

APPENDIX B

Withdrawal Checklists



Title: **Fuel Storage Tank Management Procedure/ Overview and SOPs**

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Petroleum Storage Tank System Removal Close Out Documentation

EC #:	System Location:	
	System Type:	
	Product Stored:	
1. DFO Action		
Environment Canada notified (Send completed EC form to ROEC within 60 days)	<input type="checkbox"/>	
Tank Removal is to be supervised by a Certified Tank Installer or P.Eng and a letter for proof of the supervision.	<input type="checkbox"/>	
Ensure a label is attached to the fill pipe indicating the tank is permanently withdrawn from service and the tank is locked once cleaned and purged (if necessary).	<input type="checkbox"/>	
2. Contractor Action		
Licensed Petroleum Contractor or P. Eng Supervising Removal:		
Date of Removal:		
Tank disposal receipts provided	<input type="checkbox"/>	
Liquid and sludge disposal receipts provided	<input type="checkbox"/>	
Confirmation tank purged to less than 10% LEL (regardless of product contained/removed)	<input type="checkbox"/>	
Indication of residual petroleum impacts to environment	Yes <input type="checkbox"/>	No <input type="checkbox"/>