
GENERAL INSTRUCTIONS

Floating Dock Construction
SAR Station, Twillingate, NL
Project No. R.089926.008

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1.1 SCOPE

- .1 The work covered under this contract consists of the furnishing of all plant, labour, equipment and material for Floating Dock Construction - SAR Station, Twillingate, Newfoundland and Labrador, in strict accordance with specifications and accompanying drawings and subject to all terms and conditions of contract.

1.2 DESCRIPTION OF WORK

- .1 In general, work under this contract consists of but will not necessarily be limited to the following:
 - .1 Supply and installation of one treated timber floating dock.
 - .2 Modifications to existing floating dock including removal of wheelguard and supply and installation of sliding plates.
 - .3 Supply and installation of two vertical guide rails for attachment of new floating dock.

1.3 SITE OF WORK

- .1 Work will be carried out at Twillingate, Newfoundland and Labrador in the location as shown on the accompanying drawings.

1.4 DATUM

- .1 Datum used for this project is Lowest Normal Tides (LNT) and is assumed to be +2.357 m below PWC 1-2017, a bolt set in concrete block.
- .2 Bidders are advised to consult the Tide Tables issued by Fisheries and Oceans in order to make sure of the tidal conditions affecting work.

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1.5 FAMILIARIZATION
WITH SITE

- .1 Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.
- .2 Contractors, bidders or those they invite to site are to review specification Section 01 35 29.06 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

1.6 CODES AND
STANDARDS

- .1 Perform work in accordance with the latest edition of the National Building Code of Canada, FC Standard 373 - Standard for Piers and Wharves (http://www.hrsdc.gc.ca/eng/labour/fire_protection/policies_standards/commissioner/373/page00.shtml), and any other code of provincial or local application including all amendments up to project bid closing date provided that in any case of conflict or discrepancy, the more

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stringent requirements shall apply.

- .2 Materials and workmanship must meet or exceed requirements of specified standards, codes and referenced documents.

1.7 TERM ENGINEER

- .1 Unless specifically stated otherwise, the term Engineer where used in the Specifications and on the Drawings shall mean the Departmental Representative as defined in the General Conditions of the Contract.

1.8 SETTING OUT WORK

- .1 Set grades and layout work in detail from control points and grades established by Departmental Representative.
- .2 Assume full responsibility for and execute complete layout of work to locations, lines and elevations indicated or as directed by Departmental Representative.
- .3 Provide devices needed to layout and construct work.
- .4 Supply such devices as straight edges and templates required to facilitate Departmental Representative's inspection of work.
- .5 Supply stakes and other survey markers required for laying out work.

1.9 COST BREAKDOWN

- .1 Before submitting first progress claim submit breakdown of Contract price in detail as directed by

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Departmental Representative and aggregating contract price. Departmental Representative will provide the required forms for application of progress payment.

- .2 Provide cost breakdown in same format as the numerical and subject title system used in this specification project manual and thereafter sub-divided into major work components as directed by Departmental Representative.
- .3 Upon approval by Departmental Representative, cost breakdown will be used as basis for progress payment.

1.10 WORK SCHEDULE

- .1 Submit within 7 work days of notification of acceptance of bid, a construction schedule showing commencement and completion of all work within the time stated on the Bid and Acceptance Form and the date stated in the bid acceptance letter.
- .2 Provide sufficient details in schedule to clearly illustrate entire implementation plan, depicting efficient coordination of tasks and resources, to achieve completion of work on time and permit effective monitoring of work progress in relation to established milestones.
- .3 As a minimum, work schedule to be prepared and submitted in the form of Bar (GANTT) Charts, indicating work activities, tasks and other project elements, their anticipated durations and planned dates for achieving key activities and major

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project milestones provided in sufficient details and supported by narratives to demonstrate a reasonable plan for completion of project within designated time, e.g., show target dates for the placement of each crib, if applicable. Generally Bar Charts derived from commercially available computerized project management system are preferred but not mandatory.

- .4 Submit schedule updates on a minimum monthly basis and more often, when requested by Departmental Representative, due to frequent changing project conditions. Provide a narrative explanation of necessary changes and schedule revisions at each update.
- .5 The schedule, including all updates, shall be to Departmental Representative's approval. Take necessary measures to complete work within approved time. Do not change schedule without Departmental Representative's approval.
- .6 All work on the project will be completed within the time indicated on the Bid and Acceptance Form.

1.11 ABBREVIATIONS

- .1 Following abbreviations of standard specifications have been used in this specification and on the drawings:
 - CGSB - Canadian Government Specifications Board
 - CSA - Canadian Standards Association
 - NLGA - National Lumber Grades Authority
 - ASTM - American Society for Testing

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and Materials

- .2 Where these abbreviations and standards are used in this project, latest edition in effect on date of bid call will be considered applicable.

1.12 SITE OPERATIONS

- .1 Arrange for sufficient space adjacent to project site for conduction of operations, storage of materials and so on. Exercise care so as not to obstruct or damage public or private property in area. Do not interfere with normal day-to-day operations in progress at site. All arrangements for space and access will be made by Contractor.
- .2 Remove snow and ice as required to maintain safe access in a manner that does not damage existing structures or interfere with the operations of others.

1.13 PROJECT MEETINGS

- .1 Departmental Representative will arrange project meetings and assume responsibility for setting times and recording minutes.
- .2 Project meetings will take place on site of work unless so directed by the Departmental Representative.
- .3 Departmental Representative will assume responsibility for recording minutes of meetings and forwarding copies to all parties present at the meetings.
- .4 Have a responsible member of firm present at all project meetings.

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1.14 PROTECTION

- .1 Store all materials and equipment to be incorporated into work to prevent damage by any means.
- .2 Repair or replace all materials or equipment damaged in transit or storage to the satisfaction of Departmental Representative and at no cost to Canada.

1.15 DOCUMENTS
REQUIRED

- .1 Maintain at job site, one copy each of the following:
 - .1 Contract Drawings
 - .2 Specifications
 - .3 Addenda
 - .4 Reviewed Shop Drawings
 - .5 List of outstanding shop drawings
 - .6 Change Orders
 - .7 Other modifications to Contract
 - .8 Field Test Reports
 - .9 Copy of Approved Work Schedule
 - .10 Site specific Health and Safety Plan and other safety related documents
 - .11 Other documents as stipulated elsewhere in the Contract Documents

1.16 PERMITS

- .1 Obtain and pay for all permits, certificates and licenses as required by Municipal, Provincial, Federal and other Authorities.
- .2 Provide appropriate notifications of project to municipal and provincial inspection authorities.
- .3 Obtain compliance certificates as prescribed by legislative and regulatory provisions of municipal,

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provincial and federal authorities as applicable to the performance of work.

.4 Submit to Departmental Representative, copy of application submissions and approval documents received for above referenced authorities.

.5 Submit to Departmental Representative, copy of quarry permit, if applicable, prior to start of quarry operations.

.6 Comply with all requirements, recommendations and advise by all regulatory authorities unless otherwise agreed in writing by Departmental Representative. Make requests for such deviations to these requirements sufficiently in advance of related work.

1.17 CUTTING, FITTING
AND PATCHING

.1 Execute cutting, including excavation, fitting and patching required to make work fit properly.

.2 Where new work connects with existing and where existing work is altered, cut, patch and make good to match existing work.

.3 Do not cut, bore, or sleeve load-bearing members.

.4 Make cuts with clean, true, smooth edges. Make patches inconspicuous in final assembly.

1.18 LOCATION OF
EQUIPMENT

.1 Location of cleats, jib cranes, equipment, fixtures, power pedestals

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and outlets, shown or specified shall be considered as approximate. Actual location shall be as required to suit conditions at time of installation and as is reasonable. Obtain approval of Departmental Representative.

- .2 Locate equipment, fixtures and distribution systems to provide minimum interference and maximum usable space and in accordance with manufacturer's recommendations for safety, access and maintenance.
- .3 Inform Departmental Representative when impending installation conflicts with other new or existing components. Follow directives for actual location.
- .4 Submit field drawings to indicate relative position of various services and equipment when required by Departmental Representative.

1.19 FISH HABITAT

- .1 This work is being conducted in an area where fish habitat may be affected. Perform work to conform with rules and regulations governing fish habitat.
- .2 Contact the Department of Fisheries and Oceans at least 48 hours in advance of starting any work on site. Submit confirmation to the Departmental Representative that DFO have been contacted.

1.20 NOTICE TO SHIPPING/MARINERS

- .1 Notify the Marine Communications and Traffic Services' Centre, of Fisheries and Oceans Canada, at (709) 772-2083, ten (10) days prior

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to commencement and upon completion of the work, in order to allow for the issuance of Notices to Shipping/Mariners.

- .2 During construction any vessels or barges utilized must be marked in accordance with the provisions of the Canada Shipping Act Collision Regulations.

1.21 ACCEPTANCE

- .1 Prior to the issuance of the Certificate of Substantial Performance, in company with Departmental Representative , make a check of all work. Correct all discrepancies before final inspection and acceptance.

1.22 WORKS
COORDINATION

- .1 The contractor shall be responsible for coordinating the work of the various trades, where the work of such trades interfaces with each other.
- .2 Convene meetings between trades whose work interfaces and ensure that they are fully aware of the areas and the extent of where interfacing is required. Provide each trade with the plans and specifications of the interfacing trade, as required, to assist them in planning and carrying out their respective work.
- .3 Canada will not be responsible for or held accountable for any extra costs incurred as a result of the failure to carry out coordination work. Disputes between the various trades as a result of their not

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being informed of the areas and
extent of interface work shall be
the sole responsibility of the
General Contractor and shall be
resolved at no extra cost to Canada.

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1.23 CONTRACTOR'S USE
OF SITE

- .1 Construction operations, including storage of materials for this contract, not to interfere with the fishing activity and/or operations at this harbour facility.
- .2 The contractor shall be responsible for arranging the storage of materials on or off site, and any materials stored at the site which interfere with any of the day to day activities at or near the site will be moved promptly at the Contractor's expense, upon request by Departmental Representative.
- .3 Contractor will take adequate precautions to protect existing concrete decks and asphalt when operating tracked equipment.
- .4 Exercise care so as not to obstruct or damage public or private property in the area.
- .5 At completion of work, restore area to its original condition. Damage to ground and property will be repaired by Contractor. Remove all construction materials, residue, excess, etc., and leave site in a condition acceptable to Departmental Representative.

1.24 WORK COMMENCEMENT

- .1 Mobilization to project site is to commence immediately after acceptance of bid and submission of Site Specific Safety Plan, unless otherwise agreed by Departmental Representative.
- .2 Project work on site is to commence as soon as possible, with a

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continuous reasonable work force,
unless otherwise agreed by
Departmental Representative.

- .3 Weather conditions, short construction season, delivery challenges and the location of the work site may require the use of longer working days and additional work force to complete the project within the specified completion time.
- .4 Make every effort to ensure that sufficient material and equipment is delivered to site at the earliest possible date after acceptance of bid and replenished as required.

1.25 FACILITY SMOKING
ENVIRONMENT

- .1 Comply with smoking restrictions.

1.26 INTERPRETATION OF
DOCUMENTS

- .1 Supplementary to the Order of Precedence article of the General Conditions of the Contract, the Division 01 sections take precedence over the technical specification sections in other Divisions of the Specification Manual.

END OF SECTION