



RETURN BIDS TO:

Parks Canada Agency Bid Receiving Unit
National Contracting Services

Bid Fax: 1-877-558-2349

Bid E-mail Address:

pc.receptiondessoumissionsesest-bidreceivingeast.pc@canada.ca

This is the only acceptable email address for responses to the bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

REQUEST FOR QUOTATION

Quotation to: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the goods, services and construction listed herein or on any attached sheets at the price(s) set out therefor.

Comments:

Issuing Office:

Parks Canada Agency
National Contracting Services
Cornwall, ON

Title: Vehicle Rental / Forillon National Park	
Solicitation No.: 5P300-20-0255/A	Date: April 06, 2021
Client Reference No.: 10201473	
GETS Reference No.: PW-21-00952194	

Solicitation Closes: At: 2 pm On: April 21, 2021	Time Zone: EDT
---	--------------------------

F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>
Address Enquiries to: Nicholas Moïse
Telephone No.: (343) 585-4589
Email Address: nicholas.moise@canada.ca
Destination of Goods, Services, and Construction: Parks Canada 1501 Boul de Forillon Gaspé, QC G4X 1A9

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Fax No.:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER MAY NOT BE ACCEPTED.

The only acceptable email address for responses to the bid solicitation is pc.receptiondessoumissionsest-bidreceivingeast.pc@canada.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than pc.receptiondessoumissionsest-bidreceivingeast.pc@canada.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-877-558-2349.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

Direct Deposit

The Government of Canada has replaced cheques with direct deposit payment(s); an electronic transfer of funds deposited directly into a bank account. In order to receive payment, new vendors that are awarded a contract will be required to complete a direct deposit enrolment form to register their direct deposit information with Parks Canada.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

TABLE OF CONTENTS

PART 1 – INFORMATION AND INSTRUCTIONS 5

1.1. SECURITY REQUIREMENTS 5

1.2. REQUIREMENT 5

1.3. DEBRIEFINGS..... 5

PART 2 – BIDDER INSTRUCTIONS 6

2.1. STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS 6

2.2. SUBMISSION OF BIDS 6

2.3. ENQUIRIES – BID SOLICITATION 6

2.4. APPLICABLE LAWS 7

2.5. BID CHALLENGE AND RECOURSE MECHANISMS 7

PART 3 – BID PREPARATION INSTRUCTIONS..... 8

3.1. BID PREPARATION INSTRUCTIONS..... 8

PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION..... 9

4.1. EVALUATION PROCEDURES 9

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION 10

5.1. CERTIFICATIONS REQUIRED WITH THE BID..... 10

5.2. CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION..... 10

PART 6 – RESULTING CONTRACT CLAUSES 12

6.1. SECURITY REQUIREMENTS 12

6.2. REQUIREMENT 12

6.3. TASK AUTHORIZATION PROCESS 12

6.4. STANDARD CLAUSES AND CONDITIONS 12

6.5. TERM OF CONTRACT 13

6.6. AUTHORITIES 13

6.7. PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS..... 14

6.8. PAYMENT 14

6.9. INVOICING INSTRUCTIONS..... 16

6.10. CERTIFICATIONS AND ADDITIONAL INFORMATION 16

6.11. APPLICABLE LAWS 16

6.12. PRIORITY OF DOCUMENTS..... 16

6.13. VEHICLES – LONG TERM LEASE..... 16

6.14. DIVISION OF RESPONSIBILITIES – VEHICLES RENTAL..... 17

6.15. INSURANCE – NO SPECIFIC REQUIREMENT..... 19

6.16. INSPECTION AND ACCEPTANCE 19

6.17. VEHICLE MECHANICAL BREAKDOWN 19

6.18. OPTIONAL GOODS AND/OR SERVICES 19

ANNEX A 20

REQUIREMENT 20

ANNEX B 23

BASIS OF PAYMENT 23

ANNEX C TO PART 5 OF THE BID SOLICITATION 32

LIST OF NAMES FOR INTEGRITY VERIFICATION FORM 32

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moise

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

ANNEX D TO PART 5 OF THE BID SOLICITATION 34
 FORMER PUBLIC SERVANT 34
ANNEX E – TASK AUTHORIZATIONS 36
APPENDIX I – MANDATORY TECHNICAL CRITERIA 38

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

PART 1 – INFORMATION AND INSTRUCTIONS

1.1. Security Requirements

1.1.1. There is no security requirement associated with the bid solicitation.

1.2. Requirement

This requirement is for the rental of different categories of vehicles for a period of 4 to 6 months.

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 – BIDDER INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28), Standard Instructions – Goods or Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

Subsection 2. entitled epost Connect of section 08, Transmission by Facsimile or by epost Connect of the Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety.

2.2. Submission of Bids

Bids must be submitted only to the Parks Canada Agency (PCA) Bid Receiving Unit by the date and time indicated on page 1 of the bid solicitation.

Bids submitted in-person or by courier may not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-877-558-2349.

The only acceptable email address for responses to bid solicitations is pc.receptiondessoumissionsest-bidreceivingeast.pc@canada.ca.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

2.3. Enquiries – Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must

be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5. Bid Challenge and Recourse Mechanisms

2.5.1. Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.

2.5.2. Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell website](#), under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

2.5.3. Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

PART 3 – BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

Canada requests that the bid be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment at Annex B.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1. Technical Evaluation

4.1.1.1. Mandatory Technical Criteria

Technical bids will be evaluated against the mandatory technical evaluation criteria specified below.

1.	The rentals for all vehicles must have unlimited mileage.
2.	Bidders must fill out and submit Appendix I - <i>Mandatory Technical Criteria Table</i> with their bid.
3.	Vehicles must not be older than 2018

4.1.2. Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price – Bid

4.1.3. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

If there are no bidders able to provide all vehicles, **multiple contracts will be awarded on an item by item lowest evaluated price basis.**

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1. Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1. Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Bidders must provide with their bid, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2. Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1. Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

The Bidder, regardless of their status under the [Ineligibility and Suspension Policy](#), must provide the information requested at **Annex C to Part 5 of the Bid Solicitation** prior to contract award.

5.2.2. Former Public Servant

Contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds.

In order to comply with Treasury Board policies and directives on contracts awarded to Former Public Servants, the Bidder must provide the information requested at **Annex D to Part 5 of the Bid Solicitation** prior to contract award.

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

5.2.3. Federal Contractors Program for Employment Equity – Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 – RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1. Security Requirements

6.1.1. There is no security requirement applicable to the Contract.

6.2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3. Task Authorization Process

Task Authorization:

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization Form for non-DND clients" or "DND 626, Task Authorization Form" or "Task Authorization" form specified in Annex "E".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within one (1) calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

6.3.1. Canada's Obligation – Portion of the Work – Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

6.4. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.4.1. General Conditions

[2010C](#) (2020-05-28), General Conditions – Services (Medium Complexity) apply to and form part of the Contract.

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

6.5. Term of Contract

6.5.1. Period of the Contract

The period of the Contract is from date of Contract to March 31, 2022 inclusive.

6.5.2. Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.6. Authorities

6.6.1. Contracting Authority

The Contracting Authority for the Contract is:

Nicholas Moïse
Contracting Officer
Parks Canada Agency
National Contracting Services
Chief Financial Officer Directorate
111 Water Street East, Cornwall, ON K6H 6S2

Telephone: (343) 585-4589
E-mail address: nicholas.moise@canada.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.6.2. Project Authority

The Project Authority for the Contract is:

***** to be provided at contract award *****

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the

Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.6.3. Contractor's Representative

The Contractor's Representative for the Contract is:

Representative's Name:		
Representative's Title:		
Vendor/ Firm Name:		
Physical Address:		
City:	Province/ Territory:	Postal Code:
Telephone:	Facsimile:	
Email Address:		
Procurement Business Number (PBN) or Goods and Services Tax (GST) Number:		

6.7. Proactive Disclosure of Contracts with Former Public Servants

*** SACC Manual clause A3025C to be inserted at contract award, if applicable ***

6.8. Payment

6.8.1. Basis of Payment – Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s), as specified in Annex "B" for a cost of \$ _____ *** to be provided at contract award ***. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.8.2. Basis of Payment – Firm Unit Price(s) – Task Authorizations

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid the firm unit price *in accordance with the basis of payment, in Annex B*, as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

6.8.3. Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$9,999.99, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

6.8.4. Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____ ***** to be provided at contract award *****. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. four months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.8.5. Limitation of Price

SACC *Manual* clause [C6000C](#) (2017-08-17), Limitation of Price

6.8.6. Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.9. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.10. Certifications and Additional Information

6.10.1. Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.11. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in ***** to be inserted at contract award *****.

6.12. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) The general conditions [2010C](#) (2020-05-28), General Conditions – Services (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) The Contractor's bid dated ***** to be inserted at contract award *****.

6.13. Vehicles – Long Term Lease

1. The Contractor must not insure the risks to Canada arising from the use or operation of vehicles leased by Canada on a long-term basis (over 30 days) except where Provincial law makes it mandatory for the Contractor to insure any leased vehicles. Where Provincial law makes it mandatory to insure a leased vehicle, the Contractor must obtain insurance coverage in respect of the vehicle supplied under the lease, and a copy or evidence of such insurance is to be provided to Canada.
2. Canada may decide not to purchase Collision, All Perils or Comprehensive insurance. The option that must be chosen by Canada when renting a vehicle must depend on the applicable [Treasury Board Risk Management Policy](#).
3. In the event of an accident that is self-insured by Canada (as Lessee), Canada must obtain a written estimate for the repairs and, in consultation with the Contractor (as Lessor), must decide where the repairs are to be performed. If the Contractor decides to have the damage repaired at another place and the cost of said repairs is higher than the estimate obtained by Canada, Canada must only pay the lesser amount. Further, if the Contractor decides that the vehicle is to

be repaired at a place other than the place Canada chooses, the Contractor must be responsible to pay transport costs of the vehicle to the alternate location.

4. When a rental vehicle is in a disabling accident, all rental charges must cease on said vehicle.

6.14. Division of Responsibilities – Vehicles Rental

Unless otherwise stated in the Contract, the following applies:

1. For the purposes of this clause,
 - a. The term "Lease" refers to the Contract resulting from a call-up, by which the Contractor (as Lessor) grants Canada (as Lessee), for the term specified in the call-up, the right to possess, use and enjoy the vehicle specified in the call-up. The lease will be an operating and closed end type of lease, and will not convey ownership of the vehicle to Canada nor create any obligation on Canada to purchase the vehicle at lease expiry.
 - b. The term "Normal Wear and Tear" refers to the natural amount of deterioration, which can be expected over the term of the lease and include:
 - i. tire wear, paint chips and minor scratches that do not extend to the base metal;
 - ii. all paint scratches and paint wear and minor dents to interior, top rails and tailgates of pick-up trucks;
 - iii. paint chips caused by stones thrown by the wheels of the vehicles;
 - iv. frayed or stretched emergency brake cables;
 - v. interior wear of vehicles not including holes, burns or tears of interior surfaces;
 - vi. interior wear of trucks including all paint scratches; and
 - vii. tire wear and damage, provided that the tires meet provincial safety standards.

Removal of decals or signage and any resultant paint repairs are not considered normal wear and tear and will be chargeable as a repair.

2. The Contractor is responsible for:
 - a. Delivery of the vehicle to the designated dealer closest to the area identified in the call-up;
 - b. Pre-servicing the vehicle in the normal way for customer delivery;
 - c. Supplying one full tank of fuel with the vehicles delivered;
 - d. Ensuring each vehicle delivered has the following equipment and accessories:
 - i. two ignition keys
 - ii. vehicle jack
 - iii. wheel wrench
 - iv. all minimum features as detailed in the applicable *Government Motor Vehicle Ordering Guide* and specifications;

- e. Replacement of tires covered by the tire manufacturer's normal warranty. (Replacement tires will be to original equipment specifications with the same life, standard and quality.);
 - f. All Warranty Servicing: "Warranty servicing" means the supply of parts normally provided by the manufacturer's warranty together with the labour necessary to install such parts. The warranty service must be made available at any dealer for the make of vehicle leased, within Canada; and
 - g. Inspecting the vehicle upon its return to the designated dealer for any damages.
3. Canada is responsible for:
- a. Picking up the vehicle at the designated dealer;
 - b. Supply of fuel during the lease period;
 - c. Oil, fluids and lubricants between and including routine oil changes;
 - d. Washing the vehicle;
 - e. Maintenance in accordance with Contractor's published maintenance schedule for the vehicle;
 - f. Ordinary tire repairs due to road hazards and replacement due to normal wear and tear, as required. (Replacement tires will be to original equipment specifications with the same life, standard and quality.);
 - g. Providing written notification to the Contractor, five (5) business days before the end of the lease, that the vehicle will be returned to the closest Contractor's dealer;
 - h. Returning the vehicle with one full tank of fuel;
 - i. Ensuring that all original manufacturers' components of the returned vehicle are in working condition; and
 - j. Fines for traffic violations, including unlawful parking issued to representatives of Canada during the lease period.
4. **Loss, damage, repairs**
- a. Canada is responsible for loss and damage to the vehicle (including damage to optional equipment not requested but accepted by Canada) during the lease period and caused or contributed to by negligence or carelessness of representatives of Canada and recorded to the extent that the loss or damage is not the result of normal wear and tear. Loss or damage due to theft but not due to negligence of Canada will be self-underwritten by Canada.
 - b. If a vehicle is returned to the Contractor at the end of the lease in damaged condition, the Contractor must provide to Canada within five (5) business days after the return of the vehicle, a written estimate for the cost of repairs or replacement of the loss to the authorized representative of Canada identified in the call-up document. Repair work must be in accordance with industry standard.
 - c. Canada reserves the rights to obtain, through a third party, its own estimates for the identified repairs to validate the Contractor's estimate.
 - d. Once the cost of repairs is agreed to by both parties, the Contractor will invoice Canada for the agreed amount. The Contracting Authority will resolve disagreements.

- e. If Canada decides to repair damage to a vehicle during the lease period, Canada will notify the Contractor before proceeding with the repairs. Both parties must agree to the repairs.

5. General

Where Canada requests the Contractor to plate the vehicle, an administration charge up to a maximum of \$25 may apply.

6.15. Insurance – No Specific Requirement

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

6.16. Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.17. Vehicle Mechanical Breakdown

In the event that a rental vehicle mechanically breaks down, it must be replaced promptly with a similar vehicle. If it cannot be replaced promptly with a similar vehicle, the Contractor will upgrade, at the same rate as the reserved vehicle, to the next available category; or provide a similar vehicle from another rental agency at the same rate as that of the reserved vehicle.

The Contractor will not charge for the period (to the nearest half day) that the vehicle was disabled.

6.18. Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

ANNEX A

REQUIREMENT

Vehicle Rental

Parks Canada Agency has a requirement to rent approximately 32 - 51 vehicles for four (4) to six (6) months.

Delivery dates vary from vehicle to vehicle, but the lease period will begin in April.

Parks Canada's rental needs, accessories included, are as follows:

1. 8 - compact cars:

- Summer tires
- Two keys
- Hybrid if possible

2. 2 - minivans (E.g. Dodge Grand Caravan):

- Summer tires
- Two keys

3. 6 - 2X4 quarter-ton compact trucks (E.g. Chevrolet Colorado):

- Summer tires
- Two keys
- Back-up alarm
- Rear window protection (Deezee and/or Backrack model)

4. 1 - 4X4 quarter-ton truck (E.g. Chevrolet Colorado):

- Summer tires
- Two car keys
- Back-up alarm
- Rear window protection (Deezee and/or Backrack model)

5. 1 – ½ tonne, 4X4 truck, crew cab, 5 passenger:

- Summer tires
- Two keys
- Back-up alarm
- Side step
- Two-inch trailer hitch
- Protective mesh on rear window (Deezee and/or Backrack model)

6. 1 - half-ton, 2X4 single-cab truck with 8 foot long box:

- Summer tires
- Two keys
- Back-up alarm
- Side step
- Two-inch trailer hitch
- Protective mesh on rear window (Deezee and/or Backrack model)

7. 2 - cargo vans (E.g. Van Savana):

- Summer tires
- Two keys
- Back-up alarm
- Protective mesh required

8. 8 - compact SUVs (E.g. Ford Escape):

- Summer tires
- Two keys
- No Jeep Patriots
- Hybrid if possible

9. 1 – ¾ tonne, 5 passenger, 4X4 truck, crew cab

- Summer tires
- Two keys
- Back-up alarm
- Side step
- Class 4 two-inch trailer hitch
- Protective mesh on rear window (Deezee and/or Backrack model)

10. 1 - mid-vehicle:

- Summer tires
- Two keys
- Hybrid if possible

11. 1 - Extended van with 3/4t high roof:

- Summer tires
- Two keys
- Back-up alarm
- Protective mesh on rear window

OPTIONAL GOODS AND/OR SERVICES

Possible additions during COVID-19 pandemic:

12. 8 - 2X4 quarter-ton compact trucks (E.g. Chevrolet Colorado):

- Summer tires
- Two keys
- Back-up alarm
- Protective mesh on rear window (Deezee and/or Backrack model)

13. 1 – compact SUV:

- Summer tires
 - Two keys
 - No Jeep Patriots
 - Hybrid if possible
-

14. 8 – compact cars:

- Summer tires
- Two keys
- Hybrid if possible

15. 1 – ½ tonne, 5 passenger, 4X4 truck, crew cab

- Summer tires
- Two keys
- Backup alarm
- Foot step
- Rear window protection (Deezee and/or Backrack model)
- Trailer hitch with 5000lbs load wiring

16. 1 – ¼ tonne, compact truck 4X4 (E.g. Chevrolet Colorado):

- Summer tires
- Two keys
- Backup alarm
- Rear window protection (Deezee and/or Backrack model)

-Vehicles must be delivered to and picked up from 1501 boul. de Forillon, Gaspé, QC G4X 6M1

-Longer-term rentals may be required for 2021-2022. (As well as the options years)

-Photos of the vehicles are to be provided by the Contractor to the Project Authority prior to vehicle acceptance.

TASK AUTHORIZATIONS (AS AND WHEN REQUESTED):

The Contractor may be required to provide services for repairs.

These services will be on an “as and when requested” basis.

Upon approval by Parks Canada, a Task Authorization will be provided allowing the Contractor to proceed with the extra work

ANNEX B

BASIS OF PAYMENT

VEHICLE RENTAL – FORILLON NATIONAL PARK

1. Bidders must provide pricing in the format specified in this Annex “B” – Basis of Payment. Failure to provide prices in the format specified will render the quotation non-responsive;
2. **If there are no bidders able to provide all vehicles, multiple contracts will be awarded on an item by item lowest bid basis.**
3. In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices (including but not limited to all labour, materials, travel and disbursements), as specified below.
4. Bidders should submit prices to include **unlimited mileage** on all vehicles;
5. Prices to be provided are on a daily basis;

Please note that any modification to this document will render the quotation non-compliant

Table A1: Fee Table – Contract Year 1, 2021

	Vehicle Type	Start Date	End Date	Rental Length (Days)	Rate per Day	Total (Days x rate)
1	Compact Car	April 19 2021	October 15 2021	180	\$	\$
2	Compact Car	May 24 2021	September 3 2021	103	\$	\$
3	Compact Car	May 24 2021	August 20 2021	89	\$	\$
4	Compact Car	May 24 2021	August 20 2021	89	\$	\$
5	Compact Car	June 21 2021	August 20 2021	61	\$	\$
6	Compact Car	April 26 2021	October 15 2021	173	\$	\$
7	Compact Car	April 26 2021	October 15 2021	173	\$	\$
8	Compact Car	May 27 2021	October 1 2021	128	\$	\$
9	Mini-Van	May 25 2021	October 15 2021	144	\$	\$
10	Mini-Van	June 14 2021	August 20 2021	68	\$	\$
11	2X4 quarter-ton compact truck	May 10 2021	August 20 2021	103	\$	\$
12	2X4 quarter-ton compact truck	May 10 2021	August 20 2021	103	\$	\$
13	2X4 quarter-ton compact truck	May 25 2021	October 15 2021	144	\$	\$

14	2X4 quarter-ton compact truck	May 25 2021	October 22 2021	151	\$	\$
15	2X4 quarter-ton compact truck	May 25 2021	October 15 2021	144	\$	\$
16	2X4 quarter-ton compact truck	May 25 2021	October 15 2021	144	\$	\$
17	4X4 quarter-ton truck	May 31 2021	September 24 2021	117	\$	\$
18	½ tonne, 4X4 truck, crew cab, 5 passenger	June 07 2021	October 22 2021	138	\$	\$
19	½ tonne, 2X4 single-cab truck with 8 foot long box	May 24 2021	August 20 2021	89	\$	\$
20	Cargo Van	May 10 2021	October 15 2021	159	\$	\$
21	Cargo van	May 17 2021	October 5 2021	142	\$	\$
22	Compact SUV	May 24 2021	October 15 2021	145	\$	\$
23	Compact SUV	June 21 2021	October 15 2021	117	\$	\$
24	Compact SUV	May 24 2021	October 22 2021	152	\$	\$
25	Compact SUV	May 31 2021	October 1 2021	124	\$	\$
26	Compact SUV	May 31 2021	August 27 2021	89	\$	\$
27	Compact SUV	May 18 2021	October 8 2021	144	\$	\$
28	Compact SUV	May 31 2021	October 8 2021	131	\$	\$
29	Compact SUV	June 7 2021	October 15 2021	131	\$	\$
30	¾ tonne, 5 passenger, 4X4 truck, crew cab	May 17 2021	October 8 2021	145	\$	\$
31	mid-vehicle	May 17 2021	October 8 2021	145	\$	\$
32	Extended van with 3/4t high roof	April 26 2021	November 5 2021	194	\$	\$
OPTIONAL GOODS AND/OR SERVICES:						
33	2X4 quarter-ton compact truck	June 14 2021	August 20 2021	68	\$	\$
34	2X4 quarter-ton compact truck	June 14 2021	August 20 2021	68	\$	\$
35	2X4 quarter-ton compact truck	June 14 2021	August 20 2021	68	\$	\$

36	2X4 quarter-ton compact truck	June 14 2021	August 20 2021	68	\$	\$
37	2X4 quarter-ton compact truck	June 21 2021	August 20 2021	61	\$	\$
38	2X4 quarter-ton compact truck	June 21 2021	August 20 2021	61	\$	\$
39	2X4 quarter-ton compact truck	May 17 2021	October 8 2021	145	\$	\$
40	2X4 quarter-ton compact truck	May 17 2021	October 22 2021	159	\$	\$
41	Compact SUV	May 31 2021	October 15 2021	138	\$	\$
42	Compact Car	June 7 2021	September 10 2021	96	\$	\$
43	Compact Car	June 7 2021	September 10 2021	96	\$	\$
44	Compact Car	June 7 2021	September 10 2021	96	\$	\$
45	Compact Car	May 31 2021	August 20 2021	82	\$	\$
46	Compact Car	May 31 2021	August 20 2021	82	\$	\$
47	Compact Car	May 31 2021	August 20 2021	82	\$	\$
48	Compact Car	May 31 2021	August 20 2021	82	\$	\$
49	Compact Car	May 3 2021	October 1 2021	152	\$	\$
50	½ tonne, 5 passenger, 4X4 truck, crew cab	May 3 2021	December 3 2021	215	\$	\$
51	¼ tonne, compact truck 4X4	May 3 2021	August 20 2021	110	\$	\$
TOTAL OF YEAR 1 (before taxes)					\$	

Table A2: Task Authorizations – Contract Year 1, 2021

	Service	Estimated amount	Total (before taxes)
1	Repairs (as and when requested)	\$ 5,000.00	\$ 5,000.00

Table A3: Total of Contract Year 1, 2021 (Tables A1 & A2)

	Period	Total (before taxes)
1	Table A1 + A2 : Contract Year 1	\$

Table B1: Fee Table – Option Year 1, 2022

	Vehicle Type	Start Date	End Date	Rental Length (Days)	Rate per Day	Total (Days x rate)
1	Compact Car	April 18 2022	October 14 2022	180	\$	\$
2	Compact Car	May 23 2022	September 2 2022	103	\$	\$
3	Compact Car	May 23 2022	August 19 2022	89	\$	\$
4	Compact Car	May 23 2022	August 19 2022	89	\$	\$
5	Compact Car	June 20 2022	August 19 2022	61	\$	\$
6	Compact Car	April 25 2022	October 14 2022	173	\$	\$
7	Compact Car	April 25 2022	October 14 2022	173	\$	\$
8	Compact Car	May 30 2022	September 30 2022	128	\$	\$
9	Mini-Van	May 23 2022	October 14 2022	144	\$	\$
10	Mini-Van	June 13 2022	August 19 2022	68	\$	\$
11	2X4 quarter-ton compact truck	May 9 2022	August 19 2022	103	\$	\$
12	2X4 quarter-ton compact truck	May 9 2022	August 19 2022	103	\$	\$
13	2X4 quarter-ton compact truck	May 23 2022	October 14 2022	144	\$	\$
14	2X4 quarter-ton compact truck	May 23 2022	October 21 2022	151	\$	\$
15	2X4 quarter-ton compact truck	May 23 2022	October 14 2022	144	\$	\$
16	2X4 quarter-ton compact truck	May 23 2022	October 14 2022	144	\$	\$
17	4X4 quarter-ton truck	May 30 2022	September 23 2022	117	\$	\$
18	½ tonne, 4X4 truck, crew cab, 5 passenger	June 06 2022	October 21 2022	138	\$	\$
19	½ tonne, 2X4 single-cab truck with 8 foot long box	May 23 2022	August 19 2022	89	\$	\$
20	Cargo Van	May 9 2022	October 14 2022	159	\$	\$
21	Cargo van	May 9 2022	October 14 2022	159	\$	\$

22	Compact SUV	June 20 2022	October 14 2022	117	\$	\$
23	Compact SUV	May 23 2022	October 21 2022	152	\$	\$
24	Compact SUV	May 30 2022	September 30 2022	124	\$	\$
25	Compact SUV	May 30 2022	August 26 2022	89	\$	\$
26	Compact SUV	May 17 2022	October 7 2022	144	\$	\$
27	Compact SUV	May 30 2022	October 7 2022	131	\$	\$
28	Compact SUV	June 6 2022	October 14 2022	131	\$	\$
29	Compact SUV	May 23 2022	October 14 2022	145	\$	\$
30	³ / ₄ tonne, 5 passenger, 4X4 truck, crew cab	May 16 2022	October 7 2022	145	\$	\$
31	mid-vehicle	May 16 2022	October 7 2022	145	\$	\$
32	Extended Van with 3/4t high roof	April 25 2022	November 4 2022	194	\$	\$
OPTIONAL GOODS AND/OR SERVICES:						
33	2X4 quarter-ton compact truck	June 13 2022	August 19 2022	68	\$	\$
34	2X4 quarter-ton compact truck	June 13 2022	August 19 2022	68	\$	\$
35	2X4 quarter-ton compact truck	June 13 2022	August 19 2022	68	\$	\$
36	2X4 quarter-ton compact truck	June 13 2022	August 19 2022	68	\$	\$
37	2X4 quarter-ton compact truck	June 20 2022	August 19 2022	61	\$	\$
38	2X4 quarter-ton compact truck	June 20 2022	August 19 2022	61	\$	\$
39	2X4 quarter-ton compact truck	May 16 2022	October 7 2022	145	\$	\$
40	2X4 quarter-ton compact truck	May 16 2022	October 21 2022	159	\$	\$
41	Compact SUV	May 30 2022	October 14 2022	138	\$	\$
42	Compact Car	June 6 2022	September 9 2022	96	\$	\$
43	Compact Car	June 6 2022	September 9 2022	96	\$	\$
44	Compact Car	June 6 2022	September 9 2022	96	\$	\$
45	Compact Car	May 30 2022	August 19 2022	82	\$	\$

46	Compact Car	May 30 2022	August 19 2022	82	\$	\$
47	Compact Car	May 30 2022	August 19 2022	82	\$	\$
48	Compact Car	May 30 2022	August 19 2022	82	\$	\$
49	Compact Car	May 2 2022	September 30 2022	152	\$	\$
50	½ tonne, 5 passenger, 4X4 truck, crew cab	May 2 2022	December 2 2022	215	\$	\$
51	¼ tonne, compact truck 4X4	May 2 2022	August 19 2022	110	\$	\$
TOTAL OF OPTION YEAR 1 (before taxes)					\$	

Table B2: Task Authorizations – Option Year 1, 2022

	Service	Estimated amount	Total (before taxes)
1	Repairs (as and when requested)	\$ 5,000.00	\$ 5,000.00

Table B3: Total of Option Year 1, 2022 (Tables B1 & B2)

	Period	Total (before taxes)
1	Table B1 + B2 : Option Year 1	\$

Table C1: Fee Table – Option Year 2, 2023

	Vehicle Type	Start Date	End Date	Rental Length (Days)	Rate per Day	Total (Days x rate)
1	Compact Car	April 17 2023	October 13 2023	180	\$	\$
2	Compact Car	May 22 2023	September 1 2023	103	\$	\$
3	Compact Car	May 22 2023	August 18 2023	89	\$	\$
4	Compact Car	May 22 2023	August 18 2023	89	\$	\$
5	Compact Car	June 19 2023	August 18 2023	61	\$	\$
6	Compact Car	April 24 2023	October 13 2023	173	\$	\$
7	Compact Car	April 24 2023	October 13 2023	173	\$	\$
8	Compact Car	May 30 2023	September 30 2023	128	\$	\$

9	Mini-Van	May 22 2023	October 13 2023	144	\$	\$
10	Mini-Van	June 12 2023	August 18 2023	68	\$	\$
11	2X4 quarter-ton compact truck	May 8 2023	August 18 2023	103	\$	\$
12	2X4 quarter-ton compact truck	May 8 2023	August 18 2023	103	\$	\$
13	2X4 quarter-ton compact truck	May 22 2023	October 13 2023	144	\$	\$
14	2X4 quarter-ton compact truck	May 22 2023	October 20 2023	151	\$	\$
15	2X4 quarter-ton compact truck	May 22 2023	October 13 2023	144	\$	\$
16	2X4 quarter-ton compact truck	May 22 2023	October 13 2023	144	\$	\$
17	4X4 quarter-ton compact truck	May 29 2023	September 22 2023	117	\$	\$
18	½ tonne, 4X4 truck, crew cab, 5 passenger	June 6 2023	October 21 2023	138	\$	\$
19	½ tonne, 2X4 single-cab truck with 8 foot long box	May 22 2023	August 18 2023	89	\$	\$
20	Cargo Van	May 8 2023	October 13 2023	159	\$	\$
21	Cargo van	May 8 2023	October 13 2023	159	\$	\$
22	Compact SUV	May 22 2023	October 13 2023	145	\$	\$
23	Compact SUV	June 19 2023	October 13 2023	117	\$	\$
24	Compact SUV	May 22 2023	October 20 2023	152	\$	\$
25	Compact SUV	May 29 2023	September 29 2023	124	\$	\$
26	Compact SUV	May 29 2023	August 25 2023	89	\$	\$
27	Compact SUV	May 15 2023	October 6 2023	144	\$	\$
28	Compact SUV	May 29 2023	October 6 2023	131	\$	\$
29	Compact SUV	June 5 2023	October 13 2023	131	\$	\$
30	¾ tonne, 5 passenger, 4X4 truck, crew cab	May 15 2023	October 6 2023	145	\$	\$
31	mid-vehicle	May 15 2023	October 6 2023	145	\$	\$

32	Extended Van with 3/4t high roof	April 24 2023	November 3 2023	194	\$	\$
OPTIONAL GOODS AND/OR SERVICES:						
33	2X4 quarter-ton compact truck	June 12 2023	August 18 2023	68	\$	\$
34	2X4 quarter-ton compact truck	June 12 2023	August 18 2023	68	\$	\$
35	2X4 quarter-ton compact truck	June 12 2023	August 18 2023	68	\$	\$
36	2X4 quarter-ton compact truck	June 12 2023	August 18 2023	68	\$	\$
37	2X4 quarter-ton compact truck	June 19 2023	August 18 2023	61	\$	\$
38	2X4 quarter-ton compact truck	June 19 2023	August 18 2023	61	\$	\$
39	2X4 quarter-ton compact truck	May 15 2023	October 6 2023	145	\$	\$
40	2X4 quarter-ton compact truck	May 15 2023	October 20 2023	159	\$	\$
41	Compact SUV	May 29 2023	October 13 2023	138	\$	\$
42	Compact Car	June 5 2023	September 8 2023	96	\$	\$
43	Compact Car	June 5 2023	September 8 2023	96	\$	\$
44	Compact Car	June 5 2023	September 8 2023	96	\$	\$
45	Compact Car	May 29 2023	August 18 2023	82	\$	\$
46	Compact Car	May 29 2023	August 18 2023	82	\$	\$
47	Compact Car	May 29 2023	August 18 2023	82	\$	\$
48	Compact Car	May 29 2023	August 18 2023	82	\$	\$
49	Compact Car	May 1 2023	September 29 2023	152	\$	\$
50	½ tonne, 5 passenger, 4X4 truck, crew cab	May 1 2023	December 1 2023	215	\$	\$
51	¼ tonne, compact truck 4X4	May 1 2023	August 18 2023	110	\$	\$
TOTAL OF OPTION YEAR 2 (before taxes)					\$	

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moise

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

Table C2: Task Authorizations – Option Year 2, 2023

	Service	Estimated amount	Total (before taxes)
1	Repairs (as and when requested)	\$ 5,000.00	\$ 5,000.00

Table C3: Total of Option Year 2, 2023 (Tables C1 & C2)

	Period	Total (before taxes)
1	Table C1 + C2 : Option Year 2	\$

Table D: Total of all Tables (Table A1, A2, B1, B2, C1, C2)

	Period	Total
1	Table A3 : Contract Year 1	\$
2	Table B3: Option Year 1	\$
3	Table C3: Option Year 2	\$
TOTAL OF ALL TABLES (before taxes)		\$

ANNEX C TO PART 5 OF THE BID SOLICITATION

LIST OF NAMES FOR INTEGRITY VERIFICATION FORM

Requirements

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names when participating in a procurement process. The required list differs depending on the Bidder's or Offeror's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

Supplier Information

Supplier's Legal Name:		
Organizational Structure: () Corporate Entity () Privately Owned Corporation () Sole Proprietor () Partnership		
Supplier's Legal Address:		
City:	Province / Territory:	Postal Code:
Supplier's Procurement Business Number (optional):		

List of Names

Name	Title

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

Declaration

I, _____, (*name*)

_____, (*position*) of

_____, (*supplier's name*) declare that the information provided in this Form is, to the best of my knowledge and belief, true, accurate and complete. I am aware that failing to provide the list of names will render a bid or offer non-responsive, or I will be otherwise disqualified for award of a contract or real property agreement. I am aware that during the bid or offer evaluation stage, I must, within 10 working days, inform the Contracting Authority in writing of any changes affecting the list of names submitted. I am also aware that after contract award I must inform the Registrar of Ineligibility and Suspension within 10 working days of any changes to the list of names submitted.

Signature

Date

ANNEX D TO PART 5 OF THE BID SOLICITATION

FORMER PUBLIC SERVANT

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes (<input type="checkbox"/>) No (<input type="checkbox"/>)

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-1](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

Task Authorization Autorisation de tâche

Contract Number - Numéro du contrat

Contractor's Name and Address - Nom et l'adresse de l'entrepreneur	Task Authorization (TA) No. - N° de l'autorisation de tâche (AT)
	Title of the task, if applicable - Titre de la tâche, s'il y a lieu
	Total Estimated Cost of Task (GST/HST extra) Coût total estimatif de la tâche (TPS/TVH en sus) \$

Security Requirements: This task includes security requirements

Exigences relatives à la sécurité : Cette tâche comprend des exigences relatives à la sécurité

No - Non

Yes - Oui

If YES, refer to the Security Requirements Checklist (SCRL) included in the Contract

Si OUI, voir la Liste de vérification des exigences relative à la sécurité (LVERS) dans le contrat



For Revision only - Aux fins de révision seulement

TA Revision Number, if applicable Numéro de révision de l'AT, s'il y a lieu	Total Estimated Cost of Task (GST/HST Extra) before the revision Coût total estimatif de la tâche (TPS/TVH en sus) avant la révision \$	Increase or Decrease (GST/HST Extra), as applicable Augmentation ou réduction (TPS/TVH en sus), s'il y a lieu \$
--	---	--

Start of the Work for a TA : Work cannot commence until a TA has been authorized in accordance with the conditions of the contract.

Début des travaux pour l'AT : Les travaux ne peuvent pas commencer avant que l'AT soit autorisée conformément au contrat.

1. Required Work: - Travaux requis :

A. Task Description of the Work required - Description de tâche des travaux requis	See Attached - Ci-joint
B. Basis of Payment - Base de paiement	See Attached - Ci-joint
C. Cost of Task - Coût de la tâche	See Attached - Ci-joint
D. Method of Payment - Méthode de paiement	See Attached - Ci-joint

Contract Number - Numéro du contrat

2. Authorization(s) - Autorisation(s)

By signing this TA, the authorized client and (or) the PC Contracting Authority certify(ies) that the content of this TA is in accordance with the conditions of the contract.

En apposant sa signature sur l'AT, le client autorisé et (ou) l'autorité contractante de PC atteste(nt) que le contenu de cette AT respecte les conditions du contrat.

The client's authorization limit is identified in the contract. When the value of a TA and its revisions is in excess of this limit, the TA must be forwarded to the PC Contracting Authority for authorization.

La limite d'autorisation du client est précisée dans le contrat. Lorsque la valeur de l'AT et ses révisions dépasse cette limite, l'AT doit être transmise à l'autorité contractante de PC pour autorisation.

Name and title of authorized client - Nom et titre du client autorisé à signer

Signature

Date

PC Contracting Authority - Autorité contractante de PC

Signature

Date

3. Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized - to sign for the Contractor
Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Signature

Date

APPENDIX I

MANDATORY TECHNICAL CRITERIA TABLE
Bidders must fill out and submit the following:

Item	Vehicle Type	Vehicle Requirements	Make / Model	Year
1	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
2	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
3	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
4	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
5	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
6	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
7	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
8	Compact Car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

	Vehicle Type	Vehicle Requirements	Make / Model	Year
09	Mini-Van (E.g. Dodge Grand Caravan)	<ul style="list-style-type: none"> • Summer tires • Two keys 		
10	Mini-Van (E.g. Dodge Grand Caravan)	<ul style="list-style-type: none"> • Summer tires • Two keys 		
11	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
12	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
13	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
14	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

	Vehicle Type	Vehicle Requirements	Make / Model	Year
15	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
16	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
17	4X4 quarter-ton truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
18	½ tonne, 4X4 truck, crew cab, 5 passenger	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Side step • Two-inch trailer hitch • Protective mesh on rear window (Deezee and/or Backrack model) 		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

	Vehicle Type	Vehicle Requirements	Make / Model	Year
19	½ tonne, 2X4 single-cab truck with 8 foot long box	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Side step • Two-inch trailer hitch • Protective mesh on rear window (Deezee and/or Backrack model) 		
20	Cargo van (E.g. Van Savana)	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Protective mesh required 		
21	Cargo van (E.g. Van Savana)	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Protective mesh required 		
22	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none"> • Summer tires • Two keys • No Jeep Patriots • Hybrid if possible 		
23	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none"> • Summer tires • Two keys • No Jeep Patriots • Hybrid if possible 		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

	Vehicle Type	Vehicle Requirements	Make / Model	Year
24	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none">• Summer tires• Two keys• No Jeep Patriots• Hybrid if possible		
25	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none">• Summer tires• Two keys• No Jeep Patriots• Hybrid if possible		
26	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none">• Summer tires• Two keys• No Jeep Patriots• Hybrid if possible		
27	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none">• Summer tires• Two keys• No Jeep Patriots• Hybrid if possible		
28	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none">• Summer tires• Two keys• No Jeep Patriots• Hybrid if possible		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

	Vehicle Type	Vehicle Requirements	Make / Model	Year
29	Compact SUV (E.g. Ford Escape)	<ul style="list-style-type: none"> • Summer tires • Two keys • No Jeep Patriots • Hybrid if possible 		
30	¾ tonne, 5 passenger, 4X4 truck, crew cab	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Side step • Class 4 two-inch trailer hitch • Protective mesh on rear window (Deezee and/or Backrack model) 		
31	Mid-vehicle	<ul style="list-style-type: none"> • Summer tires • Two keys • Hybrid if possible 		
32	Extended van with 3/4 T high roof	<ul style="list-style-type: none"> • Summer tires • Two keys • Back-up alarm • Protective mesh on rear window 		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

Optional Goods and/or Services

	Vehicle Type	Vehicle Requirements	Make / Model	Year
33	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
34	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
35	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		
36	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none"> • Summer tires • Two car keys • Back-up alarm • Rear window protection (Deezee and/or Backrack model) 		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

Optional Goods and/or Services

	Vehicle Type	Vehicle Requirements	Make / Model	Year
37	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none">• Summer tires• Two car keys• Back-up alarm• Rear window protection (Deezee and/or Backrack model)		
38	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none">• Summer tires• Two car keys• Back-up alarm• Rear window protection (Deezee and/or Backrack model)		
39	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none">• Summer tires• Two car keys• Back-up alarm• Rear window protection (Deezee and/or Backrack model)		
40	2X4 quarter-ton compact truck (E.g. Chevrolet Colorado)	<ul style="list-style-type: none">• Summer tires• Two car keys• Back-up alarm• Rear window protection (Deezee and/or Backrack model)		

Solicitation No.:
5P300-20-0255/A

Amendment No.:

Contracting Authority:
Nicholas Moïse

Ver.02.08.21

Client Reference No.:
10201473.

Title:
Vehicle Rental / Forillon National Park

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

Optional Goods and/or Services

	Vehicle Type	Vehicle Requirements	Make / Model	Year
41	Compact SUV	<ul style="list-style-type: none">• Summer tires• Two keys• No Jeep Patriots• Hybrid if possible		
42	Compact car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
43	Compact car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
44	Compact car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		
45	Compact car	<ul style="list-style-type: none">• Summer tires• Two keys• Hybrid if possible		

MANDATORY TECHNICAL CRITERIA TABLE (cont'd)

Optional Goods and/or Services

	Vehicle Type	Vehicle Requirements	Make / Model	Year
46	Compact car	<ul style="list-style-type: none"> • Summer tires • Two keys • Hybrid if possible 		
47	Compact car	<ul style="list-style-type: none"> • Summer tires • Two keys • Hybrid if possible 		
48	Compact car	<ul style="list-style-type: none"> • Summer tires • Two keys • Hybrid if possible 		
49	Compact car	<ul style="list-style-type: none"> • Summer tires • Two keys • Hybrid if possible 		
50	½ tonne, 5 passenger, 4X4 truck, crew cab	<ul style="list-style-type: none"> • Summer tires • Two keys • Backup alarm • Foot step • Rear window protection (Deezee and/or Backrack model) • Trailer hitch with 5000lbs load wiring 		
51	¼ tonne, compact truck 4X4	<ul style="list-style-type: none"> • Summer tires • Two keys • Backup alarm • Rear window protection (Deezee and/or Backrack model) 		