



**RETURN BIDS to:
RETOURNER LES SOUMISSIONS à :**

Email / Courriel

Email at / Courriel à : DFOtenders-soumissionsMPO@dfo-mpo.gc.ca

Bid documents and bid security received by fax will not be accepted.

**INVITATION TO TENDER
APPEL D'OFFRES**

Proposal to: Fisheries and Oceans Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : Pêches et Océans Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, les services, et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Title / Titre Tyee Test Fishing Dock Installation and Removal for Winter Moorage	
Solicitation No. / N° de l'invitation F5211-200662A	Date March 19, 2021
Client Reference No. / No. de référence du client(e) F1581-200087	
Solicitation Closes / L'invitation prend fin At / à : 14 :00 ADT (Atlantic Daylight Time) On / le : March 31, 2021	
F.O.B. / F.A.B. Destination	
Address Inquiries to : / Adresser toute demande de renseignements à : Kimberly Walker Email / Courriel: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca	
Destination of Goods, Services, and Construction / Destination des biens, services, et construction Prince Rupert, B.C., Canada on highway 16 just east of the Aberdeen Creek bridge	

TO BE COMPLETED BY THE BIDDER (type of print)

A ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE (taper ou écrire en caractères d'imprimerie)

Vendor Name, Address and Representative / Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur	
Telephone No. / No. de téléphone	
Name and title of person authorized to sign on behalf of Vendor (type or print) / Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



REISSUE OF BID SOLICITATION

This bid solicitation cancels and supersedes previous bid solicitation number F5211-200662 dated February 24, 2021 with a closing of March 17, 2021 at 14:00 ADT. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

INVITATION TO TENDER

Tyee Test Fishing Dock Installation and Removal for Winter Moorage

Prince Rupert, B.C., Canada on highway 16 just east of the Aberdeen Creek bridge

IMPORTANT NOTICES TO BIDDERS

Please be advised that due to COVID-19, the Fisheries and Oceans Canada (DFO) will be accepting Bid Bonds in Digital Bid Bond Format.

These Digital Bid Bonds will need to be in an electronically verifiable/enforceable format. It is important to note that a scanned and uploaded copy of a paper Bid Bond is not a Digital Bid Bond.

All bid bonds must be irrevocable and open for bid acceptance for the time period outlined in the Bid Document.

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) are to be replaced with Fisheries and Oceans Canada (DFO).

LISTING OF SUBCONTRACTORS

Take note that R2710T, GI07 "Listing of Subcontractors and Suppliers" has been amended. See SI13 of the Special Instructions

BID SUBMITTAL

The maximum email file size that DFO is capable of receiving is 10 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size. Emails with links to bid documents will not be accepted.



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GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS - [R2710T](#) **(2020-05-28)**

The following GI's are included by reference and are available at the following Web Site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

- GI01 Integrity Provisions - Bid
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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 INTRODUCTION

1. Fisheries and Oceans Canada (DFO) intends to retain a Contractor to provide construction services for the project as set out in this Invitation to tender (ITT).
2. Bidders responding to this ITT are requested to submit a full and complete quotation. Refer to [GI09](#) 'Submission of Bid'.
3. Point 1 of Article GI09 of R2710T (2020-05-28) is replaced by the following:
 1. The Bid and Acceptance Form, duly completed, and the bid security shall be submitted to the email address(es) designated on the Front Page "Invitation to Tender" for the receipt of bids. The bid must be received on or before the date and time set for solicitation closing.

SI02 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements [R2710T](#) (2020-05-28);
 - d. Clauses & Conditions identified in "[Contract Documents](#)";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendices; and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements [R2710T](#) (2020-05-28) are incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>
3. Bid documents and bid security must be submitted by email to the address(es) and by the time indicated on the cover page. Documents received by fax will not be accepted. Bid Security must be submitted as per GI08 "Bid Security Requirements". No scanned copies or photocopies will be accepted.
4. A bid bond may be submitted in a digital format if it meets the following criteria:
 - 4.1. The version submitted by the Bidder must be verifiable by DFO with respect to the totality and wholeness of the bond form, including: the content; all digital signatures; all digital seals; with the Surety Company, or an approved verification service provider of the Surety Company.
 - 4.2. The version submitted must be viewable, printable and storable in standard electronic file formats acceptable to DFO, and in a single file. Allowable formats include pdf.
 - 4.3. The verification may be conducted by DFO immediately or at any time during the life of the bond and at the discretion of DFO with no requirement for passwords or fees.
 - 4.4. The results of the verification must provide a clear, immediate and printable indication of pass or fail regarding Item 4.1.

Bonds failing the verification process will NOT be considered to be valid.

Bonds passing the verification process will be treated as original and authentic.

SI03 ENQUIRIES DURING THE SOLICITATION PERIOD



1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 - Approval of alternative materials of [R2710T](#) (2020-05-28), General Instructions - Construction Services - Bid Security Requirements, enquiries should be received no later than 7 business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed **ONLY** to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI04 NO SITE VISIT

No site visit is required for this project

SI05 REVISION OF BID

1. Article GI10 of [R2710T](#) (2020-05-28) is replaced by the following;
2. A bid submitted in accordance with these instructions may be revised by letter provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be attached to an email as a new PDF document with the following information clearly indicated:
 - a. **REVISED "BID AND ACCEPTANCE FORM" DATED _____** *(insert date of original bid submitted to DFO)*;
 - b. Solicitation Number;
 - c. Be on the Bidder's letterhead or bear a signature that identifies the Bidder;
 - d. For the lump sum portion of a bid, clearly identify the amount of the current revision. The total aggregate sum of all revisions submitted, including the current revision, shall be shown separately; and
 - e. For the Price Per Unit portion of a bid, clearly identify the change(s) in the Price(s) per Unit and the specific Item(s) to which each change applies. If a revision is to be applied to a specific Item that was previously amended then, in addition to the amount of the current revision, the total aggregate sum of all revisions submitted, including the current revision, for that Item shall be shown separately.
3. A letter submitted to confirm an earlier revision shall be clearly identified as "CONFIRMATION ONLY" for each contemplated change.
4. Failure to comply with any of the above provisions shall result in the rejection of the non-compliant revision(s) only. The bid shall be evaluated based on the original bid submitted and all other compliant revision(s).

SI06 OPENING OF BIDS

There will be no public opening of bids.

SI07 BID RESULTS

Bid received will be registered on DFO "Bid Register" form and the Unofficial Bid Result will be emailed to all bidders that were listed on the Bid Register. The Bid Register will provide the following information:

- a. Name of the Bidder
- b. Date and time bid was received from the Bidder
- c. Bidder bid amount



SI08 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may:

- a. cancel the solicitation;
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; or
- c. negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

SI09 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders will have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1 above is accepted, in writing, by all those who submitted bids, then Canada will continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1 above is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 - Rejection of Bid - of [R2710T](#) (2020-05-28).

SI10 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one electronic or paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer by Canada. Additional copies, up to a maximum 1, will be provided free of charge upon request by the Contractor. Obtaining more copies will be the responsibility of the Contractor including cost

SI11 INDUSTRIAL SECURITY REQUIREMENT / SECURITY CLEARANCE

There is no security requirement for this project.

SI12 INTEGRITY PROVISIONS BID REQUIREMENTS

In accordance with the *Ineligibility and Suspension Policy*, section 17 requires suppliers, regardless of their status under the policy provide the following information when bidding, contracting or entering into a real property agreement. Bidders must provide the required documentation, as applicable, to be given further consideration in the procurement process:

1. All suppliers, regardless of their status under the policy, must submit the following information when participating in a procurement processor real property transaction:
 - suppliers that are corporate entities, including those bidding as joint ventures, must provide a complete list of the names of all current directors or, for a privately owned corporation, the names of the owners of the corporation;
 - suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
 - suppliers that are a partnership do not need to provide a list of names.



If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of bids or offers is completed, or has not been received in a procurement process or real property transaction where no bid/offer will be submitted, the contracting authority will inform the supplier of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to Information Bulletin: [Required information to submit a bid or offer](#) for additional details. To submit required information, Bidders may use the form titled *Integrity Regime Verification*, found in Appendix 2.

2. The bidder must submit with its bid an Integrity Declaration Form only when the following is applicable.
 - a) The supplier must submit a completed [Integrity Declaration Form](#) to disclose any information pertaining to any criminal charge or conviction in the past three years of a Canadian offence listed in section 6 of the [Ineligibility and Suspension Policy](#) (the “policy”) or similar foreign offence listed in section 7 of the Policy.
 - b) The supplier must submit a completed [Integrity Declaration Form](#) if the supplier cannot provide certification to all of the [Integrity provisions](#) requirements listed below. By submitting a bid or offer in response to a bid solicitation or real property transaction, the supplier is certifying the following :
 1. It has read and understands the *Ineligibility and Suspension Policy*;
 2. It understands that certain domestic and foreign criminal charges and convictions, and other circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
 3. It is aware that Canada may request additional information, certifications, and validations from the [Offeror] or a third party for purposes of making a determination of ineligibility or suspension;
 4. It has provided with its [bid/offer] a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first-tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy;
 5. None of the domestic criminal offences, and other circumstances, described in the Policy that will or may result in a determination of ineligibility or suspension, apply to it, its affiliates and its proposed first-tier subcontractors; and
 6. It is not aware of a determination of ineligibility or suspension issued by PSPC that applies to it.

The completed [Integrity Declaration Form](#) must be submitted with its bid/offer. The completed form must be placed in a sealed envelope labeled “Protected B”, and addressed to:

Integrity, Departmental Oversight Branch
Public Services and Procurement Canada
11 Laurier Street
Portage Phase III Tower A 10A1 – room 105
Gatineau QC K1A 0S5
Canada

SI13 LISTING OF SUBCONTRACTORS

R2710T, GI07 has been amended to the following.

GI07 (2015-02-25) Listing of Subcontractors

The Bidder must submit the names of Subcontractors for the part or parts of the Work listed. See APPENDIX 3. Failure to do so will result in the disqualification of its bid.



S114 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494>

Buy and Sell

<https://buyandsell.gc.ca/for-businesses>

Canadian economic sanctions

https://www.international.gc.ca/world-monde/international_relations-relations_internationales/sanctions/index.aspx?lang=eng

Contractor Performance Evaluation Report (Form FP-5135)

http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5135_E.pdf

Bid Bond (form FP-5132)

http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5132_E.pdf

Performance Bond (form FP-5134)

http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5134_E.pdf

Labor and Material Payment Bond (form FP-5133)

http://www.dfo-mpo.gc.ca/contract-contrat/forms-formulaires/FP_5133_E.pdf

Standard Acquisition Clauses and Conditions (SACC Manual)

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all>

PWGSC, Industrial Security Services

<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Integrity Verification Form:

<https://www.tpsgc-pwgsc.gc.ca/ci-if/ln-form-eng.html>

Integrity Declaration Form

<https://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

Surety Association of Canada

<https://www.suretycanada.com/>



CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Acceptance By Fisheries and Oceans Canada (Contract) when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses:

GC1	General Provisions – Construction services	R2810D (2017-11-28);
GC2	Administration of the Contract	R2820D (2016-01-28);
GC3	Execution and Control of the Work	R2830D (2019-11-28);
GC4	Protective Measures	R2840D (2008-05-12);
GC5	Terms of Payment	R2850D (2019-11-28);
GC6	Delays and Changes in the Work	R2865D (2019-05-30);
GC7	Default, Suspension or Termination of Contract	R2870D (2018-06-21);
GC8	Dispute Resolution	R2880D (2019-11-28);
GC9	Contract Security	R2890D (2018-06-21);
GC10	Insurance	R2900D (2008-05-12);
GC6.4.1	Allowable costs for Contract Changes	R2950D (2015-02-25);

- e. Supplementary Conditions;
- f. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- g. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- h. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) are to be replaced with Fisheries and Oceans Canada (DFO).

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.



SUPPLEMENTARY CONDITIONS (SC)

SC01 INDUSTRIAL SECURITY RELATED REQUIREMENTS, DOCUMENT SAFEGUARDING

There is no document security requirement applicable to this Contract.

SC01 INSURANCE TERMS

1. Insurance Contracts

- a. The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- b. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2. Period of Insurance

- a. The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- b. The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3. Proof of Insurance

- a. Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein titled Certificate of Insurance, Annex A.
- b. Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4. Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5. Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.



BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Tyee Test Fishing Dock Installation and Removal for Winter Moorage, Prince Rupert, B.C., Canada on highway 16 just east of the Aberdeen Creek bridge.

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

Email address: _____

Industrial Security Program Organisation Number (ISP ORG#): _____
(when required)

Organizational Structure:

Corporate Entity Privately Owned Corporation Sole Proprietor Joint Venture

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1.**

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete all Work by December each year. See specifications for the project milestones.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of [R2710T](#) (2020-05-28), General Instructions – Construction Services – Bid Security Requirements.

BA08 ELECTRONIC PAYMENT OF INVOICES

Although electronic payment is the preferred method of payment, the Bidder is not obligated to accept payment by Electronic Payment Instruments.

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):



- a) Acquisition Card; or
- b) Direct Deposit (Domestic and International);

If you are the successful bidder on this or any other DFO requirement, you are encouraged to register with DFO for direct deposit. Contact DFO Corporate Accounting by e-mail: DFOAccountingHub@DFO-MPO.GC.CA to receive a form titled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Invoices submitted shall be paid in accordance with the General Conditions and [clause GC5, Terms of Payment](#).

BA09 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (*type or print*)

Signature

Date



APPENDIX 1 - COMBINED PRICE FORM

1. The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
2. Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

Contract Period	Yearly Cost
Initial contract year – Contract Award to March 31, 2022	
Option Period #1 – April 1, 2022 to March 31, 2023	
Option Period #2 – April 1, 2023 to March 31, 2024	
Option Period #3 – April 1, 2024 to March 31, 2025	
Option Period #4 – April 1, 2025 to March 31, 2026	
Total	

TOTAL BID AMOUNT Excluding applicable taxes	
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Mandatory Criteria	Proposal Page Reference
Contractor must have a minimum 5 years' experience of towing experience	
Contractor must hold a vessel master certificate	
Contractor must provide a safety plan, the safety plan must include Covid-19 guidelines	
Contractor must be able to communicate effectively in writing and spoken English with DFO	
Contractor must have all needed certificates and training if they are to provide the crane	
Contractor must have a minimum 5 years' experience of operating and lifting objects over 2000lbs if they are to provide the crane	



APPENDIX 2 – INTEGRITY REGIME VERIFICATION

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) require suppliers, regardless of their status under the Policy, to submit the following information when participating in a procurement process or real property transaction:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of bids or offers is completed, or has not been received in a procurement process or real property transaction where no bid/offer will be submitted, the contracting officer will inform the supplier of a time within which to provide the information. Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement.

Bidders can print the [Integrity Verification form](#) and attach it as part of their bid

If bidder submitted an Integrity Declaration Form with the bid as detailed in section [SI12](#) please complete the following:

Integrity Declaration Form was submitted with bid _____ *(provide detail, such as email date, etc.)*



APPENDIX 3 – LISTING OF SUBCONTRACTORS

1. In accordance with section GCI07 - Listing of Subcontractors and Suppliers of [R2710T](#) (2020-05-28) - General Instructions -Construction Services – Bid Security Requirements the Bidder should provide a list of Subcontractors with their Bid.
2. The Bidder should submit the list of Subcontractors and for any portion of the Work valued at 20% or greater of the submitted Bid Price.

	<i>Subcontractor</i>	<i>Division</i>	<i>Sub-Trade Category</i>	<i>Estimated Value of work</i>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				



APPENDIX "A" CERTIFICATE OF INSURANCE

(Not required when submitting a bid)

Insert adapted Certificate of Insurance to the document



CERTIFICATE OF INSURANCE

Page 1 of 2

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured
Her Majesty the Queen in Right of Canada as represented by Fisheries and Ocean (DFO)

Type of Insurance (Required when Checked)	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<input checked="" type="checkbox"/> Commercial General Liability				\$	\$	\$
<input type="checkbox"/> Umbrella/Excess Liability				\$	\$	\$
<input type="checkbox"/> Builder's Risk / Installation Floater				\$		
<input type="checkbox"/> Contractors Pollution Liability				\$		Aggregate \$
				<input type="checkbox"/> Per Incident		
				<input type="checkbox"/> Per occurrence		
<input checked="" type="checkbox"/> Marine Liability				\$		
<input type="checkbox"/> Aviation Liability				\$		Aggregate \$
				<input type="checkbox"/> Per Incident		
				<input type="checkbox"/> Per occurrence		
<input type="checkbox"/> Insert other type of insurance as required				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverages stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone Number
Signature	Date D / M / Y



CERTIFICATE OF INSURANCE

<p style="text-align: center;">General</p> <p>The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverages listed under the corresponding type of insurance on this page.</p> <p>The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Fisheries and Oceans Canada (DFO) as an additional insured.</p> <p>The Policy shall be endorsed to provide the Owner with not less than thirty (30) days notice in writing in advance of a cancellation or change or amendment restricting coverage.</p> <p>Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided.</p> <p>Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.</p>	<p style="text-align: center;">Commercial General Liability</p> <p>The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.</p> <p>The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:</p> <ul style="list-style-type: none"> (a) Blasting. (b) Pile driving and caisson work. (c) Underpinning. (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor. <p>The policy must have the following minimum limits:</p> <ul style="list-style-type: none"> (a) \$5,000,000 Each Occurrence Limit; (b) \$10,000,000 General Aggregate Limit per policy year if the policy contains a General Aggregate; and (c) \$5,000,000 Products/Completed Operations Aggregate Limit. <p>Umbrella or excess liability insurance may be used to achieve the required limits.</p>	<p style="text-align: center;">Builder's Risk / Installation Floater</p> <p>The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.</p> <p>The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.</p> <p>The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.</p> <p>The policy must have a limit that is not less than the sum of the contract value plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.</p> <p>The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2).</p>
<p style="text-align: center;">Contractors Pollution Liability</p> <p>The policy must have a limit usual for a contract of this nature, but not less than \$1,000,000 per incident or occurrence and in the aggregate.</p>	<p style="text-align: center;">Marine Liability</p> <p>The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability.</p> <p>The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the <i>Marine Liability Act</i>, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.</p> <p>The policy must waive all rights of subrogation against the Government of Canada for any and all loss of or damage to the watercraft however caused.</p>	<p style="text-align: center;">Aviation Liability</p> <p>The insurance coverage shall include Bodily Injury (including passenger Bodily Injury) and Property Damage, in an amount of not less than \$5,000,000 per incident or occurrence and in the aggregate.</p>



ANNEX “B” SPECIFICATIONS

1.0 TITLE

Tyee Test Fishing Dock Installation and Removal for Winter Moorage

2.0 LOCATION

Prince Rupert, B.C., Canada **on highway 16 just east of the Aberdeen Creek bridge.**

3.0 CONTRACTING PERIOD

The period of the Contract is from April 1, 2021 through to March 31, 2022 with the option to renew the contract for four (4) additional one year periods at the sole discretion of Fisheries and Oceans Canada (DFO)

Option periods if exercised will be April 1, 2022 through to March 31, 2023 and April 1, 2023 through to March 31, 2024 and April 1, 2024 through to March 31, 2025 and April 1, 2025 through to March 31, 2026.

4.0 OBJECTIVE

This contract is in support of the Tyee test fishery project by creating, installing, removing, and protecting necessary equipment used by the project. The Tyee test fishery project has been ongoing for over 65 years and is imperative to meet DFO's mandate to Canadians, the Pacific Salmon Treaty, Skeena River Indigenous, Commercial and Recreational Fisheries.

5.0 BACKGROUND

The operational Tyee test fishery runs approximately June 10-Sept.25 for each test fishery season with variability in exact dates occurring between years. This contract is in support of the Tyee test fishery project. The dates of operation are heavily dependent on the tides of the Skeena River to ensure that the test fishery can begin on time. The installation of the Tyee dock must be in place before the start date of the Tyee test fishery project. The removal of the Tyee dock must be done after the test fishing project has completed and before any damage from river events, extreme weather or ice can damage the structure. Overwintering of the dock will occur in a safe area that will minimize the risk of damage from weather events and tides. The Tyee test fishery project has been ongoing for over 65 years and is imperative to meet DFO's mandate to Canadians, the Pacific Salmon Treaty, Skeena River Indigenous, Commercial and Recreational Fisheries.

To complete the installation and removal of the dock and breakwater log a vessel, or vessels, large enough with enough horsepower to safely tow the dock and breakwater log (up and down river), must guide it in to position for installment and protect it from harm. The vessel will be expected to have the needed attachments and equipment to tow and steer the dock and breakwater log. Communication between DFO staff, the skipper of the test fishing vessel and the contractor will be crucial.

In previous years DFO also hired a crane that aided in the installation of the spars, one being 5000lbs the other being 2000lbs, the inclusion of a crane to install the spars is an option to add to this contract.

6.0 MANDATORY CRITERIA

- Contractor must have a minimum 5 years' experience of towing experience.
- Contractor must hold a vessel master certificate.
- Contractor must provide a safety plan, the safety plan must include Covid-19 guidelines
- Contractor must be able to communicate effectively in writing and spoken English with DFO.
- Contractor must have all needed certificates and training if they are to provide the crane.
- Contractor must have a minimum 5 years' experience of operating and lifting objects over 2000lbs if they are to provide the crane.



7.0 REQUIREMENTS/TASKS

7.1 TYEE DOCK AND BREAKWATER LOG TRANSFER AND INSTALLATION

The contractor must provide a vessel, or vessels, that are able enough to transfer the Tyee dock and breakwater log from its winter moorage spot in Osland to the spot where it is to be installed for the test fishing season, near Aberdeen Creek bridge there is a pull out section along Highway 16. This includes all needed crew and equipment. The contractor must be able to legally run these vessels and have the appropriate paperwork on aboard each vessel. The dock may need to be moved at specific tide times and the contractor must be able to know these times to minimize damage to both the Tyee dock and breakwater log.

- The contractor must coordinate the movement of the dock and breakwater log, (which is winterized and stored in Osland), with the OFOA, (Osland Float Owners Association), and obtain any information, i.e. Bad weather, damage to dock/breakwater etc. and added equipment necessary from OFOA to conduct this activity.
- The contractor must conduct necessary preparatory activities at the moorage location and at the operational location to facilitate the installation of the Tyee dock. i.e.- coordinate with crane/traffic controller/determine best tide times etc.
- The contractor must conduct necessary preparatory activities at the moorage location to facilitate re-positioning of the Tyee dock to a lower tidal elevation or transferring it to the operational location if necessary.
- The contractor may consider based on their preparatory activities the re-position and re-secure of the Tyee dock at its winter mooring location at Osland, which is stored by the Osland Float Owners Association, at a lower tidal elevation in order to better facilitate removal & relocation of the Tyee Dock to the operational location.
 - The contractor must determine the time to conduct the move of the dock/breakwater log to ensure it coordinates with the appropriate tide.
 - The contractor must determine the correct tidal elevation to re-position the Tyee dock and breakwater log as to allow for it to be transferred from the moorage to operational location.
 - The contractor must provide confirmation to the DFO Scientific Authority that this has been completed.
 - The contractor may re-position the test site dock and breakwater log separately depending upon the tidal cycle, river freshet conditions or other environmental/mechanical factors to minimize damage to the dock and breakwater log.
- The contractor must determine the correct date and time to remove the Tyee dock from its moorage location and secure it so that it can be transferred to the operational location at the designated installation time.
- The contractor must transfer the Tyee dock from the moorage to operational location at the designated installation time.
 - The contractor must determine the time to conduct this activity to ensure it coordinates with the tide date, installation time and operational requirements.
- The contractor must aid in the securing of the Tyee dock into the final installation position at the operational location so that the DFO retained crane, if not supplied by the contractor, can hoist the securing spars (steel beams), cables and other infrastructure into place to hold the test site dock in place for the test fishery season.
 - The contractor must assist in installing the securing pins between the test fishery dock and the spars.
 - The contractor must assist in securing the cables that run between the test fishery dock and the shore.
 - The contractor must assist in releasing the hoist cables from the spars and cables once they are secured in operational position.
- The contractor must secure the breakwater log in its final operational position and may need to make in-season adjustments as identified by the DFO Scientific Authority.

7.2 TYEE DOCK AND BREAKWATER LOG REMOVAL

The contractor must provide a vessel, or vessels, that are able enough to remove the Tyee dock and breakwater log to transport to its winter moorage location. This includes all needed crew and equipment. Osland is in the estuary of the Skeena River and is the current winter moorage location. The contractor must winterize the Tyee dock and breakwater log to minimize the damage inflicted by winter events.

- DFO will retain traffic control services, supply a crane and hoisting cables at the operational location to allow for the Tyee Dock to be removed from its operational position, if needed.
- The contractor must have the Tyee dock and breakwater log removed and moored by November 1 unless otherwise provided directed in writing by the DFO Scientific Authority.
- The contractor must coordinate these activities with the winter moorage site, currently at Osland, with the Osland Float Owners Association and obtain necessary equipment, weather information, availability etc. from the OFOA to conduct the activities.



- The contractor must secure the infrastructure on the test site dock for transfer and winter moorage.
- The contractor must conducting a review of preparatory activities at the operational location and the moorage location in order to facilitate removal of the Tyeck Dock at the end of the test fishery season as well as for the installation of the Tyeck Dock for the next test fishery season. i.e.- check spars, review dock structure, cables, equipment required etc.
 - This review will be provided to DFO before the removal of the Tyeck dock and breakwater log.
- The contractor must remove the breakwater log from its operational position and securing it for transport to the winter moorage location, currently at Osland.
 - The contractor may determine the date and time to conduct this activity, taking into consideration the tide/weather, need of the test-fisherman and moorage date of November 1st.
- The contractor must aid in securing the Tyeck dock in position for spar removal in conjunction with the retained crane so that the Tyeck dock is disconnected for transfer to the winter mooring location and so that the securing spars can be stored at the operational location.
 - The contractor must aid in securing the hoist cables to the dock and end of spars.
 - The contractor must aid in releasing the securing pins between the test fishery dock and the spars.
 - The contractor must aid in releasing the cables that run between the test fishery dock and the shore as well as placing them in storage on the test fishery dock.
- The contractor must secure the Tyeck dock for towing to the winter moorage location.
 - The towing will happen immediately after the spars and cables are removed.
- The contractor must tow the Tyeck dock and breakwater log to the winter moorage location at Osland.
- The contractor may secure the Tyeck dock on a short-term basis in the vicinity of the winter moorage location to allow for accurate placing of the Tyeck dock in its winter moorage location.
- If the winter mooring location remains at Osland the contractor must secure the Tyeck dock at the winter mooring location at Osland in its final winter moorage position at a tide height of at least 23.0 feet based on the predicted tide height for Prince Rupert, B.C.
 - The contractor must determine the date and time to conduct this activity and inform DFO of when the activity will take place.
 - The contractor may remove and or transfer the test site dock and breakwater log separately depending on tidal cycle, river freshet conditions or other environmental or mechanical factors.
 - The contractor may secure the Tyeck Dock temporarily at a lower tide height at the winter moorage location until such time as it can be re-positioned to the proper height on at least 23.0 feet. The contractor must inform DFO if this is to be done.

8.0 GOVERNMENT FURNISHED EQUIPMENT OF MATERIAL

- DFO will provide the crane and traffic control for both the installation and removal of the Tyeck dock if the contractor does not make it apart of their bid.

9.0 TIMEFRAME AND DELIVERY DATES

- The Tyeck dock and breakwater log will be in installed before the Tyeck test-fishery project, dates will be set depending on current weather events, tides and other natural factors. DFO and the contractor will work together coordinating a date to ensure that all DFO provided materials, if needed, will be available.
- The Tyeck dock and breakwater log will be removed and moored in its winter moorage location, currently at Osland, over winter by November 1st. DFO and the contractor will work together coordinating a date.

10.0 LICENSING

The contractor must obtain and maintain all permits, licenses and certificates of approval required for the work to be performed under any applicable federal, provincial or municipal legislation. The Contractor is responsible for any charges imposed by such legislation or regulations. Upon request, the Contractor must provide a copy of any such permit, license or certificate to Canada. Within 14 days of the contract award all are required.