balakumar@canada.ca

SI07 INSUFFICIENT FUNDING

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
 - (a) by 15% or less, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
 - (b) by more than 15%, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii)

SI08 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI09 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1.above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

SI10 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one electronic or paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining more copies will be the responsibility of the Contractor including costs.

SI11 INDIGENOUS BENEFITS PLAN

The Contractor should attempt to provide specific and agreed upon benefits for Indigenous People and Indigenous Contractors in the Area of the Contract. The Contractor selection will be based on the highest responsive combined rating of the IBP and price. The ratio will be 10% for the IBP and 90% for the price.

See " Appendix 3 - Indigenous Benefits Plan Evaluation " for Instructions to Bidders and the Evaluation Criteria.

Area of the Contract

The area of the contract is in Waterton Lakes National Park, which is a place of significance for the Siksikaitsitapi (Blackfoot Confederacy, which consists of the following Nations/Tribes: Kainai [Blood Tribe], Siksika Nation and Aapathohsippiikani [Piikani Nation], in southern Alberta, Canada and the Amsskapipiikani [Blackfoot Tribe] in northern Montana, U.S.A.). Waterton Lakes National Park is in Treaty 7 territory which also includes T'suutina Nation (Treaty 7); Stoney Nakoda, Bears Paw, Wesley, Chiniki (Treaty 7); Ktuxana Nation; and Metis Nation Association.

SI12 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell
<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions
<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2019-11-28);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2019-11-28);
GC6	Delays and Changes in the Work	R2865D	(2019-05-30);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2880D	(2019-11-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
	Supplementary Conditions		
- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada Shall be deleted and replaced with the Parks Canada Agency.

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Crandell Mountain Campground Stage 1 –Waterton Lakes National Park

Parks Canada Agency requires a contractor to complete the construction scope which includes: underground infrastructure, the water tank and water treatment building, building foundations, wildlife corridor reclamation and Crandell Lake Trail parking lot/trail head/connector trail.

See specifications and drawings for further details on the requirement of this project.

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work by December 21, 2021.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Total amount (applicable tax(es) extra)
1	01 21 00	Prime Cost Sum	Lump Sum	\$265,000
2	01 25 20	Mobilization / Demobilization	Lump Sum	\$
3	01 35 31	Traffic Accommodation	Lump Sum	\$
4	01 35 43	Environmental Controls	Lump Sum	\$
5	01 45 00	Quality Control	Lump Sum	\$
6	01 71 00	Survey	Lump Sum	\$
7	02 41 99	Demolition for Minor Works	Lump Sum	\$
8	13 34 23	Water Treatment Plant: Shipping Container	Lump Sum	\$
9	13 34 23	Water Treatment Plant: Chlorine Treatment	Lump Sum	\$
10	13 34 23	Water Treatment Plant: HVAC Equipment	Lump Sum	\$
11	13 34 23	Water Treatment Plant: Instrumentation	Lump Sum	\$
12	13 34 23	Water Treatment Plant: Piping, Fittings, and Valves	Lump Sum	\$
13	26 27 16	Water Treatment Plant: Electrical	Lump Sum	\$
14	33 14 16	Water Meter Chamber for Canyon Youth Camp	Lump Sum	\$
15	33 16 00	Potable Water Reservoir: Tank and Appurtenances	Lump Sum	\$
16	33 16 00	Potable Water Reservoir: Instrumentation, Piping, Fittings, and Valves	Lump Sum	\$
17	33 21 00	Well Testing and Commissioning – Well Testing	Lump Sum	\$
18	33 21 00	Well Testing and Commissioning – Supply and Installation of Pump	Lump Sum	\$
19	33 36 00	Septic Alarm System	Lump Sum	\$

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Total amount (applicable tax(s) extra)
20	33 36 00	Partitioned Septic Treatment Tank Loop A (15,000 L)	Lump Sum	\$
21	33 36 00	Partitioned Septic Treatment Tank Loop B (15,000 L)	Lump Sum	\$
22	33 36 00	Partitioned Septic Treatment Tank Loop D (20,000 L)	Lump Sum	\$
23	33 36 00	Partitioned Septic Treatment Tank Loop E (15,000 L)	Lump Sum	\$
24	33 36 00	Septic Treatment Dosing Tank - Loop A (5,000 L)	Lump Sum	\$
25	33 36 00	Septic Treatment Dosing Tank - Loop B (5,000 L)	Lump Sum	\$
26	33 36 00	Septic Treatment Dosing Tank - Loop D, & E (10,000 L)	Lump Sum	\$
27	33 36 33	Septic Treatment Field - Loop A	Lump Sum	\$
28	33 36 33	Septic Treatment Field - Loop B	Lump Sum	\$
29	33 36 33	Septic Treatment Field - Loop D, & E	Lump Sum	\$
30	26 05 43.01	Site Electrical Works excl. items included elsewhere and Building Electrical	Lump Sum	\$
31	Appendix A	Privy - Trailhead Parking Lot	Lump Sum	\$
32	Appendix A	Gate House	Lump Sum	\$
33	Appendix A	Concession	Lump Sum	\$
34	Appendix A	Washroom A Loop	Lump Sum	\$
35	Appendix A	Kitchen Shelter A Loop	Lump Sum	\$
36	Appendix A	Washroom B Loop	Lump Sum	\$
37	Appendix A	Kitchen Shelter B Loop	Lump Sum	\$
38	Appendix A	Washroom D Loop	Lump Sum	\$
39	Appendix A	Kitchen Shelter D Loop	Lump Sum	\$
40	Appendix A	Washroom E Loop	Lump Sum	\$
41	Appendix A	Winter Kitchen Shelter E	Lump Sum	\$
42	Appendix A	Privy - E Loop	Lump Sum	\$
43	Appendix A	Amphitheatre	Lump Sum	\$
LUMP SUM AMOUNT (LSA) Excluding applicable tax(s)			\$	

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
 (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable tax(es) extra (PU)	Extended amount (EQ x PU) applicable tax(es) extra
1	02 41 13	Asphalt Pavement Removal - Full Depth	m ²	5,800	\$	\$
2	26 05 43.01	Underground Conduits (Alarm System)	m	1,350	\$	\$
3	26 05 43.01	In-Grade Junction Boxes (Alarm System)	Ea	15	\$	\$
4	31 11 00	Grubbing	Ha	6.70	\$	\$
5	31 24 13	Excavation - Common	m ³	2,100	\$	\$
6	31 24 13	Excavation - Place Surplus from Trenching	m ³	3,100	\$	\$
7	31 24 13	Topsoil Stripping to Stockpile	m ³	3,050	\$	\$
8	31 24 13	Subgrade Preparation	m ²	3,500	\$	\$
9	31 32 19	Non-Woven Geotextile for Subgrade	m ²	5,400	\$	\$
10	32 11 20	AT Designation 6 Class 80 Gravel Fill (Granular Pathway)	tonnes	715	\$	\$
11	32 11 24	AT Designation 2 Class 25mm Granular Base Course (Roads)	tonnes	2,350	\$	\$
12	32 15 40	25mm High Fines Surfacing Aggregate (Granular Pathway)	tonnes	625	\$	\$
13	32 91 19	Topsoil Placement	m ³	1,900	\$	\$
14	32 92 22	Seeding and Hydro-Mulching	ha	2.10	\$	\$
15	32 93 10	Tree planting - No. 25 pot	ea	28	\$	\$
16	32 93 10	Planting Bed c/w Planting Material and Bed Preparation	m ²	5,800	\$	\$
17	32 93 10	Rare Plant Species Planting (Owner Supplied, Contractor Installed)	ea	900	\$	\$
18	33 05 15	Type 5A manhole (miscellaneous)	vm	18	\$	\$
19	33 05 15	Water Drain Manhole Assembly	ea	3	\$	\$
20	33 14 16	Water Mains (200mm PVC DR18)	m	800	\$	\$
21	33 14 16	Water Mains (150mm PVC DR18)	m	1,145	\$	\$
22	33 14 16	Water Service (50mm Cross-linked polyethylene PEX)	m	550	\$	\$
23	33 14 16	Raw Water and Treated Water Line (50mm HDPE)	m	110	\$	\$
24	33 14 16	200mm Water Gate Valve	ea	1	\$	\$
25	33 14 16	150mm Water Gate Valve	ea	6	\$	\$
26	33 14 16	50mm Stop and Drain Water Valve	ea	28	\$	\$
27	33 14 16	Water Blow Off and Air Release Assembly	ea	1	\$	\$
28	33 14 16	Future Water Spigot Assembly	ea	10	\$	\$

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable tax(es) extra (PU)	Extended amount (EQ x PU) applicable tax(es) extra
29	33 14 16	Future Sprinkler Standpipe Assembly	ea	5	\$	\$
30	33 14 16	Fire Hydrant	ea	1	\$	\$
31	33 21 00	Well Drilling to Target Depth – Production Well	mbgs	100	\$	\$
32	33 21 00	Well Drilling to Target Depth – Observation Well	mbgs	100	\$	\$
33	33 31 11	Sanitary Gravity Mains (150mm PVC SDR35)	m	115	\$	\$
34	33 31 23	Sanitary Force Mains (50mm HDPE DR11)	m	550	\$	\$
35	33 42 13	Culvert Supply & Install (600mm CSP)	m	58	\$	\$
TOTAL EXTENDED AMOUNT (TEA) Excluding applicable tax(es)					\$	

TOTAL BID AMOUNT (LSA +TEA) Excluding applicable tax(es)	\$
--	----

APPENDIX 3 – INDIGENOUS BENEFITS PLAN EVALUATION

PART A INFORMATION

1. Preamble

As part of this call for tenders, Parks Canada encourages the bidder to offer specific and agreed upon benefits for Indigenous People and Indigenous Businesses .

Points will be assigned to any Indigenous commitments, however, involvement of the First Nations identified as being in the area of the contract (listed below) will be awarded a multiplier.

1.1 Area of the Contract

The area of the contract is in Waterton Lakes National Park, which is a place of significance for the Siksikaitsitapi (Blackfoot Confederacy, which consists of the following Nations/Tribes: Kainai [Blood Tribe], Siksika nation and Aapathohsippiikani [Piikani Nation], in southern Alberta, Canada and the Amsskapipiikani [Blackfoot Tribe] in northern Montana, U.S.A.). Waterton Lakes National Park is in Treaty 7 territory which also includes T'suutina Nation (Treaty 7); Stoney Nakoda, Bears Paw, Wesley, Chiniki (Treaty 7); Ktuxana Nation; and Metis Nation Association.

1.2 Neighbouring First Nations Contacts

Bidders are encouraged to work collaboratively with the Nations listed below in development of their Benefits Plan. All First Nations as identified as being in the area of the contract are considered local and will earn the 1.5 multiplier as defined for each section. The contact information below is for First Nations belonging to the Blackfoot Confederacy representing Waterton Lakes National Park's closest geographic neighbours:

Blackfoot Confederacy Tribal Council
Jack Royal – CEO
Phone Number: 587-287-1100
Email: kimmyh@blackfootconfederacy.ca

Káinai Nation
Chief Roy Fox and Council
Phone Number: 403-737-3753
Email: rfox@bloodtribe.org

Piikáni Nation
Chief Stanley Grier and Council
Phone Number: 403-965-3940
Email: Stanely.g@piikanation.com

Siksiká Nation
Chief Ouray Crowfoot
Phone Number: 403-734-5100
Email: ourayc@siksikanation.com

2. Indigenous Benefits Plan

The Contractor should submit the Indigenous Benefits Plan (IBP) for Canada's approval with their tender package as outlined in the additional document attachments.

2.1 Requirements for Bidders

In order to receive points for any IBP provided, the Bidder's proposal must include a clear description of the minimum amount of Indigenous Benefits guaranteed during construction period of the project and must describe how the Bidder will address the contractual requirements of this procurement for the inclusion of Indigenous labour, Indigenous training and the sub-contracting of Indigenous Businesses in the area of this contract.

Sufficient detail must be included in the IBP to allow Canada to assess the value and quality of the proposed Indigenous Benefits as well as the probability of the Bidder meeting each of the outlined objectives.

PART B EVALUATION CRITERIA

1. Evaluation & Assessment of Indigenous Benefits Plan

A total of up to 100 points will be awarded for the inclusion of an Indigenous Benefits Plan (IBP). This will be worth 10% of the total bid evaluation.

For a bid to be assigned points for guarantees made in respect of any IBP bid criteria, the Bidder must provide proof with their bid to demonstrate how they will meet the objective of each criterion.

The IBP submission should include the tables provided in each of the IBP Bid Criterion sections below. Any breakdowns or tables provided by the bidder should provide the necessary information requested. For all four (4) evaluation criteria, the IBP should include a written component that will describe the bidder's intent and approach which will present information that is not otherwise apparent in the table.

Proof of efforts and/or guarantees made by Bidders should include, but not be limited to, the names of persons or companies contacted and the nature of the undertakings at the time of the submission as applicable. Bidders must ensure their IBP documentation demonstrates sufficient evidence to assess the compliance of their bid against the criteria listed herein. It is the Bidders' responsibility to provide sufficient information in its bid to enable the Evaluation Committee to complete its evaluation. Bidders must include all reference material to be considered. Only material and/or documents submitted as part of the bid proposal will be considered. URL links to website will not be considered.

Bidders will be held to guarantees / certifications made under their Plan, regardless of the points achieved under the evaluation of the IBP bid criteria.

Canada reserves the right to verify any information provided in the IBP guarantee and that untrue statements may result in the tender being declared non-responsive.

2. Contractor Selection

The Contractor selection will be based on the highest responsive combined rating of IBP and price. The ratio will be **10%** for the IBP and **90%** for the price.

$$\text{IBP Score} = \frac{\text{Bidder' Points}}{\text{Maximum Points}} \times 10\%$$

$$\text{Price Score} = \frac{\text{Lowest Bid}}{\text{Bidder' Price}} \times 90\%$$

Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

Examples of weighting: **90% Price and 10% IBP**

Bidder	Total Bid Price	Price Calculation Low Price / Bid Price	Price Score	Price Score out of 90%	IBP Score	IBP Score out of 10%	TOTAL SCORE
1	\$50,000.00	\$50,000/\$50,000	100.0	90	0	0.0	90.0
2	\$55,000.00	\$50,000/\$55,000	90.90	81.81	100	10.0	91.81
3	\$52,000.00	\$50,000/\$52,000	96.15	86.54	80	8.0	94.54

Company 3 is the successful Bidder.

3. Evaluation Criteria

BID CRITERIA <i>Canada reserves the right to confirm validity of all declarations / guarantees.</i>	TOTAL AVAIL. POINTS																				
<p>1. HUMAN RESOURCES PLAN:</p> <p>Bidders will be evaluated on their firm’s guarantee to employ Indigenous People in carrying out the work. Points will be awarded for employment of all Indigenous People, while employment of individuals identified as within the area of the contract will earn a 1.5 multiplier. The hours identified below relate specifically to labour hours worked on the project regardless of whether they are Prime Contractor staff or Sub-contractor staff. Bidders are not to include hours worked by an Indigenous owned sub-contractor within the Human Resources Plan section. Bidders will receive points for this in 2) Indigenous Business Plan.</p> <p>Required information for this category includes position, hours and approximate rate of pay to calculate a resultant value for Indigenous employment.</p> <p>Bidders that commit to supplying Indigenous workers enrolled in an apprenticeship or skills development program will earn a multiplier of 1.5 when evaluated in this category. To qualify for the 1.5 multiplier, the labour hours on this project must be logged and accepted by a third party authority and contribute toward the individual’s pursuit of a recognized certification.</p> <p>Points for Human Resources Plan will be based on value and each responsive bid will be prorated against the bidder with the most points for the Human Resources Plan.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Bidder 1</th> <th>Bidder 2</th> <th>Bidder 3</th> </tr> </thead> <tbody> <tr> <td>Proposed Indigenous Position #1 Value (\$) = Hours x Rate x Applicable Multiplier(s)</td> <td style="text-align: center;">\$1500</td> <td style="text-align: center;">\$1000</td> <td style="text-align: center;">\$1500</td> </tr> <tr> <td>Proposed Indigenous Position #2 Value (\$) = Hours x Rate x Applicable Multiplier(s)</td> <td style="text-align: center;">\$2500</td> <td style="text-align: center;">\$2000</td> <td style="text-align: center;">\$500</td> </tr> <tr> <td>Total Guaranteed Indigenous Labour Value</td> <td style="text-align: center;">\$4000</td> <td style="text-align: center;">\$3000</td> <td style="text-align: center;">\$2000</td> </tr> <tr> <td>Calculation of points</td> <td style="text-align: center;">\$4000/\$4000 = 100% of total points available</td> <td style="text-align: center;">\$3000/\$4000 = 75% of total points available</td> <td style="text-align: center;">\$2000/\$4000 = 50% of total points available</td> </tr> </tbody> </table> <p><i>If only one Bidder makes a commitment with respect to guaranteed Indigenous Employment, points will be assigned, at Canada’s discretion, based on the assessed socio-economic benefit to the region of the contract.</i></p>		Bidder 1	Bidder 2	Bidder 3	Proposed Indigenous Position #1 Value (\$) = Hours x Rate x Applicable Multiplier(s)	\$1500	\$1000	\$1500	Proposed Indigenous Position #2 Value (\$) = Hours x Rate x Applicable Multiplier(s)	\$2500	\$2000	\$500	Total Guaranteed Indigenous Labour Value	\$4000	\$3000	\$2000	Calculation of points	\$4000/\$4000 = 100% of total points available	\$3000/\$4000 = 75% of total points available	\$2000/\$4000 = 50% of total points available	<p>40 Points</p>
	Bidder 1	Bidder 2	Bidder 3																		
Proposed Indigenous Position #1 Value (\$) = Hours x Rate x Applicable Multiplier(s)	\$1500	\$1000	\$1500																		
Proposed Indigenous Position #2 Value (\$) = Hours x Rate x Applicable Multiplier(s)	\$2500	\$2000	\$500																		
Total Guaranteed Indigenous Labour Value	\$4000	\$3000	\$2000																		
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BID CRITERIA <i>Canada reserves the right to confirm validity of all declarations / guarantees.</i>	TOTAL AVAIL. POINTS																				
<p>2. INDIGENOUS BUSINESS PLAN:</p> <p>Bidders will be evaluated on their firm guarantee to use Indigenous sub-contractors for services or the procurement of supplies and equipment. Points will be awarded for all Indigenous sub-contractors, while local employment of Indigenous sub-contractors identified as within the area of the contract will earn a 1.5 multiplier.</p> <p>If the Prime Contractor is an Indigenous owned business, all supplier and subcontracting costs qualify as Indigenous subcontracting/supplier costs.</p> <p>Points awarded should be supported by a list of specific sub-contractors or suppliers that may or will be used by the Contractor and will be confirmed during activities based on supporting documentation provided by the Contractor. Required information for this category includes subcontractor/supplier business name, scope of subcontract or supply contract, and approximate value work.</p> <p>The subcontractors/suppliers identified in this section must be confirmed as Indigenous businesses. Verification of Indigenous businesses may be made through:</p> <ul style="list-style-type: none"> Indigenous and Northern Affairs Canada (INAC) Aboriginal Business Directory. https://www.aadnc-aandc.gc.ca/eng/1100100033057/1100100033058 In accordance with the Supply Manual Chapter 9.35.60 Business Directories / Lists. The Inuit Firm Registry Database http://inuitfirm.tunngavik.com/ A list provided by the local First Nations, if applicable <p>Points for Indigenous Business Plan will be based on value and each responsive bid will be prorated against the bidder with the most points for Indigenous Business Plan.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Bidder 1</th> <th style="text-align: center;">Bidder 2</th> <th style="text-align: center;">Bidder 3</th> </tr> </thead> <tbody> <tr> <td>Proposed Indigenous Contract #1 Value (\$) = Contract Value (\$) x Applicable Multiplier</td> <td style="text-align: center;">\$2000</td> <td style="text-align: center;">\$1000</td> <td style="text-align: center;">\$1500</td> </tr> <tr> <td>Proposed Indigenous Contract #2 Value (\$) = Contract Value (\$) x Applicable Multiplier</td> <td style="text-align: center;">\$3000</td> <td style="text-align: center;">\$2000</td> <td style="text-align: center;">\$500</td> </tr> <tr> <td>Total Guaranteed Indigenous Contractors Value (\$)</td> <td style="text-align: center;">\$5000</td> <td style="text-align: center;">\$3000</td> <td style="text-align: center;">\$2000</td> </tr> <tr> <td>Calculation of points</td> <td style="text-align: center;">\$5000/\$5000 = 100% of total points available</td> <td style="text-align: center;">\$3000/\$5000 = 60% of total points available</td> <td style="text-align: center;">\$2000/\$5000 = 40% of total points available</td> </tr> </tbody> </table> <p><i>If only one Bidder makes a commitment with respect to guaranteed Indigenous Employment, points will be assigned, at Canada's discretion, based on the assessed socio-economic benefit to the region of the Contract.</i></p>		Bidder 1	Bidder 2	Bidder 3	Proposed Indigenous Contract #1 Value (\$) = Contract Value (\$) x Applicable Multiplier	\$2000	\$1000	\$1500	Proposed Indigenous Contract #2 Value (\$) = Contract Value (\$) x Applicable Multiplier	\$3000	\$2000	\$500	Total Guaranteed Indigenous Contractors Value (\$)	\$5000	\$3000	\$2000	Calculation of points	\$5000/\$5000 = 100% of total points available	\$3000/\$5000 = 60% of total points available	\$2000/\$5000 = 40% of total points available	25 Points
	Bidder 1	Bidder 2	Bidder 3																		
Proposed Indigenous Contract #1 Value (\$) = Contract Value (\$) x Applicable Multiplier	\$2000	\$1000	\$1500																		
Proposed Indigenous Contract #2 Value (\$) = Contract Value (\$) x Applicable Multiplier	\$3000	\$2000	\$500																		
Total Guaranteed Indigenous Contractors Value (\$)	\$5000	\$3000	\$2000																		
Calculation of points	\$5000/\$5000 = 100% of total points available	\$3000/\$5000 = 60% of total points available	\$2000/\$5000 = 40% of total points available																		

BID CRITERIA <i>Canada reserves the right to confirm validity of all declarations / guarantees.</i>	TOTAL AVAIL. POINTS																				
<p>3. SKILLS DEVELOPMENT PLAN (TRAINING):</p> <p>Bidders will be evaluated on their guarantee to provide Indigenous individuals with training courses recognized through a third party certification process. Points will be awarded for training of all Indigenous individuals, while training of individuals identified as within the area of the contract will earn a 1.5 multiplier.</p> <p>Required information for this category includes a list of course name, institute providing the course, certification that will be achieved, cost of the course, and # of individuals who will attend the course. The total guaranteed Indigenous training will be evaluated as a monetary value (\$).</p> <p>“Training” is considered delivered when the receiving individuals are registered and acquiring certifiable work skills. This is typically achieved through an independent third party certification process.</p> <p>Training hours committed must be supported by a list of specific training that will be provided, value of training, number of hours committed and the applicable resulting certification achieved.</p> <p><u>Health and Safety Training Hours must be accredited through a third party certification process in order to count.</u></p> <p>Points for Skills Development Plan will be based on value and each responsive bid will be prorated against the bidder with the most points for Skills Development Plan.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Bidder 1</th> <th>Bidder 2</th> <th>Bidder 3</th> </tr> </thead> <tbody> <tr> <td>Proposed Training for Indigenous Individual #1 Value (\$) = Training Value x Applicable Multiplier(s)</td> <td style="text-align: center;">\$1500</td> <td style="text-align: center;">\$1000</td> <td style="text-align: center;">\$1500</td> </tr> <tr> <td>Proposed Training for Indigenous Individual #2 Value (\$) = Training Value x Applicable Multiplier(s)</td> <td style="text-align: center;">\$2500</td> <td style="text-align: center;">\$2000</td> <td style="text-align: center;">\$500</td> </tr> <tr> <td>Total Guaranteed Indigenous Training Value (\$)</td> <td style="text-align: center;">\$4000</td> <td style="text-align: center;">\$3000</td> <td style="text-align: center;">\$2000</td> </tr> <tr> <td>Calculation of points</td> <td style="text-align: center;">\$4000/\$4000 = 100% of total points available</td> <td style="text-align: center;">\$3000/\$4000 = 75% of total points available</td> <td style="text-align: center;">\$2000/\$4000 = 50% of total points available</td> </tr> </tbody> </table> <p>If only one bidder makes a commitment with respect to delivery of a Skills Development Plan points will be assigned, at Canada’s discretion, based on the assessed socio-economic benefit to the Area of the Contract.</p>		Bidder 1	Bidder 2	Bidder 3	Proposed Training for Indigenous Individual #1 Value (\$) = Training Value x Applicable Multiplier(s)	\$1500	\$1000	\$1500	Proposed Training for Indigenous Individual #2 Value (\$) = Training Value x Applicable Multiplier(s)	\$2500	\$2000	\$500	Total Guaranteed Indigenous Training Value (\$)	\$4000	\$3000	\$2000	Calculation of points	\$4000/\$4000 = 100% of total points available	\$3000/\$4000 = 75% of total points available	\$2000/\$4000 = 50% of total points available	20 Points
	Bidder 1	Bidder 2	Bidder 3																		
Proposed Training for Indigenous Individual #1 Value (\$) = Training Value x Applicable Multiplier(s)	\$1500	\$1000	\$1500																		
Proposed Training for Indigenous Individual #2 Value (\$) = Training Value x Applicable Multiplier(s)	\$2500	\$2000	\$500																		
Total Guaranteed Indigenous Training Value (\$)	\$4000	\$3000	\$2000																		
Calculation of points	\$4000/\$4000 = 100% of total points available	\$3000/\$4000 = 75% of total points available	\$2000/\$4000 = 50% of total points available																		

BID CRITERIA <i>Canada reserves the right to confirm validity of all declarations / guarantees.</i>	TOTAL AVAIL. POINTS
<p>4. OTHER MEASURES: Bidders will be evaluated on their undertaking of a commitment to offer other opportunities to the local Indigenous Communities. The bidder should describe these opportunities in their IBP. Examples of other measures include the following:</p> <ul style="list-style-type: none"> • Community outreach programs to share information and create positive relationships • Various informational seminars and presentations • Using Indigenous accommodations • Providing transportation to/from local communities to job site • Other educational and training programs for Indigenous People • Other activities related to, but not specified in, the work to be completed under the Contract <p>Guarantees must be supported by a description, value (\$) and firm commitment of the measures proposed.</p> <p>Points will be assigned, at Canada's discretion, for each measure committed, based on its achievability and the assessed socio-economic benefit to the Area of the Contract.</p>	<p>15 Points</p>

4. Bidder Guarantee and Certification

1. The IBP should include a written component for each of the four (4) criteria providing an overview as well as specific details for commitments made by the bidder. A tables containing clear itemized details as shown below should also be included within the IBP submission.
2. Information provided may be subject to verification.
3. For follow-up purposes, the communities may receive copies of the contractors Indigenous Benefits plan and periodically receive performance monitoring results.
4. Bidders will be held to guarantees / certifications made under their Plan, regardless of the points achieved under the evaluation of the IBP bid criteria.
5. By submitting a bid, the bidder certifies its IBP guarantee for contracting submitted with its bid is accurate and complete. The bidder acknowledges and confirms that any commitments or guarantees in its bid for this contract are covenants under this contract.

5. Indigenous Benefits Plan Submission Tables

The IBP submission tables should include the tables provided in each of the IBP Bid Criterion sections below. Any breakdowns or tables provided by the bidder should provide the necessary information requested. For all four (4) below tables, the IBP should include a written component that will describe the bidder's intent and approach which will present information that is not otherwise apparent in the table.

If multiples pages are needed, bidders are to re-use the table.

The following tables (or equivalent with the required information) should be included in the bidders IBP submission. The contractor should include all available information at the time of bidding, However, it is recognized that some details may not be available until a later date.

Table 1 - Human Resources Plan

#	Name of Individual (If available)	Nation	Position Title	# of Hours (hrs) (A)	Approximate Rate of Pay (\$) (B)	Value (\$) (C) (A x B = C)	First Nation in the area of the contract? (If yes, input 1.5) (D)	Apprentice- ship? (If yes, input 1.5) (E)	Weighted Value (\$) (inclusive of multipliers) (F) (C x D x E = F)
1									
2									
3									
4									
5									
6									
7									
8									
9									
Total Value of Human Resource Plan						\$			

2. Indigenous Business Plan

#	Subcontractor/Supplier Business Name	Nation	Scope of Subcontract or Supply Contract	Value (\$) (A)	First Nation in the area of the contract? (If yes, input 1.5) (B)	Weighted Value (\$) (inclusive of multipliers) (C) (A x B = C)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total Value to Indigenous Subcontractors/Suppliers				\$		

3. Skills Development Plan

#	Individual Name (If available)	Nation	Name of Institute/ Organization	Certification to be Achieved	Value (\$) (A)	First Nation in the area of the contract? (If yes, input 1.5) (B)	Weighted Value (\$ (inclusive of multipliers) (C) (A x B = C)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total Value of Skills Development Plan					\$		

4. Other Measures

#	Description of Proposed Measure(s)	Value (\$) (If applicable)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
	Total Value of Other Measures	\$

ANNEX A – INDIGENOUS BENEFITS PLAN COMPLIANCE AND REPORTING

1. REPORTING REQUIREMENTS

1.1 Indigenous Benefits Plan Submission

The Contractor's Indigenous Benefits Plan (IBP) should provide detail on sub-contracting, skills development, and employment activities. The plan must provide details on how each transaction will be carried out, the proposed objectives and schedule, required resources, any dependencies, and what benefits (employment, skills development, or other) will be provided.

For follow-up purposes, the communities may receive copies of the contractors Indigenous Benefits plan and periodically receive performance monitoring results.

1.2 Indigenous Benefits Plan Bimonthly Report

The Contractor must provide a detailed report every two months detailing the benefits accomplished to date. The contractor must indicate if any objectives were not met, identify why not, explain how the situation will be remedied and within what timeframe.

During the execution of the work, if the Contractor is having difficulties in meeting a guarantee made in the IBP, the Contractor may request modifications or refinements. Any requested modifications to a guarantee made are subject to the approval of Parks Canada. The Contractor's guarantees represented by the total calculated value for each section (including any applicable multipliers for considerations made in the area of the contract and apprenticeships).

1.3 Indigenous Benefits Plan Final Report

The Contractor must provide a detailed report on the Indigenous benefits accomplished throughout the project. This report must be provided to the project authority prior to final payment.

2. FINAL CONTRACTOR ACHIEVEMENT REPORTING AND CERTIFICATION

- a. The successful Contractor must provide a summary of activities undertaken to meet the guarantees made as part of the IBP portion of their bid. Supporting information (invoices, work logs, payroll receipts, etc.) must be provided by the contractor as requested by Canada and failure to do so may be justification for withholding contract payment.
- b. The Contractor must indicate if any objectives were not met *and* identify why not.
- c. Information provided may be subject to verification.
- d. The IBP Certification and IBP Achievement Reports must be submitted prior to final payment with details how the Contractors met its' IBP guarantee.
- e. Failure to comply with the request to submit the certification and report may result in the full penalty identified below in section 3.

3. INDIGENOUS BENEFITS PLAN NON-COMPLIANCE CONDITIONS

- a. Under the provisions of the proposed contract, where the Contractor meets the IBP guarantees specified and certified in their bid, the Contractor will be paid the agreed contract price.
- b. If the Contractor fails to fulfill their guarantee of the IBP, an amount of up to the assessed value of the guarantee may be deducted from the hold back provisions or final payment.
- c. The amounts deducted will be determined based on the difference between the assessed value of the guarantee and the value of fulfilled portion of the guarantee.
- d. For the purposes of the deduction calculation in situations where a guarantee is a percentage of the Contract Value, the "Contract Value" is calculated as the final contract value including all amendments to the original award amount unless identified as being excluded from the IBP calculation at the time of change order or amendment negotiation.
- e. Canada will have the right to hold back, drawback, deduct or set off from and against the amounts of any monies owing at any time by Canada to the Contractor, any penalties owing and unpaid under this section.
- f. Nothing in this section must be interpreted as limiting the rights and remedies which Canada may otherwise have under the Contract.
- g. Canada reserves the right, at their sole discretion, to reduce or eliminate amounts withheld if it can be clearly demonstrated that significant efforts were made to meet the IBP guarantee and the minimum requirements could not be met due to circumstances out of the Contractor's control.

ANNEX B - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured

Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability						
				\$	\$	\$
Umbrella/Excess Liability				\$	\$	\$
Builder's Risk / Installation Floater				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone number
Signature	Date D / M / Y

CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

ANNEX C - ATTESTATION FORM

Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Contract Authority		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name _____

Signature _____

Date _____