



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions
- TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Quebec

K1A0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services Division/Division des
services professionnels en informatique
Terrasses de la Chaudière 4th Floor
10 Wellington Street
Gatineau
Quebec
K1A0S5

Title - Sujet S1000D Support for IETM at DND Soutien S1000D pour les publications techniques interactive Au MDN	
Solicitation No. - N° de l'invitation W6369-21X023/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client W6369-21X023	Date 2021-03-15
GETS Reference No. - N° de référence de SEAG PW-\$IPS-009-39048	
File No. - N° de dossier 009ips.W6369-21X023	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-03-22 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Kaliningondo, Bikina	Buyer Id - Id de l'acheteur 009ips
Telephone No. - N° de téléphone (613) 858-9365 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation W6369-21X023/A	Amd. No. - N° de la modif. 004	Buyer ID - Id de l'acheteur 009ips
Client Ref. No. - N° de réf. du client W6369-21X023/A	File No. - N° du dossier 009ips. W6369-21X023/A	CCC No. /N° CCC - FMS No./N° VME

SOLICITATION AMENDMENT 004

This solicitation amendment is raised to:

1. Revise Attachment 3.3 in the Request for Proposal and
2. Provide answers to Bidders questions in relation to this solicitation.

Note to Bidders:

In accordance with Article 2.3 (a), the deadline for submitting questions and enquiries is no later than March 12, 2021. Canada makes no commitment to provide answers to questions submitted after that deadline.

1. Revision

- At Attachment 3.3 - CUSTOMER REFERENCE CONTACT INFORMATION FORM

Delete: Attachment 3.3 - CUSTOMER REFERENCE CONTACT INFORMATION FORM in its entirety

Replace with Attachment 3.3 - CUSTOMER REFERENCE CONTACT INFORMATION FORM (*as revised on March 16th, 2021*) here attached

2. Questions and Answers

NOTE: (Bidders should refer to previous Solicitation Amendments for questions #1 to #7)

Question #8

Attachment 3.3, the Customer Reference Contact Information Form states that bidders "must provide with this Form a copy of the reference contract". Is this absolutely necessary? Submitting copies of entire contracts with a bid is highly unusual, as it would add hundreds of pages to a bid, and I don't believe we've ever encountered such a request before. Shouldn't it suffice to provide the contract number and the requested details that follow in the form?

Response #8

Contract Information: The Bidder must provide with this Form extracts of the reference contract substantiating the experience. Please refer to Revision item above for more details.

Question #9

Many of the mandatory requirements refer to the Requirement Definition Notes for elaboration on specific terms and concepts. When demonstrating experience in response to specific mandatory criteria, are bidders required to address all items listed in the Requirement Definition Notes? For example, in response to MA2, are we required to address all 4 bullet points when demonstrating the relevant experience of a single Business Analyst? Or, hypothetically, would it suffice to demonstrate experience with any one of those bullets?

Response #9

Bidders are required to address at least one item for each note (A to H) listed in the Requirement Definition Notes. For example, Criteria MA2 refers to Note A and at least one item in note A must be addressed.

Solicitation No. - N° de l'invitation
W6369-21X023/A

Amd. No. - N° de la modif.
004
File No. - N° du dossier
009ips. W6369-21X023/A

Buyer ID - Id de l'acheteur
009ips
CCC No. /N° CCC - FMS No./N° VME

ATTACHMENT 3.3 - CUSTOMER REFERENCE CONTACT INFORMATION FORM

(As revised on March 16th, 2021)

Customer Reference Contact Information:

Name of client organization: _____

Name of client: _____

Client's title: _____

Client telephone n°. _____

Email address: _____

Contract Information: The Bidder must provide with this Form extracts of the reference contract substantiating they have the experience.

Contract n°. _____

Project Description

Start date: _____ End date: _____

Description of Services Provided:

Total Contract Value (Taxes excluded and not including any amendment): _____

Categories of Resources Provided: _____

By signing below, the Bidder certifies that the information provided in this Form is accurate.

Signature of authorized representative of
the Bidder:

Name: _____

Title: _____

Signature: _____

Date: _____