



Materiel and Procurement Services / Services du materiel et des acquisitions  
Procurement Hub – Ottawa / Centre d'approvisionnement – bureau de Ottawa  
200 Kent St. Ottawa Ontario K1A 0E6

**May 12, 2021**

**FP802-200331**

**Subject :** Request for Proposal  
**Title:** FP802-200331 – Placing, Lifting / Removal, Maintaining And The Servicing Of  
Buoys In The Province of New Brunswick

### **ADDENDUM #1**

Further to the above - mentioned Request for Proposal documentation previously provided, Addendum (#1) is hereby issued.

### **Questions and Answers**

#### **Question 1:**

**We would like to know what documents we need to prepare to take part in a competition.**

#### **Answer 1:**

In order to participate in the aforementioned solicitation process, please complete the Request for Proposal (RFP) document found at the link below.

<https://buyandsell.gc.ca/procurement-data/tender-notice/PW-21-00952939>

If a potential bidder is having difficulty in preparing a proposal, they can contact the Office of the small and medium enterprises to get help:

<https://buyandsell.gc.ca/for-businesses/contacts-for-businesses/office-of-small-and-mediumenterprises-osme-regional-offices>

#### **Atlantic Region**

**(New Brunswick, Nova Scotia, Newfoundland and Labrador, and Prince Edward Island)**

Dominion Public Building  
1713 Bedford Row, 7th Floor  
Halifax NS B3J 3C9  
Telephone: 902-426-5677  
Fax: 902-426-7969  
Email: OSME-BPME-Atl@tpsgc-pwgsc.gc.ca



### **Question 2:**

On page 7 – 3.1 – it reads as follows:

Section 1: Technical Bid

In their technical bid , Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the work.

Question: In the past, the buoy contractor profile was completed to provide the requested information. The buoy contractor profile was either included in the contract as an annex or last year, it was sent to us by e-mail once the contract was awarded. My question is: Would the information requested in this section be the same as what is included in the contractor profile?

### **Answer 2:**

The contractor profile is only required following contract award.

**Delete in its entirety :**

#### **Section I : technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Insert:**

#### **Section 1 : technical Bid**

In their technical bid, Bidders should explain and demonstrate how they meet the mandatory criteria.

### **Question 3:**

On page 10 – 5.2.2 – The first paragraph at the top of the page reads as follows:

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity – Certification before contract award. If the bidder is a joint venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity – Certification, for each member of the joint venture.

Question: Should this form be included as an annex in the contract? I have included a copy of this form from last year's contract to verify, if this is the same annex that the above paragraphs makes reference to.

### **Answer 3:**

The annex is not required as part of this solicitation process.

**Remove in its entirety:**

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

**Insert :**

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).



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Canada

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Canada

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

All other terms and conditions of this RFP remain the same.

Regards,

**Stacy Semé**

Contracting Officer

Fisheries and Oceans Canada

200 Kent Street

Ottawa, Ontario K1A 0E6

E-mail address: [stacy.seme@dfo-mpo.gc.ca](mailto:stacy.seme@dfo-mpo.gc.ca)

**Canada**