

1 General

1.1 APPLICATIONS FOR PROGRESS PAYMENT

- .1 Make applications for payment on account as provided in Agreement as Work progresses.
- .2 Date applications for payment last day of agreed monthly payment period and ensure amount claimed is for value, proportionate to amount of Contract, of Work performed and Products delivered to Place of Work at that date.
- .3 Submit to Departmental Representative, at least fourteen (14) days before first application for payment, Schedule of Values for parts of Work, aggregating total amount of Contract Price, so as to facilitate evaluation of applications for payment.

1.2 SCHEDULE OF VALUES

- .1 Make schedule of values out in such form and supported by such evidence as Departmental Representative may reasonably direct and when accepted by Departmental Representative, be used as basis for applications for payment.
- .2 Include statement based on schedule of values with each application for payment.
- .3 Support claims for products delivered to Place of Work but not yet incorporated into Work by such evidence as Departmental Representative may reasonably require to establish value and delivery of products.
- .4 Provide, minimum fourteen (14) days before submitting first application for payment, a Schedule of Values, aggregating the Total Contract Price. After approval by the Departmental Representative the Schedule of Values will be used as a basis for the application for progress payments.
- .5 Contractor shall submit with the Schedule of Values, an itemized list of all trades and applicable labour rates for each, which will be used as a basis for labour rates in changes to contract Work.
- .6 The schedule of values is to indicate separate line items each for mechanical commissioning, electrical commissioning, mechanical operation & maintenance manuals and electrical operations ' maintenance manuals.

1.3 PROGRESS PAYMENT

- .1 Departmental Representative will issue, no later than ten (10) days after receipt of an application for payment, a certificate for payment in amount applied for or in such other amount as Departmental Representative determines to be properly due. If Departmental Representative amends application, Departmental Representative will give notification in writing giving reasons for amendment.

1.4 SUBSTANTIAL PERFORMANCE OF WORK

- .1 Prepare and submit to Departmental Representative comprehensive list of items to be completed or corrected and apply for a review by Departmental Representative to establish Substantial Performance of Work or substantial performance of designated portion of Work when Work is substantially performed if permitted by lien legislation applicable to Place of Work designated portion thereof which Departmental Representative agrees to accept separately is substantially performed. Failure to include an item on list does not alter responsibility to complete Contract.
 - .2 No later than ten (10) days after receipt of list and application, Departmental Representative will review Work to verify validity of application, and no later than seven (7) days after completing review, will notify Contractor if Work or designated portion of Work is substantially performed.
 - .3 Departmental Representative shall state date of Substantial Performance of Work or designated portion of Work in certificate.
 - .4 Immediately following issuance of certificate of Substantial Performance of Work, in
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consultation with Departmental Representative, establish reasonable date for finishing Work.

1.5 FINAL PAYMENT

- .1 Submit an application for final payment when Work is completed.
- .2 Departmental Representative will, no later than ten (10) days after receipt of an application for final payment, review Work to verify validity of application. Departmental Representative will give notification that application is valid or give reasons why it is not valid, no later than seven (7) days after reviewing Work.
- .3 Departmental Representative will issue final certificate for payment when application for final payment is found valid.

END OF SECTION
