



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 LaurierSt./ 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This document contains a security requirement.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services
Division (FK)

L'Esplanade Laurier,

East Tower 4th Floor

L'Esplanade Laurier,

Tour est 4e étage

140 O'Connor, Street

Ottawa

Ontario

K1A 0R5

Title - Sujet Non-hazardous solid waste Non-hazardous solid waste collection	
Solicitation No. - N° de l'invitation EP913-211635/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20211635	Date 2021-03-31
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-305-79791	
File No. - N° de dossier fk305.EP913-211635	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-04-27 Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Rosso, Francois	Buyer Id - Id de l'acheteur fk305
Telephone No. - N° de téléphone (613) 297-1315 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This solicitation amendment 002 is issued for the following reasons:

1. **Modify the Solicitation closing date**
 2. **Modify Annex B**
 3. **Modify Annex D**
 4. **Respond to questions raised by the industry.**
-

1. Modify the Solicitation closing date:

Modify the solicitation closing date from April 13th 2021 to **April 27th 2021.**

2. Modify Annex B

Delete the **Annex B** in its entirety; and

Insert: The following new attached **Annex B**

3. Modify Annex D

Delete the **Annex D** in its entirety; and

Insert: The following new attached **Annex D**

4. Respond to questions raised by the industry

1. Will historical weight information be provided relating to 2019 and 2020 collections for each waste service?

R1: No historical data will be provided.

2. Please provide lock specifications (if any) and an estimate of number of locks to be provided;

R2: There is possibility of 3 or 4 locks needed on a seasonal bases. Ex. Locks on bins located where the public may possibility have access but not in service.

3. S2.2.1: Given the capital requirements of this contract, if a material decrease in service levels occurs at any point within the term, will pricing negotiations be accepted as part of the annual amendment process?

R3: No.

4. S3.1: In addition to the listed roll off compactors, will all frontload compactors also be supplied by the Crown? Please confirm the total number of compactors to be supplied by the hauler for this contract.

R4: One 30CU compactor at L'Esplanade Laurier will be rented by the crown from the hauler, the rest are owned by the Crown.

5. What is the tentative start date and term for this bid? Page 27 of the RFP does not specify a start date or an initial term

R5: Tentative start date would be of May 28th 2021 depending on completion of evaluation. The term would be of 3 firm years with 2 additional 1 year option periods.

6. Are the service levels listed with the bid current or are they reflective of the services that were provided prior to COVID?

R6: There is no service level listed, but a total number of serviceable bins/containers at each site. Only bins/containers serviced will be paid.

7. What percentage of the volume listed in the tender has dropped off due to COVID?

R7: It is unknown at this time as sites reduced services but have been coming back to full service with changes being made on a regular bases.

8. For tote collection for waste and recycling we are to provide a per stop price per visit based on the number of containers that are on site. If tote counts increase or decrease at a site how is the pricing adjusted to reflect a change in unit counts per site?

R8: Cost is per collection and not per visit. Only bins/containers serviced will be paid.

9. On average what percentage of totes are collected at each site per visit for recycling, waste and organics?

R9: All bins listed are collected.

10. Please confirm that organics totes are to be quoted on a per unit basis and not a per stop basis.

R10: All costs on a per stop basis.

11. Section 8.3 states we would be responsible for providing liners and ensuring liners are replaced at every pick up. Do we need to install the liners or simply leave one behind for each bin emptied?

R11: Install the liners.

12. Can site visits be scheduled to audit sites where collection staff must enter buildings to access containers? This will be helpful for us to build our pricing models.

R12: Please refer to Annex F attached in Solicitation amendment 001. If you have questions/concerns about specific sites please send to francois.rosso@tpsgc-pwgsc.gc.ca. Questions will be translated and posted as a solicitation amendment.

13. What are the specifications for the compactor at L'Esplanade Laurier?

R13: It is a 30CY compactor that will be rented from the contractor therefore specification are to be determined.

14. It is the intention of Public Works and Government Services Canada to award the contract to one supplier only for all services?

R14: Yes.

15. In the tables for "Collection, Container and Site List" by material type, we are provided with the "Total bin lifts per year". The total bin lifts per year is based on the calculation that all bins at all sites will be 100% collected at each visit. We know that at times, not all bins require service. We are looking for the number of **actual** bin lifts per year. Can Public Works and Government Services Canada provide this data for 2019 and 2020 calendar years?

R15: No historical data will be provided.

16. Not all suppliers have the ability to handle wooden bins. Can you confirm that the wooden bins currently used at several sites can be transitioned to either front load containers or 95 gallon otto carts?

R16: Yes, they can be transitioned.

17. Can you please confirm which front load containers (2, 4, 6, 8 cubic yard bins) listed under Paper Recycling are used strictly for cardboard vs. mixed paper recycling?

R17: No, they can be used for both depending on the site.

Site-Specific Inventory clarification (Annex B):

18. Canadian Conservation Institute, 1030 Innes Road: Comments specify a 4 yard loose container, but list as a 6 yard. Please verify;

R18: It is a 6CY

19. DND-2100 Walkley Rd: please confirm number of 6 yard loose bins required;

R19: Three

20. Connaught Range, 4 Snider Rd: please confirm if the 6 yard container is to be exchanged for the 4 yard during seasonal operations, or if both containers are required for service year-round; i.e. is the 6 yard needed for 5 times per week service, as well as the 4 yard at once per week, both subject to seasonal service changes during the summer?

R20: Both are required year round and both are subject to change seasonally.

No other changes apply.

Annex B - Collection, Container and Site Lists

The purpose of this document is to provide context into the Non-Hazardous Solid Waste (NHSW) services that occur within the National Capital Area (NCA). There are four lines of service which include waste, paper recycling, multi-material recycling and composting represented in the following four tables:

Table 1: Collection, Container and Site List for Waste

Table 2: Collection, Container and Site List for Paper Recycling

Table 3: Collection, Container and Site List for Multi-Material Recycling

Table 4: Collection, Container and Site List for Compost

Each line of service is divided into two sections; group one that is not highlighted and group two that is highlighted in blue. Each group of site has a Site Authority (SA) and the groups are invoiced separately and have their hauling records sent separately.

Please note: Additional sites, not identified in any of the site lists may be added throughout the contract.

Given that some bins will change from a regular pickup schedule to "on-call" with seasonal changes to site requirements the bins listed in the "on-call" section do not need to be considered as additional bins to be added to existing sites where adequate bins are already on site during regular pickup seasons.

Legend:



	Sites in Group 1
	Sites in Group 2

Table 1: Collection, Container and Site List for Waste

DND site

Department	Location Bldg. Address	Unit Size	Quantity of Units	Collection Time	Collection Frequency & Day	Total Collections per Year	Total Bin Lifts Per	Security Clearance - Reliability Yes or No	Driver & Truck Information Required	Driver to Enter the site	Site Notes	Start Date	Google Maps Coordinates
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) K.W. Neashy Bldg. #20, 960 Carling Avenue, Ottawa, Ontario	8 cu yd	1	Before 07:00 a.m.	5 per week (Mon to Fri)	260	260	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Header House Bldg. #21, 960 Carling Ave., Ottawa, Ontario	6 cu yd	1	AM	2 per week (Tues & Fri)	104	104	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #22, Lab. Services Windmill Lane, 960 Carling Ave., Ottawa, Ontario	6 cu yd	1	AM	5 per week (Mon to Fri)	260	260	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Animal Genetics Bldg. #24, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	Every third week (Wed)	18	18	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) W.M. Saunders Bldg. #45, Off Maple (come in off Birch), 960 Carling Ave., Ottawa, Ontario	2 cu yd	1	AM	2 per week (Tues & Fri)	104	104	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Main Greenhouse Range Bldg. #60, 960 Carling Ave., Ottawa, Ontario	6 cu yd	1	AM	Every second week (Wed)	26	26	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #65, Horticultural Lab, Driveway, 960 Carling Ave., Ottawa, Ontario	6 cu yd	1	AM	Every second week (Wed)	26	26	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #140, 960 Carling Ave., Ottawa, Ontario	2 cu yd	1	After 7:45 a.m.	Every third week (Wed)	18	18	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Animal House Bldg. #150, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	Every second week (Wed)	26	26	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Agrometology Bldg. #72, NCC Driveway, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	Every second week (Wed)	26	26	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #74, Plant Research, 960 Carling Ave., Ottawa, Ontario	2 cu yd	1	AM	Every second week (Wed)	26	26	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #75, Cereal Crops, NCC Driveway, 960 Carling Ave., Ottawa, Ontario	2 cu yd	1	AM	1 per week (Wed)	52	52	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Dairy Barn, Bldg. #88, 960 Carling Ave., Ottawa, Ontario	6 cu yd	1	Before 09:00 a.m.	1 per week (Wed)	52	52	No	No	No	The security guard must be called to have the gate opened. Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Carpenter Shop, Bldg. #98, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	1 per week (Wed)	52	52	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #99, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	1 per week (Wed)	52	52	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #114, Morning Side Lane, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	1 per week (Wed)	52	52	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Service Bldg. #143, 960 Carling Ave., Ottawa, Ontario	4 cu yd	1	AM	2 per week (Tues & Fri)	104	104	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Engineering Bldg. #144, Ottawa, Ontario	4 cu yd	1	AM	Every third week (Wed)	18	18	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location		
AAFC	Agriculture and Agri-Food Canada - (C.E.F.) Dump Site, Prince of Wales Dr., 960 Carling Ave., Ottawa, Ontario	40 cu yd	2	N/A	Winter service: On-Call Summer service: 1 per week Monday	6 52	12 104	No	No	No	Refer to the map provided in Annex F, figure 1 for the exact bin location. There are three gates surrounding the bins. Drivers will have their own lock installed on one of the gates to open themselves.		
CFIA	CFIA - Bldg. #141, 3851 Fallowfield Rd., Research Inst., Ottawa, Ontario	6 cu yd	1	Between 07:00 and 17:00	3 per week (Mon, Wed, Fri)	156	156	No	No	Yes	Guard has to open the gate for drivers to access the bins at this location. Refer to the map provided in Annex F, figure 2 for the exact location.		
CFIA	CFIA Bldg. #201, 3851 Fallowfield Rd., Ottawa, Ontario	4 cu yd	6	Between 07:00 and 17:00	3 per week (Mon, Wed, Fri)	156	936	No	No	Yes	Guard has to open the gate for drivers to access the bins at this location. Refer to the map provided in Annex F, figure 2 for the exact location.		
CFIA	CFIA - Bldg. # 25 (C.H.P.) 3851 Fallowfield Rd., Ottawa, Ontario	2 cu yd	1	Between 07:00 and 17:00	1 per week (Wed)	52	52	No	No	Yes	Guard has to open the gate for drivers to access the bins at this location. Refer to the map provided in Annex F, figure 2 for the exact location.		
EC/ETC	Environment Canada - Environmental Science and Technology Centre, Bugan Building, 335 River Road, Ottawa, Ontario	6 cu yd	1	N/A	3 per week (Tues, Wed & Fri)	156	156	No	No	Yes (inside gate, not building)	Guards will let them enter site. Waste bin located immediately East of Building #4 East Wing. Refer to Annex F, figure 4		
HC	Health Canada, LCCD, Bldg. #6, 100 Eglington Dr., Ottawa, Ontario	20 cu yd Compactor	1	AM	Winter Service: On Call (Winter) Summer service: 2 per week (Mon & Thurs)	12 52	12 52	Yes	Yes	Yes	The loading dock for the recycling is located at the north part of the building. There is a slight downhill ramp that leads to the loading dock door. There is a note on the loading dock door to call SOC (Security Operations) and they will inform the commissaire at the building. The commissaire will come directly to open the loading dock door for the recycling pick-up. Please refer to appendix F, figure 3D for the map and pictures of the exact location of the bin		
HC	Health Canada, Occupational Health, Bldg. #17, Pharmaceutical Lab., Goldenrod & St. 91 Chardon Driveway, Ottawa, Ontario	6 cu yd	1	AM	1 per week (Wed)	52	52	Yes	Yes	Yes	There is no loading dock. The entrance is on the north side of the building off the parking lot. The driver will enter the door shown in the photograph. Directly to the left, as you enter through this door, there is a door that leads to a Security office. The driver enters the Security office and requests one of the Security personnel to open the double doors that lead to the area of pickup. Please refer to Annex F, figure 3E for the map and pictures of the exact location of the bin.		
HC	Health Canada, Radiation Protection Lab, 775 Brookfield Rd., Ottawa, Ontario	6 cu yd	1	AM	3 per week (Mon, Wed, Fri)	156	156	Yes	Yes	Yes	The garbage bin is outside located near the recycling dock. Refer to Annex F, figure 3A for the exact location.		
HC	Health Canada, 251 Sir Frederick Banting Driveway, Bldg. #22, Ottawa, Ontario	8 cu yd compactor 20 cu yd Waste bags	1 1 15	AM	3 per week (Mon, Wed & Fri) On Call 1 per week (Thursday)	156 12 52	156 12 780	Yes	Yes	Yes	Contractor must call the site contact to have the loading dock opened. Please refer to Annex F, figure 2C for site map		
PCN	Canadian Heritage, Canadian Conservation Institute, Metro Centre Block "C" 6930 Innes Road, Ottawa, Ontario	6 cu yd	1	AM	1 per week (Tues)	52	52	Yes	No	No	The outside 4 cu yd waste bin is located in the back parking lot, key required for access.		
PPB	Parliamentary Precinct - House of Commons, Justice Bldg., 248 Wellington St., (Wellington & Kent), Ottawa, Ontario	4 cu yd Compactor	1	Before 09:00 A.M.	2 per week (Wed & Fri)	104	104	Yes	Yes	No	Please refer to Annex F, figure 5A for the bin location		
CSE	Communication Security Establishments - Sir Leonard Tilley Building, 719 Huron Road, Ottawa, Ontario	95 gallon Otto Carts	4	On Call						No	4 roll-off bins will be situated outside the building. Trucks cannot go in due to the on-going construction.		
DND	National Defence 130 Bentley Avenue, Ottawa, Ontario	8 cu yd	1		1 per week (Mon)	52	52	No	Yes	Yes	Drivers will be required to use the doorbell or to call the site contact to gain access to the site.		
PPB	Parliamentary Precinct - Blackburn/Langlois Block 85 Sparks St., 80 Wellington St., Ottawa, Ontario	6 cu yd Compactor	1		5 per week (Mon to Fri)	260	260	Yes	Yes	No	Contractor must contact security guard for access to the site. Freight is located at 111 Metcalfe. Please refer to Annex F, figure 5A and 5B for bin locations and photos of bins.		
PPB	Parliamentary Precinct - National Press Bldg., 150 Wellington Street, Ottawa, Ontario	95 gallon otto carts	5		5 per week (Mon to Fri)	260	1300	Yes	Yes	Yes	Ring Doorbell upon arrival and a security guard will open the door. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - House of Commons, Confederation Bldg., 229 Wellington St. & Bank Street, Ottawa, Ontario	95 gallon otto carts	14		5 per week (Mon to Fri)	260	3640	Yes	Yes	No	Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - Senate of Canada, East Block, Parliament Hill, 111 Wellington Street, Ottawa, Ontario	Waste bags	15		5 per week (Mon to Fri)	260	3900	Yes	Yes	Yes	Driver will be required to inform security of their arrival use doorbell located at Freight. Driver will be required to enter the loading dock to service the bins. Please refer to Annex F - Figure 5A for bin location.		
PPB	Parliamentary Precinct - Senate of Canada, La Promenade (Valour/Victoria) Bldg., Bank of Nova Scotia Bldg., 151 Sparks St., 140 Wellington St., Ottawa, Ontario	95 gallon otto carts	8	After 7:30 AM	5 per week (Mon to Fri)	260	2080	Yes	Yes	Yes	Contractor must call the site contact prior to arrival. The contractor will be required to enter the site as the bins are stored inside at this location. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - 2485-103 Steeles Drive, Ottawa, Ontario	4 cu yd	1		1 per week (Wed)	52	52	Yes	Yes	Yes	Security guard must open the gate for the bins to be serviced at this location		
SCC	Supreme Court of Canada, 391 Wellington Street, Ottawa, Ontario	6 cu yd	1		5 per week (Mon-Fri)	260	260	No	No	No			
TC	Transport Canada - McDonald Cartier Data Centre, 1600 Tom Roberts Rd., Ottawa, Ontario	6 cu yd	1		2 per week (Wed & Fri)	104	104	Yes	Yes	Yes	the bin is outside		
TC	Transport Canada - Aircraft Services Training Centre, Bldg. # 0-276, (beside Bldg. # 158), 20 Airbus Pk., Ottawa, Ontario	4 cu yd	1		1 per week (Fri)	52	52	Yes	Yes	No	Two gates, guard needs plenty of information from drivers (site visit is requested).		
TC	Transport Canada - Bldg. T58 (Hanger), 200 Comet Pk., Ottawa, Ontario	4 cu yd 6 cu yd Compactor	1 1		1 per week (Fri) 2 per week (Tues & Fri)	52 104	52 104	Yes	Yes	No	Outside, no gate, driver name needed		
TC	Transport Canada - Gloucester Landfill Facility, 2302 Labrie Road, Ottawa, Ontario	2 cu yd	1		Every three weeks (Wed)	12	12	Yes	Yes	Yes	termack, behind MUCOC - will need a building service technician to open up gate - should be provided with a 30-minute warning call. (site visit)		
TC	Transportation Safety Board - Bldg. U-105, NRC Compound, 1991 Research Rd. Uplands Base, Ottawa, Ontario	6 cu yd	1		1 per week (Thurs)	52	52	Yes	Yes	No	The bins are outside, no gates to open.		
AAFC	Agriculture and Agri-Food Canada (C.E.F.), Laneway at Adornett Bell Diamond, 960 Carling Ave., Ottawa, Ontario	3 2 cu yd 4 cu yd 4 cu yd	3 3 1 1		Writer service: On-Call Summer service: 1 per week (Wed) Writer service: On-Call Summer service: 1 per week (Wed) Writer service: On-Call Summer service: 1 per week (Wed)	6 27 6 26 6 26	18 81 6 26 6 26	No	No	No	Bins are stored inside the circular driveway during the summer months, outside during the winter months. Refer to the map provided in Annex F, figure 1 for the exact bin location. The bins at the bottom of the hill, closest to Davis Lake (top of map), is accessible at year round through a maintained gravel road. The road has a gate at the top of the hill that AAFC staff opens/closes, early mornings/evenings.		

AAFC	Agriculture & Agri-Food Canada, Agriculture Measures, Bldg. #1, 980 Carling Ave., Ottawa, Ontario	6 cu yd	1	Before 9:00 AM	1 per week (Wed)	52	52	Yes				The Driver must call building security to have the gate opened. Refer to the map provided in Annex F, figure 1 for the exact bin location.	
PSFC	Agriculture and Agri-Food Canada (C.E.F.), Bldg. #110 (formerly Bldg # 142) (West side), 980 Carling Ave., Ottawa, Ontario	4 cu yd	1		1 per week (Wed)	52	52	Yes				Refer to the map provided in Annex F - Figure 1 for the exact bin location	
PSFC	L'Esplanade Leaver, 380 Laurier Avenue West, Ottawa, Ontario	30 cu yd Compactor (Rental)	1		2 per week (Tues & Fri)	104	104	No					
DND	Department of National Defence (DND) 285 Coventry Road, Ottawa, Ontario	6 cu yd	1	Between 07:00 - 17:00	Every 2 weeks (Fridays)	26	26	Yes		No		The driver is not required to go into the buildings as the bins are outside.	
DND	Department of National Defence (DND) 1600 Star Top Road, Ottawa, Ontario	8 cu yd	1	Between 07:00 and 17:00	1 per week (Monday)	52	52	Yes		Yes		Guard has to open gate to access bins at this location	
DND	National Defence - Canadian Forces Publication Dept., 2148 Thurston Dr., Ottawa, Ontario	6 cu yd	1		1 per week (Tues)	52	52	No		No		Bins are outside, behind the building.	
PHAC	Public Health Agency of Canada (PHAC) Warehouse at 1481 Michael Street, Ottawa, Ontario	30 cu yd	1		On Call	30	30	Yes		Yes		10 yd container onsite. The contractor will need to come to the front door and ring the bell or call the main warehouse number and ask where the bin should be placed in the yard.	
PPB	Parliamentary Precinct, Food Production Facility, 1170 Algoma Rd., Ottawa, Ontario	4 cu yd	1		5 per week (Mon-Fri)	260	260	Yes	Yes	No		Please refer to Annex F, figure 5A for bin location and IE for the picture of the view of the loading dock.	
PPB	Parliamentary Precinct, 2095 Walkley Road, Ottawa, Ontario	2 cu yd	2		2 per week (Tues & Fri)	104	208	Yes	Yes	Yes		The contractor will be required to call ahead and enter the site as the bins are stored inside at this location. Please refer to Annex F, figure 5C for the bin locations and loading dock photos.	
PPB	Parliamentary Precinct, 2074 Walkley Road, Ottawa, Ontario	4 cu yd	1		2 per week (Tues & Fri)	104	104	Yes	Yes	No			
PPB	Parliamentary Precinct, 1 Wellington Street (Rideau Canal), Ottawa, Ontario	95 gallon otto carts	5	Before 16:00	5 per week (Mon-Fri)	260	1300	Yes	Yes	Yes		The contractor will be required to enter the site as the bins are stored inside at this location. Contractor will need to call the site contact to have the doors opened, use docket located at Freight. Please refer to Annex F, figure 5A for the bins location.	
PPB	Parliamentary Precinct, 2455 Don Reid Road, Ottawa, Ontario	4 cu yd	1		3 per week (Mon, Wed, Fri)	156	156	Yes	Yes	No		Please refer to Annex F, figure 5D for the pick up location.	
DND	PBR Building, 790 Heron Road, Ottawa, Ontario	95 gallon otto carts	6		Every two weeks (Fri)	26	104	No				Site contact must be contacted during the first pick-up as bins are located in somewhat secluded area.	
PWOSC	National Defence, 455 Boulevard de la Carrière, Gatineau, Quebec	95 gallon otto carts	15	Before 15:00	5 per week - (Mon to Fri)	260	3900		No			All the pickup is made at the loading dock. No specific access required, commissaire on site from 6 to 8 pm	
		95 gallon otto carts	2		1 per week (Fri)	52	104			Yes			
PPB	Parliamentary Precinct, Old American Embassy, 128 Wellington Street, Ottawa, Ontario	20 cu yd	1		On Call	5	5	Yes	Yes	Yes		The contractor will have to call the site contact to gain access to the site.	
PPB	Parliamentary Precinct, Warehouse, 3020 Hawthorne Road, Ottawa, Ontario	6 cu yd	1		3 per week (Mon, Wed, Fri)	156	156	Yes	Yes	No		Bins can be found outside the delivery doors. Freight area door 7. Please refer to Annex F, figure 5B for bin locations and photos.	
PPB	Parliamentary Precinct, St. John & McDonald Building, 144 Wellington Street, Ottawa, Ontario	Waste bags	30 bags		3 per week (Mon, Wed & Fri)	156	4680	Yes	Yes	Yes		The contractor will have to call the site contact to gain access to the site. Please refer to Annex F, figure 5A for bin location.	
PPB	Parliamentary Precinct, Wellington Building, 190 Wellington Street, Ottawa, Ontario	Waste Bags	20 bags		5 per week (Mon to Fri)	260	5200	Yes	Yes	Yes		Client is providing their own bins at this location. Waste bins are brought close to the freight door on the day of the pickup. Contractor to dump waste bins into his rear loader truck. Please refer to Annex F, figure 5A for the bins location.	
PPB	SCB Senate of Canada Building, 2 Rideau Street, Ottawa, Ontario	95 gallon otto carts	7	After 7:15 AM	5 per week (Mon-Fri)	260	1820	Yes	Yes	No		The contractor will be required to enter the site as the bins are stored inside at this location. Please refer to Annex F, figure 5F for the loading dock location.	
PSFC	1910 Somerset Street, Ottawa, ON	6 cu yd bin	1		Every 2 weeks (Tues)	26	26	Yes		No		Bin is at the back of the site. Please refer to the map on Appendix F, figure 7 for the exact bin location.	
PPB	Parliamentary Precinct - House of Commons, Parliament Hill, 111 Wellington Street, West Block (Temporary Loading Dock), Ottawa, Ontario	2 cu yd	6		5 per week (Mon to Fri)	260	1560	Yes	Yes	No		The contractor will have to call the site contact 15 mins prior to arrival to have the bins brought out of the building for service. Please refer to Annex F, figure 5A and 5G for location and photos of bins.	
PPB	Parliamentary Precinct - Sparks Street Mail between Elgin and Bank Street, Ottawa, Ontario	Waste bags	30	Between 06:45 a.m. & 10:00 a.m. only	1 per week (Tues)	52	1560	Yes	Yes	No		Handpick service	
PPB	Parliamentary Precinct - Vehicle Screening Facility at 111 Wellington Street, Ottawa, Ontario	95 gallon otto carts	1		1 per week (Mon)	52	52	Yes	Yes	No		Please refer to Annex F, figure 5A for the bin location	
DND	National Defence - RCMP Mass, 158 Gloucester St., Ottawa, Ontario, K2P 0A4	95 gal Otto carts	3	24/7 access	2 per week (Mon & Thurs)	104	312	No	No	No			45.4118, -75.69765
DND	National Defence - HMCS Bytown, 75 Lisgar St., Ottawa, Ontario, K2P 0C1	2 cu yd	1	24/7 access	2 per week (Mon & Thurs)	104	104	No	No	No			45.4189, -75.68891
DND	National Defence - Carlier Square Drill Hall, 2 Queen Elizabeth Dr., Ottawa, Ontario, K2P 2H9	4 cu yd	1	24/7 access	3 per week (Mon, Wed & Fri)	156	156	No	No	No			45.4215, -75.68858
DND	National Defence - Military Stores Bldg., 4 Queen Elizabeth Dr., Ottawa, Ontario, K2P 2H9	4 cu yd	1	24/7 access	3 per week (Mon, Weds. & Fri)	156	156	No	No	No			45.4202, -75.68888
DND	National Defence - Army Officer Mess, 248 Somerset St., Ottawa, Ontario, K2P 0B7	2 cu yd	1	24/7 access	3 per week (Mon, Wed, Fri)	156	156	No	No	No			45.4189, -75.68891
DND	National Defence - NDWC, 1745 Alta Vista Dr., Ottawa, Ontario, K1A 0K2	30 cu yd	1	0700 to 1500	On Call	12	12	No	No	Yes		Locked gate	45.40192, -75.5574
DND	National Defence - Bldg. M-23, 1200 Montreal Rd., NCR Campus, Ottawa, Ontario, K1A 0R6	6 cu yd	1	24/7 access	1 per week (Tues)	52	52	No	No	No		24/7 access	45.4502, -75.62132
DND	National Defence - HMCS Carleton, 79 Prince of Wales Dr., Ottawa, Ontario, K1A 0K2	4 cu yd	1	0700 to 1500	1 per week (Tues)	52	52	No	No	Yes		Locked gate	45.39158, -75.30739
DND	National Defence - Hull Ammunition, 185 Tache Blvd., Gatineau, Quebec, J8A 1L8	6 cu yd	2	0700 to 1500	Every week (Thurs)	52	104	No	No	Yes		Locked gate	45.42477, -75.73209
DND	National Defence - Holland Armoury, 2100 Walkley Rd., Ottawa, Ontario, K1G 3V3	6 cu yd	2	24/7 access	1 per week (Tues)	52	52	No	No	No		Guard has to open gate to access the 6 or 20 cu yd in the vehicles compound	45.38483, -75.62395
DND	National Defence - Connaught Range, 3 Baskley Blvd., Ottawa, Ontario, K2K 2W6	20 cu yd	1	0700 to 1500	Once per month	52	52	Yes	Yes	Yes			45.38375, -75.62243
DND	National Defence - Connaught Range, 6 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	1 per week (Thurs)	52	52	No	No	No			45.39397, -75.8854
DND	National Defence - Connaught Range, Bldg #163, 6 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer Only (Tues & Thurs)	48	48	No	No	No			45.35623, -75.90624
DND	National Defence - Connaught Range, Bldg #146, 10 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Winter - 1 per week (Mon, Thurs)	26	26	No	No	No			45.35754, -75.90639
DND	National Defence - Connaught Range, Bldg #146, 10 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer - 2 per week (Mon & Thurs)	52	52	No	No	No			
DND	National Defence - Connaught Range, Bldg #146, 10 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer - Daily, no winter service	48	48	No	No	No		Container from site 6 for summer 24/7 Access	45.35812, -75.90544
DND	National Defence - Connaught Range, Bldg #141, 11 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer - Daily, no winter service	260	260	No	No	No		24/7 Access	45.35609, -75.90409
DND	National Defence - Connaught Range, Control, Bldg #146, 1 Lee Enfield Rd., Ottawa, Ontario, K2K 2W6	20 cu yd	2	24/7 access	On Call	12	24	No	No	Yes		Wood Waste	45.36118, -75.89705
DND	National Defence - Connaught Range, 1 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	On Call	12	12	No	No	Yes		Wood Waste	45.36054, -75.89727
DND	National Defence - Connaught Range, Pistol Range, 2 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	2 per week (Mon & Thurs)	104	104	No	No	No			45.36215, -75.86291
DND	National Defence - Connaught Range, Pistol Range, 2 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Winter - 1 per week (Thurs)	26	26	No	No	No			45.36256, -75.8949
DND	National Defence - Connaught Range, Pistol Range, 2 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer - 2 per week (Mon, Thurs)	52	52	No	No	No			
DND	National Defence - Connaught Range, Bldg #3, 4 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Winter - 2 per week (Mon & Thurs)	104	104	No	No	No			45.36237, -75.89474
DND	National Defence - Connaught Range, 11 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer - 1 per week - Mondays	26	26	No	No	No			
DND	National Defence - Connaught Range, Bldg #29, 31 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	2 per week (Mon & Thurs)	104	104	No	No	No			45.36152, -75.89764
DND	National Defence - Connaught Range, Bldg #29, 31 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Winter - 1 per week (Thurs)	26	26	No	No	No			45.36085, -75.89928
DND	National Defence - Connaught Range, Bldg #34, 35 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Summer - 2 per week (Mon & Fri)	104	104	No	No	No			
DND	National Defence - Connaught Range, Bldg #34, 35 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	1 per week (Fri)	52	52	No	No	No			45.35999, -75.90084
DND	National Defence - Connaught Range, Bldg #31, 2074 Alert Dr., Ottawa, Ontario, K1A 1S1	8 cu yd	1	0700 to 1500	1 per week (Fri)	104	104	No	No	No			45.35788, -75.90777
DND	National Defence - Connaught Range, Bldg #31, 2074 Alert Dr., Ottawa, Ontario, K1A 1S1	8 cu yd	1	0700 to 1500	Once per month	12	12	No	No	Yes		2x Concrete. Locked gate, 0700 to 1500 access, report to 31 Shirley for key	45.35505, -75.90753
DND	National Defence - Connaught Range, Kitchen/Mess Hall, 4 Snider Rd., Ottawa, Ontario, K2K 2W6	6 cu yd	2	24/7 access	On Call	12	12	No	No	No		24/7 access, additional flyd	45.35895, -75.9003
DND	National Defence - Connaught Range, Compound, Tremham Rd., Ottawa, Ontario, K2K 2W6	20 cu yd	1	0700 to 1500	On Call	12	12	No	No	Yes		Locked gate, report to 31 Shirley for key	45.3588, -75.88887
DND	National Defence - Connaught Range, 1 Wesley Rd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Every second week (Thurs)	26	26	No	No	No			45.36054, -75.90038
DND	National Defence - Connaught Range, 1 Wesley Rd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	24/7 access	Winter - Every 2 weeks (Mon)	13	13	No	No	No			45.31661, -75.94735
DND	National Defence - CFB Uplands, Hylands Golf Course, 2191 Alert Dr., Ottawa, Ontario, K1V 1J9	6 cu yd	2	0700 to 1700	On Call	12	12	No	No	Yes		Locked gate	45.33842, -75.64754
DND	National Defence - CFB Uplands, Bldg #361, 2074 Alert Dr., Ottawa, Ontario, K1A 1S1	8 cu yd	1	0700 to 1500	On Call	12	12	No	No	Yes		Wood Waste. Locked gate.	45.31805, -75.94833
DND	National Defence - CFB Uplands, Bldg #361, 2074 Alert Dr., Ottawa, Ontario, K1A 1S1	8 cu yd	1	0700 to 1500	Once per month	12	12	No	No	Yes		Secure site	45.31654, -75.63234
DND	National Defence - CFB Uplands, 728 Bluesense Pvt., Ottawa, Ontario, K1V 7N2	6 cu yd	1	0700 to 1500	2 per month (Mon)	24	24	No	No	Yes		Locked gate, 0700 to 1500 access	45.33463, -75.67697
DND	National Defence - CFB Uplands, Hanger 11, 190 Clear Skies Pvt., Ottawa, ON K1V 1E5	6 cu yd	1	24/7 access	1 per week (Fri)	52	52	No	No	No			45.32437, -75.67223
DND	National Defence - CFB Uplands, Hanger 14, 259 Convent Pvt., Ottawa, Ontario, K1V 2E5	20 cu yd	1	0700 to 1500	On Call	12	12	No	No	Yes		Wood, commissaire opens the gate	45.32869, -75.67841
DND	National Defence - CFB Uplands, Bldg #471, 339 Croll Pvt., Ottawa, Ontario, K1V 1J1	4 cu yd	1	24/7 access	1 per week (Fri)	52	52	No	No	No		commissaire opens the gate	45.31905, -75.67798
DND	National Defence - CFB Uplands, Bldg #471, 339 Croll Pvt., Ottawa, Ontario, K1V 1J1	4 cu yd	1	24/7 access	2 per week (Tues & Fri)	104	104	No	No	No			45.33116, -75.67324
DND	National Defence - CFB Uplands, Bldg #347, 458 Croll Pvt., Ottawa, Ontario, K1V 1J1	4 cu yd	1	Not Specified	Every second week (Fri)	26	26	No	No	No		0700 to 1500 access	45.32857, -75.67601
DND	National Defence - CFB Uplands, Bldg #469, 10 De Neuville Pvt., Ottawa, Ontario, K1V 7L5	4 cu yd	1	24/7 access	Every second week (Tues)	26	26	No	No	No			45.33223, -75.68632

DND	National Defence - CFB Uplands, Bldg. #376, 15 De Nierville Pvt., Ottawa, Ontario, K1V 7L5	6 cu yd	1	24/7 access	Every week (Tues)	52	52	No	No	No		45.33412, -75.6666445, 33412, -75.66664
DND	National Defence - CFB Uplands, Bldg. #467, 200 De Nierville Pvt., Ottawa, Ontario, K1V 1C1	6 cu yd	1	24/7 access	2 per week (Tues & Fri)	104	104	No	No	No		45.33708, -75.67556
DND	National Defence - CFB Uplands, Bldg. #512, 265 De Nierville Pvt., Ottawa, Ontario K1V 7N5	4 cu yd	1	0700 to 1500	1 per week (Fri)	52	52	No	No	Yes	Bins are inside the Bldg. Ring bell, Locked gate	45.33665, -75.68034
DND	National Defence - CFB Uplands, Bldg. #658, 307 DeNierville Dr., Ottawa, Ontario K1V 0N6	4 cu yd	1	24/7 access	1 per week (Fri)	52	52	No	No	No		45.33603, -75.68719
DND	National Defence - CFB Uplands, Bldg. #475, 320 Paul Benoit Drw., Ottawa, Ontario, K1V 1C1	6 cu yd	1	24/7 access	Every second week (Tues)	26	26	No	No	No		45.32971, -75.67414
DND	National Defence - CFB Uplands, Bldg. #346, 360 Paul Benoit Drw., Ottawa, Ontario, K1V 1C1	6 cu yd	1	24/7 Access	Every second week (Fri)	26	26	No	No	No	wood and GC roll off, Locked gate	45.32741, -75.67068
		20 cu yd + 20 cu yd	1	0700 to 1500	On Call	12	12			Yes		45.32736, -75.6716
DND	National Defence - CFB Uplands, Bldg. #465, 465 Siemon Pvt., Ottawa, Ontario, K1V 7N2	4 cu yd	12	0700 to 1500	Once per month	12	144	No	No	Yes	low wires, Locked gate, check with onsite staff	45.3321, -75.67492
DND	National Defence - CFB Uplands, Bldg. #16, 16 Spittire Pvt., Ottawa, Ontario, K1V 6P4	6 cu yd	1	24/7 access	1 per week (Fri)	52	52	No	No	No		45.33282, -75.67679
DND	National Defence - CFS Leitrim, Bldg. #251, 3545 Leitrim Rd., Ottawa, Ontario, K1T 3W6	8 cu yd	2	0700 to 1500	2 per week (Tues & Fri)	104	208	Yes	Yes	Yes	Locked gate	45.3358, -75.58549
		30 cy yd	1		On Call	12	12			Yes	On Call	45.33747, -75.58851
DND	National Defence - CFS Leitrim, Bldg. #568, 3545 Leitrim Rd., Ottawa, Ontario, K1T 3W6	8 cu yd	1	24/7 Access	Every second week (Thurs)	26	26	Yes	Yes	No	Early morning or late during the day	45.33705, -75.58334
DND	National Defence - CFS Leitrim, Bldg. #271, 3545 Leitrim Rd., Ottawa, Ontario, K1T 3W6	4 cu yd	1	0700 to 1500	Every two weeks - Tuesday	26	26	Yes	Yes	Yes	0700 to 1500 access	45.33582, -75.5887
DND	National Defence - CFS Leitrim, Bldg. #273, 3545 Leitrim Rd., Ottawa, Ontario, K1T 3W6	20 cu yd	1	0700 to 1500	On Call	12	12	Yes	Yes	Yes	Wood, Locked gate	45.33544, -75.59008
		6 cu yd	1		Every two weeks - Tuesday	26	26			Yes	Locked gate	
DND	National Defence - CFS Leitrim, Bldg. #279, 3545 Leitrim Rd., Ottawa, Ontario, K1T 3W7	4 cu yd	1	0700 to 1500	Every two weeks - Tuesday	26	26	Yes	Yes	No	0700 to 1500 access	45.33545, -75.58678

Table 2: Collection, Container and Site List for Paper Recycling

Department	Location Bldg. Address	Unit Size	Quantity of Units	Collection Time	Collection Frequency & Day	Total Collections per Year	Total Bin Lifts Per Year	Security Clearance - Reliability Yes or No	Driver & Truck Information Required	Driver to Enter the Site	Site Notes	Start Date	Google Maps Coordinates
PPB	Parliamentary Precinct, Warehouse, 3020 Hawthorne Road, Ottawa, Ontario K1G 3J6	2 cu yd	6	Before 3:30 p.m.	On Call	12	72	Yes	Yes	Yes	Bins are inside and are emptied at Freight door 5-6. Truck driver can blow the horn or ring the bell at door 170A to notify arrival. Please refer to Annex F, figure 5B for bins locations and photos.		
CFIA	CFIA - Bldg. Site #201, 3851 Fallowfield, Ottawa, Ontario K2J 1G3	95 gallon otto carts	6	Between 07:00 and 17:00	Every 2 week (Tues)	26	156	No		Yes	Guard has to open the gate for drivers to access the bins at this location. Refer to the map provided in Annex F, figure for the exact location		
		2 cu yd	2			26	52						
HC	Health Canada, Radiation Protection Lab, 775 Brookfield Rd., Ottawa, Ontario K1V 6J4	95 gallon otto carts	4		1 per week (Mon)	52	208	Yes		Yes	The loading dock for the recycling is located at the east part of the building. The driver rings the buzzer beside the door and the commissioner will push a button that will allow access to the driver. The driver will climb some stairs. Once at the top he turns left to enter the recycling area. The driver will open the loading dock door to allow him to pick up the recycling. When done, the driver closes the loading dock door and exits through the main door. Please refer to Annex F, figure 3A for map and pictures of the exact location of the bin.		
		2 cu yd	2		1 per week (Tues)	52	104						
PPB	Parliamentary Precinct, Birks Building, 107 Sparks Street, Ottawa, Ontario K1P 5B5	95 gallon otto carts	3		1 per week (Fri)	52	156	Yes		Yes	At the old mustard shop - contact Clean Matters 15 mins prior to arrival to gain access. Please refer to Annex F, figure 5A for bin location.		
	Birks												
	Bates												
	Fisher												
	Marshall / 4 Corners								Yes				
PPB	Parliamentary Precinct, National Press Building, 150 Wellington Street, Ottawa, Ontario K1P 5M4	95 gallon otto carts	7		5 per week (Mon to Fri)	260	1820	Yes		Yes	Ring Doorbell upon arrival and a security guard will open the door. Please refer to Annex F, figure 5A for bin location.		
	Booth												
	National Press												
	Brouse/Slater/Dover								Yes				
HC	Health Canada, LCDC, Bldg. #6, 109 Eglantine Dr., Ottawa, Ontario K1A 6L2	95 gallon otto carts	12		1 per week (Mon)	52	624	Yes		Yes	The loading dock for the recycling is located at the north part of the building. There is a slight downhill ramp that leads to the loading dock door. There is a note on the loading dock door to call SOC (Security Operations) and they will inform the commissioner at the building. The commissioner will come directly to open the loading dock door for the recycle pick up. Please refer to Annex F, figure 3D for the map and pictures of the exact location of the bin		
		95 gallon otto carts	4		1 per week (Tues)	52	208						
HC	Health Canada, Occupational Health, Bldg. #17, Pharmaceutical Lab., 51 Chardon Driveway, Ottawa, Ontario K1A 9K9	95 gallon otto carts	3		1 per week (Fri)	52	156	Yes		Yes	There is no loading dock. The entrance is on the north side of the building off the parking lot. The driver will enter the door shown in the photograph. Directly to the left, as you enter through this door, there is a door that leads to a Security office. The driver enters the Security door and requests one of the Security personnel to open the double doors that lead to the area of pickup. Please refer to Annex F, figure 3E for the map and pictures of the exact location of the bin		
HC	Health Canada, 251 Sir Frederick Banting Driveway, Bldg. #22, Ottawa, Ontario K1Y 0M1	95 gallon otto carts	23		2 per week (Tues & Thurs)	104	1768	Yes		Yes	The recycling entrance is on the west side of the building and has a number "11" on the door. This is the door to be used for recycling pick up. The driver will ring the buzzer beside the entrance door, the commissioner will let the driver in and allow him to remove the recycling from the building. Please refer to Annex F, figure 3C for the map and pictures of the exact location of the bin.		
		2 cu yd	3		2 per week (Tues & Thurs)	104	312						
TC	Transport Canada 80 Noel Street, Gatineau, Quebec J8Z 0A1	95 gallon otto carts	2		Every 2 weeks - Thursday	26	52	No		Yes	The driver needs to press the intercom button at the gate to notify security that they have arrived. The gate will be opened, and they are to drive to bay door # 5, where we will then open the garage door and greet them. If the gate does not open after a few minutes, please ring again, as we may just be away from our desk. Refer to Annex F, figure 5C for a site plan.		
		2 cu yd	1	Between 8:30 & 16:30	Every 2 weeks - Thursday	26	26						
ECCC	Environment Canada – Environmental Science and Technology Centre, Bogue Building, 335 River Road, Ottawa, Ontario K1V 1H2	95 gallon otto carts	10		1 per week (Mon)	52	520	Yes		Yes	Guards to let them enter site. 6 cu yd bin located immediately East of Building #4 East Wing. Otto Carts located under shelter, between East Wing and North Wing. Refer to annex F figure 4		
		6 cu yd	1		1 per week (Wed)	52	52						
SCC	Supreme Court of Canada, 301 Wellington Street, Ottawa, Ontario K1A 0J1	95 gallon otto carts	15		2 per week (Mon & Thurs)	104	1560	Yes		Yes	Drivers will need to enter the building to service this location, the bins are stored inside the recycling room		
		2 cu yd	1		2 per week (Tues & Fri)	52	104						
DND	National Defence 130 Bentley Avenue, Ottawa, Ontario K2E 6T7	95 gallon otto carts	20		Once a month (Mon)	12	240	No		Yes	Drivers will be required to use the doorbell or call the site contact to gain access to the site. Otto carts for paper Site Information. All the totes are located inside. Just inside the garage door to the right. There is a sign that says recycling room.		
		2 cu yd	4	Between 06:00 & 15:00	Once a month (Fri)	12	48						
PPB	Parliamentary Precinct - Parliament Hill, East Block, 111 Wellington Street, Ottawa, Ontario K1A 0A4	95 gallon otto carts	12		5 per week (Mon to Fri)	260	3120	Yes		Yes	Driver will be required to inform security of their arrival, use doorbell located at Freight. Driver will be required to enter the loading dock to service the bins. Please refer to Annex F - Figure 5A for bin location.		
		2 cu yd	1		5 per week (Mon to Fri)	260	260		Yes				
PCH	Canadian Heritage, Canadian Conservation Institute, Metro Centre Block "C" 1030 Innes Road, Ottawa, Ontario K1B 4C4	95 gallon otto carts	4		1 per week (Wed)	52	208	Yes		Yes	The totes are located inside the building. The driver must ring loading dock doorbell at back of building to have access.		
		4 cu yd	1		On Call	12	12				The outside 4 cu yd cardboard bin is locked, key required for access.		
CBSA	Canada Border Services Agency, CBSA, 2265 St-Laurent Blvd., Ottawa, Ontario K1G 6C5	95 gallon otto carts (paper)	4		1 per week (Wed)	52	208	Yes		No	Carts and bins are all situated outside near the garbage bin.		
		2 cu yd	1		1 per week (Wed)	52	52						
RCMP	Royal Canadian Mounted Police Leomont Building, 159 McArthur Avenue, Ottawa, Ontario K1A 0R4	95 gallon otto carts	7	After 1 p.m.	1 per week (Wed)	52	364	Yes		Yes	Drivers must call prior to arrival and check-in with the security desk. Drivers must enter the underground parking garage in order to service this site. Garage does not accommodate large trucks, pick up truck may be required to service. Escort required for access.		
PPB	Parliamentary Precinct, Food Production Facility, 1170 Algoma Rd., Ottawa, Ontario K1B 1A3	8 cu yd	1	Between 6 & 8 a.m.	5 per week (Mon-Fri)	260	260	Yes		No	kept outside. Please refer to Annex F, figure 5A for bin location and 5E for the picture of the view of the loading dock.		
		95 gallon otto carts	1		On Call	12	12		Yes				
PPB	Parliamentary Precinct, 2074/2088 Walkley Road, Ottawa, Ontario K1G 3P5	95 gallon otto carts	1		On Call	12	12	Yes		No	Bins are outside driver does not need to call ahead. Please refer to Annex F, Figure 5C for the bins locations and loading dock photos.		
		4 cu yd	1		Every 2 weeks (Wed)	26	26		Yes				
STATS CAN	Statistics Canada 200 Boulevard de la Technologie, Gatineau, Québec, J8Z 3H8	2 cu yd	3	AM	Every 2 weeks (Fri)	26	78	No		Yes	At the loading dock. The driver needs to go to the back loading dock and ring the intercom and the commissioner on site will then open the door.		
PHAC	Public Health Agency of Canada (PHAC) Warehouse at 1451 Michael Street, Ottawa, Ontario K1P 5R5	4 cu yd cardboard	1		1 x week Wednesday	52	52	Yes		No			
		95 gallon otto cart (paper)	1		1 x month beginning of the month (Wed)	12	12	Yes		No	Driver must call the site contact to the warehouse prior to dropping or picking up the bins.		
		30 cu yd bin (for Pallets/Side of cardboard)	1		On Call	12	12	Yes		No			
DND	Department of National Defence (DND) 285 Coventry Road, Ottawa, Ontario K1K 4M7	95 gal Otto Carts	16		1 per week (Thurs)	52	832	No		No	The driver is not required to go into the buildings as the bins are outside. 285 Coventry contact info if there is any issue		
		4 cu yd	1		1 per week (Thurs)	52	52						
TC	Transport Canada – Aircraft Services Training Centre, Bldg. # O-276, (beside Bldg. # T58), 20 Airbus Pvt., Ottawa, Ontario K1V 1A5	95 gal Otto Carts	2		1 per week (Wed)	52	104	Yes		Yes	Door to open and push to take the bins - can call commissioner if door doesn't open. Security booth is across the street from building. Not locked.		
TC	Transport Canada – Bldg. T58 (Hanger), 200 Comet Pvt., Ottawa, Ontario K1V 9B2	95 gal Otto Carts	6		1 per week (Mon)	52	312	Yes		No	Outside, no gate, driver name needed		
		2 cu yd	2		1 per week (Thurs)	104	208						
		4 cu yd	1		1 per week (Thurs)	52	52						
TC	Transport Canada – McDonald Cartier Data Centre, 1600 Tom Roberts Rd., Ottawa, Ontario K1V 1E5	2 cu yd	2		Every two weeks (Wed)	26	52	Yes		Yes	Drivers will be required to enter the building at this location bins are stored inside the loading dock. Driver enters gate, provide company and driver name to security		
PPB	Parliamentary Precinct, Sir John A MacDonald Building, 144 Wellington Street, Ottawa, Ontario K1P 5T3	95 gallon otto carts	4		On Call	12	48	Yes	Yes	Yes	Driver must call site prior to arrival. Please refer to Annex F, figure 5A for bins location.		

Lease	Transport Canada - 159 Cleopatra, Ottawa, Ontario K2G 5S4	95 gallon otto carts	3		On Call	12	36	No		No	Paper bins located beside garbage bin behind building - no need to access building		
Lease	Urbansdale Building - 100 Metcalfe, Ottawa, Ontario K1P 6A7	95 gallon otto carts	13		3 per week (Mon, Wed & Fri)	156	2028	Yes		Yes	The contractor has to come into the building to get access to the recycled paper bins.		
Lease	Billings Bridge - 2323 Riverside Dr., Ottawa, Ontario K1H 1A1	95 gallon otto carts	13		2 per week (Tues & Thurs)	104	1352	Yes		Yes			
	PSPC - 1451 Coldrey, Ottawa, Ontario K1Z P98	95 gallon otto carts	6	6:00 AM - 1:00 PM	2 per week (Mon & Thurs)	104	624	No		Yes	Drivers must call 30 minutes prior to arrival on site so the bins can be brought to an easily accessible location for pick up. Driver must check in with the Commissionaire at the south side entrance upon arrival, and must enter the loading dock to access the bins.		
Lease		2 cu yd	2		2 per week (Wed & Fri)	208	416	No		Yes			
Lease	Service Canada (Passport) 885 Meadowlands, Ottawa, Ontario K2C 1N6	95 gallon otto carts	4		1 per month (Tues)	12	48				Contractor must call the site contact 1-2 hours prior to arrival		
	Charles Stacey Building - 2429 Holly Lane, Ottawa, Ontario K1V 7P2	95 gallon otto carts	2	Between 07:00-15:30	1 per week (Wed)	52	104				Drivers will be required to enter the building to service this location. Access to the bins can be gained by ringing the doorbell on the back of the building, wait for someone to open the door, and then - at most - step 10 feet into the building to retrieve the bins.		
Lease		2 cu yd	1		1 per week (Thurs)	52	52	Yes		Yes			
	CRA - 395 Terminal, Ottawa, Ontario K1G 0Z3	95 gallon otto carts	7		2 per week (Tues & Fri)	104	728	Yes		Yes	Drivers will be required to enter the building to service this location. Access card required to gain entrance to the building		
Lease		2 cu yd	2		2 per week (Tues & Fri)	104	208						
	CRA - 2204 Walkley Rd., Ottawa, Ontario K1A 1A8	95 gallon otto carts	3	Before 2:30 PM	1 per week (Wed)	52	156				All bins are located in the loading dock. Key is required to the side door of the loading dock to access the bins. No ringing if the bell is required.		
Lease		2 cu yd	2		1 per week (Wed)	52	104	Yes		Yes			
	Cumberland Place - 400 Cumberland, Ottawa, Ontario K1N 1J8	95 gallon otto carts	14		2 per week (Mon & Wed)	104	1456				For this site, drive to the garage, it should then be right on the left side as you are driving into the garage door. No security guard. Indigo lock over the garage a few years back, but because there is a homeless shelter nearby, the door is necessary. To get the key, contact Mathieu, he will contact the landlord and the truck driver can get access to the key.		
Lease		2 cu yd	1		2 per week (Mon & Wed)	104	104	Yes		Yes			
	DND - 2200 Walkley Road, Ottawa, Ontario K1A 0K2	95 gallon otto carts	6		Every two weeks (Wed)	26	156				Drivers must call the site contact prior to arrival to gain access to the site		
Lease		2 cu yd	2		Every two weeks (Wed)	26	52	Yes		Yes			
Lease	Service Canada - 2339 Ogilvie Road, Ottawa, Ontario K1J 9M7	95 gallon otto carts	1		On Call	12	12	No		No			
Lease	Environment Canada - 48 Camelot, Ottawa, Ontario K2G 5W5	95 gallon otto carts	1		Every 2nd week (Fri)	26	26	Yes		Yes			
	Finance Building (Sakto) - 2745 Iris, Ottawa, Ontario K2C 3Z7	95 gallon otto carts	8		1 per week (Fri)	52	416				Driver must check-in with the Commissionaire at the main entrance for access. Drivers will have to enter the loading dock to service the bins at this location.		
Lease		2 cu yd	1		1 per week (Fri)	52	52	No		Yes			
Lease	Place Montcalm, Phase B - 200 Montcalm, Gatineau, Quebec J8Y 3B5	95 gallon otto carts	20		1 per week (Thurs)	52	1040	Yes		Yes	An access card will be issued for the contractor. The contractor will have to swipe to open the garage door and to access to all the bins which are all lined up along the walls. On the first visit, please contact Nathalie Philbert and she can show the contractor the location of the bins.		
	Narono Building - 360 Laurier, Ottawa, Ontario K1P 8K3	95 gallon otto carts (paper)	14		2 per week (Wed & Fri)	104	1456	No		Yes	Bins are stored at the entrance ramp to the building's garage, accessible from Laurier Street - there is no lock on the cage in which they can be found.		
Lease		95 gallon otto carts (cardboard)	8		2 per week (Wed & Fri)	104	832	No		Yes			
	Passport Canada - 22 Varenne, Gatineau, Quebec J8T 8R1	95 gallon otto carts	4		1 per week (Thursday)	52	208			No	All recycled bins & totes are accessible outside of the loading dock area. There are 4 totes in a trailer that is unlocked for the driver to access. Also, a cardboard bin is right beside it on the left, but the driver will need to access from 38 Valcourt to pickup with his lift truck. Please refer to Annex F figure 9 for the map of the actual locations of the bins		
Lease		4 cu yd	1		1 per week (Thursday)	52	52			No			
Lease	Edifice Tessier - 191 Promenade du Portage, Gatineau, Quebec J8X 2E6	95 gallon otto carts	7		1 per week (Thurs)	52	364	No		Yes	Bins are stored in the main lobby at this location. The driver must ring the doorbell, commissionaire will let them in and they can either wheel the bins up the stairs or use the accessible elevator. The Commissionaire will assist with bringing out bins if called prior to arrival.		
Lease	DND - 2171 Thurston Dr., Ottawa, Ontario K1G 6E2	95 gallon otto carts	4		1 per week (Wed)	52	208	Yes		Yes			
Lease	Revenue Canada - 28 Fitzgerald, Ottawa, Ontario K2H 8R5	95 gallon otto carts	4		Every 2nd week (Tues)	26	104	Yes		Yes			
Lease	Transport Canada - 2655 Lancaster, Ottawa, Ontario K1B 4Z4	95 gallon otto carts	1		On Call	12	12	Yes		Yes			
CSE	PBX Building, 790 Heron Road, Ottawa, Ontario	95 gallon otto carts	1		Once a month (Mon)	12	12	No		No	Site contact must be contacted during the first pick up as bins are located in somewhat secluded area.		
	Albion Towers, 25 Nicholas St., Ottawa, Ontario K1N 5M9	95 gallon otto carts	12		2 per week (Tues & Fri)	104	1248	No		Yes	No Service at this site from 11:00 - 12:00. The driver will be required to enter the loading dock to service the otto carts at this location. The 2 cu yd bin is at the loading dock and may need to be serviced using a pickup truck.		
Lease		2 cu yd	1		2 per week (Tues & Fri)	104	104	No		Yes			
Lease	100 Promenade du Portage, Gatineau, Quebec J8X 2K1	95 gallon otto carts	2		1 per week (Wed)	52	104	No		Yes	Drivers must enter the building to service this site. Bins are located at the back of basement level of the building. Pick up truck required for service.		
Lease	2630 Sheffield Road, Ottawa, Ontario K1B 3V7	95 gallon otto carts	6		1 per month (Last Wednesday of each month)	12	72	No		No	All bins are outside.		
	Parliamentary Precinct, Wellington Building, 180 Wellington Street, Ottawa, Ontario	95 gallon otto carts	19		2 per week (Wed & Fri)	104	1976	Yes		Yes	Small loading dock, special vehicle arrangements may be necessary. Please refer to Annex F, figure 5A for the bins location.		
PPB		2 cu yd	6		2 per week (Wed & Fri)	104	624			Yes			
	SCB Senate of Canada Building, 2 Rideau Street Ottawa, Ontario	95 gallon otto carts	3	After 7:15 AM	3 per week (Mon, Wed & Fri)	156	468	Yes		No	Driver will be required to inform security of their arrival. Driver will be required to enter the loading dock to service the bins. Please refer to Annex F, figure 5F for the loading dock location.		
PPB		2 cu yd	1		5 per week (Mon-Fri)	260	260	Yes		Yes			
PPB	Parliamentary Precinct, Rideau Committee Rooms, 1 Wellington Street, Ottawa, Ontario	2 cu yd	1		3 per week (Mon, Wed, & Fri)	156	156	Yes		Yes	The contractor will be required to enter the site as the bins are stored inside at this location. Contractor will need to call the site contact to have the doors opened, use doorbell located at Freight. Please refer to Annex F, figure 5A for the bins location.		
PPB	Parliamentary Precinct - Sparks Street Mall between Elgin and Bank Street	cardboard	1	Between 6:45 AM & 10:00 AM	1 per week (Tues)	52	52	Yes	Yes	No	Handpick service		
Lease	Environnement Canada - 29 de Varennes Gatineau, Qc	95 gallon otto carts	3		1 per week (Thurs)	52	156	No		No	Bins are stored behind the building, in an unlocked open yard, accessible 24/7		
	National Defence, St-Laurent & 455 Boulevard de la Carrière, Gatineau, Quebec J8Y 6V7	95 gallon Otto carts	15	Before 3 p.m.	2 per week (Tues/Thurs)	105	1560	No		Yes	All the pickup is made at the loading dock. No specific access required - commissionaire on site from 6 am to 6 pm		
		2 cu yd	2	Before 3 p.m.	2 per week (Tues/Thurs)	105	208	No		Yes			
	L'Esplanade Laurier, 300 Laurier Avenue West, Ottawa, Ontario K1A 5S5	95 gallon Otto carts	10		5 per week (Mon to Fri)	260	2600	No		Yes			
		2 cu yd	12		5 per week (Mon to Fri)	260	3120	No		Yes			
	Parliamentary Precinct - House of Commons, Justice Bldg., 249 Wellington St. (Wellington & Kent), Ottawa, Ontario	95 gallon Otto carts	19		2 per week (Tues/Thurs)	104	1976	Yes	Yes	Yes	Drivers must enter the building in order to service this site, bins are stored in the loading dock. Please refer to Annex F, figure 5A for the bin location		
PPB		2 cu yd	2		2 per week (Tues/Thurs)	104	208	Yes	Yes	Yes			
	Parliamentary Precinct - Senate of Canada - La Promenade (Valour/Victoria Bldg./Bank of Nova Scotia, 151 Sparks St./140 Wellington St., Ottawa, Ontario	95 gallon Otto carts	14		3 per week (Mon,Wed,Fri)	156	2184	Yes	Yes	Yes	When you pass through the double set of doors when entering the building from the garage, it's on the right side, it's all in our RECYCLE ROOM 153. As you enter the loading dock the room is on the left. Please refer to Annex F, figure 5A for bin location		
PPB		2 cu yd	2		3 per week (Mon,Wed,Fri)	156	312	Yes	Yes	Yes			

PPB	Parliamentary Precinct - Langevin Block 80 Wellington St., Ottawa, Ontario	95 gallon Otto carts	29		3 per week (Mon,Wed,Fri)	156	4524	Yes	Yes	Yes	Contractor must contact security guard for access to the site. Freight is located at 11 Metacafe. Driver must enter the building to service this site, bins are stored in the basement at this location. Please refer to Annex F, figure 5A and 5H for bin locations and photos of bins		
PPB	Parliamentary Precinct - Parliament Hill, Centre Block/West Block 111 Wellington St., Ottawa, Ontario	95 gallon Otto carts 2 cu yd	14 2		5 per week (Mon to Fri) 5 per week (Mon to Fri)	260 260	3640 520	Yes Yes	Yes Yes	No No	The contractor will have to call 15 mins prior to arrival to have the bins brought to the loading dock door. Please refer to Annex F - Figure 5A for bin location.		
PPB	Parliamentary Precinct - House of Commons, Confederation Bldg., 228 Wellington St. & Bank St., Ottawa, Ontario	95 gallon Otto carts 2 cu yd	16 2		2 per week (Tues/Thurs) 2 per week (Tues/Thurs)	104 104	1664 208	Yes Yes	Yes Yes	Yes Yes	Drivers must enter the building in order to service this site, bins are stored in the loading dock. Please refer to Annex F, figure 5A for bin location.		
DND	National Defence - RCA Mess, 188 Gloucester St., Ottawa, Ontario, K2P 0A6	95 gallon Otto carts	1	Accessible 24/7	1 per week (Fri)	52	52	No	No	No	Paper	45.418, -75.69765	
		95 gallon Otto carts	3		1 per week (Fri)	52	156	No	No	No	OCC	45.418, -75.69765	
DND	National Defence - HMCS Bytown, 78 Lisgar St., Ottawa, Ontario, K2P 0C1	95 gallon Otto carts 2 cu yd	1 1	Accessible 24/7	1 per week (Wed) 1 per week (Wed)	52 52	52 52	No No	No No	No No	Paper OCC	45.41989, -75.68891 45.41989, -75.68891	
DND	National Defence - Military Stores Bldg., 4 Queen Elizabeth Dr., Ottawa, Ontario, K2P 2H9	95 gallon Otto carts 4 cu yd	2 1	Accessible 24/7	1 per week (Wed) 2 per week (Mon & Thurs)	52 104	104 No	No No	No No	No No	Inside wooden enclosure OCC	45.42094, -75.68882 45.42094, -75.68882	
DND	National Defence - Carlier Square Drill Hall, 2 Queen Elizabeth Dr., Ottawa, Ontario, K2P 2H9	95 gallon Otto carts 4 cu yd	2 1	Accessible 24/7	1 per week (Wed) 2 per week (Wed & Thurs)	52 104	104 No	No No	No No	Yes No	Inside building through main entrance OCC, outside	45.42168, -75.68909 45.4215, -75.68858	
DND	National Defence - Army Officer Mess, 149 Somerset St., Ottawa, Ontario, K2P 0H7	95 gallon Otto carts	2	Accessible 24/7	1 per week (Wed)	52	104	No	No	No	Outside storage	45.4185, -75.68989	
DND	National Defence - NDMC, 1745 Alta Vista Dr., Ottawa, Ontario, K1A 0K2	2 cu yd	3		2 per week (Tues & Thurs)	104	312	No	No	No	Gate Opens at 0700 and closes at 1500	45.40207, -75.65716	
DND	National Defence - Bldg. M-23, 1200 Montreal Rd., NCR Campus, Ottawa, Ontario, K1A 0R6	95 gallon Otto carts 2 cu yd	2 2	Accessible 24/7	1 per week (Wed) 1 per week (Thurs)	52 52	104 104	No No	No No	No Yes	Call main desk for access 613-993-2230. West side garage door stored inside	45.4502, -75.62232 45.4502, -75.62232	
DND	National Defence - HMCS Carleton, 78 Prince of Wales Dr., Ottawa, Ontario, K1A 0K2	95 gallon Otto carts 2 cu yd	4 1		Every 4 weeks (Thurs) Every 4 weeks (Thurs)	12 12	48 No	No No	No No	No No	Gate Opens at 0700 and closes at 1500 Gate Opens at 0700 and closes at 1500	45.39519, -75.70741 45.39519, -75.70741	
DND	National Defence - Hull Armory, 188 Tache Blvd., Gatineau, Quebec, J9A 1L8	95 gallon Otto carts 2 cu yd	2 1		1 per week (Tue) 1 per week (Tue)	52 52	104 52	No No	No Yes	Yes Yes	Stored inside, ring south main doors access through gate	45.42477, -75.73209 45.42477, -75.73209	
DND	National Defence - Holland Armoury, 2100 Walkley Rd., Ottawa, Ontario, K1G 2V3	95 gallon Otto carts 6 cu yd	1 1	Accessible 24/7	1 per week (Wed) 1 per week (Tues)	52 52	52 No	No No	No No	No No	Outside storage Outside storage	45.38545, -75.62381 45.38488, -75.62382	
DND	National Defence - Holland Armoury, 2100 Walkley Rd., Ottawa, Ontario, K1G 2V3	95 gallon Otto carts	1	Accessible 24/7	1 per week (Fri)	52	52	No	No	No			
DND	National Defence - Connaught Range, 9 Bisley Dr., Ottawa, Ontario, K2K 2W6	4 cu yd	1	Accessible 24/7	Every 2 weeks (Wed)		26	No	No	No	Summer operations: June 1st to Oct 1st-weekly. Winter operations: 1 per month will be notified of changes to service schedule.	45.35934, -75.89847	
DND	National Defence - Connaught Range, 5 Brouillette Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	Accessible 24/7	1 per week (Wed)		52	No	No	No		45.35622, -75.90637	
DND	National Defence - Connaught Range, Range Control, Bldg. 145, 1 Lee Enfield Rd., Ottawa, Ontario, 2K2 2W6	4 cu yd	1	Accessible 24/7	Every 2 weeks (Wed)		26	No	No	No		45.360601, -75.897197	
DND	National Defence - Connaught Range, CQB, 1 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	Accessible 24/7	Every 2 weeks (Wed)		26	No	No	No		45.362195, -75.892864	
DND	National Defence - Connaught Range, Pistol Range, 2 Shirley Blvd., Ottawa, Ontario, K2K 2W6	4 cu yd	1	Accessible 24/7	Every 2 weeks (Wed)		26	No	No	No		45.362683, -75.894852	
DND	National Defence - Connaught Range, Bldg. #34, 35 Shirley Blvd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	Accessible 24/7	Every 2 weeks (Wed)		26	No	No	No		45.359830, -75.900874	
DND	National Defence - Connaught Range, Kitchen/Mess Hall, 4 Snider Rd., Ottawa, Ontario, K2K 2W6	6 cu yd	1	Accessible 24/7	5 per week (Mon to Fri)	260	260	No	No	No	Schedule Information: Seasonal operations start June 1st ends October 1st. Will be notified of changes to service schedule.	45.358953, -75.900265	
DND	National Defence - CFB Uplands, Hylands Golf Course, 2101 Alert Dr., Ottawa, Ontario, K1V 1J9	95 gallon Otto carts 6 cu yd	4 1		1 per week (Mon) 2 per week (Mon & Thurs)	52 104	208 No	No No	No Yes	No Yes	report to security personnel at main desk for access report to security personnel at main desk for access	45.316226, -75.647378 45.316307, -75.647175	
DND	National Defence - CFB Uplands, 720 Buena Vista Pk., Ottawa, Ontario, K1A 7N8	95 gallon Otto carts 4 cu yd	1 1		1 per week (Wed) 1 per week (Wed)	52 52	52 No	No No	No No	Yes No	report to security personnel at main desk for access report to security personnel at main desk for access	45.334245, -75.676453 45.334661, -75.676850	
DND	National Defence - CFB Uplands, Hangar 11, 190 Clear Skies Private, Ottawa, ON K1V 1E5	95 gallon Otto carts	2		Once per month	12	24	No	No	Yes	report to security personnel at main desk for access	45.32488358, -75.6710120	
DND	National Defence - CFB Uplands, Hangar 14, 250 Convent Pk., Ottawa, Ontario, K1V 2E5	95 gallon Otto carts 2 cu yd	2 2		Every 2 weeks (Mon) 1 per week (Thurs)	26 52	52 104	No No	No No	Yes No		45.328207, -75.677797 45.328207, -75.677797	
DND	National Defence - CFB Uplands, Bldg. #471, 330 Croll Pk., Ottawa, Ontario, K1V 1J1	95 gallon Otto carts	1	Accessible 24/7	1 per week (Mon)	52	52	No	No	No		45.331180, -75.673173	
DND	National Defence - CFB Uplands, Bldg. #347, 450 Croll Pk., Ottawa, Ontario, K1V 1J1	95 gallon Otto carts 4 cu yd	2 1	Accessible 24/7	1 per week (Mon) 1 per month (Thurs)	52 12	104 12	No No	No No	No No		45.32856661862756, -75.67596975940249 45.32856661862756, -75.67596975940249	
DND	National Defence - CFB Uplands, Bldg. #469, 10 De Niverville Pk., Ottawa, Ontario, K1V 7L5	95 gallon Otto carts	2	Accessible 24/7	1 per month (Mon)		12	No	No	No		45.333143, -75.666099	
DND	National Defence - CFB Uplands, Bldg. #376, 15 De Niverville Pk., Ottawa, Ontario, K1V 7L5	2 cu yd 95 gallon Otto carts	1 3	Accessible 24/7	Every 4 weeks (Thurs) Every 4 weeks (Thurs)	12 12	12 36	No No	No No	No No		45.334317, -75.666428 45.334225, -75.666402	
DND	National Defence - CFB Uplands, Bldg. #467, 200 De Niverville Pk., Ottawa, Ontario, K1V 1C1	95 gallon Otto carts	2	Accessible 24/7	1 per week (Mon)		52	No	No	Yes		45.337051, -75.675251	
DND	National Defence - CFB Uplands, Bldg. #512, 265 De Niverville Pk., Ottawa, Ontario, K1V 1C1	95 gallon Otto carts 2 cu yd	2 3		1 per week (Mon) 1 per week (Thurs)	52 52	104 156	No No	No No	Yes No	use intercom at the west side gate to access	45.336620, -75.680032 45.336620, -75.680032	
DND	National Defence - CFB Uplands, Bldg. #659, 387 DeNiverville Dr., Ottawa, Ontario, K1V 0N9	95 gallon Otto carts 2 cu yd	2 2	Accessible 24/7	Once per month Once per month	12 12	24 24	No No	No No	No No	within a wooden enclosure	45.336387, -75.682188 45.336387, -75.682188	
DND	National Defence - CFB Uplands, Bldg. #475, 320 Paul Benoit Dr., Ottawa, Ontario, K1V 1C1	95 gallon Otto carts 6 cu yd	1 1	Accessible 24/7	1 per week (Mon) 1 per week (Thurs)	52 52	52 No	No No	No No	No Yes		45.329533, -75.674247 45.329533, -75.674247	
DND	National Defence - CFB Uplands, Bldg. #346, 380 Paul Benoit Dr., Ottawa, Ontario, K1V 1C1	2 cu yd	1		1 per week (Thurs)	52	52	No	No	No	ring main door to access 2 cu yd	45.32760578229465, -75.67121207938564	
		95 gallon Otto carts	8		1 per week (Wed)		52	No	No	No		45.327439401130874, -75.6708511900394	
DND	National Defence - CFB Uplands, Bldg. #16, 16 Spitfire Pk., Ottawa, Ontario, K1V 8P4	95 gallon Otto carts 6 cu yd	2 1	Accessible 24/7	1 per week (Mon) 1 per month (Thurs)	52 12	104 12	No No	No No	No No		45.332785, -75.678848 45.332785, -75.678848	
DND	National Defence - CFB Uplands, Bldg. #351, 2070 Alert Rd., Ottawa, Ontario, K1V 1J9	2 cu yd	1		Every 4 weeks (Mon)	12	12	No	No	Yes	use intercom at the gate to access call 343-548-3105 1 hr in advance	45.336726, -75.586576	
		95 gallon Otto carts	5		1 per week (Wed)		52	No	No	Yes		45.335767, -75.588659	
DND	National Defence - CFB Lefrém, Bldg. #251, 3545 Lefrém Rd., Ottawa, Ontario, K1T 3W6	2 cu yd	1		1 per week (Thurs)	52	52	No	No	Yes		45.336726, -75.586576	
		4 cu yd	2		1 per week (Thurs)		52	104				45.3164, -75.65334	

Table 3: Collection, Container and Site List for Multi-Material Recycling

Department	Location Bldg. Address	Unit Size	Quantity of Units	Collection Time	Collection Frequency & Day	Total Collections per Year	Total Bin Lifts Per Year	Security Clearance Reliability Yes or No	Driver & Truck Information Required	Driver to Enter the site	Site Notes	Start Date	Google Maps Coordinates
CFIA	CFIA - Bldg. Site #261, 3851 Falgout, Ottawa, Ontario K2J 1G3	95 gallon Otto carts	2	Between 07:00 and 17:00	On Call	12	24	No	No	No	Refer to the map provided in Annex F - Figure 2 for the exact bin location		
TC	Transport Canada - McDonald Carler Data Centre, 1600 Tom Roberts Rd., Ottawa, Ontario K1V 1E5	95 gallon Otto carts	3		On Call	12	36	Yes		No	Driver must check in with the security guard upon arrival to receive service instruction		
HC	Health Canada, Radiation Protection Lab, 775 Brookfield Rd., Ottawa, Ontario K1V 6J4	95 gallon Otto carts	5		Every 2 week (Mon)	26	130	Yes		Yes	The loading dock for the recycling is located at the east part of the building. The driver rings the buzzer inside the door and the commissionaire will push a button that will allow access to the driver. The driver will climb some stairs. Once at the top he turns left to enter the recycling area. The driver will open the loading dock door to allow him to pick up the recycling. When done, the driver closes the loading dock door and exits through the main door. Please refer to annex F - Figure 3A and 3B for the site plan and pictures of the locations of the bins		
PPB	Parliamentary Precinct - Blackburn / Langview Block 85 Sparks St., 80 Wellington St., Ottawa, Ontario K1P 9G2	95 gallon Otto carts	10		2 per week (Tues & Fri)	104	1040	Yes	yes	Yes	Contractor must contact security guard for access to the site. Freight is located at 11 Metcalfe. Driver must enter the building to service this site. Please refer to Annex F - Figure 5A for bin location.		
PPB	Parliamentary Precinct - Birks Building, 187 Sparks Street, Ottawa, Ontario K1P 9B5	95 gallon Otto carts	4		1 per week (Fri)	52	208	Yes	yes	Yes	At the old mustard shop - contact Clean Matters 15 mins prior to arrival - to gain access. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - National Press Building, 150 Wellington Street, Ottawa, Ontario K1P 8A4	95 gallon Otto carts	4		Every 2 weeks (Fri)	26	104	Yes	yes	Yes	Ring Doorbell upon arrival and a security guard will open the door. Please refer to Annex F - Figure 5A for bin location.		
HC	Health Canada, LDC, Bldg. #6, 109 Elginville Dr., Ottawa, Ontario K1A 0L2	95 gallon Otto carts	2		Every 2 week (Mon)	26	52	Yes		Yes	The loading dock for the recycling is located at the north part of the building. There is a slight downhill ramp that leads to the loading dock door. There is a note on the loading dock door to call SSC at 613-957-1010 (Security Operations) and they will inform the commissionaire at the building. The commissionaire will come directly to open the loading dock door for the recycle pick up. Please refer to annex F - Figure 3D for the site plan with bin location.		
HC	Health Canada, Occupational Health, Bldg. #17, Pharmacoeutical Lab, 91 Chardon Driveaway, Ottawa, Ontario K1A 0K9	95 gallon Otto carts	3		Once a month (Wed)	12	36	Yes		Yes	The entrance is on the north side of the building off the parking lot. The driver will enter the door shown in the photograph. Directly to the left, as you enter through this door, there is a door that leads to a Security office. The driver enters the Security door and requests one of the Security personnel to open the double doors that lead to the area of pickup. Please refer to Annex F - Figure 3E for the site plan and bin location.		
HC	Health Canada, 261 St. Frederick Bawling Driveaway, Bldg. #22, Ottawa, Ontario K1V 0M1	95 gallon Otto carts	4		1 per week (Wed)	52	208	Yes		Yes	The recycling entrance is on the west side of the building and has a number "1" on the door. This is the door to be used for recycling pick up. The driver will ring the buzzer beside the entrance door, the commissionaire will let the driver in and allow him to remove the recycling from the building. Please refer to annex F - Figure 3C for site plan and bin location.		
TC	Transport Canada 80 Noel Street, Gatineau, Quebec J2Z 4A1	95 gallon Otto carts	2	Between 8:30 and 4:30	Every 2 weeks (Thurs)	26	52	No		Yes (gate and Garage)	The driver needs to press the intercom button at our gate to notify us that they have arrived. We will open the gate, and they are to drive by door # 6, where we will then open the garage door and premises. We have had a few times where we did not answer on time, and that's not good. Therefore, we would also like to ask that if the gate does not operate a few minutes, to please ring again, as we may just be away from our desk.		
EC-ETC	Environment Canada - Environmental Science and Technology Centre, Bogue Building, 335 River Road, Ottawa, Ontario K1V 9H5	95 gallon Otto carts	4		Every 2 weeks (Mon)	26	104	No		Yes (inside gate, not building)	Drivers to tell them enter site. Otto Carts located under shelter, between East Wing and North Wing. Refer to annex F - Figure 4 for the site plan and bin locations.		
SSC	Supreme Court of Canada, 361 Wellington Street, Ottawa, Ontario K1V 9H5	95 gallon Otto carts	2		1 per month (Wed)	12	24	Yes		Yes	Drivers must enter the building to service this location, bins are stored in a recycling room. 95 gallon Otto carts for paper Site Information. All the bins are located inside. Just inside the garage door to the right. There is a sign that says recycling room.		
PSPC	L'Esplanade Laurier, 200 Laurier Avenue West, Ottawa, Ontario K1A 6S5	95 gallon Otto carts	16		1 per week (Tues)	52	832	No		No all at loading dock			
DND	National Defence 130 Bertley Avenue, Ottawa, Ontario K2E 6T7	95 gallon Otto carts	3		Every 4 weeks (Mon)	13	39	No		Yes	Drivers must use the doorbell to gain access to the site		
PPB	Parliamentary Precinct - La Promenade (Valour/Victoria Bldg., Bank of Nova Scotia Bldg., 151 Sparks St., 140 Wellington St., Ottawa, Ontario K1P 8B5)	95 gallon Otto carts	7		1 per week (Fri)	52	364	Yes	yes	No	Drivers must enter the building to service this location, bins are stored in a recycling room. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - Parliament Hill, East Block, 114 Wellington Street, Ottawa, Ontario K1A 0A4	95 gallon Otto carts	5		Every 2 weeks (Fri)	26	130	Yes	yes	Yes	Driver will be required to inform security of their arrival, use doorbell located at Freight. Driver will be required to enter the loading dock to service the bins. Please refer to Annex F - Figure 5A for bin location.		
PPB	Parliamentary Precinct - House of Commons, Justice Bldg., 245 Wellington Street, Ottawa, Ontario K1A 0A1	95 gallon Otto carts	5		1 per week (Fri)	52	260	Yes	yes	Yes	Drivers must enter the building in order to service this site, bins are stored in the loading dock. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - Confederation Bldg., 229 Wellington Street, Ottawa, Ontario K1A 0H9	95 gallon Otto carts	3		1 per week (Fri)	52	156	Yes	yes	Yes	Drivers must enter the building in order to service this site, bins are stored in the loading dock. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - House of Commons, Parliament Hill, 111 Wellington Street, West Block (Temporary Loading Dock), Ottawa, Ontario K1A 0A4	95 gallon Otto carts	16		1 per week (Fri)	52	832	Yes	yes	Yes	The contractor will have to call 15 mins prior to arrival to have the bins brought to the loading dock. Please refer to Annex F - Figure 5A for bin location.		
PCB	Canadian Heritage, Canadian Conservation Institute, Metro Centre Block "C", 1030 Innes Road, Ottawa, Ontario K1B 6C4	95 gallon Otto carts	2		On Call	12	24	Yes		Yes	The bins are located inside the building. The driver must ring loading dock doorbell at back of building to have access.		
CSA	Canada Border Services Agency, CBSA, 2285 St. Laurent Blvd., Ottawa, Ontario K1G 6C3	95 gallon Otto carts	5		Every 4 weeks (Wed)	13	65	No		No	Carts and bins are all situated outside near the garbage bin		
RCMP	Royal Canadian Mounted Police Leominster Building, 155 McArthur Avenue, Ottawa, Ontario K1A 0R4	95 gallon Otto carts	6	After 1:00 PM	Every 2 weeks (Wed)	26	156	Yes		Yes	Drivers must sign in at the front desk prior to servicing this location. Drivers must enter the underground parking garage in order to service this site. Garage does not accommodate large trucks, pick up truck may be required to service. Escort required for access, contractor need to call prior to arrival.		
DND	National Defence - Canadian Forces Publication Depot, 2140 Thurston Dr., Ottawa, Ontario K1G 6E1	95 gallon Otto carts	2		On Call	12	24	No		Yes			
PPB	Parliamentary Precinct, Food Production Facility, 1172 Spadina Rd., Ottawa, Ontario K1S 0A3	95 gallon Otto carts	8		1 per week (Wed)	52	416	Yes	yes	No	Keep outside. Please refer to Annex F, figure 5A for bin location and for the picture of the view of the loading dock.		
PPB	Parliamentary Precinct, 2088 Walkley Road, Ottawa, Ontario K1G 3P5	95 gallon Otto carts	1		Once a month (Wed)	12	12	Yes	yes	No	Bins are outside driver does not need to call ahead. Please refer to Annex F, figure 5C for the bins locations and loading dock photos.		
PPB	Parliamentary Precinct, House of Commons, 1 Wellington Street, Ottawa, Ontario K1A 0A1	95 gallon Otto carts	4	before 10:00	3 per week (Mon, Wed & Fri)	156	624	Yes	yes	No	Drivers must call the site contact prior to arrival. Drivers will be required to enter the building in order to service this site, the bins are stored inside. Please refer to Annex F, figure 5A for the bin location.		
PPB	Parliamentary Precinct, 2455 Don Road Road, Ottawa, Ontario K1A 1P2	95 gallon Otto carts	5		On Call	12	60	Yes	yes	No	Keep outside. Please refer to Annex F, figure 5D for the pick up location.		
STATS CAN	Statistics Canada 200 Boulevard de la Technologie, Gatineau, Quebec J2Z 3H8	95 gallon Otto carts	6		Once a month (Tues)	12	72	No		Yes	At the loading dock. The driver needs to go to the back loading dock and ring the intercom and the commissionaire on site will open the door.		
AAC	Agriculture and Agri-Food Canada - (C.E.F.) Bldg. #22, 960 Carling Ave., Ottawa, Ontario K1V 4X2	95 gallon Otto carts	3		1 per week (Thurs)	52	156	No		No	Drivers must use the key provided to gain access to the shed where bins are stored. Refer to Annex F - Figure 1 for the site plan and bin location.		
CSE	PBX Building, 796 Heron Road, Ottawa, Ontario	95 gallon Otto carts	1		On Call	12	12	No		No	Contractor should contact the site contact during the first pick up as bins are located in somewhat secluded area.		
DND	National Defence - 425 Somerset Ave., Ottawa, Ontario K1V 6T7	95 gallon Otto carts	5	before 15:00	3 per week (Mon, Wed & Fri)	156	780	No		Yes	All the pickup is made at the loading dock. No specific access required - commissionaire on site from 8 am to 6 pm.		
TC	Transport Canada - Bldg. 158 (Hanger), 200 Centre Pk., Ottawa, Ontario K1P 8B2	95 gallon Otto carts	5		1 per week (Mon)	52	260	Yes		No	Outside, no gate, driver name needed		
TC	Transport Canada - Aircraft Services Training Centre, Bldg. # O-276, (inside Bldg. # 120, 390 Arbus Pk., Ottawa, Ontario K1V 1A5	95 gallon Otto carts	1		1 per week (Mon)	52	52	Yes		No	Door to open and push to take the bins - call call commissionaire if door doesn't open. Security booth is across the street from building. Not located kept outside. Please refer to Annex F, figure 5B for bins locations and photos.		
PPB	Parliamentary Precinct, Warehouse, 3028 Rawbourn Road, Ottawa, Ontario K1G 3J8	95 gallon Otto carts	2		On Call	12	24	Yes		No	Contractor will be required to call the site contact prior to arrival on site to ensure the bins are accessible. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct, Sir John A MacDonald National Defence, Ottawa, Ontario K1P 8T3	95 gallon Otto carts	10		On Call	12	120	Yes	yes	Yes	Drivers will be required to enter the loading dock to service this location. The loading dock is too small to accommodate boom trucks. Multi-material recycle bins are brought close to the freight door on the day of the pick-up. Contractor responsible to dump or exchange bins. Please refer to Annex F, figure 5A for the bins location.		
PPB	Parliamentary Precinct, Wellington Building, 180 Wellington Street, Ottawa, Ontario K1A 0A6	95 gallon Otto carts	8		1 per week (Fri)	52	416	Yes	yes	Yes	Drivers will be required to enter the building to service this location, bins are stored inside - use doorbell located at Freight. Please refer to Annex F, figure 5C for the loading dock location.		
PPB	SCB Senate of Canada Building, 2 Rideau Street, Ottawa, Ontario	95 gallon Otto carts	3		3 per week (Mon, Wed & Fri)	156	468	Yes	yes	Yes	Driver will be required to inform security of their arrival, use doorbell located at Freight. Driver will be required to enter the loading dock to service the bins. Please refer to Annex F - Figure 5A for bin location.		
DND	Parliamentary Precinct - Vehicle Screening Facility at 111 Wellington Street, Ottawa, Ontario	95 gallon Otto carts	1		1 x month Wed (Every 4th Wed)	12	12	Yes	yes	Yes			
PPB	National Defence - RCAP Mex, 158 Gloucester St., Ottawa, Ontario, K2P 0A6	95 gallon Otto carts	2	Accessible 24/7	1 per week (Wed)	52	104	No	No	No			45 418, -75 69765
DND	National Defence - HMCS Bytown, 78 Edgar St., Ottawa, Ontario, K2P 0C1	95 gallon Otto carts	1	Accessible 24/7	Every 2 weeks (Wed)	26	26	No	No	No	removed cart and moved to 4DE		45 41889, -75 68891
DND	National Defence - Carleton Square Drill Hall, 2 Queen Elizabeth Dr., Ottawa, Ontario, K2P 2H5	95 gallon Otto carts	9	Accessible 24/7	Every 2 weeks (Wed)	26	234	No	No	Yes	inside building through main entrance		45 42168, -75 68909
DND	National Defence - Military Stores Bldg., 4 Queen Elizabeth Dr., Ottawa, Ontario, K2P 2H5	95 gallon Otto carts	6	Accessible 24/7	1 per week (Wed)	52	312	No	No	No			45 42094, -75 68882
DND	National Defence - Army Officer Mess, 148 Somerset St., Ottawa, Ontario, K2P 0H7	95 gallon Otto carts	2	Accessible 24/7	1 per week (Wed)	52	104	No	No	No			45 4185, -75 68899
DND	National Defence - NDMC, 1745 Alta Vista Dr., Ottawa, Ontario, K1A 0C2	95 gallon Otto carts	4	0700 to 1500	1 per week (Tues)	52	208	No	No	Yes	locked gate after hours		45 42007, -75 65716
DND	National Defence - Bldg. M-23, 1200 Montreal Rd., NCR Campus, Ottawa, Ontario, K1A 0H6	95 gallon Otto carts	2	Accessible 24/7	Every 2 weeks (Tues)	26	52	No	No	No			45 4502, -75 62232
DND	National Defence - HMCS Carleton, 79 Prince of Wales Dr., Ottawa, Ontario, K1A 0K2	95 gallon Otto carts	4	0700 to 1500	Every 4 weeks (Thurs)	12	48	No	No	No	locked gate after hours		45 39519, -75 70741
DND	National Defence - Hull Armoury, 148 Tache Blvd., Gatineau, Quebec, J8A 1J5	95 gallon Otto carts	2	0700 to 1500	Every week (Tues)	52	104	No	No	Yes	locked gate after hours		45 42477, -75 73209
DND	National Defence - Holland Armoury, 2100 Walkley Rd., Ottawa, Ontario, K1G 3J3	95 gallon Otto carts	4	Accessible 24/7	Every 2 weeks (Wed)	26	104	No	No	No			45 38545, -75 62381
DND	National Defence - Connaught Range, 5 Broutillette Blvd., Ottawa, Ontario, K2N 2W6	95 gallon Otto carts	8	Accessible 24/7	1 per week (Tues) Summer Only	16	128	No	No	No			45 36216, -75 906230
DND	National Defence - Connaught Range, 5 Broutillette Blvd., Ottawa, Ontario, K2N 2W6	95 gallon Otto carts	3	Accessible 24/7	Once per month	12	36	No	No	No			45 35765, -75 906384
DND	National Defence - Connaught Range, 10 Broutillette Blvd., Ottawa, Ontario, K2N 2W6	95 gallon Otto carts	2	Accessible 24/7	1 per week (Tues) Summer Only	16	32	No	No	No			45 35809, -75 905432
DND	National Defence - Connaught Range, 10 Broutillette Blvd., Ottawa, Ontario, K2N 2W6	95 gallon Otto carts	2	Accessible 24/7	1 per week (Tues) Summer Only	16	32	No	No	No			45 36548, -75 904187
DND	National Defence - Connaught Range, Range Control, Bldg. #145, 1 Lee Enfield Rd., Ottawa, Ontario, 242 2W6	95 gallon Otto carts	5	Accessible 24/7	1 per week (Tue)	52	260	No	No	No			45 306488424029, -75 8977956170842
DND	National Defence - Connaught Range, Pistol Range, 2 Chisley Blvd., Ottawa, Ontario, K2N 2W6	95 gallon Otto carts	2	Accessible 24/7	1 per week (Tues)	52	104	No	No	No			45 362683, -75 894852

DND	National Defence - Connaught Range, CQB, 1 Shirley Blvd., Ottawa, Ontario, K2K 2W6	95 gallon Otto carts	4	Accessible 24/7	1 per week (Tue) Services increase in Summer to 3 per week (Mon, Wed, Fri)	84	336	No	No	No		45.362195, -75.892864
DND	National Defence - Connaught Range, Bldg. #3, 5 Shirley Blvd., Ottawa, Ontario, K2K 2W6	95 gallon Otto carts	4	Accessible 24/7	1 per month (Tue) Services increase in Summer to 1 per week (Tue)	24	96	No	No	No	Scheduling Notes: Winter schedule: 1 per month (Tues) Summer schedule: 1 per week Will notify of changes in service	45.356237, -75.906247
DND	National Defence - Connaught Range, Bldg. #34, 35 Shirley Blvd., Ottawa, Ontario, K2K 2W6	95 gallon Otto carts	3	Accessible 24/7	1 per week (Tue)	52	156	No	No	No		45.360034, -75.901183
DND	National Defence - Connaught Range, Kitchen/Mess Hall, 4 Snider Rd., Ottawa, Ontario, K2K 2W6	95 gallon Otto carts	17	Accessible 24/7	2 per week (Mon & Fri) Services reduced by 3 bins in Winter.	104	1690	No	No	No	Scheduling Notes: Summer schedule is active from May 1st - September 30th. Will be notified of the change in service schedule	45.35899284370906, -75.90034288096812
DND	National Defence - Connaught Range, 1 Wesley Rd., Ottawa, Ontario, K2K 2Z2	95 gallon Otto carts	2	Accessible 24/7	Every 4 weeks (Tues)	12	24	No	No	No		45.360594, -75.906277
DND	National Defence - CFB Uplands, Highlands Golf Course, 2101 Alert Dr., Ottawa, Ontario, K1V 1J9	95 gallon Otto carts	25	Morning service preferred	1 per week (Mon) Summer Only (Once a week Monday from the second week of May (May 6th to November 11) Early morning	28	700	No	No	No	Scheduling Notes: Service provided during summer only. 95gI stay onsite during the winter Will be notified of changes in service schedule.	45.316307, -75.647175
DND	National Defence - CFB Uplands, Bldg. #351, 2070 Alert Rd., Ottawa, Ontario, K1V 1J9	95 gallon Otto carts	4	0700 to 1500	Every 4 weeks (Mon)	12	48	No	No	Yes	use intercom at the gate to access call 343 548-3305 1 hr in advance	45.3164, -75.65334
DND	National Defence - CFB Uplands, 720 Bluenose Pk., Ottawa, Ontario, K1A 7H8	95 gallon Otto carts	3	0700 to 1500	Every 2 weeks (Mon)	26	78	No	No	Yes	report to security personnel at main desk for access	45.344245, -75.676453
DND	National Defence - CFB Uplands, Hangar 34, 250 Conna Pk., Ottawa, Ontario, K1V 2E5	95 gallon Otto carts	5	0700 to 1500	1 per week (Mon)	52	260	No	No	Yes	report to security personnel at main desk for access	45.328207, -75.677797
DND	National Defence - CFB Uplands, Hangar 11, 190 Clear Skies Pk., Ottawa, ON K1V 1E5	95 gallon Otto carts	2	0700 to 1500	Every 2 weeks (Thurs)	26	52	No	No	No	report to security personnel at main desk for access	45.32488358, -75.6730120
DND	National Defence - CFB Uplands, Bldg. #347, 450 Croil Pk., Ottawa, Ontario, K1V 1J1	95 gallon Otto carts	4	Accessible 24/7	Every 2 weeks (Thurs)	26	104	No	No	No		45.32856661862756, -75.67596977940249
DND	National Defence - CFB Uplands, Bldg. #471, 330 Croil Pk., Ottawa, Ontario, K1V 1J1	95 gallon Otto carts	4	Accessible 24/7	Every 4 weeks (Mon)	12	48	No	No	No		45.331180, -75.673173
DND	National Defence - CFB Uplands, Bldg. #469, 10 De Niveville Pk., Ottawa, Ontario, K1V 7J3	95 gallon Otto carts	2	Accessible 24/7	Every 4 weeks (Mon)	12	24	No	No	No		45.333143, -75.666099
DND	National Defence - CFB Uplands, Bldg. #376, 15 De Niveville Pk., Ottawa, Ontario, K1V 7J3	95 gallon Otto carts	4	Accessible 24/7	Every 2 weeks (Mon)	26	104	No	No	No		45.334225, -75.666402
DND	National Defence - CFB Uplands, Bldg. #467, 200 De Niveville Pk., Ottawa, Ontario, K1V 1C1	95 gallon Otto carts	4	Accessible 24/7	Every 4 weeks (Mon)	12	48	No	No	No		45.337051, -75.675251
DND	National Defence - CFB Uplands, Bldg. #512, 265 De Niveville Pk., Ottawa, Ontario, K1V 5C1	95 gallon Otto carts	4	0700 to 1500	Every 2 weeks (Mon)	26	104	No	No	Yes	use intercom at the west side gate to access	45.336620, -75.680032
DND	National Defence - CFB Uplands, Bldg. #558, 307 De Niveville Pk., Ottawa, Ontario, K1V 0M5	95 gallon Otto carts	2	Accessible 24/7	Every 2 weeks (Mon)	26	52	No	No	No	within a wooden enclosure	45.336187, -75.682188
DND	National Defence - CFB Uplands, Bldg. #475, 320 Paul Benoit Dr., Ottawa, Ontario, K1V 1C1	95 gallon Otto carts	1	Accessible 24/7	Every 4 weeks (Mon)	12	12	No	No	No		45.329533, -75.674247
DND	National Defence - CFB Uplands, Bldg. #546, 360 Paul Benoit Dr., Ottawa, Ontario, K1V 1C1	95 gallon Otto carts	2	Accessible 24/7	1 per month (Mon)	12	24	No	No	No		45.3274194011100874, -75.67065111900394
DND	National Defence - CFB Uplands, Bldg. #16, 16 Splitfire Pk., Ottawa, Ontario, K1V 8P4	95 gallon Otto carts	1	Accessible 24/7	Every 4 weeks (Mon)	12	12	No	No	No		45.327185, -75.676148
DND	National Defence - CFB Lehrke, Bldg. #251, 3545 Lehrke Rd., Ottawa, Ontario, K1T 3W6	95 gallon Otto carts	7	0700 to 1500	1 per week (Wed)	52	364	Yes	Yes	Yes	report to security personnel at main desk for access	45.336726, -75.586576
DND	National Defence - CFB Lehrke, Bldg. #279, 3545 Lehrke Rd., Ottawa, Ontario, K1T 3W6	95 gallon Otto carts	1	0700 to 1500	Every 4 weeks (Wed)	12	12	Yes	Yes	Yes	report to security personnel at main desk for access	45.335464, -75.589356

Table 4: Collection, Container and Site List for Compost

Department	Location Bldg. Address	Unit Size	Quantity of Units	Collection Time	Collection Frequency & Day	Total Collections per Year	Total Bin Lfbs Per Year	Security Clearance - Reliability Yes or No	Driver & Truck Information Required	Driver to Enter the site	Site Notes	Start Date	Google Maps Coordinates
PPB	Parliamentary Precinct - Blackburn / Langwin Block 85 Sparks St., 85 Wellington St., Ottawa, Ontario	68 gallon oto carts Composting	15 carts		5 per week (Mon to Fri)	260	3600	No	yes	yes	Contractor must contact security guard for access to the site. Freight is located at 11 Metcalfe. Please refer to Annex F, figure 5A and 5B for bin locations and photos of bins.		
PPB	Parliamentary Precinct - Senate of Canada, La Promenade (Vabour/Victoria Bldg., Block of Nova Scotia Bldg., 111 Sparks St., 143 Wellington St., Ottawa, Ontario	68 gallon oto carts Composting	7	After 7:30 AM	2 per week (Tues & Fri)	104	728	Yes	yes	Yes	Contractor must call the site contact prior to arrival. The contractor will be required to enter the site as the bins are stored inside at this location. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - House of Commons, Confederation Bldg., 228 Wellington St., & Bank Street, Ottawa, Ontario	68 gallon oto carts Composting	4		2 per week (Tues & Fri)	104	416	Yes	yes	yes	Drivers must enter the building in order to service this site. Bins are stored in the loading dock. Please refer to Annex F, figure 5A for bin location.		
PPB	Parliamentary Precinct - Senate of Canada, East Block, Parliament Hill, 111 Wellington Street, Ottawa, Ontario	68 gallon oto carts Composting	6		2 per week (Tues & Fri)	104	624	Yes	Yes	yes	Driver will be required to inform security of their arrival use doorbell located at Freight. Driver will be required to enter the loading dock to service the bins. Please refer to Annex F - Figure 5A for bin location.		
SSC	Supreme Court of Canada, 301 Wellington Street, Ottawa, Ontario	68 gallon oto carts Composting	1		1 per week (Fri)	52	52	yes	yes	yes	All the totes are located inside. Just inside the garage door to the right. There is a sign that says recycling room.		
PPB	Parliamentary Precinct, Food Production Facility, 1178 Augusta Rd., Ottawa, Ontario	68 gallon oto carts Composting	17		2 per week (Wed & Fri)	104	1768	Yes	yes	no	kept outside. Please refer to Annex F, figure 5A for bin location and 5E for the picture of the view of the loading dock.		
PPB	Parliamentary Precinct, 1 Wellington Street (Rideau Canal), Ottawa, Ontario	68 gallon oto carts Composting	4	Before 16:00	1 per week Thursday	52	208	yes	yes	yes	The contractor will be required to enter the site as the bins are stored inside at this location. Contractor will need to call the site contact to have the doors opened, use doorbell located at Freight. Please refer to Annex F, figure 5A for the bins location.		
DND	National Defence, 488 Boulevard de la Carrière, Gatineau, Quebec	68 gallon oto carts Composting	5	Before 15:00	1 per week Thursday	52	260	No		Yes	All the pickup is made at the loading dock. No specific access required, commissionaire on site from 6 pm.		
PPB	Parliamentary Precinct, Sir John A MacDonald Building, 144 Wellington Street, Ottawa, Ontario	68 gallon oto carts Composting	8		2 per week Tues & Fri	104	832	Yes	yes	yes	The contractor will have to call the site contact to gain access to the site. Please refer to Annex F, figure 5A for bins location.		
PPB	Parliamentary Precinct, Wellington Building, 180 Wellington Street, Ottawa, Ontario	68 gallon oto carts Composting	19		2 per week (Tues & Fri)	104	1976	Yes	yes	yes	Compost bins are brought close to the side door at the freight. Contractor to wheel bins outside, dump and return bins inside building. Please refer to Annex F, figure 5A for the bins location.		
PPB	SCB Senate of Canada Building, 2 Rideau Street, Ottawa, Ontario	68 gallon oto carts Composting	5	After 7:15 AM	3 per week (Tues, Wed & Fri)	156	780	Yes	yes	yes	The contractor will be required to enter the site as the bins are stored inside at this location, use doorbell located at Freight. Please refer to Annex F, figure 5F for the loading dock location.		
PPB	Parliamentary Precinct - House of Commons, Parliament Hill, 111 Wellington Street, West Block (Temporary Loading Dock), Ottawa, Ontario	68 gallon oto carts Composting	18		2 per week (Tues & Fri)	104	1872	Yes	yes	yes	The contractor will have to call 15 mins prior to arrival to have the bins brought to the loading dock door. Please refer to Annex F - Figure 5A for bin location. Please refer to Annex F - Figure 5A for bin location.		
DND	National Defence - RCAP Mess, 168 Gloucester St., Ottawa, Ontario, R2P 3A6	68 gal Oto carts	2	Not Specified	2 per week (Tues & Fri)	104	208	No	No	No	Compostables	45-438, -75-68765	
DND	National Defence - Army Officer Mess, 148 Somerset St., Ottawa, Ontario, K2P 6H7	68 gal Oto carts	2	Not Specified	2 per week (Tues & Fri)	104	208	No	No	No	Compostables	45-4385, -75-68889	
DND	National Defence - HMCS Bytown, 78 Lisgar St., Ottawa, Ontario, K2P 6C1	68 gal Oto carts	2	Not Specified	2 per week (Tues & Fri)	104	208	No	No	No	Compostables	45-4385, -75-68891	
DND	National Defence - Connaught Range, Kitchen/Mess Hall, 4 Snider Rd., Ottawa, Ontario, K2K 2W6	68 gal Oto carts	10	Not Specified	Winter 1 per week (Fri)	30	300	No	No	No	Compostables. Summer schedule from May 1 to September 30.	45-53895284270506, -75-90014288296112	
			10		Summer 2 per week (Mon & Fri)	44	440	No	No	No			

ANNEX D- Costs of Services Schedule – Basis of Payment

The bidders must submit prices for five (5) years for all items by completing the charts below. The information submitted will be used to determine the bidder’s total assessed price for purposes of bid evaluation and selection. Prices should be in accordance with the Annex A Scope of Work and the Annex B Collection Locations, Containers and Schedule Requirements.

The container quantities provided in the charts below are strictly estimates and are to be used for financial evaluation purposes only. There will be increases and decreases in the specified number of units, and sites may be added or removed throughout the term of the contract. All costs are to be based on a per site visit per container size bases. Examples:

- 1) Site A has five 95Gal otto carts and one 4CY container. There will be two charges – one for the pick-up of the 95 gal otto carts and one for the 4CY container pick-up.
- 2) Site B has ten 95 Gal otto carts. The one charge will be for the pick-ups of the 95 gal otto carts.

All prices per site serviced in accordance with the pricing charts detailed below, must be in Canadian funds without Goods and Services Tax (GST)/Harmonized Sales Tax (HST). The on-call prices per collection and per lift shall be all inclusive, incorporating collection, transportation, storage, sorting, processing, and cleaning.

Column “Year 1” in all tables reflect the costing for the first year, which is not a full fiscal year with services starting as per section 4.5 Taking Over the Sites of Annex A Scope of Work. The columns that reflect option years in all table costing that would be applied to a full fiscal year of service.

In case of an error in calculation, the unit price will govern.

There are ten (10) charts to be completed as follows:

Section A Firm Pick-ups

Table 1A: Waste (Firm)

Table 2A: Paper Recycling (Firm)

Table 3A: Multi-Material Recycling (Firm)

Table 4A: Composting (Firm)

Section B As and When Pick-ups

Table 1B: Waste (As and When)

Table 2B: Paper recycling (As and When)

Table 3B: Multi-Material recycling (As and When)

Table 4B: Composting (As and When)

Section C Specialty Costs

Table 1C: Special Items Costs

Table 2C: Additional Costs

Section A Firm Pick-ups
Table 1A: Waste (Firm)

Container Size	Number of Containers	Estimated Total # of Collections (per year)	YEAR 1		YEAR 2		YEAR 3		YEAR 4 (Option year 1)		YEAR 5 (Option year 2)	
			Cost per Collection	Cost per Year	Cost per Collection	Cost per Year	Cost per Collection	Cost per Year	Cost per Collection	Cost per Year	Cost per Collection	Cost per Year
A	B	C	D	E=(Cx D)	F	G=(Cx F)	H	I=(Cx H)	J	K=(Cx J)	L	M=(Cx L)
95 gal Otto carts	66	1794	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2 CY Container	19	915	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4 CY Container	46	1972	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4 CY Compactor	1	104	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
6 CY Container	52	3811	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
6 CY Compactor	2	364	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
8 CY Container	10	662	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
8 CY Compactor	1	156	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
30 CY Compactor	1	104	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
40 CY Container	2	52										
Waste Bags	110	780	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SUB-TOTALS:				\$		\$		\$		\$		\$
Table 1A Total for 5 years:				\$		\$		\$		\$		\$

Table 2A: Paper Recycling (Firm)

Container Size	Number of Containers	Estimated Total # of Collections (per year)	YEAR 1		YEAR 2		YEAR 3		YEAR 4 (Option year 1)		YEAR 5 (Option year 2)	
			Cost per Collection	Cost per Year	Cost per Collection	Cost per Year	Cost per Collection	Cost per Year	Cost per Collection	Cost per Year	Cost per Collection	Cost per Year
A	B	C	D	E=(Cx D)	F	G=(Cx F)	H	I=(Cx H)	J	K=(Cx J)	L	M=(Cx L)
95 gal Otto carts	522	5425	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2 CY Container	83	3467	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4 CY Container	15	688	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
6 CY Container	9	636	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
8 CY Container	1	260	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Hand-picked Cardboard	1	52	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SUB-TOTALS:				\$		\$		\$		\$		\$

Table 3B: Multi-Material recycling (As and When)

Section C Specialty Costs

Table 1C: Special Items Costs

Unit	Estimated Total # of Collections (per year)	YEAR 1		YEAR 2		YEAR 3		YEAR 4 (Option year 1)		YEAR 5 (Option year 2)	
		Cost per Unit	Cost per Year	Cost per Unit	Cost per Year	Cost per Unit	Cost per Year	Cost per Unit	Cost per Year	Cost per Unit	Cost per Year
A	B	C	D=(BxC)	E	F=(BxE)	G	H=(BxG)	I	J=(BxI)	K	L=(BxK)
Scrap Metal Bin Delivery and Removal Vehicle Tires Wooden Pallets	6	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	12	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	100	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Major Appliances AKA White Goods (with decommissioning tag indicating they are free of Ozone Depleting Substances)	12	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SUB-TOTALS:			\$		\$		\$		\$		\$
Table 1C Total for 5 years:		\$									

Section E Total Bid Price for Evaluation:

Table Reference	Total for 5 years
Table 1A: Waste (Firm)	\$
Table 2A: Paper Recycling (Firm)	\$
Table 3A: Multi-Material Recycling (Firm)	\$
Table 4A: Composting (Firm)	\$
Table 1B: Waste (As and When)	\$
Table 2B: Paper recycling (As and When)	\$
Table 3B: Multi-Material recycling (As and When)	\$
Table 4B: Composting (As and When)	\$
Table 1C: Special Costs	\$
Table 2C: Additional Costs	\$
Total Evaluated Bid Price	\$