



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

RCMP-GRC
Bid Receiving/Réception des soumissions
Front Desk
Mailstop 1004
14200 Green Timbers Way
Surrey, BC V3T 6P3

OR

FAX : 778-290-6110

OR

EMAIL : Amy.Wang@rcmp-grc.gc.ca

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

Title – Sujet A&E Services- RCMP EMBC Lease Parking Lot		Date 2021-03-10
Solicitation No. – N° de l'invitation M2989-0-0262		Amendment No. – N° de la modification 05
Client Reference No. - No. De Référence du Client M2989-0-0262		
Solicitation Closes – L'invitation prend fin		
At / à :	1400	PDT (Pacific Daylight Standard Time) HAP (heure avancée du pacifique)
On / le :	2021-03-19	
F.O.B. – F.A.B See herein — Voir aux présentes	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Amy Wang Procurement Officer, Procurement & Contracting Amy.Wang@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 236-330-3559	Facsimile No. – No. de télécopieur 778-290-6110	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée See herein — Voir aux présentes
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment 05 is raised to address the following:

- To respond to questions received during the solicitation period; and
- To revise the RFP accordingly, as applicable.

QUESTIONS AND ANSWERS

- Question 1: Can you verify that the location of the work to be completed is at the 14200 Green Timbers Way RCMP location?
- Answer 1: The EMBC site is immediately to the east of the Green Timbers Site. Address is 14292 Green Timbers Way, Surrey BC.
- Question 2: Can you please identify the location of the 'large concrete loading bay' on the site?
- Answer 2: The concrete loading dock is on the EMBC site.
- Question 3: Please confirm if there is a Design Concept phase for this project to present alternatives before moving to the Design Development Phase. If so, confirm how many design options are to be presented as part of the fixed fee.
- Answer 3: There is no design concept phase.
- Question 4: Please specify at what stages of Design Development submissions are required for formal review and feedback. For example 33% and IFT only; or 33%, 66%, 99% and IFT?
- Answer 4: 33% and IFT only.
- Question 5: Section 4.1.1.3 requires submission of a "Class C" cost estimate, but there appears to be no mention of a Class B, or Class A estimate as a required deliverable. Please confirm that a Class A and B cost estimates are not required for submission.
- Answer 5: Class "C" only.
- Question 6: Please confirm that no draft specifications are required for submission prior to IFT. Alternatively, specify the stages of design development in which draft or final specifications are required for submission.
- Answer 6: No additional draft specifications are required.
- Question 7: The project is located in a designated City of Surrey "Sensitive Ecosystem Development Permit Area". Acquisition of the SEDPA Permit requires production of an "Ecosystem Development Plan" as well as an "Impact and Mitigation Plan" which must be authorized by a Qualified Environmental Professional. Considering the importance of the environment and the Government of Canada's commitment thereto, we would like to strongly urge the RCMP to require that all submissions include an environmental professional as part of the Consultant Team or Sub-Consultant Team as a mandatory requirement.
- Answer 7: All applicable permits are required. Should the Proponent deem a qualified environmental professional be part of their Consultant team, this can be added in Part B – Time Based Fees Under Staff (Appendix C).



- Question 8: Amendment No. 1 Question 9 indicates that the team should “only consist of Civil, Electrical and Geotechnical”. Please confirm that all work required to complete this project that falls outside these defined disciplines should not form part of our fixed fee price, and may be billed separately at hourly rates as part of a change order.
- Answer 8: All work required to complete the project should form part the Price Proposal Form.
- Question 9: Please confirm that a Legal Survey will be paid by change order and is not required to be included in the proponent’s fixed fee price.
- Answer 9: Should the Proponent deem a Legal/Land Surveyor be part of their Consultant team, this can be added in Part B – Time Based Fees Under Staff (Appendix C).
- Question 10: Please confirm that Topographic Survey, will be paid by change order and is not required to be included the proponent’s fixed fee price.
- Answer 10: View answer 9 above.
- Question 11: The RFP as written requires submission of a fixed fee price for Construction Contract Administration, yet the RFP acknowledges that Phase 1 Part B and Phase 2 Part B may be administered as one contract, or may be tendered as two separate construction contracts. The effort to administer two contracts is substantially different that administering one. Please clarify how many construction contracts the proponent should base their fixed fee price on.
- Answer 11: Please view REVISED Appendix C – Price Proposal Form, dated, March 10, 2021.
- Question 12: Appendix C – Price Proposal Form requires that the proponent provide a fixed fee “for the work specified in Appendix A – Project Brief”. May the proponent make exclusions or assumptions in the technical proposal to the requirements of Appendix A and make corresponding adjustments to their fixed fee to reduce their evaluated price proposal?
- Answer 12: Please view REVISED Appendix C – Price Proposal Form, dated, March 10, 2021.
- Question 13: Appendix C – Price Proposal Form indicates a field for the “Maximum Fixed Fees:” to be submitted by the proponent. However R1230D GC5.2 – Terms of Payment refers only to the following fee types: Percentage Fee, Fixed Fee, Time Based Fee. The modifier “Maximum” in Appendix C is confusing. Please clarify if this is a Percentage Fee, Fixed Fee, or Time Based Fee.
- Answer 13: Please view REVISED Appendix C – Price Proposal Form, dated, March 10, 2021.
- Question 14: Appendix C – Part A has an asterisk “*” that indicates that the “Payment will be based on actual hours spent”. Please clarify if this is a Time Based Fee or Fixed Fee according to R1230D GC5.2.
- Answer 14: Please view REVISED Appendix C – Price Proposal Form, dated, March 10, 2021.
- Question 15: Can the RCMP publish a revised version of Appendix B- Team Identification Form for proponent use?
- Answer 15: Please refer to the attached REVISED Appendix B - TEAM IDENTIFICATION FORM – Dated March 10, 2021.
- Question 16: Has the construction budget been determined?



Answer 16: The construction budget is estimated at \$1.2 million.

RFP REVISIONS

SUPPLEMENTARY INSTRUCTIONS TO PROPONENTS (SI)

INSERT SI10 CONSTRUCTION COST LIMIT

SI10 CONSTRUCTION COST LIMIT

Construction Cost Estimates prepared by the Consultant shall not exceed the Construction Cost Limit as specified in the Supplementary Conditions.

SUPPLEMENTARY CONDITIONS (SC)

REMOVE SC 1 SUPPLEMENTARY CONDITIONS

INSERT the following:

SC1 CONSTRUCTION COST LIMIT

1. The Construction Cost Limit is \$1.2M (Applicable Taxes extra).
2. In accordance with R1220D (2015-02-25) GC 3.11 Cost Control, throughout Project Development, the Construction Cost Estimate prepared by the Consultant shall not exceed the Construction Cost Limit as specified above. This disclosure of available funds does not commit Canada to pay Consultant fees based on such an amount.

APPENDIX A – PROJECT BRIEF / TERMS OF REFERENCE

1.1.1 DELETE 14800 Green Timbers Way Surrey BC

INSERT 14292 Green Timbers Way Surrey BC

1.6 DELETE in its entirety

INSERT the following:

The Primary Consultant will be responsible to provide and coordinate personnel, and sub-consultants, qualified in each Discipline, to complete the services specified in this tender. The Disciplines are as follows:

- 1.6.1 Civil Engineering
- 1.6.2 Electrical Engineering
- 1.6.3 Geotechnical Engineering

2.0 DELETE Architect

INSERT Primary Consultant



APPENDIX B - TEAM IDENTIFICATION FORM

DELETE APPENDIX B - TEAM IDENTIFICATION FORM in its entirety

INSERT **REVISED APPENDIX B - TEAM IDENTIFICATION FORM, Dated March 10, 2021**

This amendment to Appendix B dated March 10, 2021 supersedes previous versions posted to Solicitation No. M2989-0-0262. A team identification placed on a previous version WILL BE DEEMED NON-COMPLIANT.

APPENDIX C - PRICE PROPOSAL FORM

DELETE APPENDIX C - PRICE PROPOSAL FORM in its entirety

INSERT **REVISED APPENDIX C - PRICE PROPOSAL FORM, Dated March 10, 2021**

This amendment to Appendix C dated March 10, 2021 supersedes previous versions posted to Solicitation No. M2989-0-0262. A price proposal placed on a previous version WILL BE DEEMED NON-COMPLIANT.

APPENDIX E – SUBMISSION REQUIREMENTS AND EVALUATION (SRE)

SRE3 EVALUATION CRITERIA

REMOVE 1a.

INSERT the following:

1. Proponent Instructions:

- a. Complete responses to the Evaluation Criteria and submit with Team Identification Form (Appendix B) in a **separate sealed envelope/PDF/facsimile** with the Name of Proponent, Name of Project, Solicitation Number, and the words "TECHNICAL PROPOSAL" typed on the outside of the envelope/PDF/facsimile.

All other terms and conditions remain unchanged.



REVISED APPENDIX B - TEAM IDENTIFICATION FORM, Dated March 10, 2021

This amendment to Appendix B dated March 10, 2021 supersedes previous versions posted to Solicitation No. M2989-0-0262. A team identification placed on a previous version WILL BE DEEMED NON-COMPLIANT.

For details on this form, please see SRE in the Request For Proposal.

Complete this Team Identification Form and submit with the Evaluation Criteria (Appendix E SRE 3) in a **separate sealed envelope/PDF/facsimile** with the Name of Proponent, Name of Project, Solicitation Number, and the words "TECHNICAL PROPOSAL" typed on the outside of the envelope/PDF/facsimile.

The Primary Consultant and other members of the Consultant Team shall be, or eligible to be, licensed, certified or otherwise authorized to provide the necessary professional services to the full extent that may be required by provincial or territorial law. This form can be altered or expanded, but each referenced Proponent/Key Sub-Consultant Firm / Specialist must be specified and align with the composition of the Consultant Team identified in Appendix E, SRE 3 Evaluation Criteria.

1. Primary Consultant (Proponent – Civil Engineer):

Firm or Joint Venture Name:

Key Individuals and provincial professional licensing status and/or professional accreditation:

.....
.....
.....
.....
.....

2. Key Sub Consultants / Specialists:

2.1. Electrical Engineer

Firm Name:

Key Individuals and provincial professional licensing status and/or professional accreditation:

.....
.....
.....
.....
.....



REVISED APPENDIX B - TEAM IDENTIFICATION FORM, Dated March 10, 2021

3. Key Sub Consultants / Specialists:

3.1. Geotechnical Engineer

Firm Name:
.....
.....

Key Individuals and provincial professional licensing status and/or professional accreditation:

.....
.....
.....
.....
.....

End of REVISED APPENDIX B - TEAM IDENTIFICATION FORM, Dated March 10, 2021



REVISED APPENDIX C - PRICE PROPOSAL FORM, Dated March 10, 2021

This amendment to Appendix C dated March 10, 2021 supersedes previous versions posted to Solicitation No. M2989-0-0262. A price proposal placed on a previous version WILL BE DEEMED NON-COMPLIANT.

INSTRUCTIONS TO PROPONENTS:

1. Complete this Price Proposal Form and submit in a **separate sealed envelope/PDF/facsimile** with the Name of Proponent, Name of Project, Solicitation Number, and the words "PRICE PROPOSAL FORM" typed on the outside of the envelope/PDF/facsimile.
2. PROPONENTS SHALL NOT ALTER THIS FORM.
3. Price Proposals are not to include Applicable Taxes.
4. Price Proposals will be evaluated in Canadian Dollars.
5. Travel and Living Expenses: All Travel and Living Expenses must be incorporated into the Part A of this Appendix.
6. In order to ensure that fair and competitive hourly rates are received for each of the positions listed in Part B, the following requirement must be strictly adhered to: Proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed.
7. The Proponent shall provide a single fixed hourly rate for each category of personnel of each consultant and sub-consultant for the duration of any resulting Contract.
8. This Appendix (Price Proposal) will form part of the resulting Agreement, including applicable clauses from this form.
9. The single fixed hourly rate identified for each category of personnel of the Consultant and each sub-consultant shall be the rate paid for the performance of such services regardless of whether the services are performed by the originally proposed resource or by any proposed back-up/alternate resource. Canada reserves the right to negotiate all hourly rates.
10. **Only Part A of this Appendix will be used for the price evaluation.**



REVISED APPENDIX C - PRICE PROPOSAL FORM, Dated March 10, 2021

Project Title: A&E Services- EMBC Lease Parking Lot

Name of Proponent: _____

The following Part A will form part of the evaluation process:

PART A - REQUIRED SERVICES

Part A- Fixed Fee (R1230D (2018-06-21), GC 5 - Terms of Payment – Architectural and/or Engineering Services)

Service *: PHASE 1 A & B	Fixed Fee (CAD excluding applicable taxes):
Project Analysis and Schematic Design Services	\$ _____
Design Development Services	+ \$ _____
Construction Documents Services	+ \$ _____
Tender Call and Bid Evaluation Services	+ \$ _____
Construction Contract Administration Services	+ \$ _____
Post Construction Services	+ \$ _____
Commissioning Services	+ \$ _____
Construction Warranty Services	+ \$ _____
MAXIMUM FIXED FEES PHASE 1 A & B:	= \$ _____

Service *: PHASE 2 A	Fixed Fee (CAD excluding applicable taxes):
Project Analysis and Schematic Design Services	\$ _____
Design Development Services	+ \$ _____
Construction Documents Services	+ \$ _____
MAXIMUM FIXED FEES PHASE 2 A:	= \$ _____



REVISED APPENDIX C - PRICE PROPOSAL FORM, Dated March 10, 2021

Service *: PHASE 2 B As per Appendix A – Project Brief/Terms of Reference, Phase 2 B will be added to the Contract when approvals have been granted. The maximum fixed fees Phase 2 B can be added at any time during the duration of the Contract.	Fixed Fee (CAD excluding applicable taxes):
Tender Call and Bid Evaluation Services	+ \$ _____
Construction Contract Administration Services	+ \$ _____
Post Construction Services	+ \$ _____
Commissioning Services	+ \$ _____
Construction Warranty Services	+ \$ _____
MAXIMUM FIXED FEES PHASE 2 B:	= \$ _____

*Payment will be based on actual hours spent. Travel time and/or expenses will not be reimbursed separately (Refer to R1230D (2018-06-21), GC 5.12 – Disbursements).

** All inclusive hourly rate is applicable to both normal working hours and any other shift work as required.

TOTAL EVALUATED FEE FOR REQUIRED SERVICES

TOTAL COST OF SERVICES FOR PROPOSAL EVALUATION PURPOSES

Total Fee for Required Services Phase 1 A & B – Fixed Fee	\$
Total Fee for Required Services Phase 2 A – Fixed Fee +	\$
Total Fee for Required Services Phase 2 B – Fixed Fee +	\$
 Total Evaluated Fee	 \$

The following will NOT form part of the evaluation process

Canada may accept or reject any of the following fees, disbursements and/or hourly rates. Canada reserves the right to negotiate on these fees, disbursements and/or hourly rates.

PART B - OTHER ADDITIONAL SERVICES

Part B – Disbursements

At cost without allowance for mark-up or profit, supported by invoices/receipts - see clause R1230D (2018-06-21), GC 5 - Terms of Payment– Architectural and/or Engineering Services, section GC5.12 Disbursements:

(specify and enter limit)

..... \$.....



REVISED APPENDIX C - PRICE PROPOSAL FORM, Dated March 10, 2021

..... \$.....
..... \$.....
MAXIMUM AMOUNT FOR DISBURSEMENTS \$.....

Part B – Time Based Fees (R1230D (2018-06-21), GC 5 - Terms of Payment– Architectural and/or Engineering Services).

THE FOLLOWING HOURLY RATES MAY BE USED FOR FUTURE CONTRACT AMENDMENTS

Principals

Name	\$ per hour*
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....

Staff

Name / Position	\$ per hour *
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....

*Payment will be based on actual hours spent. Travel time and/or expenses will not be reimbursed separately (Refer to R1230D (2018-06-21), GC 5.12 – Disbursements). All inclusive hourly rate is applicable to both normal working hours and any other shift work as required.