



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Business Management and Consulting Services Division  
/ Division des services de gestion des affaires et de  
consultation

Terrasses de la Chaudière 5th Floor

Terrasses de la Chaudière 5e étage

10 Wellington Street

10, rue Wellington

Gatineau

Québec

K1A 0S5

|   |   |
|---|---|
| <b>Title - Sujet</b> Nutrition North Canada Food Subsidy  |   |
| <b>Solicitation No. - N° de l'invitation</b><br>A7101-194661/A  | <b>Amendment No. - N° modif.</b><br>001     |
| <b>Client Reference No. - N° de référence du client</b><br>A7101-194661   | <b>Date</b><br>2021-03-31                   |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$\$ZG-428-39234  |   |
| <b>File No. - N° de dossier</b><br>428zg.A7101-194661   | <b>CCC No./N° CCC - FMS No./N° VME</b>      |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b> Eastern Daylight Saving Time EDT<br><b>on - le 2021-05-03</b> Heure Avancée de l'Est HAE      |   |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/> |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Fournel, Karine  | <b>Buyer Id - Id de l'acheteur</b><br>428zg |
| <b>Telephone No. - N° de téléphone</b><br>(613) 858-8698 ( )  | <b>FAX No. - N° de FAX</b><br>( ) -         |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b>   |   |

Instructions: See Herein

Instructions: Voir aux présentes

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b>  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b><br><b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

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001  
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**This first (001) solicitation amendment is raised to answer questions from the Industry.**

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**Q1:** For requirements MT6 and MT7, can the Crown confirm if Bidders may submit the same resource to act as the Account Representative and the Operational Manager/Claims Adjuster?

**A1:** The account representative and the operational manager must be two different resources.

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**Q2:** On page 3 of the RFP it's mentioned that this contract is for 5 years + 2 option years but the pricing tables on pages 79 and 80 are based on a 3 year period + 2 option years. Will the Crown be updating the pricing tables to reflect a contract period of 5 years + 2 option years?

**R2:**

| TABLE 4  |   |                                    |                                    |                                    |                                    |                                    |  |                   |                   |
|--|---|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|--|-------------------|-------------------|
| Firm All Inclusive Annual Operations and Support Fee (\$CAD) |   |                                    |                                    |                                    |                                    |                                    |  |                   |                   |
| Coverage Period  |   |                                    |                                    |                                    |                                    |                                    |  |                   |                   |
| Item   | Annual Service Fee  | Initial Contract Period Year 1 (A) | Initial Contract Period Year 2 (B) | Initial Contract Period Year 3 (C) | Initial Contract Period Year 4 (D) | Initial Contract Period Year 5 (E) |  | Option Year 1 (F) | Option Year 2 (G) |
| 4.1  | Operations and Reporting  | \$                                 | \$                                 | \$                                 | \$                                 | \$                                 |  | \$                | \$                |
| 4.2  | Updating Claims Process to us revised Subsidy Rates, Eligible Community Lists and Eligible Food Lists | \$                                 | \$                                 | \$                                 | \$                                 | \$                                 |  | \$                | \$                |
| 4.3  | Training subsidy Recipients on how to properly submit claims  | \$                                 | \$                                 | \$                                 | \$                                 | \$                                 |  | \$                | \$                |
| 4.4  | Service Desk (phone and e-mail) Support   | \$                                 | \$                                 | \$                                 | \$                                 | \$                                 |  | \$                | \$                |
| 4.5  | Yearly Operations and Support Fee (\$CAD) (Sum of items 4.1 – 4.4)                                    | \$                                 | \$                                 | \$                                 | \$                                 | \$                                 |  | \$                | \$                |
| 4.6  | Monthly Operations and Support Fee (\$CAD) (1/12 of Annual Fee)                                       | \$                                 | \$                                 | \$                                 | \$                                 | \$                                 |  | \$                | \$                |

\* For Financial Evaluation Purposes only, the firm all inclusive Yearly Operations and Support Fee (item 4.5) for each Contract Year (A - E) including Option Periods (F - G) will be used in the calculation to determine the Total Assessed Price for evaluation purposes

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| TABLE 5   |  |                                       |                                       |  |  |                          |                      |                      |
|---|--|---------------------------------------|---------------------------------------|--|--|--------------------------|----------------------|----------------------|
| Firm All Inclusive Per Line Fee for On-going Claim Processing (\$CAD) |  |                                       |                                       |  |  |                          |                      |                      |
| Maximum Monthly Claim Line Volume: 6000 (see SW 5.4.5)                |  |                                       |                                       |  |  |                          |                      |                      |
| Item  | Initial Contract<br>Period Year 1<br>(A) | Initial Contract<br>Period Year 2 (B) | Initial Contract<br>Period Year 3 (C) | Initial Contract<br>Period<br>Year 4 (D) | Initial Contract<br>Period<br>Year 5 (E) | Average Per<br>Line Fee* | Option Year<br>1 (F) | Option<br>Year 2 (G) |
| 5.1   | \$____/line                              | \$____/line                           | \$____/line                           | \$____/line                              | \$____/line                              | \$____/line              | \$____/line          | \$____/line          |
| Overall Average Per Line Fee (\$CAD)                                  |  |                                       |                                       |  |  |                          |                      | \$ (v)               |

\* For Financial Evaluation Purposes only, the firm all inclusive Yearly Operations and Support Fee (item 4.5) for each Contract Year (A - E) including Option Periods (F - G) will be used in the calculation to determine the Total Assessed Price for evaluation purposes

**Q3:** On page 80 of the RFP, the Table 5 for pricing refers to 2000 lines vs. 6000 lines as Table 1 on P.13 vs. 4000 to 5000 lines on P.58 for the SW 5.4.5 section. Can the Crown confirm that all sections should be aligned to the 6000 lines referred to on P.13?

**R3:** All sections have been aligned with 6000 lines.

**5.4.5** The Contractor must perform duties listed in 6.10.1b) to 6.10.1c) ii inclusive, on an average of 6,000 lines per month (as determined by the Project Authority). The remainder of the duties in 6.10 are to be performed on all lines of shipment data submitted.