

**Questions and Answers for RFP 2020094**

Question #	Questions Received from Bidders	Responses to Bidders
1	<p>Our physical offices are in Montreal, located 11 km away from OSFI's premises according to Google Maps. We are also very close to major highways and one minute away from Du Collège station, which makes our school a convenient location. Could our school be still be eligible even though we exceed the criteria described in O1.4 on page 19 by 1 km?</p>	<p><i>As per Article 2, Basis of Selection, "to be declared responsive, a bid must meet all mandatory criteria." Therefore, the training facility must be located within a 10km distance of the address stated in M1.4.</i></p>
2	<p>The closing date to respond to the RFP is May 21, 2020, which is behind us. Could you set a date after the publication of the RFP?</p>	<p><i>The closing date has been corrected. Please see RFP amendment no. 1.</i></p>
3	<p>In part 4 of the RFP, Table 3: R-F (French teacher), technical criterion b (page 30 of 76), the allocation of points is done starting from 48 months of experience, whereas in table 4: R-E (English teacher), technical criteria b (page 31 of 76) the allocation of points is done starting from 49 months of experience. The English version of this same criterion (page 28 of 71 in the English version) indicates 48 months of experience. Could you please clarify whether English teachers must have 48 or 49 months of experience?</p>	<p><i>The French RFP has been corrected so that 48 months of experience is required to obtain points. Please see French RFP amendment no. 1.</i></p>
4	<p>In part 4 of the RFP, page 34 of 76, Region 3 of 4- Montreal, QC, section 1 of the table provides for full-time language training for the first year of the contract. This full-time training does not appear in option periods 1, 2, 3 and 4. However, in the statement of work, item 4.1, the table of requirements for the type of training on page 52 of 76 indicates that full-time training services in a one-on-one setting are required in Montreal. Could you clarify this point?</p>	<p><i>Full-time language training may be required during any exercised option periods in the Montreal Region. Please see RFP amendment no. 1.</i></p>
5	<p>The address of the Office of the Superintendent of Financial Institutions in Vancouver is not the same</p>	<p><i>The Vancouver address in the French RFP has been corrected. Please see French RFP amendment no. 1.</i></p>

	on page 22 of 76 and on page 55 of 76. Please clarify the address of the Vancouver office.	
6	In part 4 of the RFP, region 4 of 4, Vancouver, B.C., the table of the type of training specifies that the training for Vancouver will be online only. If that is the case, could you withdraw criterion O1.4 for the Vancouver region (page 22 of 76)? There should be no need for a physical contractor location within 10 km of the OSFI office for online training.	<i>M1.4 for the Vancouver Region has been replaced the point-rated criteria R2. Please see RFP amendment no. 1.</i>
7	<p>In the response tables for Mandatory Requirement: O2 Proposed Resources (Table 1 M-F item 5. page 26 of 76 and Table 2 M-E item 5, page 29 of 76), you state <b>“The bidder must demonstrate that the proposed resource has a minimum of four years of experience within the seven years prior to the RFP issuance date in the delivery of English language training to adults in a one-on-one setting, including assessment services to determine the learner’s skill level. The contractor must provide the following information on how the proposed resource gained the reported experience a. name of the client or department and contact information; b. start and end dates for each task; c. details about the work performed by the proposed resource on the tasks, including deliverables; and d. reference.”</b></p> <p>Given the nature of language training within the Government of Canada, some clients require full-time or part-time training on a one-on-one basis, over periods ranging from a few weeks to several months. As a result, our teaching resources may be assigned to many clients in a given year. The volume of data to demonstrate compliance of our resources could be dozens of pages long. How would you like to see the experience acquired over 4 to possibly 7 years demonstrated?</p>	<i>Tables 1: M-F and 2: M-E have been amended. Please see RFP amendment no. 1.</i>

8	<p>In the response tables for Mandatory Requirements: O2 Proposed Resources (Table 1 M-F items 4d. and 5c. on page 26 of 76 and Table 2 M-E items 4d. and 5c. on page 29 of 76), you use the term “réalisations attendues” [expected achievements], whereas in the English version of the RFP the term is “deliverables” which has a different meaning. Can you explain what you mean by “deliverables”?</p>	<p><i>The term “deliverables” refers to any measurable, tangible, verifiable outcome, result, or item that must be produced to complete a project or part of a project.</i></p>
9	<p>Pertaining to the teachers’ work experience with adult language training, does the experience have to be with the PFL2 and CEWP curriculum specifically, or can their experience have been gained with other clients? Examples of other clients: Bank of Canada, Auditor General, City of Ottawa, and CMHC.</p>	<p><i>We are looking for experience in adult language training, and a strong understanding of the Federal Government’s qualification standards in relation to official languages/linguistic profiles. The experience, however, is not restricted to the PFL2 and CEWP curriculum.</i></p> <p><i>However, please note that Bidders must demonstrate compliance only to the technical requirements as stated in Attachment 1 to Part 4. The reference to PFL2 and CEWP is in the Statement of Work, and therefore is related to the performance of a resulting Contract.</i></p>