

CANADIAN HERITAGE
REQUEST FOR STANDING OFFER

REQUEST NUMBER: 10200976

PROJECT TITLE: Rental, Delivery and Installation of Equipment, Road Signage and
Flaggers for Various Events in the National Capital Region

REQUEST DATE: April 12, 2021

CLOSING DATE AND TIME: April 29, 2021, 2:00 p.m. EDT

ADDRESS ALL ENQUIRIES: Line Séguin
Procurement and Contract Specialist
Contracting and Materiel Management Directorate
Canadian Heritage
Tel: 819-360-5062
E-mail: pch.contrats-contracting.pch@canada.ca

The Department of Canadian Heritage has a requirement for the above services to be carried out in accordance with the Statement of Work attached hereto as Annex "A". The period of the Standing Offer is from date of issuance to March 31, 2024, with the possibility of extending by up to two (2) additional one-year option periods.

If you are interested in undertaking this project, submit your offer by **2 p.m. EDT: April 29, 2021**, by using the following accepted submission method:

IMPORTANT: Submission via e-mail

Please note that because of the present circumstances associated with the COVID-19, PCH will exceptionally only accept offers by e-mail. Offers transmitted by facsimile or mail to PCH will not be accepted.

The PCH e-mail server cannot accept any e-mail transmission that is 14 MB or plus. It is the responsibility of the Offeror to assure that their complete e-mail offer be delivered to PCH by the specified date and time. Indicate the title of the Request for Standing Offers (RFSO) in the e-mail object, the e-mail address is the following:

PCH.contrats-contracting.PCH@canada.ca

RFSO : 10200976
Attention : Line Séguin

If due to e-mail or document size issues it is necessary to send documents using more than one e-mail, this is acceptable but they must be referenced to each other. Offers that arrive after the specified date and time will not be accepted. Offerors are encouraged to keep a confirmation that the e-mail was sent and delivered.

Offerors submitting a proposal are also requested to complete the Offer of Services attached at Annex "C".

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications to be provided;
- Part 6 Security and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Offer of Services Form, the Insurance Requirements, 942 Form, as well as the Financial Evaluation Scenario.

1.2 Summary

The mandate of Canadian Heritage's (PCH) Capital Celebrations and Program Operations directorate is to organize major events in the National Capital Region (NCR). During these major events, such as Canada Day, Winterlude or Christmas Lights across Canada, the safety of Canadians and visitors is a priority. The deployment of these events requires street closures, the implementation of detours, the use of electronic signage and other needs.

PCH intends to issue Standing Offers with suppliers who are in a position to provide equipment, signage and flaggers in the provinces of Ontario and/or Quebec. The objective is to identify up to two (2) suppliers for each of the provinces identified in this request with whom PCH will be able to establish a Standing Offer. The events are held mainly in the NCR.

The Offeror is required to indicate which provinces it is capable of working in and will be responsible for providing delivery and installation of various signage items that may include, but are not limited to, road signs, electronic signage, etc. The following road equipment will also be required: barriers, cones and others. The Contractor will be required to provide, upon request, street closure plans in accordance with provincial standards.

1.3 Security Requirements

There are no security requirements associated with this Request for Standing Offer.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or videoconference.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2020-05-26) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Note that because of the present circumstances associated with the COVID-19, PCH will exceptionally only accept offers by e-mail at PCH.contracts-contracting.PCH@canada.ca. Offers transmitted by facsimile or mail to PCH will not be accepted.

2.2.1 Submission via e-mail

Offers must only be submitted by e-mail by the date and time to the e-mail address indicated on page 1 of the RFSO.

2.3 Former Public Servant

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the

[Canadian Forces Superannuation Act](#), R.S., 1985, c.C-17, the [Defence Services Pension Continuation Act](#), 1970, c.D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c.R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c.R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c.M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **Yes** () **No** ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offer

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Note that because of the present circumstances associated with the COVID-19, PCH will exceptionally only accept offers by e-mail at PCH.contrats-contracting.PCH@canada.ca. Offers transmitted by facsimile or mail to PCH will **not** be accepted.

3.1.1 Submission via e-mail

IMPORTANT: The PCH e-mail server cannot accept any e-mail transmission that is 14 MB or plus. It is the responsibility of the Offeror to assure that their complete e-mail offer be delivered to PCH by the specified date and time. If due to e-mail or document size issues it is necessary to send documents using more than one e-mail, this is acceptable but they must be referenced to each other. Offers that arrive after the specified date and time will not be accepted.

The Offer must be gathered per section and separated as follows:

- Section 1: Technical Offer
- Section 2: Financial Offer
- Section 3: Certifications
- Section 4: Additional Information

Section 1: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section 2: Financial Offer

Offerors must submit their financial offer in accordance with the Basis of Payment in Annex "B". All amounts must in CAD dollars, and must exclude applicable taxes.

Section 3: Certifications

Offerors must submit the certifications required under Part 5.

Section 4: Additional Information

In section 4 of their offer, the Offerors must provide:

1. The Offer of Services attached at Annex "C" duly filled out and signed.
2. The required insurance requirements, as explained at Part 6 - Security, Financial and Insurance Requirements.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Financial Evaluation

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

Lowest evaluated price:

An offer must comply with all the requirements of the Request for Standing Offer to be declared responsive.

Responsive bids will be ranked in ascending order of evaluated price, the responsive bid with the lowest evaluated price being ranked first. The lowest price will be calculated according to the financial evaluation scenario in Annex "F". From the responsive bids ranked in ascending order of evaluated price, up to two (2) offers per province (Ontario and Quebec) will be recommended for issuance of a Standing Offer.

4.3 Internal Approvals

Offerors should note that all contracts are subject to PCH's internal approvals process, which includes a requirement to approve funding in the amount of any proposed contract. Notwithstanding that an Offeror may have been recommended for Standing Offer award, issuance of any Standing Offer will be contingent upon internal approval. If such approval is not given, no Standing Offer will be awarded.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY AND INSURANCE REQUIREMENTS

6.1 Security Requirements

There are no security requirements associated with this Request for Standing Offer.

6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex "D".

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

There are no security requirements associated with this Request for Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *[Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

Call-ups against this Standing Offer may be authorized from date of issuance to March 31, 2024.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for up to two (2) additional one (1) year periods, under the same conditions and rates specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Line Séguin
Procurement and Contract Specialist
Department of Canadian Heritage
Contracting and Materiel Management Directorate
15 Eddy Street, 9th Floor (15-9-G)
Gatineau, QC K1A 0M5

Tel.: 819-360-5062

E-mail: PCH.contracts-contracting.PCH@canada.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

Will be identified at time of issuance of the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Will be identified at time of issuance of the Standing Offer.

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified User

The Identified User authorized to make call-ups against the Standing Offer is Canadian Heritage.

7.8 Call-up Procedures

It is the intent to issue up to two (2) Standing Offers per province as a result of this solicitation. The following procedures will be used to facilitate Call-ups issued against the resulting Standing Offers.

7.8.1 Right of First Refusal Procedures

1. The Identified User will proceed as follows to issue a Call-up against a Standing Offer.
 - i) The Identified User will contact the highest-ranked Offeror to determine if the requirement can be fulfilled by that Offeror. If the highest-ranked Offeror is able to meet the requirement, the identified user will proceed with the steps described at Step 2.
 - ii) If the highest-ranked Offeror is unavailable or unable to fulfill the requirements, or part thereof, the Identified user will document the Offeror's reasons for being unable to provide the requested item(s) and/or task(s), remove the item(s) and/or task(s) from the call-up and proceed with contacting the next ranked Offeror for the item(s) and/or Task(s) that are unavailable or unable to be fulfilled.
 - iii) In the event that both Offerors are unavailable or unable to fulfill all or part thereof of the call-up requirement, the government of Canada will not be required to use the present standing offer in order to fulfill their specific needs.

2. The Technical Authority will forward the requirements to the Offeror by email.

i) The Offeror will confirm by email their availability to provide the item(s) requested and task to be performed within maximum five (5) business days or receipt of the requirements, or as per specifications indicated in the email from the Technical authority (under normal conditions, the expected response delay is from one (1) to five (5) business days). The requirements document will include a description of the items(s) requested and task(s) to be performed as well as a schedule of the delivery the pick up requirements and any specific details as required.

ii) Within two (2) to four (4) business days of stating their availability, or as agreed with the Technical Authority, the Offeror must submit complete pricing details for completion of the work outlined in the Statement of Work to the Project Authority based on the applicable rate(s)/price(s) as specified in the Base of Payment. When a Call-up is issued, the Offeror must verify the information contained in the Call-up to ensure that no pertinent information is missing before taking the required steps to complete the Call-up.

3. The Offeror will be authorized by the Contracting Authority to proceed with the work by the issuance of a Call-up against a Standing Offer.

The delivery deadlines as negotiated and specified in the Call-up against a Standing Offer document must be adhered to.

The Offeror must not undertake any of the specified Work unless and until a Call-up against a Standing Offer is issued.

When a Call-up is issued, the Offeror must verify the information contained in the Call-up to ensure that no pertinent information is missing before taking the required steps to complete the Call-up.

7.8.2 (quantity will be identified when SOs are issued) Standing Offers were issued as a result of PCH bid solicitation number: 10200976. The Contractors' order of ranking is as follows:

Ranked first - Québec: _____

Ranked second – Québec: _____

Ranked first - Ontario: _____

Ranked second - Ontario: _____

7.9 Call-up Instrument

The Work will be authorized or confirmed by Canadian Heritage using form 942 – Call-up against a Standing offer (form attached at Annex “E”).

7.10 Non-Standing Offer Items

For each call-up, the Identified User may incorporate a total of up to 25% (or a maximum of \$40,000 including applicable taxes) of the call-up value for non-Standing Offer items.

*Note: In certain situations, the proportion of non-Standing Offer items, such as transportation and handling charges for concrete Jersey barriers, could be greater than 25% of the total call-up value. Approval of the Contracting Authority is required for these exceptions.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call-up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010C (2020-05-28), General Conditions – services (medium complexity);
- e) Annex “A”, Statement of Work;
- f) Annex “B” Basis of Payment
- g) Annex “D”, Insurance Requirements;
- h) the Offeror's offer dated _____ (*to be inserted at the at time of issuance of the Standing Offer*).

7.12 Certifications

7.12.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing additional information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

7.14 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex “D”. The Contractor must maintain the required insurance coverage for the duration of the Standing Offer. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Standing Offer. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Standing Offer and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Standing Offer Authority within ten (10) days after the date of award of the Standing Offer, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than “A-”. The Contractor must, if requested by the Standing Offer Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.15 Official Languages

The Department is under the obligation to respect the spirit and the letter of the Official Languages Act R.S.1985,C.31 (4th Suppl.). It is therefore imperative that the Contractor when representing the Crown ensures that verbal communications are in the preferred official language of the participants. Written communications will be in the language(s) of the participants and must be submitted to the Project Authority before they are issued. If participants are required to communicate by telephone with the Contractor or his/her representatives, the Contractor must ensure that all persons, including receptionists and other contacts who will be receiving these calls, are bilingual.

7.16 Green Procurement

The Contractor should make every effort to ensure that all documents prepared or delivered under this contract are printed double-sided on Ecologo certified recycled paper or on paper with equivalent post-consumer recycled content, to the extent it is procurable.

It is desirable that the Contractor, in provisioning the Service, procure electronic equipment, such as computer equipment, peripherals and telephony equipment, that meet the most current ENERGY STAR technical specifications for energy efficiency and other environmental specifications such as ISO 14000, WEEE, RoSH, EPEAT and IEEE 1680 standards, without reducing the service quality and effectiveness, whether this equipment is owned by the Contractor or procured by the Contractor for GC customers.

It is desirable that the Contractor, in provisioning the Service, procures equipment and implements solutions that minimize the overall energy use without reducing the service quality and effectiveness, whether this equipment is owned by the Contractor or procured by the Contractor for GC customers.

It is desirable that the Contractor abide by the guidelines set by the Electronics Product Stewardship Canada's organization for the disposal and recycling of electronic products owned by the Contractor and used to deliver the Service whether this equipment is located on the Contractor's premises or on GC customer premises.

7.17 Dispute Resolution

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 25 working days after the dispute was initially raised to the other party in writing, either Party may contact the Office of the Procurement Ombudsman (OPO) to request dispute resolution/mediation services. OPO may be contacted by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

7.18 Contract Administration

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an impartial, independent venue for Canadian bidders to raise complaints regarding the administration of certain federal contracts, regardless of dollar value. If you have concerns regarding the administration of a federal contract, you may contact OPO by e-mail at boa.opo@boa-opo.gc.ca, by telephone at 1-866-734-5169, or by web at www.opo-boa.gc.ca. For more information on OPO's services, please see the [Procurement Ombudsman Regulations](#) or visit the [OPO website](#).

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010C (2020-05-28), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

The Contractor will be paid in accordance with the Basis of Payment attached hereto as Annex "B", for Work performed under the call-up against the Standing Offer.

7.4.2 Limitation of Expenditure

- a) The Contractor will be paid for Work performed under each approved call-up, in accordance with the Basis of Payment at Annex "B" of the Standing Offer.
- b) Canada's total liability to the Contractor under any resultant call-up will not exceed the total price specified in the call-up.

7.4.3 Method of Payment – Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

7.4.4 Electronic Payment of Invoices

The Contractor accepts to be paid using the following Electronic Payment Instrument:

- a. Direct Deposit (Domestic and International).

7.5 Invoicing instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be forwarded to the Project Authority for certification and payment.

ANNEX « A »

STATEMENT OF WORK

1. Title

Rental, Delivery and Installation of Equipment, Road Signage and Flaggers for Various Events in the National Capital Region.

2. Background Information

2.1 Objective

Canadian Heritage (PCH) intends to issue Standing Offers with suppliers who are in a position to provide equipment, signage and flaggers in the provinces of Ontario and/or Quebec. The objective is to identify up to two (2) suppliers for each of the provinces identified in this request with whom PCH will be able to establish a Standing Offer. The events are held mainly in the National Capital Region (NCR).

The Contractor will be responsible for providing delivery and installation of various signage items that may include, but are not limited to, road signs, electronic signage, etc. The following road equipment will also be required: barriers, cones and others. The Contractor will be required to provide, upon request, street closure plans in accordance with provincial standards.

2.2 Background

The mandate of PCH is to organize major events in the NCR. During these major events, such as Canada Day, Winterlude or Christmas Lights across Canada, the safety of Canadians and visitors is a priority. The deployment of these events requires street closures, the implementation of detours, the use of electronic signage and other needs.

3. Requirements

3.1 Scope

PCH's requirements include the rental of road safety equipment, regulatory road signs and variable message signs (VMS), the development of street closure and lane encroachment plans, and a team of flaggers.

3.2 Tasks, Activities and Deliverables

The various requests and the specifications of each will be presented and supervised by the PCH Technical Authority. The Contractor's tasks and responsibilities will be described in more detail in the following paragraphs.

3.2.1 Rental of Equipment, Signage and Road Safety

The Contractor is responsible for ensuring that the equipment provided to PCH is in good condition and meets the regulatory standards of the province in which it will be used. In addition, the Contractor must ensure that the specific requirements of each request are met (such as, but not limited to, required quantity, assembly at the drop-off location for certain equipment, such as TC-54s, etc.). Delivery of equipment and installation (when requested) must be on schedule and carried out as agreed with the PCH Technical Authority. Any piece of equipment that presents a problem at the time of delivery must be replaced or repaired by the Contractor immediately to ensure the smooth operation of PCH activities.

i) Pre-Event

During the pre-event period, the Contractor must:

- Review the list of equipment requested and inform PCH that it is able to meet the demand and offer advice on the plan.
- Review the delivery schedule requested by PCH and confirm feasibility. Any changes to the schedule must be reviewed and approved by the PCH Technical Authority.
- Carry out delivery as agreed with the PCH Technical Authority. This includes the assembly of certain pieces of equipment (such as, but not limited to, TC-54s/TRV-7s, barriers, etc.) when requested.
- If required, provide information necessary for obtaining access to certain event sites or street closures (such as, but not limited to, information about the employee and the vehicle used).

ii) Event

During the event period (or rental period), where:

- PCH carries out the installation of rental equipment, PCH will be responsible for the necessary verifications and adjustments.
- The Contractor carries out the installation, the Contractor will be responsible for the necessary verifications and adjustments.

iii) Post-Event

During the post-event period, the Contractor will:

- Pick up all rented equipment in accordance with the de-installation schedule provided by the PCH Technical Authority.
- Inform the Technical Authority that all equipment has been picked up.
- Provide an itemized final invoice indicating each item and charges to PCH as well as the amounts by province.

3.2.2 Rental of Variable Message Signs (VMS)

When renting VMS, the Contractor will be responsible for the delivery and installation of each of the signs. Once the signs are installed, the Contractor shall also ensure that the message provided by PCH is displayed correctly. Once the rental period is over, the Contractor shall de-install the VMS on the agreed upon dates. Here are two scenarios that include, but are not limited to, potential needs:

- Scenario 1: Static message for the duration of the event

The Contractor will be responsible for delivering the sign to the specified location. The Contractor must, upon or before delivery, ensure that the message displayed is the one provided. The message(s) will be displayed according to the schedule provided by PCH. The Contractor will then remove the sign once the rental period ends.

- Scenario 2: Variable message modified by PCH

The Contractor will be responsible for delivering the sign to the specified location. The Contractor must, on or before delivery, ensure that the message provided is displayed. It must also provide the information (such as IP address, message change interface, password, etc.) needed so that PCH can change the displayed messages as it sees fit for the entire duration of the rental. If a device, such as a computer, is required, PCH will be responsible for providing its own device.

3.2.3 Development of Street Closure and/or Lane Encroachment Plan

The Contractor will, following the description of PCH's requirements, develop a street closure plan that meets all the standards required by the province in which installation will take place. This plan may be submitted to the appropriate authorities for approval (e.g. the municipality). In the event of changes required by the competent authorities, they shall be executed by the Contractor. Once the plan request has been completed by PCH, PCH and the Contractor must agree on a production schedule that ensures timelines are met and that is achievable by the Contractor.

3.2.4 Flaggers

Various situations may require the assistance of flaggers. PCH shall provide as much information as possible in each service request to allow the Contractor to establish the specific needs of each situation (such as, but not limited to, where the flaggers are needed, the hours they will be required to be present, etc.). Following receipt of the requirements, the Contractor must establish a work schedule with the number of flaggers and the equipment required.

4. Constraints

4.1 Language of Work

Work and communications may be conducted in either official language (English or French) for the rental of equipment, road signage and VMS. Flaggers, for their part, must be able to express themselves in both official languages or, at a minimum, ensure that one of the team members present is able to communicate in both official languages where there is an opportunity for verbal interaction with the public.

4.2 Work Location and Access Restrictions

The work will be carried out on streets or at various sites in the NCR. In the event the work is carried out on sites that require verification of individuals, the Contractor will be notified and shall provide the information requested.

4.3 Others

The Contractor will:

- When required, submit to PCH the necessary information (such as, but not limited to, vehicle information, plate number, name of driver and attendant, etc.) to obtain an access pass.
- Ensure that the workers assigned to the job are trained and qualified in the province in which they perform the work, comply with the applicable health and safety code, and wear the necessary protective equipment (such as, but not limited to, safety boots).

- Work outdoors regardless of weather conditions at the time of work.
- Contact PCH when the various steps requested are completed (e.g. when the installation of the rented signs is completed, when de-installation is completed, etc.).

5. Support Provided by PCH

5.1 When renting road safety and signage equipment, the Technical Authority must:

- Provide a list of requirements and identify the delivery locations.
- Identify a contact person to be available to answer the Contractor's questions when required.
- Provide a delivery schedule with delivery and pick-up dates and times.

5.2 For the rental of variable message signs, the PCH Technical Authority must:

- Provide a list and outline deployment plan with the delivery locations.
- Provide the message to be displayed on each of the signs.
- Identify a contact person to be available to answer the Contractor's questions when required.

5.3 When a team of flaggers is required, the PCH Technical Authority must:

- Provide a work schedule with the hours and locations where the flaggers are needed, to allow the Contractor to establish the schedule and a list of equipment requirements.
- Identify a contact person to be available to answer the Contractor's questions when required and meet the flaggers on site where possible.

ANNEX « B »
BASIS OF PAYMENT

Services offered:	CHECK the applicable province(s) for your Offer
In Ontario	
In Quebec	

Applicable province: The Offeror must indicate in which province(s) they are able to work. Clearly indicate if the rates submitted are identical for each of the provinces. If this is not the case, complete a grid for each of the provinces.

All prices must be in Canadian dollars and must exclude applicable taxes.

#	SERVICES STANDARD	PRICES PER UNIT (Initial Period)			PRICES PER UNIT (Option Year 1)			PRICES PER UNIT (Option Year 2)		
		Rental/ day	Rental/ week	Rental/ month	Rental/ day	Rental/ week	Rental/ month	Rental/ day	Rental/ week	Rental/ month
1.	Regulatory Signage Including, but not limited to: transportation, installation and de-installation									
1.1	Road safety signage: Sign on temporary post with base and weight. Type of signage: Temporary	\$	\$	\$	\$	\$	\$	\$	\$	\$
1.2	Road safety signage: Sign on temporary post with base and weight. Type of signage: Regulatory	\$	\$	\$	\$	\$	\$	\$	\$	\$
1.3	Road safety signage: Sign on temporary post with base and weight. Type of signage: Warning	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.	Traffic Control Equipment Including, but not limited to: transportation, installation and de-installation									
2.1	TC-54 or TRV-7 Full unit with base	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.2	TC51C or TRV-10	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.3	TC-51B or TRV-3	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.4	Wooden barrier of eight (8) feet long on average with legs (wood or metal depending on regulations) – TB-1 style	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.5	TRV-1	\$	\$	\$	\$	\$	\$	\$	\$	\$

2.6	Plastic barrier for use with various delineators, such as, but not limited to: TC-51B, TRV-3	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.7	Metal barriers – crowd control	\$	\$	\$	\$	\$	\$	\$	\$	\$
3.	Concrete Jersey Barrier Does not include delivery and handling fees, which may be charged based on quantity and as items that are not part of the Standing Offer	Rental/ day	Rental/ week	Rental/ month	Rental/ day	Rental/ week	Rental/ month	Rental/ day	Rental/ week	Rental/ month
3.1	Regular concrete Jersey barrier	\$	\$	\$	\$	\$	\$	\$	\$	\$
3.2	Regular concrete Jersey barrier with Moduloc metal fencing	\$	\$	\$	\$	\$	\$	\$	\$	\$
4.	Electronic Signage Including, but not limited to: transportation, installation and de-installation	Rental/ day	Rental/ week	Rental/ month	Rental/ day	Rental/ week	Rental/ month	Rental/ day	Rental/ week	Rental/ month
4.1	VMS (variable message signs)	\$	\$	\$	\$	\$	\$	\$	\$	\$
5.	PTZ camera (pan, tilt, zoom) on trailer for remote monitoring of certain sites identified during events	\$	\$	\$	\$	\$	\$	\$	\$	\$
6.	Traffic Flagger Minimum of 2 flaggers at all times Prices include fees for vehicles and other equipment required for their work	Hourly fee Per worker Initial Period			Hourly fee Per worker Option Year 1			Hourly fee Per worker Option Year 2		
6.1	Traffic flagger – Individual price with truck and required equipment	\$			\$			\$		
6.2	Traffic flagger – Individual price with truck and required equipment – Regular overtime evenings and weekends (not applicable to overtime after an 8-hour shift or according to Department of Labour regulations)	\$			\$			\$		
6.3	Traffic flagger – Individual price with truck and required equipment – Overtime during statutory holidays	\$			\$			\$		

ANNEX « C »
OFFER OF SERVICES FORM
RFSO 10200976

<i>(to be filled in by Offeror)</i>	
Offeror's full legal name	
Authorized Representative of Offeror for evaluation purposes (e.g., clarifications)	Name
	Title
	Address
	Telephone #
	Fax #
	Email
Offeror's Procurement Business Number (PBN) <i>(see the Standard Instructions 2003)</i>	
Offeror's GST/HST/QST number	
Tax rate to be charged on any resulting contract	Specify percentage: _____ %
Jurisdiction of Contract: Province in Canada the Offeror wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)	
Former Public Servants See the Article in Part 2 of the bid solicitation for a definition of "Former Public Servant".	<p>Is the Offeror a FPS in receipt of a pension as defined in the bid solicitation? Yes ____ No ____</p> <p>If yes, provide the information required by the Article in Part 5 entitled "Former Public Servant Certification"</p> <hr/> <p>Is the Offeror a FPS who received a lump sum payment under the terms of a work force reduction program? Yes ____ No ____</p> <p>If yes, provide the information required by the Article in Part 5 entitled "Former Public Servant Certification"</p>

<p>Integrity Provisions (as per Part 5 of the bid solicitation)</p>	<p>Integrity Declaration Form</p> <p>An Integrity declaration form must be submitted <u>only</u> when:</p> <ol style="list-style-type: none"> 1. The supplier, one of its affiliates or a proposed first-tier subcontractor has, in the past three years, been charged with or convicted of a criminal offense in a country other than Canada, that, to the best of the supplier's knowledge and belief, may be similar to one of the listed offences in the <i>Ineligibility and Suspension Policy</i> (the "policy"); and/or 2. The supplier is unable to provide any of the certifications required by the <u>Integrity Provisions</u> <p>Click <u>here</u> to complete the form and instructions for its submittal.</p> <hr/> <p>List of names for integrity verification form</p> <p>Section 17 of the <i>Ineligibility and Suspension Policy</i> (http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) requires suppliers, regardless of their status under the policy, to submit a list of names with their bid or offer. The list differs depending on the bidder or Offeror's organizational structure:</p> <ul style="list-style-type: none"> - Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors - Privately owned corporations must provide a list of the owners' names - Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners - Suppliers that are a partnership do not need to provide a list of names <p>Suppliers may use this <u>form</u> to provide the list of names. Failure to submit this information, where required, will render a bid or offer non-responsive, or the supplier disqualified for award of a contract.</p> <p>Complete the <u>form</u> online, print, sign and attach it to the bid.</p>
<p>On behalf of the Offeror, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:</p> <ol style="list-style-type: none"> 1. The Offeror considers itself and its products able to meet all the mandatory requirements described in the bid solicitation; 2. This offer is valid for the period requested in the bid solicitation; 3. All the information provided in the offer is complete, true and accurate; and 4. If the Offeror is awarded a contract, it will accept all the terms and conditions set out in Part 7 -Resulting contract clauses, included in bid solicitation. 	
<p>Signature of Authorized Representative of Offeror</p>	
<p>Signature: _____ Date: _____</p>	

ANNEX « D »**INSURANCE REQUIREMENTS****1. Commercial General Liability Insurance**

The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$5,000,000.00 per accident or occurrence and in the annual aggregate.

The Commercial General Liability policy must include the following:

- a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by the Department of Canadian Heritage.
- b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
- c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
- d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
- e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
- f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
- g. Employees and, if applicable, Volunteers must be included as Additional Insured.
- h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
- i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
- k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- l. Owners' or Contractors' Protective Liability: Covers damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- n. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

ANNEX « E »

942 CALL-UP AGAINST A STANDING OFFER FORM

Item No. Article n°		Description Description	U of I U de D	Quantity Quantité	Unit Price Prix unitaire	Disc Disc	Ext. Price Prix prévu
<p>Special Instructions - Instructions spéciales To the Supplier: Your standing offer referred to above is hereby accepted as follows: You are required to supply the goods and/or services shown above at the prices or pricing basis and in accordance with the other terms and conditions stated in the standing offer. Only goods and services included in the standing offer shall be supplied against this call-up. Each shipment shall be accompanied by a packing slip or delivery slip. All invoices, shipping bills and packing slips must show the order number. Au fournisseur: Votre offre permanente, dont le numéro figure ci-haut, est acceptée selon les modalités suivantes: Vous êtes prié de fournir les biens ou services indiqués ci-haut aux prix ou selon les modalités de prix et en conformité des autres conditions stipulées dans l'offre permanente. Ne seront fournis en vertu de la présente commande que les biens et services figurant dans l'offre permanente. Chaque envoi sera accompagné d'un bordereau d'emballage ou d'expédition. Les factures, connaissements et bordereaux d'emballage doivent tous porter le numéro de la demande.</p>							



ANNEX « F »

FINANCIAL EVALUATION SCÉNARIO

Note: Calculations will be made by the Standing Offer Authority and will be based on the rates submitted by the Offeror in the Basis of Payment in Annex B according to the quantities below.

#	STANDARD SERVICES	Quantities	Initial Period			Option Year 1			Option Year 2			SUBTOTAL
			Rental 1 day (a)	Rental 1 week (b)	Rental 1 month (c)	Rental 1 day (d)	Rental 1 week (e)	Rental 1 month (f)	Rental 1 day (g)	Rental 1 week (h)	Rental 1 month (i)	
1.	Regulatory Signage Including, but not limited to: transportation, installation and de-installation											
1.1	Road safety signage: Sign on temporary post with base and weight Type of signage: Temporary	15	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1.2	Road safety signage: Sign on temporary post with base and weight Type of signage: Regulatory	15	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1.3	Road safety signage: Sign on temporary post with base and weight Type of signage: Warning	15	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.	Traffic Control Equipment Including, but not limited to: transportation, installation and de-installation											
2.1	TC-54 or TRV-7 Full unit with base	170	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.2	TC51C or TRV-10	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.3	TC-51B or TRV-3	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

2.4	Wooden barrier of eight (8) feet long on average with legs (wood or metal depending on regulations) – TB-1 style	60	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.5	TRV-1	5	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.6	Plastic barrier for use with various delineators, such as, but not limited to: TC-51B, TRV-3	5	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2.7	Metal barriers – crowd control	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3.	Concrete Jersey Barrier Does not include delivery and handling fees, which may be charged based on quantity and as items that are not part of the Standing Offer		Rental 1 day (a)	Rental 1 week (b)	Rental 1 month (c)	Rental 1 day (d)	Rental 1 week (e)	Rental 1 month (f)	Rental 1 day (g)	Rental 1 week (h)	Rental 1 month (i)	
3.1	Regular concrete Jersey barrier	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3.2	Regular concrete Jersey barrier with Moduloc metal fencing	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4.	Electronic Signage Including, but not limited to: transportation, installation and de-installation		Rental 1 day (a)	Rental 1 week (b)	Rental 1 month (c)	Rental 1 day (d)	Rental 1 week (e)	Rental 1 month (f)	Rental 1 day (g)	Rental 1 week (h)	Rental 1 month (i)	
4.1	VMS (variable message signs)	8	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
5.	PTZ camera (pan, tilt, zoom) on trailer for remote monitoring of certain sites identified during events	1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total A												\$

6.	Traffic Flagger Price for each worker Minimum of 2 flaggers at all times Prices include fees for vehicles and other equipment required for their work.	Number of Flaggers	Number of Hours per Flagger	Initial Period	Option Year 1	Option Year 2	SUBTOTAL
6.1	Traffic flagger – Individual price with truck and required equipment	2	8	\$	\$	\$	\$
6.2	Traffic flagger – Individual price with truck and required equipment – Regular overtime evenings and weekends (not applicable to overtime after an 8-hour shift or according to Department of Labour regulations)	2	8	\$	\$	\$	\$
6.3	Traffic flagger – Individual price with truck and required equipment – Overtime during statutory holidays	2	8	\$	\$	\$	\$
Total B							\$
Total A + B for financial evaluation purposes							\$