





Question #1:

Can an individual apply for the tender or it can only be a company?

Answer #1:

The bidder can be a person or entity. It's important to note that in order to conduct business with the Government, the bidder must have a Procurement Business number (PBN). You can find more information on how to obtain a PBN in the following link.

<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/registering-your-business/register.html>

Question #2:

Do you need to have good speech writing skills in both English and French or is it okay to have speech writing skills in any one of the languages?

Answer #2:

Bidders can demonstrate speechwriting skills in either English or French, or both.

Question #3:

Can you give an idea of approximately how many times a month will the person/company be called upon for speech writing services?

Answer #3:

The contractor will be called upon on an as-needed basis, so a monthly estimate is not feasible. However, as per Annex 'B', the level of effort is expected to be roughly 300 hours per year.