

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

See herein for bid submission

instructions/

Voir la présente pour les

instructions sur la presentation

d→une soumission

NA

NAME _____

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du**

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatche
S7K 0E1

Title - Sujet Beverages and Dispensers	
Solicitation No. - N° de l'invitation W0142-21X020/A	Date 2021-05-11
Client Reference No. - N° de référence du client W0142-21X020	GETS Ref. No. - N° de réf. de SEAG PW-\$STN-207-5467
File No. - N° de dossier STN-0-43153 (207)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Daylight Saving Time EDT on - le 2021-05-27 Heure Avancée de l'Est HAE	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Perrin, Melanie	Buyer Id - Id de l'acheteur stn207
Telephone No. - N° de téléphone (306)491-5871 ()	FAX No. - N° de FAX (418)566-6167
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE - BASE COMMANDER CANADIAN FORCES BASE SUFFIELD ATTENTION CMTT, BLDG 322 RALSTON Alberta T0J2N0 Canada	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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W0142-21X020 /A
Client Ref. No. - N° de réf. du client
W0142-21X020

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-0-43153

Buyer ID - Id de l'acheteur
stn207
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Requirement, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

- 1.2.1 A requirement for the supply and delivery of Beverages with Dispensing Units to the Department of National Defence, Canadian Forces Base Suffield (CFB), in Ralston, Alberta and Trail's End Camp in Cochrane, Alberta on an "as and when required" basis during the Standing Offer period.

The period of the Standing Offer will be for one (1) year from Date of Issuance to May 31, 2022, with two (2) additional - one (1) year option periods.

The beverages and dispensing units will be requested to be delivered to the following locations:

- EXCON - CFB Suffield, Ralston Alberta, Building 588
- Combined Mess - CFB Suffield, Ralston Alberta, Building 436
- Crowfoot Kitchen - CFB Suffield, Ralston Alberta, Building 241
- Trail's End Camp – Cochrane, Alberta

1.2.2 Canadian Content

The requirement is subject to a preference for Canadian goods.

1.2.3 This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.5 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2020-05-28) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 180 days

2.1.1 **SACC Manual Clauses**

M0019T (2017-04-27), Firm Prices and/or Rates

2.2 **Submission of Offers**

Suppliers are strongly encouraged to submit bids electronically using the Canada Post epost Connect application for the subject bid solicitation. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Faxed bids will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) bids will not be accepted for the subject bid solicitation.

2.3 **Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 **Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.5 **Bid Challenge and Recourse Mechanisms**

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.

- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
- Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

The Offeror must submit its offer electronically in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Financial Offer
Section II: Certifications

Offers transmitted by hardcopy will not be accepted.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment.

3.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.2 Exchange Rate Fluctuation

C3011T (2013-11-06) Exchange Rate Fluctuation

Section II: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine if there are two or more offers with a valid Canadian Content certification with the offers coming from two or more Offerors that are not affiliated within the meaning used in the *Competition Act*, R.S.C., 1985, c. C-34. In that event, only those offers with a valid certification will be eligible to be issued a standing offer; otherwise, all offers will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that offers are non-responsive or withdrawal of offers by Offerors, that there are no longer two (2) or more responsive offers with a valid certification, then all responsive offers will be eligible to be issued a standing offer. Canada may conduct the validation of Canadian content certifications at any time in the evaluation process including doing so concurrently with other steps.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- (a) Provision of firm pricing for all items, identified under Annex B – Basis of Payment;

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price - Canadian/Foreign Offerors

SACC Manual Clause M0220T (2016-01-28), Evaluation of Price – Offer

Evaluation Method

The Total Evaluated Offer will be established using the following calculation:

1. Price per box (or bag) of concentrate quoted for each line item will be divided by total litres of finished product created from every litre of concentrate to arrive at the price per litre of finished product
2. Price per litre of finished product of each line item will be multiplied by its yearly estimated usages of concentrate to arrive at extended price
3. The extended price for each line item including additional delivery cost (21a, 21b, and 21c) will be summed to arrive at the total price for each year
4. The total prices for all three (3) years will be added together to equal the Total Evaluated Offer.

In the event of different case sizing, items will be broken down to unit price accordingly.

Note: The estimated usage values are for evaluation purposes only and not to be construed as actual amounts for the standing offer.

4.2 Basis of Selection

4.2.1 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2. Canadian Content Certification

5.1.2.1.1 M3060C (2008-05-12), Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause [A3050T](#).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult [Annex 3.6](#), Example 2, of the Supply Manual.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

7.2 Security Requirements

7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex entitled Annex E – Standing Offer Usage Report. If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from Date of Award to May 31, 2022.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one (1) year periods, from June 1, 2022 to May 31, 2023 and from June 1, 2023 to May 31, 2024 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Standing Offer.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Melanie Perrin
Title: Procurement Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Western Region
Telephone: 306-491-5871
E-mail address: melanie.perrin@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is: *(To be inserted when issuing the standing offer)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative *(to be filled in by the Offeror)*

Name : _____

Title : _____

Organization : _____

Address : _____

Telephone : _____ - _____ - _____

Email : _____

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence – CFB Suffield

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$25,000.00 (Applicable Taxes included).

7.9 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ TBD (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2020-05-28), General Conditions – Goods (medium complexity)
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment ;
- g) Annex C, Security Requirement Check List
- h) the Offeror's offer dated _____

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

7.13 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2020-05-28), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract

7.3 Term of Contract

7.3.1 Period of the Contract

The period of the Contract is from date of Contract to (**TBD**) inclusive.

7.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in in Annex B for a cost of \$ _____ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price

7.5.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

7.5.4 SACC Manual Clauses

A9117C (2007-11-31), T1204 – Direct Request by Customer Department

7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s): (TBD)

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as specified under item 10 at Annex A - Requirement

7.7 Insurance

SACC Manual clause G1005C (2016-01-28) Insurance – No Specific Requirement

7.8 SACC Manual Clauses

A9062C (2011-05-16), Canadian Forces Site Regulations
B7500C (2006-06-16), Excess Goods
D3004C (2007-11-30), Type of Transport
D0014C (2007-11-30), Delivery of Fresh Chilled or Frozen Products
D0018C (2007-11-30), Delivery and Unloading
D5328C (2014-06-26), Inspection and Acceptance

7.9 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.

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- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

REQUIREMENT

For the supply and delivery of Beverages with Dispensing Units to the Department of National Defence, Canadian Forces Base Suffield (CFB), in Ralston, Alberta and Trail's End Camp in Cochrane, Alberta on an "as and when required" basis during the Standing Offer period.

The beverages and dispensing units will be requested to be delivered to the following locations:

- EXCON - CFB Suffield, Ralston Alberta, Building 588
- Combined Mess - CFB Suffield, Ralston Alberta, Building 436
- Crowfoot Kitchen - CFB Suffield, Ralston Alberta, Building 241
- Trail's End Camp – Cochrane, Alberta

The Offeror must, during the period of the Standing Offer, perform and complete with care, skill, diligence, and efficiency the work described in this standing offer.

1. Beverages

At all times, the Offeror must ensure that 80% of the items listed in Annex "B", are available for regular purchase.

The Offeror can accept or decline call-up items not listed at Annex "B", Basis of Payment. All products must meet specific specifications as outlined in Annex "A".

2. Dispensers

Service Equipment Requirement:

- The equipment will be serviced at least once a month to ensure proper maintenance and calibration of the juice ratio.
- Service call will be responded within 24 hours upon receiving a service request. A maximum of 48 hours for repair or replacement.

3. Mandatory Requirements

3.1 The "Canadian Government Standards Boards specifications" will be used as reference for quality control. All food items must be in accordance with - CF Food Quality Specifications FQS-35 Fruit Juices (Annex C), and meet the Canadian Food Inspection Agency (CFIA) standards in preparation.

3.2 Government-inspected and/or graded foods will have the appropriate stamp indicating such inspection and/or grading has been carried out.

3.3 All food item products must be processed in a federally inspected plant and the Offeror's preparation facility must meet the CFIA standards.

3.4 All facilities entrusted in the storage and dissemination of foods must be Hazard Analysis and Critical Control Point (HACCP) certified, or, at a minimum, follow HACCP guidelines.

3.5 DND reserves the right to inspect the Offeror's facility during the contract for the purpose of quality assurance and to ensure the facility meets the standards expected of a CFIA approved supplier.

4. Quality Assurance

4.1 All products must be of recent production. The shelf life or best before date must be clearly indicated on a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering.

4.2 Fruits Juice must be packaged in normal retail and commercial packaging, packing, labeling and marking which safeguard the hygienic, nutritional, technological and organoleptic qualities of the food. Packaging material must be made of substances which are safe and suitable for their intended use and do not impart any toxic substance or undesirable odour or flavour to the product.

4.3 Final inspection and acceptance of the product will rest solely with the Project Authority or his or her representatives at the point of delivery. All products supplied shall be free of signs of deterioration, spoilage, filth, or damage by rodents or insects. The Project Authority or his or her representative will have the right to reject products at the time of delivery and the supplier will remove unacceptable products immediately.

5. Availability and Substitutions

5.1 Potential shortfalls in providing the identified beverage items in a call-up must be immediately brought to the attention of the Project Authority and Call-up Authority.

5.2 Substitutions will not be accepted without the prior approval of either the Project Authority or Call-up Authority, who are the only approving authorities for substitutions and call-up amendments.

5.3 Any additional cost incurred to substitute a food item rests fully at the Offeror's expense. Substitute food items must be invoiced at the same price as the item it is substituting, as per Annex "B", Basis of Payment.

6. Rejects and Shortfalls

The Offeror agrees, upon notification of rejected products and or shortage of food products, to replace all shortage and rejected items within 24 hours. Any additional expenses, including delivery costs incurred to replace all shortage or rejected items, rests fully at the Offeror's expense.

7. Call-up and Order Confirmation

7.1 When beverages or dispensers are required, DND will submit a Call-up against a Standing Offer form via fax, email or hard copy to the Offeror. All call-ups will be placed a minimum of 24 to 48 hours prior to the expected day of delivery.

7.2 The Offeror must respond within 4 business hours of receipt of the Call-up against a Standing Offer to confirm receipt.

7.3 DND reserves the right to amend a call-up, up to 24 hours before the delivery is required.

8. Beverage Deliveries

8.1 The delivery locations are listed above and will be identified on each individual call-up.

8.2 Normally, beverages are to be delivered once a week and deliveries must be made between the hours of 0730 hour and 1200 hour, including weekends and statutory holidays. However, due to unforecasted operational requirements, additional deliveries may be required and will be negotiated with the offeror with a minimum of 48 hours in advance notice.

8.3 The Project Authority or his or her representative will meet the offeror to receive the beverage order at the delivery location identified on the individual call-up.

9. Type of Transport

9.1 Delivery of chilled food commodities will be made in climate controlled transport unless the Call-up Authority instructs otherwise. Refrigerated and freezer transport must have the following acceptable temperatures:

- Refrigerated transport must have a temperature maintained between 1.5° C and 4° C.
- Freezer transport must have a temperature maintained at -18° C or lower.

9.2 The vehicles utilized for the transportation of food products must be considered as an extension of the company premises. As such, the environment it presents must not put at risk the integrity of the food products contained therein. The vehicle must act as the interim storage facility from the company to the point of destination.

9.3 The construction, maintenance, sanitation, refrigeration, and handling practices must adhere to the standards of a well-operated Canadian commercial grocer and meet the standards of CFIA.

9.4 The vehicle must be dedicated food transport.

10. Requirements Pertaining To Invoicing

10.1 The consignee's delivery representative will verify with the offeror's representative that all items shipped have been received using the bill of lading provided by the offeror.

10.2 The offeror must only charge for the items delivered and accepted. The offeror is to ensure that a request for credit receipt is issued at the time of delivery for all items that are not accepted by consignee's representative at time of delivery. The offeror agrees to provide the consignee with a detailed credit receipt within three (3) working days from delivery for all items that the consignee and contractor agree that was shorted or damaged prior to delivery. Invoices will not be forwarded for payment until the offeror provides the consignee with approved credit receipt.

10.3 The offeror must ensure that all invoices reflect correct pricing effective at the time of ordering. All invoices will be calculated in Canadian dollars.

10.4 Invoices must contain the following information:

Attn: **Name of Requesting Kitchen**
Kitchens' complete mailing address
DND'S Purchase Order Number (Call up number)
Supplier's Invoice Control Number
Delivery Date

FRUIT JUICE SPECIFICATIONS

FQS-35 Fruit Juices

Fruit Juice

Description:

Fruit Juice is the unfermented liquid from sound, clean, ripe and fresh fruit. It may be made with or without the addition of sugar, inverted sugar or dextrose (in dry form). The juice is named to correspond to the fruit or fruits from which it is obtained. It may contain ingredients as indicated in the [Food and Drug Regulations - Part B - Division 11](#) and the [Canada Agricultural Products Act- Processed Products Regulations](#).

Table 1.0

Type of Juice	Specifications	Requirements
Apple Juice	Apple Juice is the unfermented liquid obtained from the first pressing juice of properly prepared sound, clean, mature fresh apples or apple parts. Apple juice is prepared without any concentration or without any dilution. No sweetening ingredients may be added.	Must meet requirements of the Food and Drug Regulations Division 11 –B11.123 (S) and the Canada Agricultural Products Act- Processed Products Regulations- Schedule1, Table 1 Canada Fancy grade as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table 1
Concentrated Apple Juice	Juice that is prepared from unfermented single strength apple juice that is concentrate to not less than 68 per cent soluble solids.	Must meet the requirements of the Food and Drug Regulations Division 11 and the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table 1 Canada Fancy grade as per as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table 1 based on single strength juice reconstituted according to label direction.
Apple Juice from Concentrate	Juice that is obtained by the addition of water to concentrated apple juice. The juice from concentrate may contain apple juice, natural apple ester, ascorbic	Must meet the requirements of the Food and Drug Regulations Division 11 and the Canada Agricultural Products Act- Processed Products

	acid, carbon dioxide and sodium benzoate as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table 1 . Juice from concentrate is packed cold in non-hermetically sealed containers.	Regulations- Schedule 1, Table 1 Canada Fancy grade as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table 1 .
Frozen Concentrated Apple Juice	Frozen concentrated Apple Juice is the product obtained from unfermented single strength apple juice that is concentrated to at least one half its original volume and frozen and maintained at temperatures necessary for the preservation of the product.	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table II para 4. Canada A grade as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule 1, Table II para 4.
Frozen Concentrated Orange Juice	Frozen concentrated orange juice is the frozen product consisting of unfermented juice obtained from clean, sound and mature oranges that has been concentrated to at least one half of its original volume meeting the specifications set out in the Canada Agricultural Products Act- Processed Products Regulations- Schedule 1, Table II- Grades for Frozen Fruits and Vegetables para 27.2	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations- Table II Grades for Frozen Fruits and Vegetables para 27.2 Canada A grade as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule 1, Table II .
Sweetened Frozen Concentrated Orange Juice	The frozen product that is referred to as Frozen Concentrated Orange Juice as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table II that before the addition of any sweetening ingredient meets the requirements for frozen concentrated orange juice Canada C grade referred to in subsection 27.2(6); and contains a sweetening ingredient or fructose, in dry or liquid form or any combination thereof.	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations- Schedule I, Table II Grades for Frozen Fruits and Vegetables para 44.
Grape Juice	Grape juice is the unfermented liquid expressed from sound, clean, ripe grapes and is prepared without the addition of a sweetening ingredient and without any concentration or dilution. The juice must meet the specifications	Must meet requirements of the Food and Drug Regulations Division 11 –B11.124 (S) and the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 14.

	set out in the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 14.	
Concentrated Grape Juice, Grape juice Concentrate	Concentrate Grape juice or Grape juice from concentrate is the unfermented product prepared by the concentration of the liquid obtained from sound, clean, ripe grapes and must be prepared without the addition of a sweetening ingredient and must be concentrated to contain not less than 30 per cent by weight of soluble grape as indicated in the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 15. The juice must meet the specifications set out in the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 15.	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 14.
Grape Juice from Concentrate	The product prepared by the addition of water to concentrated grape juice or grape juice concentrate, or by the addition of concentrated grape juice or grape juice concentrate to grape juice and prepared without the addition of a sweetening ingredient. The product must meet the specifications set out in the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 16.	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations- Schedule II , para 15.
Grapefruit Juice	Fruit juice obtained from clean, sound, mature grapefruit and meeting the specifications set out in the Food and Drug Regulations Division 11 –B11.125(S).	Must meet requirements of the Food and Drug Regulations Division 11 –B11.125 (S).
Lemon Juice	Fruit juice obtained from lemons and meeting the specifications set out in the Food and Drug Regulations Division 11 – B11.126(S).	Must meet requirements of the Food and Drug Regulations Division 11 –B11.126 (S).
Lime Juice or Lime Fruit Juice	Fruit juice obtained from limes and meeting the specifications set out in the Food and Drug Regulations Division 11 - B11.127(S).	Must meet requirements of the Food and Drug Regulations Division 11 –B11.127 (S).
Orange Juice	Fruit juice obtained from clean, sound, mature oranges and meeting the requirements set out in the Food and Drug Regulations Division 11 –B11.128 (S).	Must meet requirements of the Food and Drug Regulations Division 11 –B11.128 (S).
Pineapple Juice	Fruit juice obtained from pineapple	Must meet requirements of the

	and meeting the specifications set out in the Food and Drug Regulations Division 11 –B11.128A (S).	Food and Drug Regulations Division 11 –B11.128A(S).
Carbonated Juice or Sparkling Fruit Juice	Carbonated juice or sparkling fruit juice is the named fruit juice impregnated with carbon dioxide under pressure.	Must meet requirements of the Food and Drug Regulations Division 11 –B11.129(S).
Concentrate Juice	Juice that is concentrated to at least one half of its original volume by the removal of water. The juice may contain vitamin C, food colour, stannous chloride, a sweetening ingredient and a class II preservative.	Must meet requirements of the Food and Drug Regulations Division 11 –B11.130 (S).
Blended or Mixed Juice	A mixture of fruit juices each of which meets the standard prescribed for that fruit juice in the Food and Drug Regulations Division 11 .	Must meet requirements of the Food and Drug Regulations Division 11 –B11.131 (S).
Apple juice and Fruit Juice blend	A mixture of apple juice and another fruit juice, each of which meets the standard, if any, prescribed for that fruit juice in the Food and Drug Regulations Division 11 . The apple juice blend may contain added vitamin C.	Must meet requirements of the Food and Drug Regulations Division 11 –B11.132 (S).
Reconstituted Juice or Juice from Concentrate	Fruit juice that has been prepared by the addition of water to fruit juice of the same name from which water has been removed. The juice may contain juice of the same name, a sweetening ingredient, and natural pulp, oils and esters of the named fruit. The juice must conform to the standards for the named fruit juices as prescribed in the Food and Drug Regulations Division 11 and may contain, in the case of reconstituted lemon or lime juice, not more than 10 parts per million dimethylpolysiloxane.	Must meet requirements of the Food and Drug Regulations Division 11 –B11.133 (S).
Tomato Juice	Tomato Juice is the canned, unconcentrated, pasteurized liquid containing a substantial portion of fine tomato pulp extracted from sound, ripe whole tomatoes from which all stems and objectionable portions have been removed, with or without the application of heat, by any method that does not add	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations- Schedule 1, Table 1 Para 54. Canada Fancy grade as per the Canada Agricultural Products Act- Processed Products

	water to such liquid. Tomato Juice may contain salt and sugar as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule 1, Table 1 para 54.	Regulations- Schedule 1, Table 1.
Concentrated Tomato Juice	Tomato Juice is tomato product that is concentrated to contain not less than 21 per cent but less than 25 per cent salt-free tomato solids and may contain salt and sugar as per the Canada Agricultural Products Act- Processed Products Regulations-Schedule 1, Table 1 para 55.	Must meet requirements of the Canada Agricultural Products Act- Processed Products Regulations-Schedule 1, Table 1 Para. 55. Canada Fancy grade as per the Canada Agricultural Products Act- Processed Products Regulations- Schedule 1, Table 1.

All Fruit Juices procured in Canada:

- must be of the type specified;
- must be the grade indicated in Table 1;
- must be the pack size indicated;
- must meet the requirements indicated in Table 1 for the fruit juice specified;
- must comply with relevant sections of Acts and Regulations listed under [Canada Food and Drugs Act, Food and Drug Regulations, Canada Agricultural Products Act and Related Regulations](#), and [Canadian Food Inspection Agency Act](#);
- must comply with fundamental principle related to Health and Safety listed under [Canada Agricultural Products Act - Processed Products Regulations](#);
- must comply with the relevant sections listed under [Canadian Food Inspection Agency - Food Safety](#);
- must comply with food additive regulations listed under Food and Drug Regulations - Division 16;
- must comply with Pesticide and Pesticide Management Program listed under [Agriculture and Agri-Food Canada's Pest Management Centre](#) and [Health Canada - Pest Management Regulatory Agency](#);
- must comply with all the requirements listed under [Plant Protection Act](#) and [Plant Protection Regulations](#);
- must comply with food packaging and labelling requirements listed under [Consumer Packaging and Labelling Act](#), and [Consumer Packaging and Labelling Regulations](#);
- must comply with the relevant sections listed under, [Canadian Food Inspection Agency - Guide to Food Labelling and Advertising](#) and [Canadian Food Inspection Agency - Chapter 9 - Supplementary Information on Specific Products](#);
- must be prepared and handled in accordance with essential principles of food hygiene applicable throughout the food chain (including primary production through to the final consumer), ensuring that food is safe and suitable for human consumption listed under - [Recommended International Code of Practice- General Principles of Food Hygiene - CODEX ALIMENTARIUS](#), including Annex on Hazard Analysis and Critical Control Point (HACCP) system and guidelines; and
- must comply with any microbiological criteria established in accordance with the Principles for the Establishment and Application of Microbiological Criteria for Foods (CAC/GL 21-1997).

All Fruit Juices procured outside Canada:

- must be of the type specified;

- must be the grade indicated (or grade equivalent for the country where produced) in Table 1;
- must be the pack size specified;
- must meet the requirements indicated in Table 1 for the fruit juice specified;
- must comply with relevant sections of Acts and Regulations (or the equivalent in the country where procured) listed under [Canada Food and Drugs Act, Food and Drug Regulations, Canada Agricultural Products Act and Related Regulations](#), and [Canadian Food Inspection Agency Act](#);
- must comply with fundamental principle related to Health and Safety listed under [Canada Agricultural Products Act - Processed Products Regulations](#);
- must comply with the relevant sections listed under [Canadian Food Inspection Agency - Food Safety](#);
- must comply with food additive regulations listed under [Food and Drug Regulations - Division 16](#); and/or
- must comply with food additive classes listed under [General Standard for Food Additives \(Codex Stan 192-1995\)](#);
- must comply with Pesticide and Pesticide Management Program listed under [Agriculture and Agri-Food Canada's Pest Management Centre](#) and [Health Canada - Pest Management Regulatory Agency](#); and/or
- must comply with those maximum residue limits for pesticides and maximum levels for contaminants established by the Codex Alimentarius Commission for fruit juice and nectar;
- must comply with all the requirements listed (or the equivalent in the country where procured) under [Plant Protection Act](#) and [Plant Protection Regulations](#);
- must comply with food packaging and labelling requirements listed under [Consumer Packaging and Labelling Act](#), and [Consumer Packaging and Labelling Regulations](#); and/or
- must comply with the relevant sections listed under, [Canadian Food Inspection Agency - Guide to Food Labelling and Advertising](#) and [Canadian Food Inspection Agency - Chapter 9 - Supplementary Information on Specific Products](#); and/or
- must comply with all the requirement listed under [General Standard for the Labelling of Prepackaged Foods \(Codex Stan 1-1985\)](#);
- must be prepared and handled in accordance with essential principles of food hygiene applicable throughout the food chain (including primary production through to the final consumer), ensuring that food is safe and suitable for human consumption listed under - Recommended International [Code of Practice- General Principles of Food Hygiene - CODEX ALIMENTARIUS](#), including Annex on Hazard Analysis and Critical Control Point (HACCP) system and guidelines;
- must comply with relevant standard listed under [Codex General Standard for Fruit Juices and Nectars \(Codex Stan 247-2005\)](#);
- must comply with all the requirement listed under [Guidelines for the Use of Flavourings \(Codex CAC/GL 66-2008\)](#);
- must comply with any microbiological criteria established in accordance with the Principles for the Establishment and Application of Microbiological Criteria for Foods (CAC/GL 21-1997); and
- meet all requirements of applicable local food legislation whenever those requirements are stricter. All bread must be obtained by sources approved by the applicable local and international laws, regulations, procedures and requirements.

Size:

The usual retail and commercial standard size available in the market applicable to fruits juice unless otherwise specified.

Packaging:

Fruits Juice must be packaged in normal retail and commercial packaging, packing, labeling and marking which safeguard the hygienic, nutritional, technological and organoleptic qualities of the food. Packaging material must be made of substances which are safe and suitable for their intended use and does not impart any toxic substance or undesirable odour or flavour to the product.

Storage and Distribution:

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Concentrated Orange Juice

Frozen concentrated orange juice must be stored at temperatures below -15°C.

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W0142-21X020

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STN-0-43153

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ANNEX "B"


BASIS OF PAYMENT

Please see attached

Note: The estimated usage values are for evaluation purposes only and will not form part of the standing offer.

ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

 Government of Canada / Gouvernement du Canada		Contract Number / Numéro du contrat W0142-21X020	
		Security Classification / Classification de sécurité UNCLASSIFIED	
SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)			
PARTIE A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE			
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine DND CFB SUFFIELD		2. Branch or Directorate / Direction générale ou Direction G4 FOOD SERVICES	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail FOOD SERVICES SUPPORT. CONTRACTOR REQUIRES SUB-CONTRACTOR TO PERFORM REPAIRS ON ITEMS AS REQUESTED BY THE BASE. THE SUB-CONTRACTOR WILL REQUIRE UNESCORTED ACCESS TO THE DINING AREAS TO REPAIR ITEMS.			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>			
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>		No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	
Restricted to: / Limité à: <input type="checkbox"/>		Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:		Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>		NATO SECRET / NATO SECRET <input type="checkbox"/>	
SECRET <input type="checkbox"/>		COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	
TOP SECRET <input type="checkbox"/>			
TRÈS SECRET <input type="checkbox"/>			
TOP SECRET (SIGINT) <input type="checkbox"/>			
TRÈS SECRET (SIGINT) <input type="checkbox"/>			
		PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	
		PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	
		PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	
		CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	
		SECRET <input type="checkbox"/>	
		TOP SECRET <input type="checkbox"/>	
		TRÈS SECRET <input type="checkbox"/>	
		TOP SECRET (SIGINT) <input type="checkbox"/>	
		TRÈS SECRET (SIGINT) <input type="checkbox"/>	

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PART A (continued) / PARTIE A (suite)	
8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? If Yes, indicate the level of sensitivity: Dans l'affirmative, indiquer le niveau de sensibilité:	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
9. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
Short Title(s) of material / Titre(s) abrégé(s) du matériel: Document Number / Numéro du document:	
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)	
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis	
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	<input type="checkbox"/> SECRET SECRET
	<input type="checkbox"/> TOP SECRET TRÈS SECRET
	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
Special comments: Commentaires spéciaux:	
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.	
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)	
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS	
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
PRODUCTION	
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)	
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui

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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTAURÉE	NATO CONFIDENTIAL	NATO SECRET	COMSEC TOP SECRET COMSEC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Éléments																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No / Non ☐ Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No / Non ☐ Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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ANNEX “D” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)

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ANNEX E – STANDING OFFER USAGE REPORT

STANDING OFFER USAGE REPORT

Return to:

ATTN.: Melanie Perrin
Public Works and Government Services Canada
Acquisitions Branch
Telephone: 306-491-5871
Email: melanie.perrin@pwgsc-tpsgc.gc.ca

Quarterly Usage Report Schedule:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31

Report on the Volume of Business with Federal Government Departments and Agencies

SUPPLIER:
STANDING OFFER NO.:
DEPARTMENT OR AGENCY:

REPORTING PERIOD:

Item No.	Call-Up/Contract No. Description	Value of the Call-Up/Contract	GST/HST
1			
2			
3			
4			
A. Value of Call-Ups for this reporting period			
B. Value of accumulated call-ups to date			
Total of accumulated call-ups (A + B)			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY:

NAME:
TELEPHONE NO.:

SIGNATURE:

DATE: