

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

See herein for bid submission
instructions/

Voir la présente pour les
instructions sur la présentation
d'une soumission

NA

Request For a Standing Offer
Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatche
S7K 0E1

Title - Sujet Laundry Services	
Solicitation No. - N° de l'invitation W0118-200017/A	Date 2021-05-14
Client Reference No. - N° de référence du client W0118-200017	GETS Ref. No. - N° de réf. de SEAG PW-\$STN-206-5469
File No. - N° de dossier STN-0-43159 (206)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Central Daylight Saving Time CDT on - le 2021-06-15 Heure Avancée du Centre HAC	
Delivery Required - Livraison exigée See Herein – Voir ci-inclus	
Address Enquiries to: - Adresser toutes questions à: Truong, Daisy	Buyer Id - Id de l'acheteur stn206
Telephone No. - N° de téléphone (306)241-3376 ()	FAX No. - N° de FAX (418)566-6167
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE Bldgs L-158, C-101, L-157, L-105, G CFB SHILO SHILO Manitoba R0K2A0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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File No. - N° du dossier
STN-0-43159

Buyer ID - Id de l'acheteur
STN206
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

The Department of National Defence (DND), Canadian Force Base (CFB) in Shilo, Manitoba have a requirement for a Regional Individual Standing Offer (RISO) for the supply of all labour, materials, tools, equipment, transportation, and supervision necessary to provide regular laundry services, including pickup and delivery of items on an as and when required basis. The Standing Offer will be from date of issuance until March 31, 2022 with two (2) additional option periods from April 01, 2022 to March 31, 2023 and April 01, 2023 to March 31, 2024.

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2020-05-28\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

PWGSC Western Region Bid Receiving Unit

Suppliers are strongly encouraged to submit bids electronically using the Canada Post epost Connect application for the subject bid solicitation. The Offeror must send an email requesting to open an epost Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the Offeror is using its own licensing agreement for epost Connect.

It is the Offeror's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the Request for Standing Offers closing date.

Faxed bids will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) bids will not be accepted for the subject bid solicitation.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a) an individual;
- b) an individual who has incorporated;
- c) a partnership made of former public servants; or
- d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()
If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a) name of former public servant;
- b) date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-01](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a) name of former public servant;
- b) conditions of the lump sum payment incentive;
- c) date of termination of employment;
- d) amount of lump sum payment;
- e) rate of pay on which lump sum payment is based;
- f) period of lump sum payment including start date, end date and number of weeks;
- g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

2.6 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential offerors to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages offerors to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)

- (c) Offerors should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Offerors should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

The Offeror is strongly encouraged to submit its offer electronically in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

Faxed offers will be accepted at 1-418-566-6167.

Hard copy (submitted in person or via mail/courier) offers will not be accepted for the subject bid solicitation.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex A, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06) Exchange Rate Fluctuation

Section III: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

"In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the work. "

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price – Offer

SACC Manual Clause [M0220T](#) (2016-01-28) Evaluation of Price - Offer

The evaluation criteria will be calculated as follows:

Table A – Laundry Services

Lines 1 – 66: Estimated Annual Usage X Firm Unit Price for Year One for each line item will be calculated then aggregated for a Year 1 Subtotal.

Lines 1 – 66: Estimated Annual Usage X Firm Unit Price for Option Year One for each line item will be calculated then aggregated for an Optional Year 1 Subtotal.

Lines 1 – 66: Estimated Annual Usage X Firm Unit Price for Option Year Two for each line item will be calculated then aggregated for an Optional Year 2 Subtotal.

Total Evaluated Prices

The total evaluated price will be the sum of all the sub-totals. The lowest bid that meets the mandatory criteria will be awarded the contract.

4.2 Basis of Selection

4.2.1 Basis of Selection

SACC Manual Clause [M0031T](#) (2010-08-16), Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex C entitled "Standing Offer Usage Report" If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report. The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from __TBD__ to __TBD__ inclusive.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) period, from April 01, 2022 to March 31, 2023 and April 01, 2023 to March 31, 2024 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority _____ days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Standing Offer.

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STN206
CCC No./N° CCC - FMS No./N° VME

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Daisy Truong
Title: Procurement Officer
Public Services and Procurement Canada
Procurement Branch
Address: Suite 110, 101-22nd St E
Saskatoon SK S7K 0E1
Telephone: 306-241-3376
Facsimile: 306-975-5397
E-mail address: Daisy.Truong@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is: **(To be inserted at Contract Award)**

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative: (To be completed by bidder)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a *Public Service Superannuation Act* (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

6.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

The Department of National Defence (DND), Canadian Force Base (CFB) in Shilo, Manitoba.

6.8 Call-up Procedures

6.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

6.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$5,000.00 (Applicable Taxes included).

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
- f) Annex A, Statement of Work;
- g) Annex B, Basis of Payment
- j) the Offeror's offer dated _____ (insert date of offer), (if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on _____" **or** "as amended on _____" and insert date(s) of clarification(s) or amendment(s) if applicable).

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

6.14 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2010C (2020-05-28), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

6.3 Term of Contract

6.3.1 Period of the Contract

The period of the Contract is from date of Contract to (TBD) inclusive

6.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

6.5 Payment

6.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in in Annex A for a cost of \$ _____ (to be inserted at contract award). Customs duties are excluded, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.5.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17), Limitation of Price

6.5.3 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

6.5.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s): **(TBD)**

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a) The original and one (1) copy must be forwarded to the following address for certification and payment.

11 CF Health Services Building L-158 CFB Shilo Shilo, MB R0K 2A0	Base Supply Building C-101 CFB Shilo Shilo, MB R0K 2A0	Base Accommodations Building L-157 CFB Shilo Shilo, MB R0K 2A0	Base Food Services Building L105 CFB Shilo Shilo, MB R0K 2A0
Base Maintenance Building G-400 CFB Shilo Shilo, MB R0K 2A0	2PPCLI Building C-106 CFB Shilo Shilo, MB R0K 2A0	1RCHA Building N-133 CFB Shilo Shilo, MB R0K 2A0	3CDTC Building M-102 CFB Shilo Shilo, MB R0K 2A0

- b) One (1) Copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.7 Insurance Requirements

SACC Manual clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirement

6.8 SACC Manual Clauses

SACC Manual clause [B7500C](#) (2016-01-28) Excess Goods

6.9 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

STATEMENT OF WORK

The Department of National Defence (DND), Canadian Force Base (CFB) in Shilo, Manitoba have a requirement for a Regional Individual Standing Offer (RISO) for the supply of all labour, materials, tools, equipment, transportation, and supervision necessary to provide regular laundry services, including pickup and delivery of items on an as and when required basis.

1.0 RESPONSE TIME/TIME FRAME FOR COMPLETION OF WORK

- 1) This requirement has a regular laundry pick up schedule that the offeror must adhere to. The schedule and pick-up locations are identified in Item A below.
- 2) Service turnaround times are as follows from time of items being picked up, unless otherwise directed by the Site Authority.
 - a. Laundry items are to be returned within seven (7) calendar days.
- 3) All deliveries must be clearly identified and made to the same address as the original pick-up.
- 4) All pick-ups/deliveries are to be made Friday between 0800 and 1200 hrs. All locations shall have weekly pickup. No Deviations.
- 5) In the event that the pick-up/delivery day falls on a holiday, an alternate pick-up/delivery day must be arranged by the Project Authority and the Contractor at least one week in advance.
- 6) Due to operational requirements, changes to addresses and/or pick up time will be provided by Base Supply as they occur.
- 7) All permanent schedule changes are to be approved by Base Supply in conjunction with the Contracting Authority, whereby an amendment will be issued.
- 8) Subcontracting is not acceptable.
- 9) Additional Laundry Services may be required between:
 - July 14, 2021 and September 10, 2021
 - Must be able to accommodate laundry services for up to 50 participants.
 - Maximum of three (3) bags per participant possible for pick up on the identified days.
 - Two (2) day turn around for bags unless the return date falls on a weekend or holiday.
 - Bags will be individually marked with a washable tag and sealed with a zip tie.
 - The bags are not to be taken apart. They are to be thrown in wash intact.
 - Tentative schedule for pick-ups/delivery:

Monday	Wednesday	Friday
Pick-Up laundry from CFB Shilo Unit to be washed at Standing Offer Holder's Location and drop off cleaned bagged laundry CFB Shilo Unit.	Pick-Up laundry from CFB Shilo Unit to be washed at Standing Offer Holder's Location and drop off cleaned bagged laundry CFB Shilo Unit.	Pick-Up laundry from CFB Shilo Unit to be washed at Standing Offer Holder's Location and drop off cleaned bagged laundry CFB Shilo Unit.

SCHEDULED SERVICES: Weekly pick-up/delivery locations:

11 CF Health Services Building L-158 CFB Shilo Shilo, MB R0K 2A0	Base Supply Building C-101 CFB Shilo Shilo, MB R0K 2A0	Base Accommodations Building L-157 CFB Shilo Shilo, MB R0K 2A0	Base Food Services Building L105 CFB Shilo Shilo, MB R0K 2A0
Base Maintenance Building G-400 CFB Shilo Shilo, MB R0K 2A0	2PPCLI Building C-106 CFB Shilo Shilo, MB R0K 2A0	1RCHA Building N-133 CFB Shilo Shilo, MB R0K 2A0	3CDTC Building M-102 CFB Shilo Shilo, MB R0K 2A0

2.0 CONTRACTOR'S RESPONSIBILITY

- 1) The Contractor's delivery agent shall accept the Department of National Defence's count of soiled garments, towels, and sheets, which they may check. A signed delivery slip will be kept by the client.
- 2) After delivery to the Contractor's facility and prior to laundry services being performed, the Contractor will confirm the number and types of items delivered against the client's count.
 - I. Any errors or discrepancies will be reported immediately to the client, prior to the service commencement. Written notification of errors or discrepancies can be delivered by fax or e-mail to the Site Authority.
- 3) The client will sign and print their name on the Contractor's delivery slips for cleaned items.
- 4) Any discrepancies found by the client, upon return that were not reported will be deemed the Contractor's responsibility and will be investigated by the Contractor to the satisfaction of the client. Discrepancies include, but are not limited to:
 - a) Missing Items: Items deemed to be missing based on a comparison of the quantity shown by the delivery slip or amended notification but not received upon delivery.
 - i. If it is determined that the Contractor is responsible for the missing items, the Contractor will replace the items or provide compensation based on industry standard rates for missing items.
 - b) Damaged Items: Damage to items that can be linked to the laundry processes.
 - i. If it is determined that the damage is derived through improper or faulty mechanical or procedural processes, the Contractor will repair or replace the damaged item, or provide compensation based on industry standard rates for damaged items.
 - ii. The Contractor will not be held responsible for damages relating to missing buttons or damaged zippers.
 - c) Items improperly cleaned/missed: For items that are returned to the client that do not meet the cleaning standards outlined in Item 4 that are improperly cleaned or missed, will be picked up within three (3) days by the Contractor for cleaning at no additional charge to the client.
 - d) No partial deliveries will be accepted (back-orders).

- 5) The Contractor will provide the client, the necessary forms or procedure to submit their complaints.
- 6) The client has seven (7) business days upon delivery to submit a complaint. The Contractor has forty-eight (48) hours to respond to a client's complaint and five (5) business days to formally address the issue.
- 7) The Contracting Authority will be included in all correspondence regarding complaints.
- 8) Pick-ups from each site must be kept separate and not mixed together. When returned, each site must be clearly identified.
- 9) The Department of National Defence reserves the right to inspect the items and if the specified standards are not met, items will be re-laundered until specifications are met at no additional cost to the Department of National Defence.
- 10) Any items returned damaged ie: torn, scorched, or mildewed – will be replaced at no additional cost to the Department of National Defence.
- 11) Should the Contractor misplace any item(s) for a period of over thirty (30) days, said items will be deemed to be lost and the cost to replace said items for DND will be recovered by means of a "Recoverable Invoice" according to the price in the Canadian Forces Supply System (CFSS).
- 12) interior of the vehicle doing the pick ups and deliveries must be clean and smoke-free

3.0 CLEANING STANDARDS

- 1) All items will be laundered in accordance with the processing requirements stated.
- 2) No substitution of items will be made - actual item received by the Offeror for cleaning must be returned to DND.
- 3) All colored items are to be sorted by Contractor prior to laundry services being performed.
- 4) All coveralls to be treated with a degreaser when requested. Coveralls and other articles requiring this treatment shall be laundered separately or with like items to reduce the possibility of transfer of grease.
- 5) Packaging used shall be of a type to keep items clean and dry. Packaging to be to industry standards.
- 6) All services must be in accordance with commercial Laundry methods and standards based on the requirements of the Clothing/Item labels.
- 7) Any items that are not listed on Annex B are NOT to be cleaned and are to be returned to the source.

ANNEX "B"

BASIS OF PAYMENT

1. It is MANDATORY that Bidders submit firm prices/rates for the period of the proposed Standing Offer for all items listed hereafter. This section, when completed, will be considered as the Bidder's financial proposal.
2. Bidders shall provide bids as per unit of issue requested. Failure to do so will render the bid non-responsive without further consideration.
3. Should there be an error in the pricing of the Bidder's proposal, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the Bidder's proposal shall be changed to reflect the quantities stated in the RFP.
4. Rates must remain firm for the period of the Contract. Rates MUST include ALL costs associated with providing the service in accordance with the Statement of Work, Annex A attached herein. GST, if applicable, is to be shown as a separate item on any resulting invoice. Payment will be made in accordance with the following pricing. No additional charges will be allowed for travel to the site.
5. Estimated usages are for information purposes only; actual usage will vary from amounts shown.

Laundry Legend

Class		Material		Process Required – Laundry	
1	Clothing	1	Cotton	1	Washed and Tumbled Dry
2	Bedding & Towels	2	Wool	2	Washed and Air Dried
3	Camping Equipment	3	Nylon	3	Washed and Pressed
4	Miscellaneous	4	Leather	4	Wash, Starched and Hand Pressed
		5	Rayon	5	Hand Sponged and Air Dried
		6	Canvas	6	Dry Clean
		7	Miscellaneous		
		8	Rubber		

Table A – Laundry Services

A	B	C	D	E	F	G	H	I
Item	Description	Class *	Material*	Process* Required	Estimated Annual Usage (# of items)	Year One (Date of Award to March 31, 2022)	Option Year One (April 1,2022 to March 31, 2023)	Option Year Two (April 1,2023 to March 31, 2024)
LAUNDERED ITEMS								
1	Accessory Pouch	1	7	1	150	\$ ____/ea	\$ ____/ea	\$ ____/ea
2	Aprons	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
3	Aprons, Food Handling	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
4	Bag, protective	3	7	2	100	\$ ____/ea	\$ ____/ea	\$ ____/ea
5	Blanket Grey or Red	2	2	2	300	\$ ____/ea	\$ ____/ea	\$ ____/ea
6	Blanket, Fleece	2	7	1	2800	\$ ____/ea	\$ ____/ea	\$ ____/ea
7	Blankets - Flannel	2	7	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
8	Cap, utility, combat	1	7	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
9	Cloth, face, terry	2	1	1	60	\$ ____/ea	\$ ____/ea	\$ ____/ea
10	Cloth, Table, Large, cotton, 8'x 8'6"	1	1	1	150	\$ ____/ea	\$ ____/ea	\$ ____/ea
11	Coat, fireman, bunker	1	7	5	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
12	Coverall, Cotton, Plain	1	1	1	350	\$ ____/ea	\$ ____/ea	\$ ____/ea
13	Coveralls	1	7	1	430	\$ ____/ea	\$ ____/ea	\$ ____/ea
14	Coveralls, chemical warfare, protect	1	7	2	100	\$ ____/ea	\$ ____/ea	\$ ____/ea
15	Dental Pants	1	7	3	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
16	Fenestrated Drapes (OR towels)	2	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
17	Laundry Bag	3	3	1	70	\$ ____/ea	\$ ____/ea	\$ ____/ea
18	Frag Vest	1	7	1	150	\$ ____/ea	\$ ____/ea	\$ ____/ea
19	Gloves, nylon, dress	1	3	1	500	\$ ____/ea	\$ ____/ea	\$ ____/ea
20	Gortex Coat	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
21	Gortex Coveralls	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
22	Gortex Parka	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
23	Gortex Sweat Pants	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
24	Gortex Sweat Shirt	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
25	Gortex Trousers	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
26	Ground Sheet	3	7	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
27	Jacket, women's food handler white w/black trim	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea

28	Lab Coats	1	7	3	1	\$ ____/ea	\$ ____/ea	\$ ____/ea
	Laundry Bag - contents consists of: 2 x T-shirts; 2 x Under Shorts; 2 x Socks; 1 x Shirt; 1 x Trousers	1	7	1	3675	\$ ____/ea	\$ ____/ea	\$ ____/ea
29	Laundry bag 2 : 1 x towel, 2 x face cloth, 1 x PT T-shirt, 1 x PT shorts	1	7	1	3600	\$ ____/ea	\$ ____/ea	\$ ____/ea
30	Laundry bag 3 : 1 x hoody, 1 x PT shirt, 1 x PT pants, 2 x pair socks 1 x under garments	1	7	1	3600	\$ ____/ea	\$ ____/ea	\$ ____/ea
31	Liner, Sleeping Bag	2	7	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
32	Military Style Parka	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
33	Napkins	4	7	3	90	\$ ____/ea	\$ ____/ea	\$ ____/ea
34	Oven Mitts	4	7	1	110	\$ ____/ea	\$ ____/ea	\$ ____/ea
35	Parka, white, winter camo	1	3	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
36	Pillowcases	2	7	1	3610	\$ ____/ea	\$ ____/ea	\$ ____/ea
37	Protective Bags	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
38	Sheets	2	7	1	6700	\$ ____/ea	\$ ____/ea	\$ ____/ea
39	Shirt, Coat Combat LW	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
40	Shirt, hospital, white cotton	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
41	Shop Coats	1	7	3	80	\$ ____/ea	\$ ____/ea	\$ ____/ea
42	Slacks, women's food handler, white	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
43	Sleeping Bag Hood	2	7	2	200	\$ ____/ea	\$ ____/ea	\$ ____/ea
44	Smock, green/grey	1	1	1	40	\$ ____/ea	\$ ____/ea	\$ ____/ea
45	Smocks, Dental	1	7	3	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
46	Soaker Bed Pads	4	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
47	Table Cloth, Linen, Large	4	7	3	1200	\$ ____/ea	\$ ____/ea	\$ ____/ea
48	Table Napkin, Linen	4	7	3	1500	\$ ____/ea	\$ ____/ea	\$ ____/ea
49	Towel, bath, linen/cotton	2	1	1	30	\$ ____/ea	\$ ____/ea	\$ ____/ea
50	Towel, Dish & Glass	2	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
51	Towel, hand	2	1	1	60	\$ ____/ea	\$ ____/ea	\$ ____/ea
52	Trousers, combat, lightweight	1	1	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
53	Trousers, fireman, bunker	1	7	5	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
54	Trousers, white, camo	1	3	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
55	Trousers, white, duck, long	1	7	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea

57	Welders Coveralls	1	7	1	40	\$ ____/ea	\$ ____/ea	\$ ____/ea
HAND WASH – LINE DRY ITEMS (Class 6)								
58	Tac Vest	1	3	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
59	Small Pack	1	3	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
60	Ruck Sack	1	3	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
61	Compressor Sack	3	7	2	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
62	Pouch Water Bottle	3	6	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
63	Fanny Pouch	3	6	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
64	Accessory Pouch	3	6	1	10	\$ ____/ea	\$ ____/ea	\$ ____/ea
DRY-CLEANING								
65	Sleeping Bags – Inner	2	7	6	600	\$ ____/ea	\$ ____/ea	\$ ____/ea
66	Sleeping Bags – Outer	2	7	6	600	\$ ____/ea	\$ ____/ea	\$ ____/ea
Subtotals								

Total Evaluated Prices

	Year 1	Option Year 1	Option Year 2
Table A Subtotals	\$ _____	\$ _____	\$ _____
Total Evaluated Price (Sum of Year 1, Optional Year 1 and Optional Year 2)	\$ _____		

Table B – Surcharge for 24 Hour Turnaround Time-Firm for Period of RISO

NOTE: The following will not form part of the financial evaluation.

In the event that a 24-hour turnaround time is required for services listed under Table A – Laundry Services, the Firm Unit Price will be charged plus a markup of _____%.
--

Solicitation No. - N° de l'invitation
W0118-200017/A
Client Ref. No. - N° de réf. du client
W0118-200017

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-0-43159

Buyer ID - Id de l'acheteur
STN206
CCC No./N° CCC - FMS No./N° VME

ANNEX C

STANDING OFFER USAGE REPORT

Return to: Public Works and Government Services Canada
Facsimile: (306) 975-5397
Email: TPSGC.ROPAequipedesoutien-WRAPSupportTeam.PWGSC@tpsgc-pwgsc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER:
STANDING OFFER NO:
DEPARTMENT OR AGENCY:

REPORTING PERIOD:

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY:

NAME:
TELEPHONE NO.:

SIGNATURE:

DATE

ANNEX "D"

COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS

Instructions to Bidders

1. A complete list of the mandatory evaluation criteria are detailed in the Compliance Matrix below.
2. Bids which fail to meet all of the mandatory evaluation criteria will be declared non-responsive.
3. Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they meet each mandatory evaluation criteria. Bidder should demonstrate their capability in a thorough, concise and clear manner.
4. The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation or stating, without any substantiating information, that a bidder is compliant will not be sufficient.
5. Substantiating information may include, but is not limited to, specification sheets, technical brochures, photographs or illustrations. If published supporting technical documentation is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance. All substantiating information should be provided with the bid at solicitation closing date. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to demonstrate that the proposed product(s) meet the requirements of the evaluation criteria.
6. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
7. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present the topics in the order of the evaluation criteria, and include a grid in their proposal, containing the information which demonstrates how the bidder meets each evaluation criteria. Alternatively, and to avoid any duplication, bidders may also refer to the different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.
8. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.

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W0118-200017

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-0-43159

Buyer ID - Id de l'acheteur
STN206
CCC No./N° CCC - FMS No./N° VME

COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS:

Item #	Performance Specification	Status (M) Mandatory	Performance Specification Offered: Bidder <u>should</u> indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders <u>should</u> cross-reference where this performance specification is indicated in their supporting documents
1	Supplier must be located within a 100 km radius of CFB Shilo, Shilo, Manitoba.	M		

Solicitation No. - N° de l'invitation
W0118-200017/A
Client Ref. No. - N° de réf. du client
W0118-200017

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-0-43159

Buyer ID - Id de l'acheteur
STN206
CCC No./N° CCC - FMS No./N° VME

ANNEX “E” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);